



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON YONGSAN - CASEY  
UNIT # 15333  
APO AP 96205-5333

REPLY TO  
ATTENTION OF:

AMIM-YNG-ZA

2024 .05. 29

**UNITED STATES ARMY GARRISON YONGSAN – CASEY POLICY LETTER # 32**

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installation Animal Control Policy

1. **REFERENCES:**

- a. DoDI 4150.07, DoD Pest Management Program, 29 May 2008.
- b. Armed Forces Pest Management Board (AFPMB), Technical Guidance No. 37, Integrated Management of Stray Animals on Military Installation.
- c. Army Regulation (AR) 200-1, 13 December 2007, Environmental Protection and Enhancement.
- d. Integrated Pest Management (IPM) Plan, USAG Yongsan-Casey.

2. **PURPOSE:** Establish local policy and procedures governing the control of stray animals and wild boars on USAG Yongsan-Casey installations.

3. **APPLICABILITY:** This policy is applicable to all activities on USAG Yongsan-Casey military installations.

4. **STRAY ANIMAL CONTROL:**

a. Garrison Commander prescribes policies and procedures for the Garrison Stray Animal Control Program. For the purpose of this policy, a stray animal is an Uncontrolled Dog or Cat (UDC).

b. Installation Pest Management Coordinator (IPMC) will:

(1) Establish a management plan which includes a Stray Animal Control Program. The Integrated Pest Management Plan (IPMP) will define procedures for the humane capture, management, and disposition of stray animals.

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Identify and delineate responsibilities of installation activities such as, but not limited to, Directorate of Emergency Services (DES), Directorate of Public Works (DPW) Pest Control, and Public Affairs Office (PAO) which are required for the implementation of this program.

(2) Coordinate, as appropriate, with local animal control agencies, shelters, or rescue agencies to augment and assist the installation in humanely managing stray animals captured on the installation.

(3) Establish, as appropriate, agreement(s) between the installation and local animal control agencies, shelters, and rescue agencies to pick up or receive the transfer of stray animals captured on the installation.

**c. Provost Marshall Office (PMO), Directorate of Emergency Service (DES) will:**

(1) Initially respond when necessary to emergency reports of stray animals in areas such as barracks and administration/office areas to protect personnel from uncontrolled stray animal contact by safely restraining the animal until DPW pest control personnel arrive to capture and remove it.

(2) Assess the situation and notify DPW pest control during normal duty hours or the Fire Department if after-duty hours as appropriate. An after-duty hour emergency is an animal that appears to be sick, or its behavior is aggressive or attacks without provocation.

(3) Use appropriate force, in accordance with regulations, policies, and procedures, including lethal force, as necessary, when an animal threatens the health, life, or safety of personnel on the installation. These measures may have to be taken if the animal appears to be sick or its behavior is erratic and not typical, e.g., when it is aggressive or attacks without provocation and cannot be restrained without possible injury to emergency service enforcement or installation personnel. If the animal is suspected of being rabid, and lethal force is necessary, target the heart/chest area to avoid damage to the brain. An intact brain is required to confirm rabies.

(4) Provide oversight if or when shooting or darting operations are to be conducted to ensure public safety.

**d. Pest Control Shop Personnel will:**

(1) Implement the Stray Animal Control Program, unless otherwise directed.

(2) Be responsible for capturing stray animals on the installation.

(3) Document all stray animal control efforts, including the date and locations, numbers, and type of stray animal caught.

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(4) Transfer captured stray animals to local animal control agencies, shelters, and rescue agencies for disposition.

(5) Receive medical immunizations and monitoring, as appropriate, to protect from exposure to potential rabies-infected animals.

**e. Troop Medical Center (TMC) will:**

(1) Establish an occupational medical health program for all installation personnel who are occupationally exposed to uncontrolled and possibly unvaccinated stray animals.

(2) Determine program requirements, including, but not limited to, pre-employment, pre-exposure and post-exposure requirements and periodic monitoring of immunized personnel at a frequency to ensure that protection levels are maintained.

(a) When an immunized person is exposed to or has contact with a known or suspected rabies-infected animal, the TMC will determine what treatment will be provided to the exposed individual.

(b) When a non-immunized person is exposed to or has contact with a known or suspected rabies-infected animal, a post-exposure treatment should be initiated as soon as possible after exposure unless otherwise directed by the TMC. Rabies can be a fatal disease if treatment is delayed.

**f. Public Affairs Office (PAO) will:**

(1) Post Stray Animal Control Policy to the Garrison homepage.

(2) Publicize Garrison's procedures in controlling of stray animals on the installations.

**g. Supervisors, Facility Managers and Building Custodians will:**

(1) Notify Pest Control Shop, Directorate of Public Works (DPW) for stray animals that have been observed in or around the facilities.

(2) Ensure personnel residing, working or visiting USAG Yongsan-Casey installations do not provide food and/or water to stray or wild animals, or tamper with traps placed to capture these animals. Feeding stray animals, releasing trapped animals, or tripping traps to prevent their capture is prohibited. Feeding may appear to be humane treatment but aggravates the installation's stray animal problem.

(a) Inform individuals observed providing food, water, shelter to stray animals, or releasing trapped animals, of this installation policy and request them to stop (First Incident) and document the event in case of future/continued violations of this policy.

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(b) If the individual persists, notify his/her supervisor and request that appropriate action be taken to stop this behavior (Second Incident).

(c) If the individual continues to disregard the Commander's policy, elevate the issue up the individual's chain of command for appropriate disciplinary action (Third Incident).

**5. WILD BOAR MANAGEMENT:**

a. Garrison Commander: Prescribes policies and procedures for the Garrison wild boar management hunting program.

b. DPW Environmental Division will:

(1) Establish installation wild boar management hunting plan which defines procedures for the humane capture, management, and disposition of wild boars.

(2) Check components of the risk assessment approved by the Wildlife Management Hunting Council.

c. DPW Operation and Maintenance (O&M) Personnel will:

(1) Notify DPW Environmental Division during normal duty hours or through the Fire Department after duty hours as appropriate for any wild boar management issues.

(2) Investigate and repair fences to avoid wild boars from accessing the installation.

(3) Place and maintains traps at designated locations.

d. Directorate of Emergency Services (DES) will:

(1) Initially respond when necessary to emergency reports of wild boars in areas such as barracks and administration/office areas to protect personnel from uncontrolled wildlife animal attacks by safely restraining the animal.

(2) Use appropriate force, in accordance with regulations, policies, and procedures, including lethal force, as necessary, when wild boars threaten the health, life, or safety of personnel on the installation. These measures may have to be taken if the animal appears to be aggressive or attacks and cannot be restrained without possible injury to emergency service enforcement or installation personnel.

(3) Provide oversight if or when shooting or darting operations are to be conducted to ensure public safety.

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(4) Escort local animal control agencies to hunt wild animals and to remove captured or hunted animals from the installation.

e. Training Supporting Activities Korea (TSAK) will:

(1) Provide a list of range areas available for hunting to Environmental Division, DPW at least 30 days in advance.

(2) Make training areas available for hunting unless training schedule conflicts with hunting operation scheduled timelines.

f. Garrison Safety will review and advise Garrison Commander on safety aspects of the USAG Yongsan – Casey managed hunting program. Assist the hunting council with the risk assessment of proposed hunting areas, methods of harvest, access lanes, and boundaries.

g. Public Affairs Office (PAO) will publicize Garrison's procedures and hunting plans controlling wild boars on the installations.

**6. GENERAL HUNTING REQUIREMENTS: USAG Yongsan - Casey conducts a managed hunting program with local animal control agencies. All persons participating in the hunting program on the installation shall comply with USFK Regulation 27-5 and ROK hunting laws.**

a. The Environmental, DPW will coordinate with TSAK Range Control to determine the availability of areas. Areas opened or closed for hunting will be announced by posting information at designated hunting areas and TSAK Range Control.

b. All hunters must meet following requirements and will have appropriate identification in their possession while hunting and display them upon request to any person authorized to enforce the laws and regulations referred to or prescribed in this plan:

(1) All hunters must have a valid hunting license issued by the ROK local Government.

(2) All hunters must comply with hunter education and safety requirement IAW ROK Ministry of Environment (MoE).

(3) All hunters must have hunting liability insurance.

(4) All hunters must pass a ROK proficiency test issued by the Ministry of Security and Home Administration and their qualifications should be recertified every 5 years.

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(5) All weapons must be registered with the ROK Ministry of Security and Home Administration.

(6) All hunters and any person(s) accompanying a hunter are required to wear appropriate Personal Protection Equipment (PPE).

c. Hunting boundary will be subject to annual review as directed by the hunting council or Environmental Quality Control Committee (EQCC). USAG Yongsan - Casey defines main hunting areas as training Areas: November, Papa, Land Navigation Course, Oscar, Romeo A/B Quebec, and Mike.

d. Authorized hunting days and hours will be determined after coordination with related organizations. These days normally occur year-round except on special occasions/holidays which are observed by the ROK. Wildlife Management Hunting Council (WMHC) schedules hunting days through DPTMS, DES and Training Support Activity of Korea (TSAK). These days must be scheduled as early as possible each year in order to preserve the referenced hunting days and avoid training conflicts. To better support training, these days do not need to be scheduled consecutively. Recreational Hunting days are not considered due to safety considerations. Hunting days will be specifically scheduled on the range areas when wild boar harvesting opportunities are maximized. Hunting before sunrise or after sunset is prohibited. Only training areas that directly support hunting must be scheduled through 8 Army TSAK.

e. Authorized Weapons - Hunters will not use a shotgun larger than 10 gauge.

f. Prohibited Activities - All hunters will not hunt unauthorized game. Will not take eggs or young animals from their natural habitats. Will not shoot across roads or from vehicles, vessels, or aircraft. Hunt with poisons, explosives, traps, pitfalls, or other similarly dangerous devices. Will not use or possess any alcoholic beverage or illegal drugs. Will not hunt outside of the permitted time. Will not hunt outside of designated areas approved by TSAK.

g. Safety Requirements - All hunters on USAG Yongsan - Casey property must comply with all ROK hunting laws IAW AR 27-5. The safety of all weapons must be engaged until ready to fire. All hunters and any person accompanying a hunter are required to wear appropriate Personal Protection Equipment (PPE). All weapons may only be used in designated areas.

h. Access Control, Check-in/Check-out Process - All hunters must be escorted to access the installation. Vehicle control card will be provided at time of escorting and displayed in the vehicle. In order to promote safety and accountability of personnel, everyone must sign in before entering hunting area.

i. Wildlife Management Hunting Council (WMHC) - The primary purpose of the hunting council is to establish and maintain a safe and proactive hunting program on USAG Yongsan - Casey. The hunting council also addresses and makes

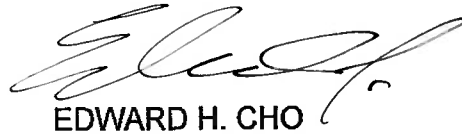
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recommendations to the Garrison Commander or delegated representative for improvements in the hunting program. Ensures timely approval of hunting regulation updates and changes. Schedules hunting days. Consists of a representative from DPTMS, DES, Safety, Environmental, DPW and TSAK. A representative from the Staff Judge Advocate (SJA) may be included as an advisor to the council.

j. Carcass Disposal - Local Wild Animal Control Agency provides humane disposal of hunted wild boars IAW guidance set by ROK Hunting Laws. All harvested animals will be taken off-post for ultimate disposal IAW ROK policy.

7. The point of Contact for this memorandum is the Chief, Environmental Division, Directorate of Public Works (DPW), USAG Yongsan-Casey at VOIP 722-5213.



EDWARD H. CHO  
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Commanding

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