



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON YONGSAN - CASEY
UNIT #15333
APO AP 96205-5333

AMIM-YNG-ZA

29 May 2024

UNITED STATES ARMY GARRISON YONGSAN - CASEY POLICY LETTER # 26

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Community Relations/Good Neighbor Program

1. **REFERENCES:** United States Forces Korea (USFK) Regulation 360-4, Good Neighbor Program, 11 May 2010.
2. **SITUATION:** The Good Neighbor Program is a USFK mandated program designed to develop, monitor, and enhance relationships between U.S. Forces and the host-nation. It's governed by USFK Regulation 360-4.
3. **MISSION:** Promote and increase mutual understanding, respect, friendship, and cooperation.
4. **EXECUTION:**
 - a. Intent: Ensure USAG Yongsan-Casey (Area I & II) complies with policies and procedures established by higher headquarters.
 - b. Concept of Operations. USAG Yongsan-Casey facilitates a community relations program that includes, volunteer opportunities for U.S. and ROK personnel, community events, tours, and cultural events. In some cases, participation requires the issuance of guest passes to community members. This process is juried by a panel and considered on a case-by-case basis. These guest passes may not be passed down and must be renewed annually based on the scope of Good Neighbor opportunities and are initiated upon request by the sponsor.
 - c. Outstanding contributions are recognized at the annual USFK awards ceremony.
 - d. Award nominees are submitted annually and should be vetted by the USAG Yongsan-Casey Commander before being submitted to USFK.
5. Action/Task
 - a. Good Neighbor Representative

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SUBJECT: Community Relations/Good Neighbor Program

1) Submits reports monthly.

2) Recognize Soldiers, Civilians, and Family Members for their efforts in supporting Good Neighbor activities.

3) Award submissions are vetted and submitted annually.

b. Officers-in-Charge

1) USAG Yongsan-Casey Garrison Commander

2) Director of Public Affairs

3) Community Relations Officer

6. Coordinating Instructions: N/A

7. The POC for this memorandum is the USAG Yongsan-Casey Community Relations Officer at 738-5212 in Yongsan or 722-4556 on Camp Casey.



EDWARD H. CHO
COL, LG
Commanding

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