



**DEPARTMENT OF THE ARMY  
HEADQUARTERS  
U.S. ARMY MANEUVER SUPPORT CENTER AND FORT LEONARD WOOD  
FORT LEONARD WOOD, MISSOURI 65473-5000**

FLW Regulation  
No 215-3

19 June 2002

Morale, Welfare and Recreation  
USE, OPERATION, MAINTENANCE, AND MANAGEMENT OF POST RECREATION AREAS

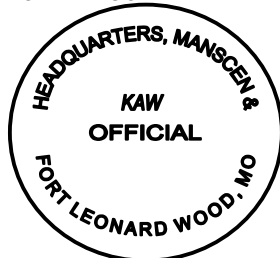
**Summary.** This regulation establishes procedures and policies governing the use, operation, maintenance, and management of post recreational areas.

**Applicability.** This regulation applies to all personnel using post recreational facilities.

**Supplementation.** Supplementation of this regulation is prohibited unless specifically approved by Headquarters, United States Army Maneuver Support Center and Fort Leonard Wood, (MANSCEN & FLW).

**Suggested Improvements.** The proponent agency of this regulation is the Directorate of Morale, Welfare, and Recreation (DMWR). Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Director, Morale, Welfare, and Recreation, ATTN: ATZT-MWR-R, 140 Replacement Ave, Suite 1105, Fort Leonard Wood, MO 65473-8935.

FOR THE COMMANDER:



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1. Purpose. To assign responsibilities and prescribe policies and procedures governing the use, operation, maintenance, and management of outdoor recreation areas on Fort Leonard Wood (FLW).

## 2. References and Forms.

a. Required Reference. FLW Reg 210-21 (Hunting and Fishing Regulations). Cited in paragraphs 4b, 5a, and 9a.

### b. Related References.

(1) AR 200-3 (National Resources - Land, Forrest, and Wildlife Management).

(2) FLW Reg 210-14 (Ranges and Training Areas).

c. Prescribed Form. FLW FL 185 (Firewood Permit Letter). Prescribed in paragraph 5b.

## 3. Explanation of Acronyms.

AR  
Army regulation

DOD  
Department of Defense

DMWR  
Directorate of Morale, Welfare, and Recreation

DPW  
Directorate of Public Works

FL  
form letter

FLW  
Fort Leonard Wood

MANSCEN & FLW  
United States Army Maneuver Support Center  
and Fort Leonard Wood (same as MANSCEN)

## 4. Eligibility.

a. Designated parks and picnic areas (Colyer Park, Indiana Park, Happy Hollow Park, Stone Mill Spring Picnic sites and hiking trail) are intended for use primarily by active, retired, reserve, national guard, DOD civilians, their family members, and units/organizations located on or supported by the installation (east gate campground is open to all personnel and can be used by large groups and organizations if coordinated with the Outdoor Recreation Center).

b. Personnel desiring to hunt, fish or trap on FLW are required to attend an annual safety/public awareness video and obtain the appropriate state and FLW permits as outlined in FLW Reg 210-21.

## 5. Permits

a. Permits are obtained at the Outdoor Recreation Center, building 1614, during posted operating hours. Fees for the hunting and fishing permits are listed in FLW Reg 210-21. There is no charge for the general outdoor recreation user permit.

b. Personnel desiring to cut firewood for personal use are required to purchase a FLW FL 185 (Firewood Permit Letter) from the Directorate of Public Works (DPW) Natural Resources Branch, building 2112, during normal operating hours. Proof of

current safety/public awareness orientation is required prior to purchase of a firewood permit.

## 6. Responsibilities.

a. The Outdoor Recreation Center has overall responsibility for announcing areas open for recreation, hunting and fishing, conducting the safety/public awareness orientation, issuing appropriate permits and scheduling the use of parks, picnic areas, and campgrounds.

b. DPW has the responsibility for grass mowing in areas accessible to motorized equipment, maintaining and repairing installed property, grounds, buildings and utility service.

c. 1<sup>st</sup> Engineer Brigade, 3d Training Brigade, 3d Chemical Brigade and the 14<sup>th</sup> Military Police Brigade are responsible for general police, mowing and trimming in areas not accessible to DPW equipment in Colyer and Indiana Parks and the east gate campground, in accordance with the installation police policies.

d. Directorate of Plans, Training, and Mobilization will identify those numbered areas that are open or closed to recreational use or training and will provide a listing of those areas to the Outdoor Recreation Center to release to persons using the areas. Post detail is responsible for routine police, raking, grass mowing and trimming in areas not accessible to DPW equipment. These areas include Happy Hollow, and the Stone Mill Spring picnic area.

## 7. Reservations.

a. Colyer Park, with the exception of special holiday or major unit organization day activities, will generally be on a first-come, first-served basis. The north pavilion and area may be reserved by large groups or organizations by contacting the Outdoor Recreation Center.

b. Indiana Park can be reserved in part or in its entirety.

c. Happy Hollow Picnic Area can be reserved in part or in its entirety. The area is off limits to other than approved organizational functions between 2100-0500 hours daily.

d. East Gate Campground is open for use by all personnel, military or civilian. It is also available to special groups or units such as Boy/Girl Scouts, and some off post groups when reservations are made at and approved by the Outdoor Recreation Center.

e. Stone Mill Spring is primarily a trout management area and as such will not be reserved for unit/organization functions but will be used for small groups or family outings on a first-come, first-served basis.

## 8. Using Unit Individual Responsibilities. Organizations are responsible to -

a. Physically secure reserved sites and post reserved signs obtained from the Outdoor Recreation Center.

b. Arrive at the site early enough to discourage occupancy by other individuals or groups.

c. Ensure that a copy of the confirmed reservation is at the site prior to and during the activity.

d. Report to the Outdoor Recreation Center by name, rank, and unit, personnel who refuse to vacate a properly reserved area upon request of the authorized unit.

e. Police the entire area for which reservations were made.

f. Clean all barbecue pits/grills, remove all noncombustible material, clean tables and shelters, replace picnic tables in their original location.

g. Place all trash in receptacles provided.

h. Remove all reserved signs and directional signs used to guide personnel to the site.

9. Exceptions.

a. Designated parks, picnic areas and numbered outdoor recreation areas identified in FLW Reg 210-21, as defined in this regulation, will normally be available for recreation unless they are affected by military training. On a need-be basis, some of these areas could be placed off limits to the public due to military training requirements. Should this occur, the Outdoor Recreation Center will post the information and FLW Range Control and security personnel will notify recreational users who may already be in the area and post notices at the access points leading to these areas.

b. Personnel using only recreational facilities in the cantonment area such as Indiana or Colyer Parks, the

Community Sportsmen's Center, pools or other sports/athletic facilities are not required to attend the orientation.

10. Reservation Procedures.

a. Reservations for picnic/park areas will be accepted only on a first-come, first-served basis during published operating hours at the Outdoor Recreation Center, building 1614, 596-4223. Information required at the time the reservation is made includes: name of organization, name, rank, duty phone of person in charge, number of participants, date and time of function, and area desired.

b. At the time the reservation is made, the Outdoor Recreation Center will prepare appropriate written confirmation and will provide a copy of the authorization along with a suitable number of reservation signs to the person making the reservation.

11. Comments. Comments or complaints concerning the park areas should be addressed to the Outdoor Recreation Center, building 1614, or by calling 596-4223.