



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
JOINT BASE LEWIS-MCCHORD YAKIMA TRAINING CENTER  
970 FIRING CENTER ROAD  
YAKIMA, WA 98901-9399

IMLM-YTC-ZA

19 June 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Yakima Training Center (YTC) Policy Statement #3, Prevention of Sexual Harassment and Harassment

1. Reference. Memorandum, JBLM, IMLM-EE, 16 NOV 2015, subject: Commander's Policy on the Prevention of Sexual Harassment and Harassment (Enclosure).
2. All employees at YTC are required to read, understand and comply with the referenced JBLM policy regarding prevention of sexual harassment and harassment.
3. Point of contact for this policy is Deputy to the Garrison Commander, 509-577-3201.

Encl  
JBLM Policy, dated 16 NOV 15

  
LUKE A. WITTMER  
LTC, SF  
Commanding

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This policy statement supersedes Policy Statement 3 dated 11 July 2018.



DEPARTMENT OF THE ARMY  
HEADQUARTERS, JOINT BASE LEWIS-MCCHORD  
1010 LIGGETT AVENUE, BOX 339500, MAIL STOP 1AA  
JOINT BASE LEWIS-MCCHORD, WA 98433-9500

\*JBLM PS #6

REPLY TO  
ATTENTION OF

NOV 16 2015

IMLM-EE

POLICY STATEMENT #6

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Policy on the Prevention of Sexual Harassment and Harassment

1. I will not tolerate harassment. Our success as an organization depends upon sustainment of good working relationships and the avoidance of disruption caused by harassment.
2. Sexual harassment is defined as (1) the influencing, offer of influence, or threatening the career, pay, grade or job security of another person, male or female, in exchange for sexual favors; or (2) deliberate or repeated offensive comments, gestures or physical contact of a sexual nature. Included in this are sexist jokes, terms of endearment, pornographic or suggestive posters, similar materials, comments, or actions that are offensive or inappropriate.
3. Harassment is defined as any physical or verbal abuse of an employee because of race, color, religion, national origin, age (40 and over), disability, reprisal, and genetics.
4. Individuals who are victims of harassment should make it clear to the harasser that such behavior is offensive and should immediately report the incident through leadership channels. It is the responsibility of every leader, military and civilian, to ensure that incidents of harassment are dealt with swiftly, firmly, and effectively. Leaders must establish and maintain a workplace free of harassment through personal examples, informal instructions, and discussions.
5. Soldiers may seek assistance from the I Corps, Equal Opportunity Office, Building 5164, Utah Avenue, at (253) 967-5949 or the Senior Commander EO Hotline at (253) 967-3622. Airmen and civilian employees may seek assistance at the JBLM Equal Employment Opportunity/Equal Opportunity Office, Building 100, COL Joe Jackson Boulevard, Suite 1077, McChord Field (253) 982-1285.

  
DANIEL S MORGAN  
Colonel, IN  
Commanding

DISTRIBUTION:  
A, B, C, D, G

\*This policy statement supersedes JBLM PS #6 dated 8 January 2013