



## DEPARTMENT OF THE ARMY

U.S. ARMY CHEMICAL, BIOLOGICAL, RADIOLOGICAL AND NUCLEAR SCHOOL  
HAZMAT DISMOUNTED RECONNAISSANCE DEPARTMENT  
BLDG 2130, EAST SECOND STREET  
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSN-CZ (351c1-600E)

20 May 2025

MEMORANDUM FOR Students Attending Advanced CBRNE Enabler Training at the Lieutenant Terry Facility

SUBJECT: Advanced CBRNE Enabler Course Welcome Letter

1. You are receiving this email because you are in ATRRS with a RESERVE seat for the Advanced CBRNE Course 4K-SIL3/494-ASIL3 conducted at Fort Leonard Wood, Missouri.
2. Soldiers currently listed with a "Wait (W)" status in ATRRS for this course are also receiving this information in the event their status changes to a "Reserved (R)" status in ATRRS. **Note-** those that remain in a "Wait (W)" status in ATRRS are NOT permitted to attend.
3. On behalf of the Chief of the HAZMAT Dismounted Reconnaissance (HDR) Department and the NCOIC of the Advanced CBRNE Course welcome to the Advanced CBRNE Course located at the First Lieutenant Joseph Terry CBRN Response Training Facility, Fort Leonard Wood, Missouri. You are about to take part in a fast-paced program of instruction that will qualify you to perform some of the essential duties needed as a member of a specialized Chemical, Biological, Radiological, Nuclear (CBRN) team or unit. You will be provided instruction and will be expected to perform Advanced CBRNE task involving Field Sampling Operations, Detection, Identification, Limited Decontamination, Mitigation/Remediation, Characterization and Site Exploitation (SE) of Hazards Associated with Chemical, Biological and Radiological Materials. The course provides Confined Space Rescue Awareness Level training in accordance with 29 CFR 1910.146. The course concludes with Situational Training Exercises (STX) that include four rigorous scenario-driven exercises in which Students must demonstrate proficiency in all critical tasks learned throughout the course. Advanced CBRNE Enabler's course is designed to provide instruction to Active Army, Reserve, National Guard, United States Marine Corp (USMC), United States Navy (USN), United States Air Force (USAF), United States Coast Guard (USCG), Department of the Army (DA) and Contract Civilians whose duties require close contact with surety or hazardous materials. All Students, regardless of grade, are carried in a Student Status and should arrive physically fit and prepared to train.

4. All Students must meet the following pre-requisites as stated in the Army Training Requirements and Resources System (ATRRS) Course pre-requisites:

a. Students must be medically cleared and complete a PPE adeptness course to participate in this course. Both the medical screening and adeptness course will be conducted on the first day of class.

b. Students in the grade of E-5 and below must be certified at the Hazardous Materials Operations Level.

c. Students in the grade of E-6 and above, to include all Commissioned and Warrant Officers, and all Civilians must be certified at the Hazardous Materials Technician Level.

d. Enlisted, Officer, and Warrant Officer Active, Reserve, and National Guard Army Soldiers with a Military Occupational Specialty Code (MOSC) of 74D or 89D, 74A AOC, 740A AOC; Enlisted and Officer Air Force and Air National Guard Airmen with a 3E9 AFSC; Enlisted and Warrant Officer Active and Reserve Marines with a MOSC of 5711, 5702, or 2336.

e. Prior to arrival ALL students must update their DoD Cyber Awareness training <https://cs.signal.army.mil/DoDIAA/default.asp>. This must be completed within 6 months to a year prior to arrival. Students must also ensure they have NIPR access to enter the blackboard portal.

5. Students may fly into the Waynesville Regional/Fort Leonard Wood Airport (city code TBN), St. Louis Regional Airport (city code STL - a 2.5-hour drive from FLW) or Springfield/Branson Regional Airport (city code SGF - a 1.5 hour drive from FLW). Rental cars are readily available at all airports (except Fort Leonard Wood) and are **HIGHLY RECOMMENDED**, Fort Leonard Wood has no post shuttle or on post taxi service. The dining facility is 1.3 miles from the training location and 2.4 miles from the most common area IHG will house the student. Transportation is NOT provided by the USACBRN School.

6. You will be staying in the Intercontinental Housing Group (IHG) located on Fort Leonard Wood. Army students (Active duty, National Guard and Army Reserve) who have a reserve seat in the course will already be booked in lodging so no need to call. If you are a civilian, member of the Coast Guard, Air Force or Marine Corps and wish to stay in IHG must call and make reservation. The phone number for IHG is (573) 586-4800 or toll free (877) 711-8326. The IHG Office is in the Candlewood Suites Hotel, 4990 Nebraska Avenue, Building 2020, Fort Leonard Wood, Missouri 65473 (see enclosed map). When you arrive at Fort Leonard Wood, all Students (regardless of rank) will report to Candlewood Suites to check into billeting. If you are Active Duty,

Army Reserve or National Guard do not obtain off-post lodging. Pets are NOT allowed in lodging while TDY to this course. You must make prior arrangements to care for your pet prior to attending.

7. USAR/ARNG Soldiers, your unit is responsible for initiating your active duty pay while you attend this course. Ensure that your unit commander completes and submits the appropriate paperwork along with the Active Duty Pay Allowance and Adjustments Form (DA Form 5960) and uploads to your IPERMS prior to course attendance; the USACBRNS leadership is not authorized to approve this document for Soldiers. If this is not executed at home station by your unit commander and uploaded in your IPERMS or you do not have an approved hard copy in your possession at course attendance, the Ft. Leonard Wood finance office cannot process financial actions.

8. Military students must follow AR600-9 or their service requirements. IAW Army directive 2023-08 SM's who meet the 540 ACFT will be exempt from tape SM must bring a DA Form 705-TEST, APR 2022 digitally signed by commander or First Sergeant. Along with the DA Form 705 must bring a DA 5500 or 5501 within 10 days of the ACFT.

\*NOTE\* If you place "Incident Response Training Department, Fort Leonard Wood Mo 65473" into Google Maps it will direct you to course location.

9. At 0700 on the start day of class students will report to Building #2130, room number 206 for in-processing. Duty uniform is Army Physical Fitness Uniform (APFU) or service equivalent. Students who require weigh in must meet AR 600-9 or service appropriate regulation. Students will be administered a confidence test in level B on the first day so insure you have eaten breakfast and are well hydrated upon arrival. We are located on the corner of 2nd and Army Avenue just past the 43rd Initial Entry Reception Battalion. Transportation to and from training is **not** provided. Students driving Privately Owned Vehicles (POV) or rental cars must have current car registration, current insurance card (or rental car agreement) and driver's license. Bring the following items for in processing:

- 3 copies of complete Travel Authorization (TDY Orders)
- PCS orders (if TDY en route)
- 2 Leave Forms (if TDY en route)
- Permanent and/or Temporary Profile
- Lodging information
- Hazardous Materials Certificates (e.g. Operations or Technician) Must be Proboard and/or DoD (IFSAC)

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**\*NOTE\*** Only AR 670-1 (or service equivalent) uniform's/accessories will be worn during training.

If you need a copy of your Awareness, Operations and/or Technician certificate use the following procedures.

- Send an "encrypted" email to all 5 of the compliance officers listed below, In the subject line place "Request Hazmat Certifications" In body of email place your LAST NAME, FIRST NAME AND MIDDLE INITIAL and Full SSN#  
Email must come from government CAC protected email one way to encrypt email is go to "Options" and select "Encrypt"

[usarmy.leonardwood.chemical-schl.mbx.cbrn-dotld-compliance-team@army.mil](mailto:usarmy.leonardwood.chemical-schl.mbx.cbrn-dotld-compliance-team@army.mil)

Chief, Compliance                      573-563-7228

**\*NOTE\***

All students TDY en route to their next duty station MUST have 2 leave forms (DA Form 31). First leave form: from duty station to the Advanced CBRNE Enablers Course. Second leave form: From Advanced CBRNE Enablers Course start date to report date to the gaining unit. This is in case the student should be released early from the course due to academic failure or other reasons. BOTH leave forms MUST have a control number (See AR 600-8-10).

10. Personnel will complete a medical screening and PPE adeptness course during in processing no individual will be allowed to enroll in the course if they are not able to meet the physical requirements of the course as determined by onsite medical personnel or failure to complete the adeptness course. Students must be physically able to wear Self-Contained Breathing Apparatus (SCBA) (35 LBS) for up to 45-60 minutes at a time and be able to lift up to 45 pounds while in SCBA.

11. Several written and performance-oriented examinations are incorporated into the course. There will be additional non-duty study requirements. A minimum score of 80% is required to successfully pass all written exams. Students failing any written exam or performance-oriented testing will be given time to retrain and will be allowed one retest. A Student Status Review (SSR) recommending the student be returned to their unit as a non-Graduate will be initiated for any student failing the re-test.

12. The course is divided into the following modules:

Module A      Administration / CBRNE Enablers Introduction

Module B	Confined Space and Sub T Operations
Module C	Chemical Operations
Module D	Biological Operations
Module E	Radiological Operations
Module F	CBRNE Response Team Operations
Module G	Situational Training Exercises

NOTE: Each module will be evaluated with a Written Exam and a Hands-On Performance Evaluation (Skills Test).

### 13. Lodging and Meals:

a. Active Army, Reserve Component, and National Guard personnel: As stated in the Fort Leonard Wood Institutional Training Directed Lodging and Meal Policy, Army Students under functional courses are covered under the Institutional Training Directed Lodging and Meal Policy (ITDLMP).

b. Government meals for ITDLMP Students of all ranks in the Advanced CBRNE Enablers course will be provided seven days per week at post dining facilities this includes federal holidays. DFAC location and hours: Building 1784 (74D AIT) Breakfast 0530-0830, Lunch 1100-1330 and Dinner 1600-1830. Building 3223 (NCO Academy/Tony's) Breakfast 0530-0800, Lunch 1100-1300 and dinner 1600-1830.

**\*HOT\***

You will use your Common Access Card (CAC) at the Dining Facility as a meal card. So ensure it is updated prior to arrival. See para 10 of the attached HQDA Message- FLW Training Travel Guidance. If need be, take a copy of the message directly to your S-1. The dining facility (DFAC) will also require you to show a hard/paper copy of your Travel Authorization/DA 1610 so ensure you have one when going to the DFAC.

14. United States Marine Corps (USMC) Personnel: Report to the Terry Facility (Building 2130) on the class convening date with reporting endorsements/orders. On the day before graduation, students must report to S-1 at the Marine Corps Detachment Command Post, 14813 East. 8th Street to obtain detaching orders. For questions or concerns regarding orders please contact the USMC Mr. Sagi, [steven.f.sagi.civ@army.mil](mailto:steven.f.sagi.civ@army.mil), (573) 596-3828.

15. If you intend on receiving mail while you are attending this course, be aware that it will go to the 3rd Chemical Brigade Mail Room before it gets to you. It is highly recommended that you keep a tracking number for any mail sent to you.

Your mailing address during your time as a student is:

Rank and name

ATTN: Advanced CBRNE Enablers Course#XXX-XX

Terry Facility, Building 2130 East 2nd Street

15103 Elementis Avenue

Fort Leonard Wood, MO 65473

16. Equipment and Uniform Requirements:

- Military Personnel:
  - Minimum of 2 sets of service-issued duty uniforms (to include T-shirt and socks)
  - Minimum of 1 pair of regulation boots
  - Minimum of 2 sets of APFU's (or service equivalent), including white or black over-the-ankle socks (Unit t-shirts are not authorized)
  - Wet weather gear.
  - 1 pair of approved athletic shoes (No court shoes, toe shoes, or barefoot runners)
  - Reflective vest or belt
  - Appropriate civilian attire
  - Patrol Cap.
  - Optical Inserts
- Civilian Personnel:
  - Business casual or comfortable and serviceable work clothes (i.e. jeans/knit shirts, etc.)
  - 1 pair of work boots (No open-toed shoes)
  - Wet weather gear
  - 2 sets of physical training clothes, including shorts and t-shirts (seasonal) □ 1 pair of athletic shoes (No court shoes or barefoot runners)
  - Optical Inserts

NOTE: Daily PT uniforms should reflect current temperatures in Missouri. Classrooms can feel cold after exercises. Physical Training jacket and pants (civilian sweat-shirt/sweat-pants for civilians) are recommended.

17. ALL information contained within this welcome letter MUST be adhered to and subject to inspection on the first day during in processing (except for equipment and uniform that will be on a later day). If there are any issues at that time you may be removed from the course for failure to meet prerequisites. If you have any questions contact the NCOIC or Chief, HDR.

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18. Points of contact for the Advanced CBRNE Enablers Course are as follows:

- a. NCOIC, SFC Ryan, [michael.f.ryan55.mil@army.mil](mailto:michael.f.ryan55.mil@army.mil), 573-596-2505.
- b. POC for this memorandum is the undersigned, [kayla.c.long.mil@army.mil](mailto:kayla.c.long.mil@army.mil), 573-596-4948.

//Original signed//  
KAYLA C. LONG  
CPT, CM  
Chief, HDR

