OFFICE SYMBOL 11 March 2019

MEMORANDUM FOR DIR USACRC, USACIDC, ATTN: CICR-CR, 27130 Telegraph

Road, Quantico, Virginia 22134-2253

SUBJECT: Name Check Request

1. 1. Request MPI Candidate Name Check for the following individual IAW Army Regulation 190-30, Chapter 2, paragraph 2-1*d*:

Name: SMITH, JOE TROY Rank: E5

SSN: 123-45-6789 GT/ST: 109

DOB: 02 OCT 1993 ETS: 22 JUN 2020

POB: Longview, Texas CIV ED: Associates Degree

MOS: 31B Police Exp: 5 Yrs

Citizenship: US Clearance: Secret

2. SGT SMITH is currently attending the Military Police Investigator Course and is required to provide a name check from the United States Army Crime Records Center (USACRC). Or, SM is currently assigned as an Investigator Candidate and scheduled to attend the MPI course on 9 JUL 19.

3. The point of contact for this memorandum is CPT Steve Rogers at XXX-XXX-XXXX or email at steve.rogers1.mil@army.mil.

 SIGNATURE

 STEVE ROGERS

 CPT, MP

 Commanding

Send name check memo to:

usarmy.belvoir.usacrc.mbx.mailcicr@army.mil