



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON YONGSAN - CASEY
UNIT #15333
APO AP 96205-5333

30 AUG. 2019.

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UNITED STATES ARMY GARRISON YONGSAN – CASEY POLICY LETTER # 13

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Exception to Policy (ETP) for Privately Owned Vehicles and Driver's Licenses

1. **REFERENCE:**

a. United States Forces Korea (USFK) Regulation 190-1, Motor Vehicle Traffic Supervision, 10 May 2012.

b. Interim Update #2 to USFK Regulation 190-1, Motor Vehicle Traffic Supervision, 4 Jun 2019

2. **PURPOSE:** To establish guidelines to govern requests for an ETP for privately owned vehicles and driver's licenses in accordance with the references.

3. **APPLICABILITY:** This memorandum applies to all individuals covered under the Status of Forces Agreement (SOFA) who work or reside within USAG Yongsan-Casey.

4. **GENERAL:** Only privately owned vehicles (POV) may be registered with a USFK motor vehicle recorder, and only one duty-free POV may be owned by SOFA status personnel. Driving privileges and ownership of a POV fall into two categories: those in accordance with (IAW) USFK Regulation 190-1, and exceptions to USFK Regulation granted by the Garrison/Area Commander. Personal convenience is not a basis for approval of a request for an exception.

a. Personnel granted the privilege of owning and operating a POV IAW USFK Regulation 190-1 fall into one of the following categories:

(1) All eligible U.S. personnel assigned on orders with duties in Area I/II with authorized command sponsorship regardless of grade, and/or civilian employees with Family Members on their Letter of Employment (LOE), are authorized an ETP for a second POV and driver's license without submitting a formal written request through their chain of command. The sponsor must provide verification of command sponsorship, or civilian employees provide the LOE, at the time of vehicle registration. This exception is granted by the Garrison/Area Commander. **This request does not**

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authorize, however, ANY shipment of a second vehicle at U.S. government expense.

(2) Personnel in a joint domicile status who are authorized a POV on orders (only two vehicles can be registered per family), without command sponsorship.

(3) U.S. citizens or third country nationals employed by contractors, who have SOFA privileges, without designated command sponsorship.

(4) Extreme family hardship or medical condition that can only be solved through the ownership of a POV, second POV, or driver's license, without designated command sponsorship.

(5) Grandfathered second ETP from another Area in Korea (verified).

(6) Dual working couple and spouse has full time employment on/off installation (verified), without designated command sponsorship (Local Hire).

(7) EFMP or medical documentation from Medical Provider (verified), Family Member(s) whose sponsor does not have designated command sponsorship

c. While a motorcycle (50cc and larger) is treated as a POV, for the purpose of the one duty-free rule (paragraph 4(a) above), motorcycles do count. Thus, a person meeting all the requirements of this policy MUST register a motorcycle as a second POV without obtaining an Exception to Policy.

d. For those individuals desiring a second POV or driver's license that do not fall into one of the categories contained in paragraph 4.a. above, the following documentation must accompany ETP requests:

(1) Request in writing, detailing the reason(s) for the ETP request, and the command sponsorship status. Personnel requesting an ETP for a driver's license for E-6 and below (to include their Family Members) will provide documentation as required IAW USFK Regulation 190-1.

(2) Endorsement(s) from the individual's chain of command (to include an O-6 Commander) for POV and second POV. Endorsement(s) from the individuals' Commander (in the grade of O-5 or above) for ETP requests for driver's licenses for USFK Service Members in the grade of E-6 and below, to include their Family Members, who are non-Command Sponsored.

(3) Requests based on medical reasons must be accompanied by official medical documentation.

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(4) For a request involving severe impairment of unit mission, must include documents of past expenditure of TDY funds mileage reimbursement program for use of the individual's POV.

(5) ETP request for a POV or driver's license is limited to two submissions within a six-month period. Requests that are submitted without the proper documentation, to include a Chain of Command endorsement, are returned without action.

e. Temporary ETP requests for Parking Status is granted for individuals selling, buying or repairing their POV for 30 days only, further requests are by exception. Exceptions in this category authorize individuals to register a POV for parking only in designated parking areas.

f. The USAG Yongsan - Casey Driver's Testing Office ensures that only those Service Members in the grades of E-6 and below and/or their Family Members who have an approved ETP, or an O-5 commander's approval for Command Sponsorship, receive a POV operator's license.

g. Approved ETP requests are valid until the original DEROS. Individuals submitting for a DEROS extension are approved grandfather when a previous ETP has been authorized by any USAG Commander in Korea. An ETP is a privilege and may be cancelled immediately upon violation of traffic laws. Approved ETP requests are not an authorization to ship a POV at government expense.

5. Requests for an ETP or questions regarding this policy should be addressed to the Commander, USAG Yongsan – Casey, APO AP, 96205 ATTN: Directorate of Emergency Services, (DES). For question or concerns contact DES at DSN 738-4361/730-3043.



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