



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
JOINT BASE LEWIS-MCCHORD YAKIMA TRAINING CENTER  
970 FIRING CENTER ROAD  
YAKIMA, WA 98901-9399

IMLM-YTC-ZA

19 June 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Yakima Training Center (YTC) Policy Statement #12, Ammunition and Explosive (A&E) Amnesty Program

1. REFERENCES:

- a. DA Pamphlet 710-2-1 (Using Unit Supply System (Manual Procedures)), 31 December 1997.
- b. DA Pamphlet 385-64 (Ammunition and Explosives Safety Standards), 24 May 2011.
- c. JBLM Regulation 700-20 (Ammunition Procedures), 10 June 2015.

2. PURPOSE: This program has been established to create an atmosphere that encourages individuals to freely turn-in ammunition.

3. POLICY: The Yakima Training Center (YTC) ammunition amnesty program is designated to ensure maximum recovery of all military ammunition, explosives, and ammunition residue items. The program provides an opportunity for individuals to return ammunition that has been stolen, misplaced or inadvertently left in the possession of an individual. Amnesty turn-ins will not be the basis for initiation of an investigation of individuals making the turn-in.

4. PROCEDURES:

a. Ammunition found on post (AFOP):

(1) Small arms ammunition (SAA) .50 caliber and under and inert ammunition residue found may be delivered directly to the Ammunition Supply Point (ASP) during normal duty hours (0730-1530) or placed in an amnesty container (locations listed in paragraph b4(1) below). Ammunition, explosives, and residue will not be taken into the cantonment area under any circumstances.

---

This policy statement supersedes Policy Statement 12 dated 11 July 2018

IMLM-YTC-ZA

SUBJECT: YTC Policy Statement #12, Ammunition and Explosive (A&E) Amnesty Program

(2) Found ammunition larger than .50 caliber or of unknown origin should be considered hazardous and not moved by untrained personnel. If found on the installation notify YTC Range Operations, 509-225-8100, or YTC Police, 509-577-3236, who will contact 53<sup>rd</sup> Explosive Ordnance Disposal (EOD) personnel to recover that ammunition. EOD cannot respond to requests from individuals. Off the installation, contact the Law Enforcement Agency that has jurisdiction at the location of the ammunition.

(3) EOD assigned explosive storage areas may be used to store AFOP after normal duty hours providing all explosive safety rules, quantity distance, and security requirements are met.

(4) Individuals discovering AFOP are strongly encouraged to volunteer information which would assist an investigation into the cause of the ammunition loss. Notify the YTC Police at 509-577-3236.

b. Ammunition Amnesty Program:

(1) Ammunition amnesty containers are for SAA .50 caliber and smaller. Also, ASP personnel will accept delivery of ammunition amnesty during normal duty hours with no paperwork or questions asked. Ammunition amnesty containers are available 24 hours per day; are designed for SAA; are painted orange with black rings or solid yellow; and may be found at:

Point 1:	YTC ASP Main Gate
Point 2:	Vagabond Army Heliport
Point 3:	Staging Area
Point 4:	Wash Rack North
Point 5:	Wash Rack South
Point 6:	Refuse Collection Point
Point 7:	Range Operations
Point 8:	Range 25
Point 9:	Range 24
Point 10:	4 Corners
Point 11:	Multi-Purpose Range Complex (MPRC) AHA

(2) When units discover ammunition on-hand after normal turn-in and reconciliation has been completed, the unit must make an amended turn-in. Units will prepare a new DA Form 581 for the remaining ammunition using the original issue document number and state in the remarks column that "this is an amended turn-in.

IMLM-YTC-ZA

SUBJECT: Joint Base Lewis-McChord Yakima Training Center (JBLM YTC) Policy Statement #12, Ammunition and Explosive (A&E) Amnesty Program

document." Amended turn-ins will not be subject to adverse actions or investigations. Units will receive credit for returns the same as for standard turn-ins.

(3) The amnesty program is not a substitute for normal turn-in procedures and not used to circumvent standard supply procedures. When a large quantity of AFOP ammunition is found, an attempt will be made to discover what unit circumvented supply procedures.

## 5. RESPONSIBILITIES:

a. JBLM YTC Tenant Unit Commanders and Commanders of units training at YTC will ensure all personnel are fully aware of the program. Commanders will establish an amnesty awareness program in their units to include the above policies and procedures per JBLM Regulation 700-20. The program will not intimidate individuals from freely turning-in ammunition. Commanders will ensure that all assigned personnel are briefed on the Ammunition Amnesty Program semiannually or prior to each exercise or training event involving the use of ammunition and explosives.

b. EOD will respond and recover AFOP upon notification by YTC Range Operations and determine when it is not safe for storage or handling and must be destroyed. Ammunition will be accounted for using DA Form 3265-R, Explosive Ordnance Incident Report, maintained in EOD files and a copy to accompany the ammunition. EOD will not record individual names making the notification of AFOP. AFOP will be turned-in to the ASP as soon as workload permits, but no later than three duty days.

c. ASP will promptly accept AFOP deliveries during normal operation hours, 0730-1530, Monday thru Friday. Turn-ins by EOD will be the priority. All ammunition received will be accounted for by the ASP. The ASP will provide an after duty hours notification roster to the YTC Police of who can be called to accept AFOP. The roster will be of sufficient number of personnel to respond.

d. QASAS/Ammunition Inspector personnel will schedule collection of amnesty ammunition as necessary, but at least after Brigade size exercises and checked after Battalion size exercises. When no large unit training has been conducted, amnesty containers will be opened and emptied monthly. Serviceability inspections of stored AFOP and amnesty ammunition will be IAW SB 742-1, Ammunition Surveillance Procedures.

IMLM-YTC-ZA

SUBJECT: Joint Base Lewis-McChord Yakima Training Center (JBLM YTC) Policy Statement #12, Ammunition and Explosive (A&E) Amnesty Program

e. The YTC Police will conduct an investigation of AFOP reported ammunition and once completed will notify EOD for removal.

f. The QASAS will schedule ammunition amnesty days in coordination with the Chief of Logistics and Director, Plans, Training, Mobilization and Security.

6. Points of contact:

a. Range Operations: 509-255-8100.

b. YTC Police: 509-577-3236.

c. ASP: 509-577-3227/3125.

d. QASAS/Ammunition Inspector: 509-577-3164/3360/3690; (Non-duty hours cell phone): 509-494-3608.

7. Point of contact is Mr. Brian Dampier, 509-577-3879, Chief of Logistics, [brian.k.dampier.civ@mail.mil](mailto:brian.k.dampier.civ@mail.mil).

  
LUKE A. WITTMER  
LTC, SF  
Commanding