



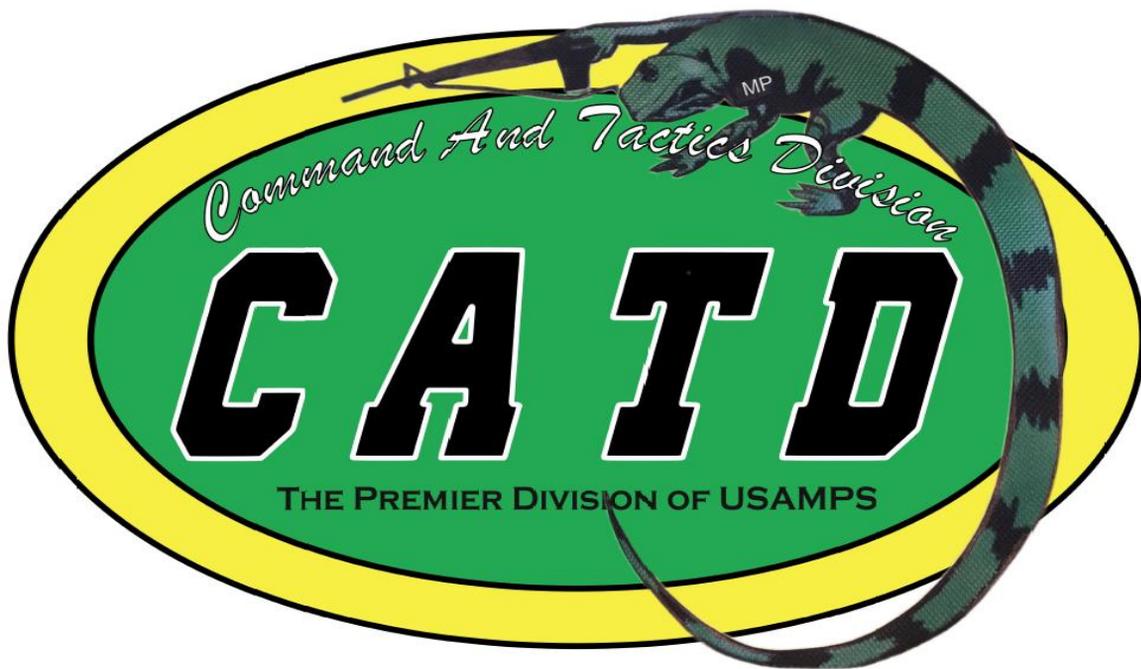
Command and Tactics Division (CATD)



Military Police Basic Officer Leader Course (MPBOLC)

Military Police Captain's Career Course (MPCCC)

Military Police Captain's Career Course Reserve
Component (MPCCC-RC)



Individual Student Assessment Plan (ISAP)
July 2020



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
14030 MSCOE LOOP, SUITE 1069
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-T

16 July 2020

MEMORANDUM FOR USAMPS Command and Tactics Division (CATD) Students

SUBJECT: Individual Student Assessment Plan (ISAP)

1. On behalf of the Commandant, United States Army Military Police School (USAMPS), welcome to your course. I encourage each of you to use the time during this course to prepare yourself to lead Soldiers and establish professional relationships with your peers. Prior to starting the course, it is essential you understand the individual duties and requirements outlined in this plan.
2. The ISAP is a guide for all officers attending any CATD course (including International Military Officers). This ISAP provides you, the student, with the overall requirements and procedures for successful course completion. Read, understand, and use this document as a guide throughout the course. If you are ever in doubt on any subject matter within the ISAP, then seek clarification from your instructor immediately.
3. Any recommended changes and/or additions to this ISAP should be directed through your instructor to the Chief, CATD. Assist, Protect, Defend!
4. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.


MATTHEW R. GRAGG
COL, MP
Director of Training and Education

Individual Student Assessment Plan (ISAP)

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MEMORANDUM FOR USAMPS Command and Tactics Division (CATD), U.S. Army Military Police School, Fort Leonard Wood, Missouri 65473-8926

SUBJECT: USAMPS CATD Individual Student Assessment Plan (ISAP)

1. Purpose. The purpose of this Individual Student Assessment Plan (ISAP) is to inform CATD students of policies and procedures regarding student evaluation and graduation requirements. The ISAP describes key actions and responsibilities necessary to ensure application of consistent standards for all students.
2. Applicability. Unless otherwise stated, this ISAP applies to all CATD students: Army Active Duty, Army Reserve Component, Army National Guard and International Military Officers (IMO).
3. References.
 - a. Army Regulation 350-1, Army Training and Leader Development, dated 10 December 2017.
 - b. Army Regulation 600-9, The Army Weight Control Program, dated 16 July 2019.
 - c. Army Regulation 600-8-2, Suspension of Favorable Personnel Actions, dated 11 May 2016.
 - d. Army Regulation 623-3, Evaluation Reporting System, dated 14 June 2019.
 - e. Army Regulation 12-15, Joint Security Cooperation Education and Training, dated 3 January 2011.
 - f. TRADOC Regulation 350-70, Army Learning Policy and Systems, dated 10 July 2017.
 - g. FM 7-22, Army Physical Readiness Training, dated 26 October 2012.
 - h. TRADOC Regulation 350-36, Basic Officer Leaders Training Policies and Administration, dated 9 August 2017.
 - i. FLW Regulation 350-1, Instructor Certification, Development, and Recognition Program, dated 23 May 2014.

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SUBJECT: USAMPS CATD Individual Student Assessment Plan (ISAP)

j. FLW Regulation 350-18, Training International Military Students, dated 7 July 2017.

k. USAMPS Regulation 351-1, Student Recycle and Dismissal Procedures, dated 21 December 2012.

4. Responsibilities.

a. Commandant. Provide the training guidance and the overall instruction for implementing the ISAP. Serve as final decision authority for student rebranch or separation.

b. Assistant Commandant. Provide oversight and ensure the ISAP is properly enforced. Serve as approval authority for students recommended for dismissal.

c. Director of Training and Education (DOT&E). Provide overall responsibility for developing, coordinating, and implementing the CATD ISAP. Serve as approval authority for students recommended for recycle. Make recommendation to the Commandant regarding student dismissal.

d. Chief, Command and Tactics Division (CATD). Ensure the ISAP supports the program of instruction, and supervises and directs changes to the ISAP in accordance with (IAW) Army and TRADOC regulations. Make recommendation to DOT&E regarding student recycles and dismissals.

e. Course Chiefs (MPBOLC, MPCCC, MPCCC-RC). Perform duties as the course manager for respective courses. Ensure training and instruction is conducted IAW the Program of Instruction (POI). Facilitate changes to the POI and the ISAP.

f. Instructor: Responsible for execution of the POI, day-to-day oversight of students and course events, including student led training and projects. Ensures training, instruction, testing, and documentation is IAW applicable regulations, policies, and procedures. Will not make or implement changes to the POI without prior approval of the respective Course Chief and the Chief, CATD.

g. Commander, 701st MP BN. Provides non-academic administrative support to MPBOLC and MPCCC students to include:

(1) Approve Army Achievement Medals for the Distinguished Honor Graduate and Leadership Award Recipients.

(2) Logistical and administrative support for student needs.

h. Commander, B/701st MP BN. Provides non-academic administrative support to the students to include:

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SUBJECT: USAMPS CATD Individual Student Assessment Plan (ISAP)

- (1) Logistical and administrative support for student needs.
- (2) Administer the Army Body Composition Program (Appendix G).
- (3) Initiating action regarding student discipline in cases of documented or alleged student misconduct
- (4) Coordinate with the Course Chiefs for scheduling and allocation of time for administrative and functional matters.
- (5) Process Army Achievement Medals (AAMs) for the Distinguished Honor Graduate and Leadership Award Winner.
- (6) Provide supervision and oversight for students that arrive prior to a class or are holdovers after a class.
 - i. International Military Student Office (IMSO). Provides non-academic administrative support to the international students to include, guidance, advice and discipline for the International Students.

5. Course Requirements (MPBOLC). Graduation status is determined by a student's ability to complete all course requirements. Inability to complete any one of these events will result in a Student Status Review with recommendation for disposition (IAW Appendix I) for decision as applicable. These requirements include:

MP BOLC GRADUATION REQUIREMENTS	STANDARD	US	IMO
EXAMS			
Common Core Exam*	70 of 100 Points	X	X (1)
Training Management Exam*	70 of 100 Points	X	X (1)
Supply Exam*	70 of 100 Points	X	X (1)
TACOPS Exam*	70 of 100 Points	X	
Law Exam*	70 of 100 Points	X	X (1)
Law Enforcement Exam*	70 of 100 Points	X	X (1)
ASSIGNMENTS			
Letter of Introduction*	35 of 50 Points	X	X
Conduct a FLIPL*	35 of 50 Points	X	
AR 600-20 Memorandum *	35 of 50 Points	X	
LE Training Memorandum*	35 of 50 Points	X	
Written Operation Order*	GO / NO-GO	X	
Storyboard*	35 of 50 Points	X	
LE Case Study*	35 of 50 Points	X	X
Professional Reading*	35 of 50 Points	X	X

ASSESSMENTS			
World Military Affairs Brief*	35 of 50 Points	X	X
Oral TEWT Evaluation	105 of 150 Points	X	
Garrison Leadership*	35 of 50 Points	X	
Field Leadership*	105 of 150 Points	X	
SGL Points	100 Points	X	X
Peer Evaluations	Top 1/3 in Class: +15 points Top 1/3 in Squad: +10 points Middle 1/3 in Squad: +5 points Bottom 1/3 in Squad: +0 points	X	X
PERFORMANCE REQUIREMENTS			
Land Navigation Evaluation*	6 of 8 Points in 5 hours	X	X (2)
M4 Qualification*	23 of 40 hits	X	X (2)
M17 Qualification*	35 of 50 hits	X	
Law Enforcement Exercise*	70 of 100 Points 17.5 of 25 Points per Exercise	X	X
Record ACFT*	180 of 300 Points (min 60 points per event)	X	X (2)

NOTES:

(*) Events that have an asterisk indicate a "First Time Go" requirement to be considered for MP BOLC Honors Recognition.

(1) IMOs have the option of writing a paper instead of taking the exam IAW Appendix C. IMO Distinguished Honor Graduate and Honor Graduate must attain at least an 85% overall academic average.

(2) IMOs must complete/participate, but minimum score is not a graduation requirement. For International Honors first time go on all required events is still mandatory.

6. Course Requirements. (MPCCC) Graduation status is determined by a student's ability to complete all course requirements. Inability to complete any one of these events will result in a Student Status Review with recommendation for disposition (IAW Appendix I) for decision as applicable. These requirements include:

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Ser	Assessment Title	Own	Mod	F/S	Type	Value
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Physical Readiness Training Memo	Pr	A	S	Written	100
2	Individual Development Plan ⁴	CC	A	F	Written	N/A
3	Commander's Programs – SA ⁴	Pr	B	F	Activity	N/A
4	Information Paper	CC	B	S	Written	50
5	Persuasive Essay	CC	B	S	Written	100
6	Congressional Assignment ¹	Pr	C	S	Written	100
7	CSDP Inventory Memo-SA ⁴	Pr	C	F	Activity	N/A
8	Motor Pool Ops-SA ⁴	Pr	C	F	Activity	N/A
9	Art 15 Role Play-SA ^{1, 4}	Pr	C	F	Activity	N/A
10	Commander's Monthly Report-SA ^{1,4}	Pr	C	F	Activity	N/A
11	USR Quad Chart-SA ^{1,4}	Pr	C	F	Activity	N/A
12	OER Assignment ²	Pr	C	S	Written	100
13	Mission Command Analysis Paper	CC	D	S	Written	100
14	Mission Command Analysis Brief	CC	D	S	Oral	50
15	Knowledge Management – SA ^{1,4}	Pr	D	F	Activity	N/A
16	Joint Capabilities Brief	CC	D	S	Oral	40
17	Staff Study Brief	CC	D	S	Oral	40
18	MP Company Unit Training Plan	Pr	D	S	Written	100
19	MP Company Budget ⁴	Pr	D	F	Activity	N/A
20	Policing in ULO Paper	Pr	E	S	Written	100
21	Criminal Intelligence and Targeting Brief ¹	Pr	E	S	Oral	50
22	Police Operations Exam	Pr	E	S	Exam	100
23	Senior Leader MP Capabilities Brief ¹	Pr	F-G	S	Oral	200
24	Company OPORD Exam Brief 1	Pr	F-G	F	Activity	N/A
25	TEWT Written OPORD	Pr	F-G	S	Exam	150
26	TEWT Brief 2 ¹	Pr	F-G	S	Exam	150
27	TEWT Brief 3	Pr	F-G	S	Exam	150
28	Mission Command Systems BUB ^{1,4}	Pr	F-G	F	Activity	N/A
29	MDMP Exam	Pr	H	S	Exam	250
30	Common Core Comprehensive Exam	CC	H	S	Exam	300
31	Command Philosophy	Pr	H	S	Activity	45
32	Final ACFT ³	Pr	A/J	S	Other	300
33	Capstone Exercise Participation	CC	H	S	Activity	125
34	STAFFEX Participation	CC	H	S	Activity	125
35	Class Participation	CC	All	S	Other	125
						2950

NOTES:

¹ IMO – Do not take this assessment due to FD restrictions.

² IMO/Marines – Replace OER assignment with country/USMC Briefs.

³ IMO must complete ACFT, score does not count toward course grade.

⁴ Counts Toward Class Participation Points.

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7. Course Requirements. (MPCCC-RC) Graduation status is determined by a student's ability to complete all course requirements. Inability to complete any one of these events will result in a Student Status Review with recommendation for disposition (IAW Appendix I) for decision as applicable. These requirements include:

Ser	Assessment Title	Own	F/S	Phase	Type	Value
(a)	(b)	(c)	(e)	(f)	(g)	(h)
1	Military Police Capabilities	Pr	S	II	Written	100
2	Police Operations Exam	Pr	S	II	Written	100
3	CO Operations Order TEWT1	Pr	S	II	Written/Oral	100
4	CO Operations Order TEWT2	Pr	S	II	Written/Oral	100
5	Class Participation (PH II)	Pr	S	II	Other	100
6	Mission Command Exam	Pr	S	III	Written	50
7	Preparing for Command Exam	Pr	S	III	Written	100
8	Police Operations Exam	Pr	S	III	Written	50
9	Consequence Management	Pr	S	III	Written	100
10	Mission Analysis Exam	Pr	S	IV	Written	200
11	ACFT	Pr	S	IV	Other	300
12	Capstone Exercise	Pr	S	IV	Other	100
						1400

8. Changes to the ISAP will be documented by staffing the change with a cover memorandum through the Chief, CATD to the DOT&E for approval. The change will then be posted to the ISAP and disseminated as appropriate.

9. The POC is the Chief, Command and Tactics Division at 3-8038.



MATTHEW R. GRAGG
COL, MP
Director of Training and Education

10 Encls

1. Appendix A: Honor Code
2. Appendix B: MPBOLC Student Evaluations Procedures
3. Appendix C: MPCCC Student Evaluations Procedures
4. Appendix D: International Military Officer (IMO) Evaluations Procedures
5. Appendix E: Student Absences
6. Appendix F: Recognition of Academic and Leadership Excellence
7. Appendix G: Physical Fitness Program and Body Composition Programs
8. Appendix H: Student Reclama Procedures
9. Appendix I: Student Status Review (SSR) Procedures
10. Appendix J: Student Academic Files

Appendix A to CATD Individual Student Assessment Plan (ISAP)

U.S. Army Military Police School Honor Code

1. Honor System:

a. The U.S. Army Military Police School (USAMPS) operates on the honor principle. Integrity is an essential attribute of anyone in the military; therefore, any student found guilty of a breach of integrity is subject to immediate release from the course as well as possible disciplinary action under the Uniform Code of Military Justice. The honor code used at the Military Police School, while broad in application, is precise in its meaning: “Every student’s work is to be their own.”

b. The honor system does not preclude students from working together on exercises as directed by instructors or as outlined in this document. Working in groups outside of the assignments outlined in this document is on a case-by-case basis and will be clearly dictated by the instructors. In the absence of clear guidance, students should ask their instructors for clarification or work under the impression that group work is not authorized.

2. Definitions:

a. Plagiarism: To steal and pass off (the ideas or words of another) as one’s own: use (another’s production) without crediting the source. This includes the extraction of portions of reference material, another student’s work, or a previous student’s work and submitting it as one’s own work (book reports, essay papers, etc.) and not crediting the original author or publisher. Additionally, plagiarism involves obtaining documents and articles from the internet (World Wide Web) and not giving the author of that source credit. If the information is not your own work, created by you, you must cite the source. Citations will be done IAW standards specified on each assignment sheet handout.

b. Cheating: To violate rules dishonestly and the obtaining of property from another by an intentional active distortion of the truth. This includes intellectual property. Students attempting to take another individual’s work or thoughts, no matter how insignificant, and present them as their own work or thoughts are considered to be cheating.

c. Compromise of Test Material: Test material issued during scheduled tests, retests, test reviews, and the issuing of assignments must not leave the test/review area or the presence of the test administrator unless otherwise directed by an instructor. Test questions, answers, and assignment instructions are not to be discussed outside of the controlled environment of these areas and, specifically, should not be discussed with other students who have not been administered the test. The obtaining of test material for personal use or distribution is considered compromise of test material and violates the Honor Code.

d. Use and Possession of Prior Class Material: Students may not use material from a previous class on any assignment, exercise, examination, or tested event. This

Appendix A to CATD Individual Student Assessment Plan (ISAP)

includes, but is not limited to, blank formats, templates, memorandums, mission command briefs, OPORD/TEWT briefs, class notes, class slide packs, study products, and test reviews. Students who are recycled into subsequent classes may not use work, formats, review sheets, or templates from their previous classes. Students will not possess or distribute any course related materials to other students in current or future classes.

e. Copying/Cooperating on Individual Work: All graded requirements must be an individual effort unless otherwise directed.

3. BOLC Specific:

a. Common Core, Training Management, Supply, TACOPS, Law, and Law Enforcement Exams. Students are authorized to compare notes and conduct study groups prior to the examination. No student will acquire answers to examination questions by sources other than instructional material and Army doctrine. No outside assistance of any kind, either by verbal, written, or electronic means, is authorized during examinations.

b. Letter of Introduction, Conduct a FLIPL, AR 600-20 Memorandum, LE Training Memorandum, Professional Reading and Storyboard Assignment. Students are authorized to have a non-student (i.e. family member, mentor, or friend) proofread their assignments prior to submission. Proofreaders must not be a current student in any BOLC class. Proofreading is allowed to identify grammatical errors or highlight portions of text that are cumbersome, inaccurate, or otherwise do not make sense. The proofreader may not rewrite the assignment but may assist by marking and highlighting problem areas.

c. LE Case Study. Students work together in their assigned groups within the scope of the assignment. Students may not speak with or correspond with any current students from other classes or previous students outside of their assigned group while working on the LE Case Study.

d. Oral Tactical Evaluation Without Troops (TEWTs), Written Operation Order (OPORD), World Military Affairs Briefing (WMAs). Students may not speak with or correspond with any current or previous students while working on TEWTs, OPORDs, or WMAs. Students are prohibited from sharing notes from the receipt of the TEWTs. Proofreading, asking questions, comparing notes, or corresponding of any kind from any individual is not authorized. All work must be of the students own. Products submitted during a previous class is not allowed.

e. Land Navigation, M4 Qualification, M17 Qualification, LE Exercise, and Record ACFT. Students are not allowed to assist others during qualifications and testing. All performance evaluations are completed by the individual student. Collaboration or assistance is prohibited, except during LE Exercise. During LE Exercise, student will work only with their assigned partner.

Appendix A to CATD Individual Student Assessment Plan (ISAP)

4. CCC Specific:

a. OPORDs and TEWTs. Students type exams on their assigned government computer. Upon completion of the written portion of the exam, all exam material is deleted from the used computer. This includes all files saved to desktop and deleted files in the computer recycling bin. If instructed to email exams to the SGLs, students will delete the email from their sent folder, as well as their deleted items folder in their email. Students will delete material with a SGL present.

b. Individual Written Assignments.

(1) For individual assignments, students are authorized to have a non-student (i.e. family member, mentor, friend) proofread their assignments prior to submission to identify spelling/grammatical errors or areas that otherwise do not make sense.

(2) Students generate all assignments as a new document, their OWN original work. Use of a format/product from another student in the class, a graduate of the course, or a friend/mentor will result in initiation of a SSR board. SGL identification of plagiarized material is sent higher for immediate action.

c. Police Operations, MDMP, and End of Course Exams. Students are authorized to compare notes and conduct study groups prior to the examination. No student will acquire answers to examination questions by sources other than instructional material and Army doctrine. The Police Operations and MDMP exams are closed book. The End of Course exam is open book, using only student prepared notes, study guides and doctrine opened prior to the exam. Students may not use the internet while the exam is in progress. IMO students may use the internet for google translate only, during all exams.

5. Violations of the USAMPS Honor Code include but are by no means limited to those mentioned in paragraphs 2 and 3 above. Any further instruction, guidance, or direction from an instructor or the course manager will be considered additions to the abovementioned prohibited actions for that class and violations of these will be considered a violation of the Honor Code. Common sense and good judgment provide the basic guidelines as to what is acceptable and what is not acceptable conduct. If students have questions about what would be considered a violation of the Honor Code, they must ask their instructor for guidance. Ignorance is not an acceptable excuse for an Honor Code violation. Conduct that brings discredit to the USAMPS and the U.S. Armed Services may be considered as honor violations.

6. Violations.

a. Any person providing or accepting any of the above mentioned prohibited items or conducting any of the above mentioned prohibited actions are in violation of the Honor Code.

Appendix A to CATD Individual Student Assessment Plan (ISAP)

b. When a person is suspected of violating the Honor Code, the individual making the observation will collect all available evidence, include names of witnesses if appropriate, and immediately report the incident to an instructor or the course manager.

c. Failure to report an honor violation after having observed or after having been informed of such a violation constitutes an honor violation in itself.

d. Any violation of this Honor Code may constitute an initiation of a Student Status Review (SSR) in accordance with Appendix I, Student Status Review Procedures of this ISAP. Each violation will be reviewed by the Course Chief for determination.

e. Based on severity and totality of circumstances the Course Chief will determine the appropriate action/recommendation of all violations of this Honor Code.

(Print Name-Rank Last, First, MI.)

(Student's Signature and Date)

MPBOLC Student Evaluations Procedures

1. **Computation of Academic Standing:** The grading system is based on 2000 (1000 IMO) total points, which is used to determine class standing. The student with the highest cumulative points will be ranked number one in the class unless otherwise disqualified IAW paragraph 2, Appendix F, Recognition of Academic and Leadership Excellence. Rankings of U.S. Officers and International Officers are separate. The possible points for all graded events are shown in Table 1 of Appendix B.

2. Students are graded based on demonstrated performance through:

a. **Leadership Assessment:** Instructors will assess student leadership skills in a garrison and field environment IAW Tables 8 and 11 to Appendix B.

b. **Multiple Choice Examinations:**

(1) Examinations will be graded IAW the approved Test Administrative Guidance (TAG).

(2) Examination after action reviews will be scheduled as soon as possible after the examination. The after action review period will be a discussion where students may question the SME/Instructor as to the doctrine/regulation which differentiates correct responses from programmed distracters.

(3) After completion of the test review, grades will be submitted by the Test Administrator to the MSCoE Test Control for scoring. Upon receipt of grades the instructor will post grades in Team classroom by score and DoD ID number and will not identify the student by name.

c. **Performance Evaluation:** Students must qualify on the M17 Pistol and the M4 Rifle, pass Day and Night Land Navigation, pass final ACFT, and LEX. The final ACFT score is included in the overall course average IAW Appendix G (except for IMOs).

d. **Use of Force Training:** Students will participate in use of force training such as Mechanical Advantage Control Holds (M.A.C.H.) drills, Hand to Hand Fighting Techniques, and a Level 1 OC exposure (exceptions for students who graduated INIWIC or previously received OC exposure while attending MP BOLC).

d. **Written Communication Skills Evaluations:** Students will be evaluated on a written OPORD, Letter of Introduction, FLIPL, Memorandum For (subject: LE Training), Memorandum for Record (subject: AR 600-20), Professional Reading (EXSUM), Storyboard, along with various other out-of-class and in-class writing assignments. Instructors will evaluate assignments according to the criteria outlined in Appendix B. Instructors will use these grades to assess each student's ability to communicate in writing and to assess the students' attributes and core leader competencies on the student's Academic Evaluation Report (AER). Demonstration of satisfactory

Appendix B MPBOLC Student Evaluations Procedures to CATD Individual Student Assessment Plan (ISAP)

communication skills is a requirement for graduation.

e. Oral Communication Skills Evaluations: Oral expression is an important part of a student's overall communication skills. Students will present several briefings including oral OPODs, LE Case Study, World Military Affairs Briefing, Garrison and FTX leadership positions along with various other briefing opportunities throughout the class. Instructors will evaluate assignments IAW Appendix B. Instructors will use these grades to assess each student's oral communication skills and to assess the student's attributes and core leader competencies on the student's AER. Demonstration of satisfactory communication skills is a requirement for graduation.

f. Peer Evaluations: Students will be evaluated and ranked by their peers within each squad IAW Table 12, Appendix B. Contributions to group work and performance is an important attribute for a new officer.

g. Instructor Evaluations: Instructor points allow Instructors to allocate points into a student's academic average based on performance, leadership, teamwork, improvement, etc. that are not directly captured in another evaluated event.

3. Retest and Resubmission of Failed Assignments and Tests: Students who do not achieve a passing score on a graded assignment or event will be counseled in writing by their Instructor. The counseling will include the study reference list with the name of the instructor who will outline the supplemental training and the date a retest will be administered. Although a student must achieve a passing score on a subsequent attempt, the points achieved on the *first* attempt (exception for the student's first Oral TEWT) will determine the points awarded towards the overall academic average. A retest covering the entire contents of the instruction will be administered to a student that fails to achieve a minimum passing score on a graded assignment (Exceptions for IMOs are covered in Appendix C). Students who fail the first and second attempt for the oral OPOD briefs (TEWTs) will be given a third (final) attempt on a different OPOD. Third attempt is evaluated by two SGLs and Course Chief.

4. Reclama: The reclama process is the means by which students are given the opportunity to challenge a test question. Reclama procedures are found in Appendix I.

5. Academic Evaluation Reports: An Academic Evaluation Report (AER), DA Form 1059 will be prepared by the student's Instructor upon course completion in the Evaluation Entry System. AERs will include students overall academic average. In addition to comments on academic proficiency, each AER will:

a. Provide an assessment of the students' performance, professionalism, and adherence to attributes and core leader competencies focusing on what a leader is and what a leader does.

b. Address additional duties performed by the students (e.g., class leader, S1 through S4, sponsor for International Military Student, etc.).

Appendix B MPBOLC Student Evaluations Procedures to CATD Individual Student Assessment Plan (ISAP)

c. Annotate physical fitness and/or academic excellence (i.e., Distinguished Honor Graduate, Commandant's List, etc.).

6. Evaluations for International Military Officers (IMO): See Appendix C.

14 Encls

Table 1: Student Grade Book

Table 2: Letter of Introduction Assignment

Table 3: World Military Affairs Student Briefing

Table 4: FLIPL Grading Criteria

Table 5: AR 600-20 Assignment

Table 6: Story Board Assignment

Table 7: LE Training Memorandum Grading Criteria

Table 8: Garrison Leadership Evaluation

Table 9: Oral TEWT Evaluation

Table 10: Written Operation Order Grading Criteria

Table 11: Field Leadership Evaluation

Table 12: Peer Evaluation Form

Table 13: LEX Performance Measures

Table 14: LE Case Study Assignment

Table 15: Professional Reading Assignment

Table 1 Student Grade Book to Appendix B MPBOLC Student Evaluations Procedures to CATD Individual Student Assessment Plan (ISAP)

U.S. Student Grade Book
Academic average is based upon 2000 points.

<u>EVALUATED AREA</u>	<u>POSSIBLE POINTS / POINTS EARNED</u>
<u>EXAMS</u>	
1. Common Core Exam	100/_____
2. Training Management Exam	100/_____
3. Supply Exam	100/_____
4. TACOPS Exam	100/_____
5. Law Exam	100/_____
6. Law Enforcement Exam	100/_____
<u>ASSIGNMENTS</u>	
1. Letter of Introduction	50/_____
2. Conduct a FLIPL	50/_____
3. AR 600-20 Assignment	50/_____
4. LE Training Memorandum	50/_____
5. Written OPORD	GO / NO-GO/_____
6. Storyboard	50/_____
7. LE Case Study	50/_____
8. Professional Reading Assignment	50/_____
<u>ASSESSMENTS</u>	
1. World Military Affairs Brief	50/_____
2. Oral TEWT	150/_____
3. Garrison Leadership	50/_____
4. Field Leadership	150/_____
5. Peer Evaluation "Bonus" (#)	15/_____
6. SGL Points	100/_____
<u>PERFORMANCE REQUIREMENTS</u>	
1. Land Navigation (Day/Night)	50/_____
2. M4 Qualification (*)	50/_____
3. M17 Qualification (*)	50/_____
4. Law Enforcement Exercise	100/_____
5. Record ACFT	300/_____
TOTAL	2000 Points/_____

Notes:

(*) Scored as follows: Expert = 50, Sharpshooter = 45, Marksman = 40, Unqualified = 35
 (#) Students may receive "bonus points" based on their ratings in the peer evaluation.
 Scored as follows: Top 3 in Class: +15 points; Then within each squad: top 1/3 = +10 points; middle 1/3 = +5 points

Evaluation

A grade below 70% is considered a failing grade. Students must redo any assignment or test receiving a grade below 70% in order to pass the course. However, the points from the first attempt will be recorded and used for assessing academic averages. A first time

Table 1 Student Grade Book to Appendix B MPBOLC Student Evaluations Procedures to CATD Individual Student Assessment Plan (ISAP)

“unqualified” or “no-go” on the M17, M4, or land navigation with subsequent qualification will not count against the student for SSR procedures. In the event that the student DOES NOT qualify by the 14th week of the course an SSR will be initiated. A first time qualification or go remains a requirement for course academic honors.

Tardiness

Late assignments will not be accepted. Students will receive zero points for an assignment that is not submitted by the deadline. Tardiness for exams and other graded events will not be tolerated. At the discretion of the instructor, students may receive a zero or First Time NO-GO for the exam/event. Student will be counseled by their instructor and receive a letter of concern from the Course Chief. Student will have two days from the date of counseling to submit the assignment. In the event student does not submit the second time or fail to receive a satisfactory grade an SSR will be initiated.

Table 1 Student Grade Book to Appendix B MPBOLC Student Evaluations Procedures to CATD Individual Student Assessment Plan (ISAP)

International Officer Grade Book
Academic average is based upon 1000 points.

<u>EVALUATED AREA</u>	<u>POSSIBLE POINTS / POINTS EARNED</u>
<u>EXAMS</u>	
1. Common Core Exam (!)	100/_____
2. Training Management Exam (!)	100/_____
3. Supply Exam (!)	100/_____
4. Law Exam (!)	100/_____
5. Law Enforcement Exam (!)	100/_____
<u>ASSIGNMENTS</u>	
1. Letter of Introduction	50/_____
2. LE Case Study	50/_____
3. Professional Reading Assignment	50/_____
<u>ASSESSMENTS</u>	
1. World Military Affairs Briefing	50/_____
2. Peer Evaluation "Bonus" (#)	15/_____
3. SGL Points	100/_____
<u>PERFORMANCE REQUIREMENTS</u>	
1. Land Navigation (Day/Night) (\$)	50/_____
2. M4 Qualification (*) (\$)	50/_____
5. Law Enforcement Exercise	100/_____
6. Record ACFT (\$)	0/_____
TOTAL	1000 Points/_____

Notes:

(!) IMO's may replace exams with a written paper highlighting U.S. / IMO military system differences.

(\$) IMO's must participate but do not have to meet the minimum standards to graduate.

(*) Scored as follows: Expert = 50, Sharpshooter = 45, Marksman = 40, Unqualified = 35

(#) Students may receive "bonus points" based on their ratings in the peer evaluation.

Scored as follows: Top 3 in Class: +15 points; Then within each squad: top 1/3 = +10 points; middle 1/3 = +5 points

Evaluation

A grade below 70% is considered a failing grade. Students must redo any assignment or test receiving a grade below 70% in order to pass the course. However, the points from the first attempt will be recorded and used for assessing academic averages. A first time "unqualified" or "no-go" on the M4 or land navigation with subsequent qualification will not count against the student for SSR procedures. In the event that the student DOES NOT qualify by the 14th week of the course an SSR will be initiated. A first time qualification or go remains a requirement for course academic honors. The International Military Student Office (IMSO) will be notified for any IMO who fails to meet academic proficiency.

Tardiness

Late assignments will not be accepted. Students will receive zero points for an assignment

Table 1 Student Grade Book to Appendix B MPBOLC Student Evaluations Procedures to CATD Individual Student Assessment Plan (ISAP)

that is not submitted by the deadline. Tardiness for exams and other graded events will not be tolerated. At the discretion of the instructor, students may receive a zero or First Time NO-GO for the exam/event. Student will be counseled by their instructor and receive a letter of concern from the Course Chief. Student will have two days from the date of counseling to submit the assignment. In the event student does not submit the second time or fail to receive a satisfactory grade an SSR will be initiated. The IMSO will be notified in the event of any of the above infractions.

Table 2 Letter of Introduction Assessment to Appendix B MPBOLC Student Evaluation Procedures to CATD Individual Student Assessment Plan (ISAP)

Letter of Introduction / Email Etiquette Assignment

1. Read the Email Etiquette and Army Writing classes along with associated Army Doctrine (AR 25-50).
2. Write a Letter of Introduction to your Battalion Commander (your assigned actual unit).
3. Follow ALL AR 25-50 guidance for the letter and send a professional email (using your .mil email account ONLY and guidance from the email etiquette class slides) with the signed letter attached to your evaluating instructor.
4. Arial 12pt font and DA letter head will be used.

Grading Criteria:

- 50 Available points
- 1 point lost for each format issue as directed in AR 25-50 instructions for letters and overall writing
- 1 point lost for each grammatical or spelling error
- 1 point lost for each error in the email (based on guidance in the email etiquette class slides)
- Minimum score is 70% (35/50 points)

Table 3 World Military Affairs Student Briefing Assessment to Appendix B MPBOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

- Preparation
- Execution

STUDENT BRIEFING ASSESSMENT

Stop: _____
Start: _____
Time: _____

Name: _____

Date: _____

Title: _____

Assessment by: _____

SUBSTANCE/ORGANIZATION	STYLE
<p>Introduction <i>Greeting (poised, confident)</i></p> <p>Purpose <i>(relevant, focused, controlling idea)</i></p> <p>References <i>(current, meaningful)</i></p> <p>Procedure/Outline <i>(logical, appropriate level of detail)</i></p>	<p><input type="checkbox"/> Physical Behavior</p> <p>Eye Contact <i>(maintains with audience, natural, avoids excessive reference to slides or notes)</i></p> <p>Movement <i>(appropriate, not excessive)</i></p> <p>Gestures <i>(meaningful, appropriate, well timed, provided emphasis)</i></p>
<p>Body</p> <p><input type="checkbox"/> Accuracy/Completeness <i>(major points stated accurately, no major points omitted)</i></p> <p><input type="checkbox"/> Support/Significance <i>(appropriate use of facts, examples, etc. answers, "So what?")</i></p> <p><input type="checkbox"/> Sequence <i>(conveys information in logical, meaningful sequence, easy to follow)</i></p> <p><input type="checkbox"/> Transitions <i>(planned, logical, maintains tempo)</i></p>	<p><input type="checkbox"/> Speaking Voice <i>(appropriate volume, comfortable pace, effective pauses)</i></p> <p><input type="checkbox"/> Vocabulary <i>(clear/concise vocabulary, pronounces words correctly, enunciates clearly)</i></p> <p><input type="checkbox"/> Enthusiasm/Confidence <i>(conveys sense of 'ownership,' confident in own knowledge and abilities)</i></p>
<p>Closing</p> <p>Summary <i>(emphasizes main points; no new information)</i></p> <p>Ask for Questions</p> <p>Conclusion <i>(appropriate, meaningful, concise)</i></p>	<p style="text-align: center;">CORRECTNESS</p> <p><input type="checkbox"/> Visuals/Slides/Graphics</p> <p>Format <i>(sequencing, numbering, font, centering, spelling, abbreviations)</i></p> <p>Content <i>(relevant, appropriate use of pictures/graphics)</i></p> <p>Handouts/Video, etc. <i>(introduced, relevant)</i></p>

**Evaluation: ____/100 points
70 points minimum to pass**

Table 3 World Military Affairs Student Briefing Assessment to Appendix B MPBOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

MILITARY POLICE OFFICER BASIC COURSE

World and Military Affairs Brief

1. The World and Military Affairs Brief is a requirement that allows you the opportunity to speak in front of people in a non-threatening environment. This is a formal information briefing – not an OPORD brief – you need to understand the difference. **You will sign up for individual topics.** You will receive constructive criticism from your peers and the Small Group Leaders (SGL) to identify areas in which you can improve and areas you should sustain. Additionally, this assignment will allow the class to stay on top of current political and military issues.
2. The WMA brief is broken down into five sections: International News (current events); Political Situation; Military Capabilities; Potential Threats; and finally any Potential Ramifications for the United States military. For example: China’s dispute with Taiwan; Taliban’s shielding of Osama bin Laden and its struggle for control in Afghanistan; Russia and the lingering war in Chechnya; the war on drugs in Colombia. These topics are significant because they have the potential to affect the geopolitical structure and cause U.S./U.N. intervention, possibly resulting in U.S. military deployment. Be sure to cite your references during your briefing.
3. Your briefing will be between nine – eleven minutes (*no minimum for IMOs*). Automatic NO-GO for briefs that fall short of the time standards. Student must provide a visual aid; you may use the computer in the small group classrooms to project your Power Point brief. This is an opportunity to improve your briefing skills, which are critical throughout your military career.
4. Ensure you track current activities of the subject throughout the span of the course in order to have a working knowledge of the topic. You cannot wait until the last minute to begin your research. You will be required to cite your references.
5. Check the course flow schedule to find when the WMA brief will be conducted. The squad leader will maintain a sign-up roster with topics.
6. Your brief should contain *at least* the following information, although you have some flexibility in the formatting of your presentation.

-Introduction

-Purpose

-References

-Outline

-Body

-Summary

-Questions

-Conclusion

FLIPL Homework Exercise Grade Sheet

NAME: _____

	Grade	Possible	Comments
Table of Contents		5	
Chronology		5	
DD Form 200		10	
DA Form 7531		10	
Findings and Recommendations		10	
Overall Appearance		10	
Total		50	

AR 600-20 Assignment

1. Students will write a two page memorandum to their commander IAW AR 25-50. Purpose of the memorandum is to summarize either Equal Opportunity (Chapter 6), Prevention of Sexual Harassment (Chapter 7), or Sexual Assault Prevention and Response Program (Chapter 8) of AR 600-20. Additionally, student will state their role in supporting the command as a subordinate leader.
2. Memorandums will be fully in accordance with AR 25-50.
3. Students will read AR 600-20 and gather additional information from Army resources IRT their assigned topic.
4. Students will be evaluated on the proper use of the English language, grammar, adherence to instructions, and the ability to comprehend and subsequently articulate a point. Additionally, during class discussion students will gain a better understanding of command policies. Arial 12pt font and DA letter head will be used.

Grading Criteria:

- 50 Available points
- 1 point lost for each format issue as directed in AR 25-50 instructions for memorandums and overall writing
- 1 point lost for each grammatical or spelling error
- Deduction of points for overall content and adherence to instructions
- Minimum score is 70% (35/50 points)

Table 6 Storyboard Grading Criteria to Appendix B MP BOLC Student Evaluations to CATD Individual Assessment Plan (ISAP)

Storyboard Assignment

1. Students will create and submit a storyboard highlighting one training event during their garrison leadership. Platoon Leader and Platoon Sergeant submission must highlight a separate event. Storyboards are due on the first duty day NLT 0800 hrs following the student's garrison leadership week; submitted via email to the student's SGLs.
2. Storyboards are created using PowerPoint and will include at least one picture of the training event and include basic information explaining the training (who, what, when, where, why, and concept of the operation).
3. Storyboards will not exceed one-slide, font at Arial 12pt (except title), title centered at the top of the slide, and body of document single spaced with a space between each paragraph.
4. Students are evaluated on the proper use of the English language, grammar, presentation format, and the ability to create a presentation using PowerPoint highlighting a training event.

Grading Criteria:

- 50 Available points
- 1 point lost for each format issue
- 1 point lost for each grammatical or spelling error
- Properly formatted and relevant picture(s)
- Minimum score is 70% (35/50 points)



Table 7 LE Training Memorandum Grading Criteria to Appendix B MP BOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

LE Training Memorandum Instructions

1. Write a Memorandum “THRU” addressed to your Battalion Commander through your Company Commander (Future or current unit). In the Memorandum discuss your training plan to prepare your platoon for an upcoming law enforcement (LE) cycle.
2. The platoon redeployed two months ago from a 12-month deployment conducting detention operations in Guantanamo Bay. There has been a large amount of turnover, to include Platoon Leader and Platoon Sergeant, and there are varying levels of law enforcement experience in the platoon. No LE training has been conducted since the redeployment, due to the recent turnover of leadership. The platoon is tasked to execute installation LE operations for a period of three months beginning on T-3 (three weeks out). There is no requirement to man the access control points (tasked to another unit). The Platoon is currently in green cycle and has three weeks to execute all of the LE training. The Battalion Commander dictated there must be a culminating event at the end of the training. LE commitment begins on the Monday of T-3.
3. Develop a full training plan from individual to collective tasks. Adhere to the assignment instructions and articulate clearly in the English language including both spelling and grammar.
4. The memorandum will be in accordance with AR 25-50. Arial 12pt font and DA letter head will be used.

Grading Criteria:

- 50 Available points
- 1 point lost for each format issue as directed in AR 25-50 instructions for a memorandum “THRU” and overall writing
- 1 point lost for each grammatical or spelling error
- Deduction of points for failure to follow assignment instructions and content
- Minimum score is 70% (35/50 points)

Table 8 Garrison Leadership Evaluation to Appendix B MP BOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

GARRISON LEADERSHIP EVALUATION										
NAME <i>(Last, First, Middle Initial)</i>								WEEK:		
Self-Assessment (Completed by Student)				List concrete achievements/events you impacted and areas of improvement						
Instructor Assessment (Completed by SGL)										
Leadership Intro				1	2	3	4	5		
Intent	Guidance	Brief	Instructions							
Counseling				1	2	3	4	5		
Initial SGL Guidance		Subordinate Leader's								
Communication				1	2	3	4	5		
W/SGL	W/SL's	W/Staff	W/External							
Accountability				2	4	6	8	10		
PRT	Class	Training	Weekend							
Leads by Example				1	2	3	4	5		
Attitude	Presence	Initiative	Preparation							
Enforced Standards				1	2	3	4	5		
Uniform	Discipline	Assignments	Ext. Conduct							
Military Bearing/Composure				1	2	3	4	5		
Appearance	Equipment	Patience	Charisma							
Mission Accomplishment				1	2	3	4	5		
Met Susp.	Class "Go's"	Teamwork	Peer Impact							
Final AAR				1	2	3	4	5		
Structured	Leader Led	Captured	Back brief							
Instructor Assessment Comments:				Assessed Score			/50			
Instructor Signature: _____					Student Signature: _____					

Table 9 Oral TEWT Evaluation to Appendix B to MP BOLC B Individual Student Assessment Plan (ISAP)

ORAL TEWT Operations Order Evaluation

Introduction:

1) Greeting 2) Roll Call 3) Map Orientation 4) Task Organization

1. (U) Situation.

a. (U) **Area of Interest.** (Area of Concern/Influence and outside enemy threats)

b. (U) **Area of Operations.**

- (1) (U) Terrain. (OAKOC with ENEMY/FRIENDLY ADV/Mitigation)
- (2) (U) Weather. (Detailed weather with impact on mission and/or timeline. Visibility, Winds, Precipitation, Cloud Cover, and Temp and Humidity)

c. (U) **Enemy Forces.**

(1) (U) Threats and Adversaries. (Composition, Disposition, Capabilities, Recent Activities)

(2) (U) MLCOA/MDCOA

d. (U) **Friendly Forces.**

- (1) (U) Higher Headquarters' Mission and Intent. [Two levels up]
- (2) (U) Mission of Adjacent Units.

e. (U) **Civil Considerations.** (Mission specific impacts to the operation)

f. (U) **Attachments & Detachments.** (Only US or Coalition Forces)

Points: _____/30

4. (U) Sustainment.

a. (U) **Logistics. (MISSION SPECIFIC)**

- (1) (U) Class I (Food)
- (2) (U) Class II (Clothing, Individual/Non-expendable Equip.)
- (3) (U) Class III (POL)
- (4) (U) Class IV (Construction Material)
- (5) (U) Class V (Ammo)
- (6) (U) Class VI (Personal Demand Items)
- (7) (U) Class VII (Major End Items)
- (8) (U) Class VIII (Medical)
- (9) (U) Class IX (Repair Parts)

b. (U) **Personnel.**

Maint/Recovery Plan (MISSION SPECIFIC)

c. (U) **Health Service Support.**

Medical Recovery Plan (MISSION SPECIFIC)

Points: _____/20

2. (U) Mission. (2x)

Who, What (Task), Where, When, Why (Purpose)

FM 3-90-1 App B (Tactical Mission Tasks)

Points: _____/10

3. (U) Execution.

a. (U) **Commander's Intent.** (Purpose, Key Tasks, End State)

b. (U) **Concept of Operations.** (Basic overview of Decisive, Shaping, Sustaining and Why)

c. (U) **Scheme of Movement and Maneuver. BRIEFED W/OUT NOTES!** (DETAILED from OPORD Brief through FULL mission and return/ recovery/prepped to execute follow-on mission as directed by higher and contingencies) (Use control measures from FM 1-02.1 or FM 3-90-1 App A (Basic Control Measures). Use proper doctrine and classroom instruction to develop.

d. (U) **Scheme of Fires.**

e. (U) **Tasks to Subordinate Units.** (TASK AND PURPOSE with Tactical Mission Tasks and Effects if possible)

f. (U) **Coordinating Instructions.**

- (1) (U) Time or condition when OPORD becomes effective.
- (2) (U) Commander's Critical Information Requirements. (PIR and FFIR)
- (3) (U) Essential Elements of Friendly Information.
- (4) (U) Rules of Engagement. (Mission Specific plus Escalation of Force instructions)

(5) (U) Risk Reduction Control Measures.

(6) (U) Other Coordinating Instructions.

- (a) (U) Order of March
- (b) (U) Route of March (Primary & Alternate)
- (c) (U) Rendezvous times & locations (AA, Rally Point, Linkup Point, etc.)
- (d) (U) Speeds (convoy & catch-up) & Intervals
- (e) (U) Checkpoints, PLs, LOA
- (f) (U) MOPP Level
- (g) (U) Equipment/Uniform Common to All
- (h) (U) Equipment Common to All Vehicles
- (i) (U) Weapons Mix
- (j) (U) Guidance on Squad Rehearsals
- (k) (U) Priorities of Work
- (m) (U) Timeline (From OPORD Brief to mission complete and prepared to conduct future operations) Including: Maintenance Timeline, Squad Leader Back-briefs, SQD/Platoon Rehearsals, Platoon PCI, Vehicles Staged, SP Time, Mission Specific Times, etc.

Points: _____/30

5. (U) Command and Signal.

a. (U) **Command.**

- (1) (U) Location of Commander. (Before, During, After)
- (2) (U) Succession of Command.

b. (U) **Control.**

- (1) (U) Command Post. (Before, During, After)
- (2) (U) Reports. (MISSION SPECIFIC)

c. (U) **Signal.** Signal Plan (PACE) (SOI Specifics); Mission Specific Radio Procedures

Points: _____/20

Confirmation Brief:

Points: _____/5

Overall Brief:

- Knowledge
- Confidence
- Articulation
- Eye Contact

Points: _____/35

Score (circle one):

No-Go

Unsatisfactory
(>105)

Go

Satisfactory Outstanding Exceptional
(105-120) (121-135) (136-150)

Additional Notes:

SGL Initials _____ Student Initials _____

Evaluator Notes Continuation Page

Table 10 Written TEWT Evaluation to Appendix B MP BOLC Student Evaluations CATD Individual Student Assessment Plan (ISAP)

Written Operations Order Evaluation (USE FORMAT from FM 6-0, Appendix C)

1. (U) Situation.

- a. (U) **Area of Interest.** (Area of Concern/Influence and outside enemy threats)
- b. (U) **Area of Operations.**
 - (1) (U) **Terrain.** (OAKOC with ENEMY/FRIENDLY ADV/Mitigation)
 - (2) (U) **Weather.** (Detailed weather with impact on mission and/or timeline. Visibility, Winds, Precipitation, Cloud Cover, and Temp and Humidity)
- c. (U) **Enemy Forces.**
 - (1) (U) **Threats and Adversaries.** (Composition, Disposition, Capabilities, Recent Activities)
 - (2) (U) **MLCOA/MDCOA.**
- d. (U) **Friendly Forces.**
 - (1) (U) **Higher Headquarters' Mission and Intent.** [Two levels up]
 - (2) (U) **Mission of Adjacent Units.**
- e. (U) **Civil Considerations.** (Mission specific impacts to the operation)
- f. (U) **Attachments & Detachments.** (Only US or Coalition Forces)

2. (U) Mission.

Who, What (Task), Where, When, Why (Purpose)
FM 3-90-1 App B (Tactical Mission Tasks)

3. (U) Execution.

- a. (U) **Commander's Intent.** (Purpose, Key Tasks, End State)
- b. (U) **Concept of Operations.** (Basic overview of Decisive, Shaping, Sustaining and Why)
- c. (U) **Scheme of Movement and Maneuver.** (DETAILED. From OPORD Brief through FULL mission and return/ recovery/ prepped to execute further mission as directed by higher and contingencies) (Use control measures from **ADP 1-02** or **FM 3-90-1 App A (Basic Control Measures)** **USE PROPER DOCTRINE AND CLASSROOM INSTRUCTION TO DEVELOP SPECIFIC MISSION!**)
- d. (U) **Scheme of Fires.**
- e. (U) **Tasks to Subordinate Units.** (TASK AND PURPOSE with Tactical Mission Tasks and Effects if possible)
- f. (U) **Coordinating Instructions.**
 - (1) (U) **Time or condition when OPORD becomes effective.**
 - (2) (U) **Commander's Critical Information Requirements.** (PIR and FFIR)
 - (3) (U) **Essential Elements of Friendly Information.**
 - (4) (U) **Rules of Engagement.** (Mission Specific plus Escalation of Force instructions)
 - (5) (U) **Risk Reduction Control Measures.**
 - (6) (U) **Other Coordinating Instructions.**
 - (a) (U) Order of March
 - (b) (U) Route of March (Primary & Alternate)
 - (c) (U) Rendezvous times & locations (AA, Rally Point, Linkup Point, etc.)
 - (d) (U) Speeds (convoy & catch-up) & Intervals
 - (e) (U) Checkpoints, PLs, LOA
 - (f) (U) MOPP Level
 - (g) (U) Equipment/Uniform Common to All
 - (h) (U) Equipment Common to All Vehicles
 - (i) (U) Weapons Mix
 - (j) (U) Guidance on Squad Rehearsals
 - (k) (U) Priorities of Work
 - (l) (U) Timeline (From OPORD Brief to mission complete and prepared to conduct future operations) Including: Maintenance Timeline, Squad Leader Back-briefs, SQD/Platoon Rehearsals, Platoon PCI, Vehicles Staged, SP Time, Mission Specific Times, etc.

4. (U) Sustainment.

- a. (U) **Logistics. (MISSION SPECIFIC)**
 - (1) (U) Class I (Food)
 - (2) (U) Class II (Clothing, Individual/Non-expendable Equip.)
 - (3) (U) Class III (POL)
 - (4) (U) Class IV (Construction Material)
 - (5) (U) Class V (Ammo)
 - (6) (U) Class VI (Personal Demand Items)
 - (7) (U) Class VII (Major End Items)
 - (8) (U) Class VIII (Medical)
 - (9) (U) Class IX (Repair Parts)
- b. (U) **Personnel.**
 Maint/Recovery Plan **(MISSION SPECIFIC)**
- c. (U) **Health Service Support.**
 Medical recovery Plan **(MISSION SPECIFIC)**

5. (U) Command and Signal.

- a. (U) **Command.**
 - (1) (U) **Location of Commander.** (Before, During, After)
 - (2) (U) **Succession of Command.**
- b. (U) **Control.**
 - (1) (U) **Command Post.** (Before, During, After)
 - (2) (U) **Reports. (MISSION SPECIFIC)**
- c. (U) **Signal.** Signal Plan (PACE) (SOI Specifics); Mission Specific Radio Procedures

Overall Product:

- Format/ Grammar
- Overlays (quality, terms, and symbols)
- Demonstration of Tactical Proficiency

Score (circle one):

No-Go Unsatisfactory	Go Satisfactory
-------------------------	--------------------

Additional Notes:

SGL Initials _____ **Student Initials** _____

Table 11 FTX Leadership Position Evaluation to Appendix B MP BOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

FTX Leadership Position Evaluation

Name: _____ Mission: _____

Leadership Position: _____ Platoon: _____ Time/Date: _____

TLPs	Comments:
Receive the mission (ask questions)	
Issue WARNORD FM 6-0, APP C, FIG C-4	
Make tentative plan	
Start movement (troops, trucks, etc)	
Conduct Recon (route, site, return)	
Finalize plan (adjust based on recon)	
Issue FRAGORD	
Situation	
Mission	
Execution	
Sustainment	
Command and Signal	
Supervise (rehearse, adjust, inspect)	Comments:
Decision Making/ Leadership	
Delegation	
Clarity	
Presence	Comments:
Purpose, Direction, Motivation	
Tactical Competencies	
Followed Applicable Doctrine	Comments:
Plan was able to be Executed	

SCORE: _____ of 150
 (>105 No-Go, 105-120 Satisfactory, 121-135 Outstanding, 136-150 Exceptional)

Evaluator Signature/Date: _____

Student Signature/Date: _____

Table 11 FTX Leadership Position Evaluation to Appendix B MP BOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

FTX ORAL TEWT Operations Order Evaluation

Introduction:

- 1) Greeting 2) Roll Call 3) Map Orientation 4) Task Organization

1. (U) Situation.

- a. (U) Area of Interest.** (Area of Concern/Influence and outside enemy threats)
b. (U) Area of Operations.
 (1) (U) Terrain. (OAKOC with ENEMY/FRIENDLY ADV/ Mitigation)
 (2) (U) Weather. (Detailed weather with impact on mission and/or timeline. Visibility, Winds, Precipitation, Cloud Cover, and Temp and Humidity)
c. (U) Enemy Forces.
 (1) (U) Threats and Adversaries. (Composition, Disposition, Capabilities, Recent Activities)
 (2) (U) MPCOA/ MDCOA
d. (U) Friendly Forces.
 (1) (U) Higher Headquarters' Mission and Intent. [Two levels up]
 (2) (U) Mission of Adjacent Units.
e. (U) Civil Considerations. (mission specific impacts to the operation)
f. (U) Attachments & Detachments. (Only US or Coalition Forces)

2. (U) Mission. (2x)

- Who, What (Task), Where, When, Why (Purpose)
FM 3-90-1 App B (Tactical Mission Tasks)

3. (U) Execution.

- a. (U) Commander's Intent.** (Purpose, Key Tasks, End State)
b. (U) Concept of Operations. (Basic overview of Decisive, Shaping, Sustaining and Why)
c. (U) Scheme of Movement and Maneuver. (DETAILED. From OPORD Brief through FULL mission and return/ recovery/ prepped to execute further mission as directed by higher and contingencies) (Use control measures from FM 1-02.1 or FM 3-90-1 App A (Basic Control Measures). Use proper doctrine and classroom instruction to develop.
d. (U) Scheme of Fires.
e. (U) Tasks to Subordinate Units. (TASK AND PURPOSE with Tactical Mission Tasks and Effects if possible)
f. (U) Coordinating Instructions.
 (1) (U) Time or condition when OPORD becomes effective.
 (2) (U) Commander's Critical Information Requirements. (PIR and FFIR)
 (3) (U) Essential Elements of Friendly Information.
 (4) (U) Rules of Engagement. (Mission Specific plus Escalation of Force instructions)
 (5) (U) Risk Reduction Control Measures.
 (6) (U) Other Coordinating Instructions.
 (a) (U) Order of March
 (b) (U) Route of March (Primary & Alternate)
 (c) (U) Rendezvous times & locations (AA, Rally Point, Linkup Point, etc)
 (d) (U) Speeds (convoy & catch-up) & Intervals
 (e) (U) Checkpoints, PLs, LOA
 (f) (U) MOPP Level
 (g) (U) Equipment/ Uniform Common to All
 (h) (U) Equipment Common to All Vehicles
 (i) (U) Weapons Mix
 (j) (U) Guidance on Squad Rehearsals
 (k) (U) Priorities of Work
 (m) (U) Timeline (From OPORD Brief to mission complete and prepared to conduct future operations) Including: Maintenance Timeline, Squad Leader Back-briefs, SQD/ Platoon Rehearsals, Platoon PCI, Vehicles Staged, SP Time, Mission Specific Times, etc.

4. (U) Sustainment.

- a. (U) Logistics. (MISSION SPECIFIC)**
 (1) (U) Class I (Food)
 (2) (U) Class II (Clothing, Individual/Non-expendable Equip.)
 (3) (U) Class III (POL)
 (4) (U) Class IV (Construction Material)
 (5) (U) Class V (Ammo)
 (6) (U) Class VI (Personal Demand Items)
 (7) (U) Class VII (Major End Items)
 (8) (U) Class VIII (Medical)
 (9) (U) Class IX (Repair Parts)
b. (U) Personnel.
 Maint/Recovery Plan (MISSION SPECIFIC)
c. (U) Health Service Support.
 Medical recovery Plan (MISSION SPECIFIC)

5. (U) Command and Signal.

- a. (U) Command.**
 (1) (U) Location of Commander. (Before, During, After)
 (2) (U) Succession of Command.
b. (U) Control.
 (1) (U) Command Post. (Before, During, After)
 (2) (U) Reports. (MISSION SPECIFIC)
c. (U) Signal. Signal Plan (PACE) (SOI Specifics); Mission Specific Radio Procedures

Confirmation Brief:

Overall Brief:

- Knowledge
- Confidence
- Articulation
- Eye Contact

Additional Notes:

Table 12 Peer Evaluation Form to Appendix B MP BOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

Evaluated Officer: _____ Rating Officer: _____ Squad Ranking: ____ of ____ Class Ranking: ____ of ____ Sustain: 1. 2. 3. Improve: 1. 2. 3.						Evaluated Officer: _____ Rating Officer: _____ Squad Ranking: ____ of ____ Class Ranking: ____ of ____ Sustain: 1. 2. 3. Improve: 1. 2. 3.					
Team Work:	4	3	2	1	0	Team Work:	4	3	2	1	0
Professionalism:	4	3	2	1	0	Professionalism:	4	3	2	1	0
Interpersonal:	4	3	2	1	0	Interpersonal:	4	3	2	1	0
Positive Attitude:	4	3	2	1	0	Positive Attitude:	4	3	2	1	0
Evaluated Officer: _____ Rating Officer: _____ Squad Ranking: ____ of ____ Class Ranking: ____ of ____ Sustain: 1. 2. 3. Improve: 1. 2. 3.						Evaluated Officer: _____ Rating Officer: _____ Squad Ranking: ____ of ____ Class Ranking: ____ of ____ Sustain: 1. 2. 3. Improve: 1. 2. 3.					
Team Work:	4	3	2	1	0	Team Work:	4	3	2	1	0
Professionalism:	4	3	2	1	0	Professionalism:	4	3	2	1	0
Interpersonal:	4	3	2	1	0	Interpersonal:	4	3	2	1	0
Positive Attitude:	4	3	2	1	0	Positive Attitude:	4	3	2	1	0
Evaluated Officer: _____ Rating Officer: _____ Squad Ranking: ____ of ____ Class Ranking: ____ of ____ Sustain: 1. 2. 3. Improve: 1. 2. 3.						Evaluated Officer: _____ Rating Officer: _____ Squad Ranking: ____ of ____ Class Ranking: ____ of ____ Sustain: 1. 2. 3. Improve: 1. 2. 3.					
Team Work:	4	3	2	1	0	Team Work:	4	3	2	1	0
Professionalism:	4	3	2	1	0	Professionalism:	4	3	2	1	0
Interpersonal:	4	3	2	1	0	Interpersonal:	4	3	2	1	0
Positive Attitude:	4	3	2	1	0	Positive Attitude:	4	3	2	1	0

0 = Not observed
 1 = Unsatisfactory
 2 = Capable
 3 = Proficient
 4 = Excels

Table 13 LEX Evaluation Form to Appendix B MPBOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

Law Enforcement Exercise Grading Rubric		
Student:		Evaluator:
Investigate a Domestic Disturbance		
Task: 191-376-5159		Points
Subtask #1	Approached dwelling and attempted to contact any personnel involved.	
1 point	A. Parks at least one building away.	
1 point	B. Requests backup and waited for arrival.	
1 point	C. Does not stand directly in front of door or windows if possible.	
1 point	D. Assesses the situation and determines if extreme circumstances exist to make entry.	
1 point	E. Verbally announces presence.	
1 points	F. Gives commands with clear, authoritative voice and concise instruction.	
Subtask #2	Separates Parties effectively and denies access to high threat areas.	
1 point	A. Positions self to be able to see partner.	
1 point	B. Moves disputants out of sight if possible.	
1 point	C. Prevents disputant from going between officers.	
1 point	D. Does not leave disputant alone or provides access to weapons (i.e. kitchen/bedroom or other location where weapons are visible).	
Subtask #4 3 Points	Correctly applies EOF/UOF within local policies and procedures. (one level higher then presented to them)	
Subtask #5	Identifies and apprehends primary aggressor(s)	
1 point	A. Identifies primary aggressor(s).	
1 point	B. Apprehends primary aggressor(s).	
1 points	C. Searches primary aggressor(s). (finds contraband/weapon)	
Subtask #5	Complete DA Form 2823 on Witness/Victim	
1 point	A. Separates interviewees out of hearing distance.	
2 points	B. Completes administrative (page numbers, top of each page, page 1 admin data.).	
2 point	C. Initials (beginning and end of statement, corrections, bottom of each page, after each question and answer, date and time).	
1 point	D. Covers 5 W's.	
1 point	E. Closes out statement correctly (-----///End of Statement///----- directly after answering no.).	
1 point	F. Administers Affidavit correctly (read to or had them read aloud, inserted proper page number).	
1 point	G. Uses proper authority to administer oath (Article 136 (b)(4) UCMJ).	
Total		/25

Table 13 LEX Evaluation Form to Appendix B MPBOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

Law Enforcement Exercise Grading Rubric		
Student:		Evaluator:
Investigate a Suspected Impaired Driver		
Task: 191-376-5145		Points
Subtask #1	Vehicle in Motion/Personal Conduct	
2 points	A. Establishes probable cause to conduct a traffic stop.	
1 point	B. Looks for indicators (containers, soiled cloths, fumbling).	
1 point	C. Listens for indicators (slurred speech or admissions etc..).	
1 point	D. Based on which pre-exit test administered: Asks driver for injuries (Finger Count) or highest level of education (Numbers or Alphabet).	
1 point	E. Conducts preexit test (alphabet, counting, or finger count-demonstrated).	
Subtask #2	Pre SFST Administrative Data	
1 point	A. Escorts driver to a safe area.	
1 point	B. Maintains reactionary gap of a minimum 3 feet.	
Subtask #3	Conduct walk and turn test.	
1 point	A. Asks if the individual has any injuries/illness.	
1 point	B. Places driver in the start position (right foot in front of left, heel is touching toe, arms at the side, stated not to hold clothing or use arms for balance).	
1 point	C. Instructs the driver not to start the test after placing them in the start position.	
1 point	D. Properly demonstrates test (staying at least 3 feet away, starts in starting position, take 3, 5, 7, or 9 steps counting each step out loud, explains and demonstrates leaving front/lead foot on the line taking a series of small steps with the other foot to turn around, explains taking nine heel to toe steps back.). Note: If the student takes 3,5,7 steps during demonstration they must explain to continue to nine steps. Note: Left foot should be lead at turn around. Note: Students should not terminate the test unless they step off the line three times, cannot do the test, or person refuses.	
1 point	E. Identifies errors in test (off balance, improper count etc.).	
Subtask #4	Conduct one leg stand test	
1 point	A. Asks if the individual has any injuries/illness.	
1 point	B. Instructs the driver into start position (feet together, arms at their side not using them for balance or holding clothing).	
1 point	C. Demonstrates test (lifted either foot approx. 6" off the ground, toe pointed forward so foot is approx. parallel with the ground, count aloud one thousand and one etc.. Until told to stop.).	
1 point	D. Administers test for minimum of 30 seconds (student should use a watch). Note: Student should not terminate the test unless the foot touches the ground three times, the person cannot do the test, the person refuses to do the test.	
1 point	E. Identifies errors in test (off balance, improper count etc.).	
Subtask #5	Apprehend Driver	
1 point	A. Approaches subject in a safe manner.	
1 point	B. Applies handcuffs (instructs subject to spread feet, bend forward at the waist, place hands behind their back so palms are facing out and thumbs are up, approaches from a 45 degree angle, grasp hand nearest them with a reverse handshake grip and applies handcuff near pinky finger, secures second hand with handshake grip and applies other handcuff, tightens and double locks handcuffs. Note: single strand down and key holes out).	
1 point	C. Searches Subject (Maintains control of the subject, searches headgear, split the body down the center, search one side using the pat-and-crush method, once complete switch sides and searches) Note: If there is contraband on the subject that is missed, the point is deducted.	
Subtask #6	Complete DD Form 1920 with on scene data	
1 point	A. Administrative data filled in and formatted properly.	
1 point	B. Lists behind the wheel screening and results.	
1 point	C. Prearrest screening (time, specific location, weather and area conditions).	
1 point	D. Synopsis (filled in appropriate blocks and information)	
Total		25

Table 13 LEX Evaluation Form to Appendix B MPBOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

Law Enforcement Exercise Grading Rubric		
Student:		Evaluator:
Secure a Crime Scene		
Task: 191-376-5128		
Subtask #1	Approaching the scene	
1 point	A. Looks for physical signs of danger.	
1 point	B. Calls for backup.	
1 point	C. Announces Military Police presence.	
1 point	D. Checks for signs of life.	
2 points	E. Clears remaining rooms for additional people.	
1 point	F. Requests EMS.	
Subtask #2	Securing the crime scene	
2 points	A. Identifies all entrances and exits.	
1 point	B. Requests CID.	
1 point	C. Denies entry to unauthorized individuals (unauthorized is anyone but police/EMS).	
2 points	D. Logs all individuals in and out of crime scene. (time, name, position)	
1 point	E. Ensures only one entrance and exit is used.	
2 points	F. Fully briefs CID (All MP and EMS actions taken).	
Subtask #3	Collect and document evidence as directed by Investigators on DA 4137	
2 points	Administrative data filled in properly (Receiving activity (FLW Provost Marshal, Location (FLW, MO), Name....(Other Crime Scene), Address (Blank), Location from where obtained (Address) Reason (Evidence) Time/Date (Start date/time, End date/time).	
	Evidence Description	
.5 Point	A. Common name.	
.5 Point	B. Size of item.	
.5 Point	C. Manufacturer markings.	
.5 Point	D. Color likeness.	
.5 Point	E. Material likeness.	
.5 Point	F. Identifying features (scratched, scuffed, etc.).	
.5 Point	G. MFID (evidence collectors initials, date and time).	
.5 Point	H. Location where obtained.	
1 point	I. Close under last item description with -----//Last Item//-----.	
2 points	J. Chain of Custody administered (released is N/A, Received is officer.)	
Total		\25

Table 13 LEX Evaluation Form to Appendix B MPBOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

Law Enforcement Exercise Grading Rubric		
Student:		Evaluator:
Conduct a High Risk Traffic Stop		
Task: 191-376-5145		Points
Subtask #1	Identify the suspect vehicle	
1 point	A. Reports License plate number.	
1 point	B. Reports make and model.	
1 point	C. Provides number of known occupants and description.	
2 points	D. Requests additional patrols.	
2 points	E. Positions vehicle a minimum of ten feet and offset the patrol vehicle versus subject vehicle.	
Subtask #2	Gives movement instructions	
1 point	A. Presents deadly force.	
1 point	B. Instructs subjects to turn off vehicle.	
1 point	C. Instructs subject to drop keys outside the window.	
1 point	D. Instructs subjects to exit the vehicle.	
1 point	F. Instructs subject to face away.	
1 point	E. Instructs subject to lift shirt and conduct 360 degree turn.	
1 point	G. Instructs subject to move backwards until told to stop.	
1 point	H. Positions subject in a Officer advantage position (Places subject on their knees (hands small of back) or prone (arms out to the side).	
Subtask #3	Apprehend Subject	
2 point	A. Applies handcuffs (KNEELING-Take handcuff out of pouch, approaches from a 45 degree angle, grasp hand nearest them with a reverse handshake grip and applies handcuff near pinky finger, secures second hand with handshake grip and applies other handcuff, tightens and double locks handcuffs. PRONE: Approaches and secures arm between knees, removes handcuffs from pouch, applies first cuff to hand in between knees, rotatates arm and applies second cuff, tightens and double locks.).	
1 Point	B. Conducts ghost call. (calls to see if additional people are in vehicle.).	
1 point	C. Clears vehicle for additional subjects. (main compartment, trunk).	
1 point	D. Provides apprehension information to Desk Sergeant. (Number detain and scene secured).	
Subtask #4	Prepare and administer DA Form 3881	
1 point	A. Administrative data filled in correctly.	
1 point	B. Lined through accused and subject initialed above.	
1 point	C. Closed out charges with /// and subjects initials.	
2 point	D. Completed wavier (subject and investigator signed) or non-waiver (box checked and subject signature) correctly.	
Total		\25

Table 14 LE Case Study Evaluation Sheet to Appendix B MP BOLC Student Evaluations to CATD Individual Student Assessment Plan (ISAP)

LE Case Study Grade Sheet		STUDENT NAMES:	
		EVALUATOR:	
<p>Instructions: Conduct a cumulative case study focusing on a law enforcement topic specific to Use of Force (select one of the approved Use of Force Cases). Include at least four sections in your case study: an introduction, background information explaining why the case study was created, presentation of findings and a conclusion which clearly presents all of the data and references. Interview at least one person (past or present law enforcement officer) who is knowledgeable on your topic (cannot be a current BOLC student). Collect and analyze all applicable data, including documents, archival records, observations and artifacts. Develop and present your case study using the data collected throughout the research, interviewing and analysis processes. Address the concepts, theories and material issues covered in the course and support by your findings and/or other literature. Describe what you learned in your research and interviews about the problem, how it developed, what solutions have already been proposed and/or tried, and feelings and thoughts of your topic. At the end of your analysis, you should offer possible solutions. This is a group assignment (3-4 students), every student, to include IMO's (no more than one IMO per group), are required to brief a portion of the presentation.</p>			
<p><i>This guide outlines the minimum requirements for the presentation of your case study. Sections one through six below must be followed for your presentation. The entire presentation should last approximately 30 minutes. Your grader will evaluate your presentation and award points for each section with a possible 50 points available.</i></p>			
Topic			Score
1. INTRODUCTION: 8			
- Stated a proper greeting.			
- Stated the subject and agenda of the presentation.			
- Introduced the group members and their roles.			
- Provided an opening statement/paragraph.			
- Provides adequate introduction to the case study's topic along with relevant information			
- Clearly frames the underlying issues and identifies the dominant stakeholders			
2. BACKGROUND INFORMATION: 8			
- Formulate the problem / issue			
- Provides a clear and concise summary of the facts of the case study as well as what LE Officers can learn from this case			
- Presents a compelling backstory that weaves together into a cogent narrative			
3. PRESENTATION OF FINDINGS: 6			
- Important points are presented while unnecessary content is omitted			
- Described what was learned from interview(s) about the problem			
- Insightfully and appropriately connects findings to specific course concepts			
4. CONCLUSION: 8			
- Offers appropriate recommendations			
- Addresses the concepts, theories and material issues covered in LE classes and doctrine			
5. RESEARCH AND ANALYSIS: 10			
- Demonstrated knowledge of the topic			
- Demonstrated exceptional initiative in obtaining sources.			
- Used critical thinking to assess the sources in regard to author biases, perspectives, etc.			
- Analyzed all applicable data, including documents, archival records, observations and artifacts			
- Applied information learned from LE classes			
- Demonstrates critical thinking about the topic and the student's own impressions and interpretations of research			
- Sources properly cited			
- Research was exhaustive, representing a wide array of sources and opinions			
- Analysis consider political and social factors			
- Considers the ethical components of the case identifying the ethical or societal standards by which they are determined			
6. QUALITY OF PRESENTED CONTENT: 10			
- Has an effective, fluent style, marked by language that is generally free from errors in mechanics, usage, and sentence structure			
- Presents ideas thoughtfully and in-depth			
- Points are logical and well supported by evidence and research			
- Included introduction, background information, findings and conclusion			
- Established conditions for a well-organized presentation.			
- Made sufficient use of the audio-visual equipment available.			
- Produced quality visual aids.			
- Provided a smooth flowing presentation.			
- Provided a closing statement/paragraph.			
			___/50
TOTAL			

Significant Use of Force Cases

Case:	Group Member Names (Can not chose the same case as another group)			
<i>Graham v. Connor</i>				
<i>Tennessee v. Garner</i>				
<i>Terry v. Ohio</i>				
<i>Plakas v. Drinski</i>				
<i>Pena v. Leombruni</i>				
<i>Thompson v. Hubbard</i>				
<i>Smith v. Freland</i>				
<i>Bush v. City of Tallahassee</i>				
<i>Green v. N.J. State Police</i>				
<i>Forrett v. Richardson</i>				
<i>Elliot v. Leavitt</i>				
<i>Brown v. United States</i>				
<i>Wardlaw v. Pickett</i>				
<i>City of Canton v. Harris</i>				
<i>Powpow v. Margate</i>				
<i>Tuttle v. Oklahoma</i>				

Table 15 Professional Reading Assignment to Appendix B MPBOLC Student Evaluation Procedures to CATD Individual Student Assessment Plan (ISAP)

Professional Reading Assignment

1. Students read a publication directly related to military leadership or tactics and write an executive summary (EXSUM) with a supporting memorandum. SGLs will provide the publication or guidance on what to read. The purpose of the correspondence is to provide a summary of the publication and discuss why or how it is applicable in a military setting.
2. Format is the EXSUM in accordance with DA Memo 25-52. The student is the originator, and their SGL is the approver. The tasker number is "07162020". Agency Office Symbol is "ATSJ-OP." Supporting memorandum will not exceed two pages and will be IAW AR 25-50 as a Memorandum For the CATD Chief. Office symbol is "ATSJ", CATD, Fort Leonard Wood, MO 65473.
3. The paper must be well written with proper organization, style, correctness, and substance. Instructors will evaluate students on the appropriate use of the English language, grammar, adherence to instructions, reading comprehension, and ability to articulate a point.

Grading Criteria:

- 50 Available points
- 1 point lost for each grammatical or spelling error
- Adherence to instructions
- Knowledge/understanding of the publication
- A minimum score is 70% (35/50 points)

Student Assessment Procedures

1. **Strategic Environment:** The central tenets of The US Army Capstone and Operating Concepts are that, in an era of persistent conflict, all Officers and Soldiers are required to operate under conditions of uncertainty and complexity and to exhibit a high degree of operational adaptability. These requirements are supported by the Army Learning Model 2015, the central idea of which is adaptability. The learning solution to this is the Continuous Adaptive Learning Model that promotes a learner-centric learning environment. A key characteristic of this environment is the presence of assessments and evaluations that are rigorous and relevant. Post learning assessments provide the supervisor and the learner certainty that learning has occurred to standard.

2. **Overall Assessment, Performance and Demonstrated Abilities:** The summative articulation of whether a student has met the course standard is by the DA Form 1059 Service School Academic Evaluation Report. There are four key aspects to this:

a. Performance Summary (block 11): This section is intended to measure the level of performance of each student against the course standards and confirms whether a student has 'exceeded', 'achieved', 'marginally achieved' or 'failed to achieve' course standards.

b. Demonstrated Abilities (block 12): This section provides a general rating over a number of broad assessed areas. A student will be assessed as either 'superior', 'satisfactory', 'unsatisfactory' with regard to their written communication, oral communication, leadership skills, contribution to group work and their research ability.

c. Potential for Selection to Higher Level Schooling (block 13): This 'yes' or 'no' answer confirms whether a student has potential to attend Intermediate Level Education (ILE) and senior service college.

d. Comments (block 14): Comments in this block articulate the capabilities, potential and/or limitations of the student, including significant achievements or deficiencies. As such this block will describe: additional duties performed by the students (e.g., class leader, S1 through S4, sponsor for International Military Student.); physical fitness; notable academic and leadership excellence (i.e., Honor Graduate, Commandant's List, etc.) and the position the student achieved against their peer group. Where blocks 11-13 require additional description by regulation, comments will be made if the Soldier:

(1) Displayed exceptional potential or demonstrated any exceptional capabilities, aptitudes, and/or limitations that should be considered in future selection opportunities and/or assignments.

(2) Lacked ability or motivation.

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(3) Demonstrated moral or character deficiencies.

(4) Failed to respond to recommendations for improving academic or personal affairs.

(5) Was released from student status through no fault of his or her own (for example, medical or compassionate reasons) and is recommended for reinstatement in the course.

(6) Was released from student status based on an approved retirement or resignation.

(7) Was required to appear before an academic board.

e. A model depicting how assessment scores feed and convert to the final AER, including thresholds of assessed areas is at Table 1.

3. **Key Features:** In light of the foregoing, there are a number of key points students must be aware of:

a. **Assessment is Continuous:** Students will be continuously assessed during their time at MPCCC, utilizing a variety of objective and subjective, formal (summative) and informal (formative) assessment methods, as summarized below. **All summative assessments constitute graduation requirements.** Details of all assessments are provided in Table 2.

(1) Objective (summative) assessments are those which are graded in conjunction with a rubric and include formal and informal, individual and team, written and oral assessments, exams and assignments. All students must note that the MPCCC requires students to deal with complex and complicated issues where there is often multiple (or no) correct answers. As well as common rubrics, marking mechanisms are in place to mitigate markers' subjectivity. Details of these mechanisms are at para 6.b.

(2) Subjective (formative) assessment criteria will include a number of areas such as class / group participation, engagement in instruction, 'value added' during classroom sessions, enthusiasm and leadership, as well as a number of areas specific to each lesson as detailed in each lesson plan. Subjective assessment applies to both formal and informal assessments. Some subjectivity within formal assessments is necessary due to the complicated subject matter at hand, where a wholly objective rubric is not possible due to the possibility of multiple correct answers. The learner-centric learning environment requires maximum participation from all class members, and SGLs will apply a subjective assessment on student levels of participation. SGLs and any other nominated assessor will maintain a tracking sheet throughout the course to ensure that all students are assessed.

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b. Academic Standing: It is a course policy that students will be rank ordered against other students in their course. All assessments are assigned a weighted score, the value of which will be dependent on the level of gravity of the training objective:

4. **MPCCC Assessment Criteria:** The following criteria applies to MPCCC assessments:

a. ALL assessments are regarded as GO/NO-GO events. **Students must receive a 'GO' on all assessments in order to graduate.** An assessment is either summative or formative.

b. Those assessments labelled 'summative' are those which receive a weighted score that is entered into the student grade book and which will determine final academic standing. Summative assessments are directly linked to retest and SSR policy (see Appendix H). Students who fail to achieve the standard on the first attempt of a summative assessment will subsequently retest/resubmit that assessment (see para 8 for full details).

c. Those assessments labelled 'formative' do not receive a weighted score and do not contribute to academic averages or rankings. If a student fails a formative assessment, they must redo it to the standard but it is not in itself linked to retest and SSR policy. Continued failure in formative assessments may, however, meet the definition of other adverse actions in the MPCCC ISAP (see Appendix H).

5. MPCCC Assessment Marking and Administration:

a. Examinations will be administered, conducted and graded IAW the approved Test Administrative Guidance (TAG) from the MSCoE Test Control Branch SOP.

b. Marking: Students' performance is underpinned by an objective, transparent and rigorous marking and grading system. This must be balanced by offsetting minor variations in instructor delivery and the need for SGLs to be able to effectively and consistently counsel their students. All summative assessments will be randomly blind marked by MP CCC SGLs. The following mechanisms are in place for the marking of MPCCC summative assessments:

(1) SGLs will randomly double grade assignments to ensure the consistency between graders remains as close as possible. New SGLs receive training on grading systems and standards. In addition, new SGLs have the opportunity to grade assignments from previous classes to ensure their grading is consistent with CCC standards.

(2) Any written assessment that receives a failing score will be marked for a second time by an SGL from another squad or team. The second marker will use a

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clean copy of the assessment – to that end; all students must submit digital copies of their assessments to facilitate this process.

(3) It is impractical for oral assessments to be second-marked, due to resources and time.

(4) All student scores are entered into an electronic gradebook. This gradebook contains a number of formula and algorithms which tracks an individual SGL's marking and grade allocation on any particular assessment which provides comparison with other SGLs. This provides assurance that SGLs are all grading to a common level and standard, with only minor variances permitted.

(5) Prior to marking of any assessment that has subjective elements, SGLs conduct a grading conference to discuss key aspects of the assessment and agree on point allocation.

c. Examination after action reviews (AAR) will be scheduled as soon as possible after the examination. The AAR period will be an informal period (i.e. not assigned POI time) where those students who wish to, may question the SME/SGL on any issues with the examination.

d. Reclama: The reclama process is the means by which students are given the opportunity to challenge a test question. Reclama procedures are found in Appendix H.

6. Late Submission. Papers or briefings submitted +30 mins late of published deadline will receive a mark of 0% and be regraded as a first time failure. Students who are aware in advance that they may miss a deadline should inform their SGL, who has discretion, in consultation with the Course Manager, to authorize an extension. Students who miss a deadline and who have not informed their SGL in advance but believe they have mitigating circumstances should submit a written appeal to the Course Manager.

7. Retest or Re-submission of Assessments: Students who do not achieve the GO on an assessment will be counseled in writing by their SGL. The counseling will include the study reference list with the name of the instructor who will outline the supplemental training and the date a retest will be administered or when the assignment should be re-submitted. Although a student must achieve a GO / passing score on a subsequent attempt¹, the grade achieved on the *first* attempt will be the grade that is entered into the gradebook and that will contribute to the overall academic position. For example, a student attains a grade of 65% on the Police Exam, which is 5% below the GO threshold; on the retest the student gets a grade of 95%. The grade of 65% will be used in computing the overall academic average of the student. A retest covering the entire

¹ Recommendations may be made to Chief CATD for a student to be given a 3rd and final attempt on one of the summative assessments if it is deemed appropriate considering all circumstances. In depth remedial training must be given prior to this attempt either by another SGL or member of staff.

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contents of the instruction will be administered to a student that fails to achieve a minimum passing standard on a graded assessment (exceptions for IMOs are covered in Appendix D).

8. Marking Rubrics. At the beginning of the class, marking rubrics will be posted on Blackboard and can be located within the respective MP CCC assignment folders. As assessments develop, marking rubrics will be refined, and as such specific rubrics are not included in the standing ISAP. Rubrics are specific to each assessment.

9. The ethos surrounding all assessments is one of transparency; students should be in no doubt over when, how and why they are being assessed. Any student who does have any doubt in this area should consult their SGL immediately.

1 Encl

1. Student Grade Book

Table 1 (Student Grade Book) to Appendix C MPCCC Student Assessment Procedures to CATD Individual Student Assessment Plan (ISAP)

Student Grade Book

1. There are a total of 2950 points available during MPCCC; the table below lists each assessment (b), whether it is Common Core or Proponent owned (c), which Module it falls within (d), whether it is a formative or summative assessment (e), the type of assessment involved (f) and the maximum points available in that assessment (g). **Students are required to achieve 70% or above on all assessments in order to graduate.**

Ser	Assessment Title	Own	Mod	F/S	Type	Value
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Physical Readiness Training Memo	Pr	A	S	Written	100
2	Individual Development Plan ⁴	CC	A	F	Written	N/A
3	Commander's Programs – SA ⁴	Pr	B	F	Activity	N/A
4	Information Paper	CC	B	S	Written	50
5	Persuasive Essay	CC	B	S	Written	100
6	Congressional Assignment ¹	Pr	C	S	Written	100
7	CSDP Inventory Memo-SA ⁴	Pr	C	F	Activity	N/A
8	Motor Pool Ops-SA ⁴	Pr	C	F	Activity	N/A
9	Art 15 Role Play-SA ^{1, 4}	Pr	C	F	Activity	N/A
10	Commander's Monthly Report-SA ^{1,4}	Pr	C	F	Activity	N/A
11	USR Quad Chart-SA ^{1,4}	Pr	C	F	Activity	N/A
12	OER Assignment ²	Pr	C	S	Written	100
13	Mission Command Analysis Paper	CC	D	S	Written	100
14	Mission Command Analysis Brief	CC	D	S	Oral	50
15	Knowledge Management – SA ^{1,4}	Pr	D	F	Activity	N/A
16	Joint Capabilities Brief	CC	D	S	Oral	40
17	Staff Study Brief	CC	D	S	Oral	40
18	MP Company Unit Training Plan	Pr	D	S	Written	100
19	MP Company Budget ⁴	Pr	D	F	Activity	N/A
20	Policing in ULO Paper	Pr	E	S	Written	100
21	Criminal Intelligence and Targeting Brief ¹	Pr	E	S	Oral	50
22	Police Operations Exam	Pr	E	S	Exam	100
23	Senior Leader MP Capabilities Brief ¹	Pr	F-G	S	Oral	200
24	Company OPORD Exam Brief 1	Pr	F-G	F	Activity	N/A
25	TEWT Written OPORD	Pr	F-G	S	Exam	150
26	TEWT Brief 2 ¹	Pr	F-G	S	Exam	150
27	TEWT Brief 3	Pr	F-G	S	Exam	150
28	Mission Command Systems BUB ^{1,4}	Pr	F-G	F	Activity	N/A
29	MDMP Exam	Pr	H	S	Exam	250
30	Common Core Comprehensive Exam	CC	H	S	Exam	300
31	Command Philosophy	Pr	H	S	Activity	45
32	Final ACFT ³	Pr	A/J	S	Other	300
33	Capstone Exercise Participation	CC	H	S	Activity	125
34	STAFFEX Participation	CC	H	S	Activity	125
35	Class Participation	CC	All	S	Other	125
						2950

Table 1 (Student Grade Book) to Appendix C MPCCC Student Assessment Procedures to CATD Individual Student Assessment Plan (ISAP)

NOTES:

¹ IMOs – Do not take this assessment due to FD restrictions.

² IMOs/Marines – Replace OER assignment with country/USMC Briefs.

³ IMOs must complete ACFT, score does not count toward course grade.

⁴ Counts Toward Class Participation Points.

2. Students recycled for any reason into a class will be subject to the following arrangements:

a) Students will be required to complete all assignments as they are assigned starting from the date they start their new course.

b) Any exception to the above will be discussed and agreed upon by both CCC teams and then present to the Course Chief for approval.

Table 2 (Student Grade Book RC) to Appendix C MPCCC Student Assessment Procedures to CATD Individual Student Assessment Plan (ISAP)

Student Grade Book RC

1. There are a total of 1400 points available during MPCCC; the table below lists each assessment (b), whether it is Common Core or Proponent owned (c), which Module it falls within (d), whether it is a formative or summative assessment (e), phase (f), the type of assessment involved (g), and the maximum points available in that assessment (h).

Students are required to achieve achieve 70% or above on all resident assessments and 80% on all distance learning assessments in order to graduate. Disqualifiers for student honors include a first-time failure of any summative assessment listed below.

Ser	Assessment Title	Own	F/S	Phase	Type	Value
(a)	(b)	(c)	(e)	(f)	(g)	(h)
1	Military Police Capabilities Executive Summary	Pr	S	II	Written	100
2	Police Operations Exam	Pr	S	II	Written	100
3	CO Operations Order TEWT1	Pr	S	II	Written/Oral	100
4	CO Operations Order TEWT2	Pr	S	II	Written/Oral	100
5	Class Participation (PH II)	Pr	S	II	Other	100
6	Mission Command Exam	Pr	S	III	Written	50
7	Preparing for Command Exam	Pr	S	III	Written	100
8	Police Operations Exam	Pr	S	III	Written	50
9	Consequence Management	Pr	S	III	Written	100
10	Mission Analysis Exam	Pr	S	IV	Written	200
11	ACFT	Pr	S	IV	Other	300
12	Capstone Exercise Participation	Pr	S	IV	Other	100
						1400

2. Students recycled for any reason into a class will be subject to the following arrangements:

a) Students will be required to complete all assignments as they are assigned starting from the date they start their new course, regardless of whether they have previously completed them.

b) Students are not required to undertake assignments they have previously completed and which were assigned in the new class prior to the student's recycle. SGLs will input the passing grade the student received on the assessment from the previous class into the gradebook. SGLs will not use the original failing grade in the new course gradebook.

International Military Officer (IMO) Procedures

1. AR 12-15, Joint Security Cooperation Education and Training 3 January 2011, states that numerical grades alone are not to be used entirely in deciding whether the foreign student has achieved the standards set for U.S. military personnel. The controlling factor is the decision that students can satisfactorily achieve the objective for which they were trained. This decision will be influenced by aptitude, application, practical effort, and demonstrated understanding, as well as by numerical grade.

2. International Military Officer (IMO) Performance Evaluation:

a. Counseling: Instructors will provide an initial, mid-course, and final counseling to outline expectations, academic average, observations on leadership performance, and overall participation of each IMO. A general outline of the formal counseling main points will be put into a written document. Instructors may also provide informal written and oral counseling to IMO when appropriate. The Chief, International Military Student Office (IMSO) receives a copy of all counselings when they are required and complete to provide information on status of IMOs to the Director. Instructors forward all counseling records to the Chief, IMSO.

b. Evaluation: At the completion of the course, the Instructor and the Chief, IMSO will complete an International Student Academic Report (ISAR), DD Form 2496, articulating the IMO's performance throughout the course. The ISAR will be initiated by the IMSO and forwarded to the Instructor who will complete remarks on the IMO's academic performance. IMSO will complete the rest of the report including extra-curricular events, community activities, language proficiency. Instructors will print and sign the ISAR and forward to IMSO for final processing. IMOs will be given a copy of the form by their Instructors. See Table 1 to this Appendix for an example of a DD Form 2496.

3. Distinguished Honor Graduate/Honor Graduates: The IMO receiving the highest academic average and successfully meeting all criteria outlined in subparagraph b will be designated the Distinguished Honor Graduate of the class. IAW FLW Reg 350-18, the student ACFT score will be used as a tie breaker in the event of a tie for DHG. There is no limit to how many Honor Graduates there are as long as they have met the above requirements IAW FLW Reg 350-18. The Distinguished Honor Graduate and all Honor Graduates will receive a letter of commendation from the Commandant, specific comments on their ISAR, and special recognition at the graduation ceremony.

a. Academics: (MPBOLC) IMOs must complete the tables of the M4 and qualify in order to remain eligible for academic honors.

b. Specific Standards: Recognition of academic excellence is determined by professional and personal conduct, written exam grades, and performance oriented

Appendix D International Military Officer Procedures to CATD Individual Student Assessment Plan (ISAP)

tests. **To remain eligible for Distinguished Honor Graduate and Honor Graduate recognition**, IMOs must:

(1) Pass all graded assignments including Written and Oral Communications requirements on the first attempt.

(2) Pass the record ACFT. (If the final record ACFT cannot be taken due to a profile, the initial diagnostic ACFT score will be used. In either circumstance, IMOs must pass an officially administered ACFT **to be eligible for academic honors.**)

(3) Receive no disciplinary action or negative counseling (administrative/punitive) from school officials for failed assignments, misconduct, attitude, motivation, leadership, or violation of ethical standards.

(4) Achieve an academic average of 85% or greater.

4. Course Standards: IMOs are held to the same standard (ethically, socially, academically) as U.S. students to the fullest extent practical. The intent is to fully integrate IMO officers into the class.

a. Ethics: The USAMPS Honor Code applies to all students, to include IMOs.

b. Social: IMOs **are encouraged, but not required** to participate in all social and recreational activities in which U.S. students participate.

c. Academics: IMO academic standards are as close as possible to those required of U.S. students. Students who fail to achieve a minimum passing score on their first attempt will be retrained and retested; however, IAW FLW Reg 350-18, students will receive a maximum passing score of 70% score to be entered into the gradebook and used to calculate the final academic average. IMOs are permitted up to two retests for each event failure. Retests may be conducted verbally if it is determined the student understands the material and their reading ability hindered their test score.

5. Prep Course: All international officers are required to attend an introductory course given by IMSO prior to their CATD Course.

6. Examinations: IMOs are required to be tested on all material presented during the course. Specific examination requirements, procedures, or exemptions are noted below which deviate from the U.S. officer standards.

a. If an IMO is absent due to an officially sponsored IMSO tour/trip or religious holiday any instructional material presented during the IMO's absence is their responsibility to make-up. Course work can be made up through coordination with the Instructors or students in the class.

Appendix D International Military Officer Procedures to CATD Individual Student Assessment Plan (ISAP)

b. If needed, the individual responsible for administering examinations will arrange for a second proctor, taking into consideration the additional time allowances in paragraph 6.c. below.

c. IMO's will be given additional time, as follows, to complete an examination:

- (1) A one-hour examination equals 1/2 hour additional time.
- (2) A two-hour examination equals 1 hour of additional time.
- (3) A three-hour examination equals 1-1/2 hours of additional time.

(4) In the event that a retest is required for an IMO, **the retraining will be conducted on only the portions failed.**

d. IMO's will be exempt from some classroom training and that course material will be deleted from IMO examinations. That material includes, but is not limited to, lessons rated FD level 2 or 3 and other content as determined by the USAMPS Director of Training.

7. IMO's are required to participate in all aspects of physical fitness and leadership with the U.S. students, to include the requirement for one diagnostic and one record ACFT. IMO ACFT results *are not* included in the final academic average evaluation; it is not a graduation requirement. (MPBOLC) IMO's will participate in M4 rifle marksmanship. Points for M4 qualification *will* be used to calculate final academic average, but qualification is not required for course graduation.

8. (MPBOLC) IMO's will give a mandatory information briefing on their country. This briefing will be approximately 10 minutes in duration (no maximum time limit) and will follow a prescribed format. The Instructor will evaluate the briefing and provide feedback to each IMO on strengths and weaknesses. This country brief will take the place of the World Military Affairs Brief that all U.S. Army Officers are required to complete.

9. (MPBOLC) IMO's will be given **the option** of writing a professional paper on the differences between the U.S. military system and their own military system in place of undertaking the following exams; Training Management, Common Core, Supply, Law, and Law Enforcement exam that all U.S. Army officers are required to complete. **Each assignment will be completed and submitted to the Instructor by the end of each exam listed above.** The paper will be a minimum of **1.5** pages of content (not including header and signature block), written in a maximum of 12 point Arial font, single space, and with one inch borders. IMO's will not be exempt from training during this time and will have to attend all blocks of instruction as required. The Instructor will evaluate the paper and provide feedback to each IMO on strengths and weaknesses. If an IMO take

Appendix D International Military Officer Procedures to CATD Individual Student Assessment Plan (ISAP)

any written exam and fails, they have the option to complete the writing assignment in lieu of taking the re-test.

10. Adverse Actions: **An SSR will not be initiated for exam failures** for IMOs unless accompanied by other extenuating circumstances such as violations of the Honor Code, lack of sufficient command of the English language, etc. **IMOs are held to the same standards as U.S. military students in regards to academics and conduct.** The Course Chief will coordinate with the Chief, IMSO when an IMO in the event of a possible SSR or student misconduct.

11. FD2 and FD3 Rated Classes: There are certain periods of instruction which are rated Foreign Disclosure 2 and 3 which IMOs are not allowed to participate. IMOs will not attend these classes; however Instructors from CATD remain responsible for accountability and communication with the IMO. IMOs will be allowed to participate in alternate events in these instances through the IMSO and may be allowed to take leave/pass in coordination with IMSO during these instances.

I have read and I understand the International Military Student Evaluation Plan and standards for honors recognition.

Signed _____

Date _____

Table 1 International Officer Academic Report to Appendix D International Officer Procedures to CATD Individual Student Assessment Plan (ISAP)

INTERNATIONAL STUDENT ACADEMIC REPORT (For International Military Students attending CONUS schools.) (See AR 12-15, AFJI 16-105, and SECNAVINST 4950.4 for forms completion instructions.)						
1. FORWARDING ADDRESS (Subsequent training, if applicable, or country SAO)			2. FROM (Training installation preparing form)			
3. STUDENT NAME (Last, First, Middle Initial)		4. GRADE/RANK	5. COUNTRY		6. FMS CASE OR IMET FY AND WCN	
7. COURSE TITLE		8. COURSE ID NO.	9. COURSE MASL	10. DURATION OF COURSE		
				a. FROM (YYMMDD)	b. TO (YYMMDD)	
11. DID STUDENT COMPLETE COURSE? (X one)		12. STUDENT WAS AWARDED: (X one)		13. ENGLISH COMPREHENSION LEVEL (Enter test score)		
<input type="checkbox"/> YES		<input type="checkbox"/> a. DIPLOMA/CERTIFICATE OF COMPLETION		<input type="checkbox"/> a. IN-COUNTRY TEST		
<input type="checkbox"/> NO (Explain in Item 15)		<input type="checkbox"/> b. CERTIFICATE OF ATTENDANCE		<input type="checkbox"/> b. CONUS TEST		
<input type="checkbox"/> NO (Explain in Item 15)		<input type="checkbox"/> c. OTHER (Explain in Item 15)				
14. STUDENT'S ACADEMIC EVALUATION						
a. RATINGS SCALE (Enter in Items 14.b. and 14.c.) 1 EXCEPTIONAL 2 EXCELLENT 3 VERY SATISFACTORY 4 SATISFACTORY 5 UNSATISFACTORY (Explain in Item 15) 6 NOT OBSERVED (Explain in Item 15)		b. LANGUAGE PROFICIENCY		c. PERFORMANCE IN CLASS		
		(1) COMPREHENSION		ITEM		RATING
		(2) SPEAKING		(1) ATTITUDE AND MOTIVATION		
		(3) READING		(2) ATTENDANCE AND PUNCTUALITY		
		(4) WRITING		(3) ABILITY TO GRASP INSTRUCTION		
				(4) PERFORMANCE IN PRACTICAL EXERCISES		
		(5) PARTICIPATION IN CLASS ACTIVITIES				
		(6) POTENTIAL AS INSTRUCTOR (If applicable)				
15. REMARKS ON ACADEMIC PERFORMANCE, AWARDS, AND OTHER INFORMATION (Use back if more space is required)						
16. REMARKS ON STUDENT'S PARTICIPATION IN EXTRACURRICULAR AND COMMUNITY AFFAIRS (On and off training installation) (Use back if more space is required)						
17. EVALUATOR						
a. NAME (Last, First, Middle Initial)		b. GRADE	c. SIGNATURE			
18. INTERNATIONAL MILITARY STUDENT OFFICER						
a. NAME (Last, First, Middle Initial)		b. GRADE	c. SIGNATURE			

Table 1 International Officer Academic Report to Appendix C to MP BOLC B Individual Student Assessment Plan (ISAP)

15. REMARKS ON ACADEMIC PERFORMANCE, AWARDS, AND OTHER INFORMATION *(Continued)*

16. REMARKS ON STUDENT'S PARTICIPATION IN EXTRACURRICULAR AND COMMUNITY AFFAIRS *(On and off training installation)*
(Continued)

LEGEND *(Explanation of Acronyms)*

CONUS - Continental United States

FMS - Foreign Military Sales

ID NO. - Identification Number

IMET - International Military Education and Training

MASL - Military Articles and Services List

SAO - Security Assistance Organization

WCN - Worksheet Control Number

Student Absences

1. Student accountability is of paramount importance. Student attendance at all instruction, testing, or other activities as assigned by the USAMPS faculty is required. Absences may be authorized for special circumstances when coordinated and approved or for emergency circumstances as applicable. MP BOLC student class leaders have **no** authority to grant student absences. All requests for absence must be routed through the student's SGL. SGLs must be informed of all student absences.

a. Leaves and passes will be granted by the Commander, B/701st MP BN, after approval by the student's SGL.

b. Failure of a student to take a test or retest at the prescribed time and place without authorized absence may result in an automatic failure of that test. Unforeseen emergencies will be considered for waiver. The respective course Chief, in coordination with the Commander, B /701st MP BN will determine the validity of an emergency.

c. SGLs may excuse up to 4 consecutive POI hours. Absences will not be granted during hours when examinations are scheduled except in extreme circumstances.

d. Requests for absence in excess of 4 consecutive POI hours must be approved through the SGL to the respective course Chief. Absences will not be granted during hours when examinations are scheduled except in extreme circumstances.

2. When a student misses 8 or more consecutive POI hours or 16 or more cumulative POI hours, the course Chief will notify the Chief, CATD, for approval. Upon 16 or more consecutive POI hours or 32 or more cumulative POI hours missed, the course Chief will make a recommendation to the Chief, CATD, for initiation of a Student Status Review.

Appendix F Recognition of Academic and Leadership Excellence to CATD Individual Student Assessment Plan (ISAP)

Recognition of Academic and Leadership Excellence

1. Recognition of Academic and Leadership Excellence: Honors are bestowed as recognition of outstanding academic achievement and performance during the course. Several awards exist for students who demonstrate superior academic and/or leadership excellence. Awards and recognition serve as a means to encourage students to perform at their highest level. All students are NOT eligible for these awards. U.S. students who clearly demonstrate academic and performance proficiency above their peers will remain eligible. For IMO requirements, see Appendix D.

a. Distinguished Honor Graduate: The U.S. officer receiving the highest academic average will be designated the Distinguished Honor Graduate of the class. The Distinguished Honor Graduate will receive a letter of commendation from the Commandant, specific comments on his / her AER, an Army Achievement Medal (AAM) and special recognition at the graduation ceremony. In order to be eligible for the Distinguished Honor Graduate Award, a student must attain at least a 90% overall academic average. In the event that the officer is also the leadership award winner, only one AAM will be awarded.

b. Honor Graduate: The U.S. officer receiving the second highest academic average will be designated as the Honor Graduate of the class. The Honor Graduate will receive a letter of commendation from the Commandant, specific comments on his / her AER, and special recognition at the graduation ceremony. In order to be eligible for the Honor Graduate Award, a student must attain at least an 85% overall academic average.

c. Commandant's List: The Commandant has authorized up to 20% of all students to be designated as members of the Commandant's List. The top 20% of the class, by academic average, will be designated as members of the Commandant's List. These students will receive a letter from the Commandant, specific comments on their AER, and special recognition at the graduation ceremony.

d. Leadership Award Recipient: The Leadership Award recipient will receive a letter of commendation from the Commandant, specific comments on his / her AER, an AAM and special recognition at the graduation ceremony. No minimum academic average is required to be eligible for the Leadership Award. Students from each class will conduct a secret vote to select the Leadership Award recipient. Only one recipient per class will be selected. The SGLs are the final approval authority. In the event that the officer is also the distinguished honor graduate, only one AAM will be awarded.

2. Disqualifiers: Requisite to the recognition of academic and/or leadership excellence, students must maintain the highest levels of professional and personal conduct throughout the course. Students failing to meet the expected standards of performance will not be considered for recognition. Disqualifiers include, but are not limited to: failure to meet **all** course requirements on the first attempt (exception for the student's first

Appendix F Recognition of Academic and Leadership Excellence to CATD Individual Student Assessment Plan (ISAP)

Oral TEWT), failure to comply with the standards of AR 600-9 (The Army Weight Control Program), failure to attain a passing score on the final ACFT, receipt of any disciplinary action, engaging in conduct unbecoming an officer, and previous recycles for honor code violations and personal misconduct.

Physical Fitness and Body Composition Programs

1. A physical fitness program IAW AR 350-1, Army Training and Leader Development, is mandatory for all students. Physical fitness training provides a means for officers to attain and maintain a satisfactory level of fitness. However, physical fitness remains a personal responsibility for each officer. Officers will attend mandatory PRT sessions with the class and, if needed, conduct additional PRT on their own in order to meet physical fitness standards.

2. Responsibilities:

a. The Commander, B/701st MP BN will:

(1) Verify students that exceed their maximum allowable weight or their maximum allowable body fat percentage IAW AR 600-9 during the final ACFT/Weigh-in.

(2) Initiate DA FM 268 (flag) for students who fail to pass the final ACFT or exceed their maximum allowable body fat percentage IAW AR 600-9.

(3) Provide oversight and accountability for all students that fail to pass the ACFT or exceed their maximum allowable Body Composition Standards IAW AR 600-9 during the initial ACFT (MPCCC) and/or by the final ACFT (MPBOLC and MPCCC) until they meet the standard (holdovers). National Guard and Reserve students that fail to meet standards return to their unit and their unit submits and initiates DA 268 (flag) and the necessary documentation when the student meets standards.

(4) Ensure that the appropriate course chief is kept informed of the student's progress in the event and notified if the student will not meet the report date on their orders.

b. Course Chiefs:

(1) Maintain oversight of the Physical Fitness and Body Composition Programs.

(2) Ensure that students who fail to meet the standard for the final ACFT or Body Composition receive a DA FM 1059 (AER) with appropriate comments IAW TR REG 350-36.

c. Instructors:

(1) Counsel students in reference to ACFT or Body Composition failure and ensure that B, 701st MP CO Commander suspends favorable actions IAW AR 600-8-2, Suspension of Favorable Actions, 11 May 2016.

(2) MPBOLC conducts one diagnostic and one record ACFT and MPCCC conducts one diagnostic and two record ACFTs. Each record ACFT event will also have

Appendix G FY 20 and 21 Interim Physical Fitness and Body Composition Programs to CATD Individual Student Assessment Plan (ISAP)

one integrated Height/ Weight / Body Composition Evaluation within the time window prescribed in AR 600-9 facilitated by B CO/701st MP BN.

(3) Ensure those students who fail to meet the standard for the final ACFT or Body Composition receive a DA FM 1059 (AER) with appropriate comments IAW TR REG 350-36.

d. Students:

(1) Familiar with the Army philosophy concerning total fitness.

(2) Familiar with the effects of diet, exercise, stress, and fatigue with regard to the goals of the Physical Fitness Program.

(3) Develop a class and an individual physical training program.

(4) Capable of instructing and supervising the Army Physical Fitness Program and associated elements.

(5) Learn and understand the importance of imparting to subordinates the positive effects of cohesiveness, individual pride, camaraderie, and esprit de corps that are achieved while participating in unit conditioning programs and individually tailored physical fitness programs.

(6) Learn and apply leadership skills to motivate and supervise Soldiers.

3. MPBOLC Implementation: The Physical Fitness and Body Composition programs for MPBOLC students are conducted under the direction of the SGL, but led by students. Students are responsible for planning, resource, coordination, and deliberate risk management associated with implementing their physical fitness program. SGLs provide guidance and oversight and serve as the approving authority for all student programs. IMOs will participate in the Physical Training and Body Composition Programs. Points scored on the record ACFT will be included in the calculation of each student's overall academic average as $\frac{1}{2}$ of the total score with a maximum of 300 points (except IMOs).

a. ACFT and Body Composition Requirements: At minimum, one diagnostic ACFT and one record ACFT will be administered during the course IAW FM 7-22, Army Physical Readiness Training and AR 350-1, Army Training and Leader Development. A student who is unable to pass the final ACFT at the "moderate" standard will not be eligible for consideration for academic or leadership honors. Students who fail the final ACFT will be given an opportunity to retest, and will only receive a maximum of 180 points in the gradebook. If a student is unable to take the final ACFT due to a documented reason then the diagnostic can serve as the record ACFT for graduation purposes (if the student had a passing score). Body Composition will be measured regardless of physical profile.

Appendix G FY 20 and 21 Interim Physical Fitness and Body Composition Programs to CATD Individual Student Assessment Plan (ISAP)

(1) An initial diagnostic ACFT and Body Composition Screening will be administered within the first week of the course by B CO/701st MP BN personnel. These results serve as an assessment of the students' overall physical fitness and are useful in building a class PRT program that will best serve the class' needs. Students who fail the diagnostic ACFT or Body Composition will be counseled in writing by the SGL and a plan will be developed to improve the student's physical endurance, strength, and Body Composition.

(2) Final ACFT: A final record ACFT and Body Composition Screening will be conducted and is a graduation requirement. The final ACFT is used in computing students' final academic average. Students will be awarded up to 300 academic points for the final ACFT IAW Appendix 1, Student Grade Book to Appendix B, Student Evaluation Procedures (except IMOs).

(a) U.S. Army students will not graduate the course or receive their DA Form 1059 if they fail to attain a passing score on each event of the final record ACFT or Body Composition Screening. Students are allowed two (2) additional opportunities to re-take the ACFT and Body composition IOT give them the opportunity to graduate with their class.

1. U.S. Army Active Duty Students who meet all other course requirements, but fail to attain a passing score after the two (2) additional attempts on the record ACFT will not graduate with their current class. Students who fail to pass the first attempt of the final ACFT and/or Body Composition Screening (without mitigating circumstances) will receive a marginal DA FM 1059 with "failed to meet course requirements". Active Duty Students who also fail their two (2) additional attempts during the course will remain with will report to B CO/701st MP BN until they can meet the standard. Students who fail the ACFT and are "holdovers" in B CO/ 701st MP BN are subject to have their follow-on duty station changed due to requirements of the Army. DA FM 1059s will not be issued until the student meets the standard.

2. USAR and ARNG Soldiers who meet all other course requirements, but fail to attain a passing score after the two (2) additional attempts on the record ACFT and/or Body Composition Screening will not graduate with their current class. Students who fail to pass the first attempt of the final ACFT and/or Body Composition Screening (without mitigating circumstances) will receive a marginal DA FM 1059 with "failed to meet course requirements". Any ARNG or USAR officer who does not meet the body composition standards per AR 600-9 and pass the ACFT prior to graduation will be withdrawn from the course and returned to their parent unit for disposition. The officer will receive a referred DA FM 1059 prior to returning to their unit. Chief, MPBOLC will notify the DAC, ARNG and/or DAC, Reserve Component if a student fails to meet standards. DAC, ARNG and/or DAC, Reserve Component makes appropriate notifications to the student's unit on the student's status. ARNG and USAR officers will not be allowed to apply for constructive credit once they return to their units. The only

Appendix G FY 20 and 21 Interim Physical Fitness and Body Composition Programs to CATD Individual Student Assessment Plan (ISAP)

recourse will be to return to MP BOLC, repeat the entire course and meet the graduation standards, or be processed for elimination from the Army.

(b) Students that complete and pass the diagnostic ACFT, but cannot take the record ACFT due to a documented reason will have their diagnostic ACFT score used to calculate their academic average and it serves as the record ACFT for graduation purposes.

b. Physical Profiles: IAW AR 600-9, “you are responsible for reporting to your next duty station/school in satisfactory physical condition, able to pass the ACFT and meet weight standards.” Soldiers with a temporary medical profile limiting their activity may not enroll in MPBOLC unless their medical profile allows them to complete all course requirements with no restrictions. Soldiers must complete all course requirements prior to graduation. If a Soldier is injured or becomes ill after the start of the course and subsequently cannot participate in an ACFT or any other required event, the Soldier will:

(1) Reschedule the event upon completion of their recovery period, prior to their scheduled graduation date.

(2) If the requirement cannot be rescheduled due to extended recovery period or other factors, the SGL will prepare a Student Status Review packet with recommendation for disposition (IAW Appendix I) for decision.

(3) Temporary Profiles: A profile restricting specific activities or ACFT events will not preclude a student from participating in other activities or ACFT events, which he/she is capable of performing.

(a) If a student is precluded from taking the diagnostic ACFT due to temporary medical profile, the student will be tested immediately upon expiration of the profile and requisite recovery period. NOTE: Students are subject to ACFT testing at any time if not exempt by medical profile.

(b) Students with a legitimate medical profile prohibiting participation in an ACFT at the time of the final record ACFT will be awarded (for purposes of academic average) academic points based on his/her diagnostic ACFT score. Students who cannot take and pass an ACFT during the entire duration of the course will be subject to a Student Status Review and disposition decision.

(4) Permanent Profiles (ACFT):

(a) Students with a permanent profile must provide a copy of the DA 3349 (Physical Profile) during in processing. They will participate in physical training IAW limitations of their profile and must take and pass an approved alternate ACFT. NOTE: Students may not attend the course with a permanent physical profile that prevents completion of any mandatory graduation requirement.

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(b) Soldiers with a permanent profile which limits their ability to take the full test, will execute a Modified ACFT. The Modified ACFT will comprise a minimum of three specific events (MDL, SDC, and an aerobic event) and all additional events their profile does not prohibit. Academic points are determined based on the total events conducted and points per event.

c. ACFT Awards: The top female and the top male student are recognized as the highest ACFT scores in the class. The awards are based on first-time performance during the final ACFT. Students who cannot take the final ACFT due to medical profile may not use their diagnostic ACFT score for credit towards ACFT Award recognition. No minimum academic average is required to be eligible for the ACFT Award. Students who achieve 540 or greater with 90 points in each event will receive specific comments on his / her AER and recognition at the banquet and graduation.

d. High Physical Demand Fitness Test (HPDT): All U.S. Students must pass the HPDT for 31A MOS by week 14 of the course. The HPDT is a test that ensures 31As have the physical rigor to lift or carry common MP weapon systems such as the MK-19. The test is outlined in Table 1 to ANNEX G.

4. MPCCC and MPCCC-RC Implementation:

a. MPCCC:

(1) Active Component (AC), Reserve Component (RC), and National Guard (NG) officers attending the 21 week MPCCC course will be administered an initial RECORD ACFT with height/weight screen during the in processing week **with the CDR/1SG Bravo Company, 701st MP BN** and will be required to pass in order to be admitted into the course. Successful completion of the ACFT with height/weight screening is mandatory for course graduation.

(2) No ACFT retest and/or height/weight re-screening is permitted for admittance into the course. Soldiers who subsequently fail to meet physical fitness and/or height/weight standards fail to meet course pre-requisites and will not be admitted into the course IAW AR 350-1 para 3-13. Soldiers who fail the initial ACFT and/or height/weight/body composition will remain in B/701st and rescheduled for the next MPCCC.

(3) Soldiers who fail to pass the initial RECORD ACFT and/or meet body fat composition standards will not receive a DA Form 1059 due to the Soldier failing to meet the course requirements IAW AR 350-1 para 3-13 (b). This allows the Soldier the benefit of the doubt, without negative effects, in order to allow them to focus their efforts on physical readiness and/or recovery. The SGL will annotate in DTMS under the STATUS CODE: (U) "Showed did not begin training" and under the STATUS REASON CODE: (B) "Physical Fitness (remedial tng-ACFT). This shows the student did show up for the course and subsequently drops the student from the course showing ACFT failure.

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(4) IAW TR 350-10, Soldiers failing the initial ACFT and found medically unqualified will receive a medical dismissal, (for non-prejudicial medical reasons), maintained in B/701st, and allowed to be rescheduled to attend another class when medically capable.

b. MPCCC-RC Phase 2:

(1) Successful completion of the ACFT with height/weight screening is mandatory for course graduation. Reserve Component (RC) Soldiers attending MPCCC will be administered a RECORD ACFT and height/weight screen during the first residential phase (Phase 2), administered by **both CATD and B CO/ 701st MP BN personnel**. Soldiers must report to MPCCC with a current ACFT Scorecard/DA FM 5500-5501 demonstrating physical fitness requirements on a diagnostic test were administered within 30 days of scheduled departure for school. Officer's travel on Day "0" (typically a Friday) and Day 1 starts the following day (Saturday). All officers attending MPCCC will be administered a RECORD ACFT and height/weight screen on Day 1. RC officers will only be required to take a RECORD ACFT and height/weight screen during Phase 4 if their Phase 2 RECORD ACFT and height/weight screen occurred more than 12 months prior to the first day of Phase 4. If the Officer falls outside the 12 month window prior to attending Phase 4, the Officer will be administered a RECORD ACFT with a height/weight screen on Day 1 as outlined for Phase 2.

(2) No ACFT retest and/or height/weight screening is permitted. RC/NG Soldiers will be given the ACFT on day 1 (Saturday) and if the Soldier subsequently fails to meet physical fitness and/or height/weight standards will be removed from the course IAW AR 350-1 para 3-13 by 14th MP Brigade and sent back to their unit the same day.

(3) Soldiers who fail to pass the initial RECORD ACFT and/or meet body fat composition standards will not receive a DA Form 1059 due to the Soldier failing to meet the course requirements IAW AR 350-1 para 3-13 (b). This allows the Soldier the benefit of the doubt, without negative effects, in order to allow them to focus their efforts on physical readiness and/or recovery. The SGL will annotate in DTMS under the STATUS CODE: (U) "Showed did not begin training" and under the STATUS REASON CODE: (B) "Physical Fitness (remedial tng-ACFT) Or (G) "Does not meet weight control STD AR 600-9." This shows the student did show up for the course and subsequently drops the student from the course showing ACFT failure.

(4) IAW TR 350-10, Soldiers failing the initial ACFT and found medically unqualified will receive a medical dismissal, (for non-prejudicial medical reasons), returned to their unit, and allowed to be rescheduled to attend another class when medically capable.

c. All Components for MPCCC:

(1) The following actions will be taken for Soldiers who fail to meet ACFT and/or

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body fat composition standards without recognized justification:

(a) Active Component Officers in permanent change of station (PCS) status will be attached to the gaining installation pending clarification of assignment instructions. USAMPS will notify HRC of the Soldier's ineligibility for training and request assignment instructions. The SGLs will notify the B CO CDR and provide failure documentation to initiate appropriate actions to include flagging IAW AR 600-8-2.

(b) U.S. Army National Guard:

1. Title 32 Man Day (M-Day) and Active Guard Reserve (AGR) Officers in TDY and return status will return to their home unit. Chief MPCCC/Chief MPCCC RC, on behalf of the Commandant, will send a memorandum to the Soldiers' unit commander stating the Soldier's deficiencies and that he/she failed to achieve course standards.

2. Title 10 AGR Officers in a TDY and return status will return to their home unit. Chief MPCCC/Chief MPCCC RC, on behalf of the Commandant will send a memorandum to the Soldier's unit commander stating the Soldier's deficiencies and that he/she failed to achieve course standards.

3. Title 10 AGR Officers in a TDY en route status will return to their home unit. Chief MPCCC/Chief MPCCC RC, on behalf of the Commandant will send a memorandum to the Soldier's unit commander stating the Soldier's deficiencies and that he/she failed to achieve course standards.

(c) U.S. Army Reserve:

1. TPU/Individual Mobilization Augmentee and AGR Soldiers in TDY and return status will return to their home units Chief MPCCC/Chief MPCCC RC, on behalf of the Commandant will send a memorandum to the unit commander stating the Soldier's deficiencies and that he/she failed to achieve course standards. The unit commander will initiate appropriate actions, to include flagging per AR 600-8-2, changing the immediate reenlistment prohibition code as appropriate and/or initiating a bar to reenlistment.

2. IRR Soldiers in TDY and return status will return home. Chief MPCCC/Chief MPCCC RC, on behalf of the Commandant will send a memorandum to Commander, HRC, stating the Soldier's deficiencies and that he/she failed to achieve course standards. The unit commander will initiate appropriate actions, to include flagging per AR 600-8-2.

3. The AGR Soldiers in a TDY enroute status will be attached to the installation where they were to receive training pending clarification of assignment instructions. Chief MPCCC-RC, on behalf of the Commandant will notify HRC of the Soldier's ineligibility for training and request assignment instructions. Chief MPCCC-RC,

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on behalf of the Commandant will notify the first general officer in the chain of command of the gaining unit stating the Soldier's deficiencies and that he/she failed to achieve course standards. The unit commander will initiate appropriate actions, to include flagging per AR 600-8-2.

d. Further Course Requirements:

(1) In addition to the mandatory Army requirements, MPCCC students on the Active Component/Residential course will be administered a final RECORD ACFT and height/weight screen at the end of the course with the CDR/1SG of B CO present. This is a course requirement and part of the graduation criteria. The extra ACFT and height/weight screen are administered due to the length of the MPCCC: it keeps students focused physically throughout the course and provides a recent RECORD result to take forward to future units, in order to meet 6-monthly requirements.

(2) Officers who pass the initial RECORD ACFT and height/weight screen, meet all other academic course requirements, but fail the final RECORD ACFT or height/weight standards will not be considered an academic course graduate. No ACFT retest or height/weight/body composition re-screening is authorized. The officer will receive a DA Form 1059 with item 11d marked "Failed to Achieve Course Standards," and item 16 containing the statement "11d: Soldier met academic requirements, but failed to meet ACFT and/or height/weight standards IAW AR 350-1/AR 600-9.

(3) Officers who fail to achieve course standards are not eligible to enroll in PME courses for six months after dismissal. The six month waiting period begins the day after the DA Form 1059 is signed, IAW AR 350-1.

(4) Students attending the MPCCC RC are only required to take and complete one RECORD ACFT and height/weight screen. IAW AR 350-1, para 3-14, students will complete these requirements during the first residential phase; Chief MPCCC and/or Chief MPCCC RC may authorize a student to complete the requirements during the second residential phase upon presentation of appropriate justification.

e. Physical Profiles:

(1) General: IAW AR 600-9, "you are responsible for reporting to your next duty station/school in satisfactory physical condition, able to pass the ACFT and meet weight standards." IAW AR 350-1 there are, however, two aspects to this:

(a) Soldiers with medical profiles due to operational deployment will be permitted by their immediate commanders to attend MPCCC within the guidelines of their profile. Soldiers must arrive with a copy of their current profile and a memorandum signed by their commander stating the profile is a result of injuries sustained due to operational deployment. Chief MPCCC should consult Chief CATD upon such occurrences in order to devise a specific case-by case policy on whether the requirement to pass the ACFT and/or height/weight screen should be waived.

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(b) Soldiers with temporary profiles that are not a result of operational deployment and prevent full participation in a course will be removed or deferred from school attendance consideration by their immediate commander until the temporary profile is removed.

(2) Temporary Profiles: Officers with a temporary medical profile limiting their activity, other than those due to operational deployment, may not enroll in MPCCC UNLESS their medical profile allows them to complete all course requirements with no restrictions, OR clearance to attend with profile has been granted by Chief CATD. This does not include temporary profiles for shaving or other non-performance deterring profiles. Pregnancy is covered separately below. Soldiers must complete all course requirements prior to graduation in order to graduate from MPCCC.

(3) Permanent Profiles: IAW AR 350-1, the following applies to permanent profiles:

(a) “[Officers] with a permanent designator of “2” in the physical profile must include a copy of DA Form 3349 as part of the course application. They will be eligible to attend courses (to include PME) and train within the limits of their profile provided they can meet course graduation requirements.” Officers with a permanent profile which limits their ability to take the full test, will execute a Modified ACFT. The Modified ACFT will comprise a minimum of three specific events (MDL, SDC, and an aerobic event) and all additional events their profile does not prohibit. Officers may not attend the MPCCC with a permanent designator “2” physical profile that prevents completion of any other mandatory graduation requirement, unless clearance is granted by Chief CATD.

(b) “[Officers] with a permanent designator of “3” or “4” in their physical profile must include a copy of DA Form 3349 and the results of their MOS Administrative Retention Review as part of the course application. Officers who have been before an MOS Administrative Retention Review and retained in their MOS or reclassified into another MOS are eligible to attend appropriate courses (to include PME) and train within the limits of their physical profile (DA Form 3349). Commandants will not disenroll nor deny enrolment of Soldiers into the training based on physical limiting conditions on their physical profile in accordance with MOS Administrative Retention Review adjudication.”

(4) Mid-Course Profiles: IAW AR 350-1, “[Officers] receiving temporary or permanent physical profile limitations after starting the [MPCCC (or the residential phases for RC officers)] will be evaluated by school commandants and commanders for continued enrollment. A profile restricting specific activities or ACFT events will not preclude a student from participating in other activities or ACFT events which he/she is capable of performing. Officers who:

(a) Have met, or will be able to meet graduation requirements, including the

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ACFT and height/weight screen, will continue to be trained within the limits of their profile.

(b) Cannot participate in an ACFT or any other required event due to temporary profile, will be tested immediately upon expiration of the profile and requisite recovery period. NOTE: Students are subject to ACFT testing at any time if not exempt by medical profile.

(c) Cannot reschedule and meet the requirement prior to graduation date due to extended recovery period or other factors will be subject to consideration for Student Status Review procedures and a recommendation for disposition (IAW Annex I) for decision by DOT&E or AC as applicable. A student who is unable to meet graduation requirements, including the second ACFT and Height/weight screen, may proceed on graduation, return to their unit or proceed to their PCS unit and may, if eligible, be enrolled in a later course. Chief MPCCC/CATD should identify where a student has passed the initial RECORD ACFT and height/weight screen and acquired a mid-course profile, which prevents completion of the second academic ACFT and/or height/weight screen, and consider them for graduation having weighed up the cost/benefit to the Army in the student having to re-enroll. There is precedent for the second academic ACFT and/or height/weight screen to be waived.

(d) Students with a legitimate medical profile prohibiting participation in an ACFT at the time of the final ACFT will be awarded (for purposes of academic average) academic points based on his/her initial ACFT score. Students who cannot take and pass an ACFT during the entire duration of the course will be subject to a Student Status Review and disposition decision by the DOT&E or AC, as applicable.

(e) Students on the RC course who acquire a mid-course profile which prevents successful completion of a RECORD ACFT and/or height/weight screen by time of conclusion of Phase 4 should be considered on a case-by case basis by Chief MPCCC RC, taking into account all factors to include: evidence of a pass at parent unit, the nature of the profile and the cost/benefit to the Army.

f. Pregnant Officers:

(1) Pregnant Officers: IAW TRADOC ALARACT R 251850Z JUL 01, a pregnant Soldier may attend MPCCC if she can provide a note from her attending physician that participation in all course requirements (to include taking an ACFT to standard at the times required for graduation) would not be harmful to her. "An attending physician must provide a determination of whether course graduation requirements would be harmful to a pregnant Soldier and a copy of [that determination must be provided] as part of course application." Pregnant officers may not enroll in MPCCC unless the attending physician's note can be provided.

(2) "If it is determined that an officer becomes pregnant during the course, the attending physician must make a determination if continuing the course would be

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harmful to that Soldier.” A copy of the physicians' determination will be provided to the Commandant's designated authority (normally Chief CATD) to decide whether the officer will continue or be dismissed from the course. “Dismissal will be considered a Medical dismissal and the Soldier will be eligible to return to the course when the condition that led to the medical dismissal no longer exists.”

(3) In all cases, pregnancy is defined to include the time period from when an officer determines that she is pregnant (personnel should not take part in physical events if they suspect that they are pregnant but it has not yet been medically confirmed) to the conclusion of the 180 days postpartum period. IAW AR 350-1 G-9(f), officers “who are pregnant or who are recovering from childbirth are exempt from regular unit physical readiness training and ACFT testing for the duration of the pregnancy and 180 days past pregnancy termination.”

g. Academic Points: In the AC course, academic points are awarded for only the first attempt of the final ACFT (not using the extended scale). Students with a permanent profile which limits their ability to take the full test, will execute a Modified ACFT. The Modified ACFT will comprise a minimum of three specific events (MDL, SDC, and an aerobic event) and all additional events their profile does not prohibit. Academic points are determined based on the total events conducted, points per event, and averaged accordingly.

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Rank Last, First, MI: _____ Age: _____ Component: AD NG AR (circle one)

Sex: M F Attempt: 1 2 3 4 Date: _____ Class: _____

Evaluator's Name: _____ Evaluator's Initials: _____

High Physical Demands Testing

TASK 1: Frequently lift and carry 78 pounds (MK-19 Grenade Launcher) 100 feet

TASK 2: Frequently lift 39 pounds (MK-19 Grenade Launcher pro-rated as a two person lift) Over-Head

CONDITIONS: Given a MK-19 machine gun and a 39 pound approved weight simulating half a MK19, personal combat equipment (ACH, IOTV with front and rear ESAPI plate, eye protection, seven magazines (equivalent of 210 rounds loaded), gloves, full hydration system, duty uniform and boots), and a visibly marked 100 foot linear distance.

STANDARDS: Soldier must lift the MK-19 or applicable approved weight a vertical distance of 3 feet (or waist height pending on Soldiers height) and carry the MK-19 (or weighted object) for a linear distance of 100 feet without stopping. Soldier must lift and approved 39 pound weight (simulating half of a two person lift) above their head, lockout arms then place the weight on the ground. For both events the weight is simulating a weapon system, and **WILL NOT** be thrown or dropped on the ground that would cause damage to a real weapon system.

PERFORMANCE MEASURE: (GO or NO GO)

- | | <u>GO</u> | <u>NO-GO</u> |
|--|-----------|--------------|
| 1. Soldier lifts the MK-19 (or approved weight) from the ground to a height of 3 feet or waist height pending on the height of the Soldier) and carries the object a linear distance of 100 feet without dropping. | _____ | _____ |
| 2. Soldier lifts the 39 pound weight from the ground and safely raises it above their head and returns the weight to the ground without dropping damaging equipment. | _____ | _____ |

EVALUATION GUIDANCE: Score the Soldier **GO** if all performance measures are passed. Score the Soldier **NO-GO** if any performance measure is failed. If the Soldier scores NO-GO, show the Soldier what was done wrong and how to do it correctly.

SOLDIERS will have a total of 4 attempts to pass the HPDT.

This is a graduation requirement.

Student Reclama Procedures

1. A reclama is the means by which students may challenge answers to test questions that the student believes to be erroneous.
2. STEP 1. Student officer submits reclama within two academic days of the test critique to their instructor. All reclus must comply with the following procedures:
 - a. A reclama must be typed IAW Table 1 to this Appendix and submitted to an SGL for any of the following reasons:
 - (1) The question or a scenario within the question was improperly worded.
 - (2) The question had multiple correct answers or no correct answers.
 - (3) There is conflicting doctrine or instruction and the difference is not highlighted (e.g., an FM or AR is different from a block of instruction or different instructors give conflicting information).
 - b. Each reclama must clearly state the issue, justify the argument, and provide supporting documents (e.g., regulations, other publications, or class handouts, etc.).
3. STEP 2. Instructor obtains exact text of questions involved and attaches text to the reclama, safeguards the reclama to ensure academic security, researches the issue, reviews reclama, adds comments as appropriate, and forwards to the course Chief within 48 hours.
4. STEP 3. The respective Course Chief will review the reclama and related documents, recommend either approval or disapproval, sign the document, log the reclama, and forward the reclama to the instructor that taught the block of instruction within 72 hours.
5. STEP 4. The instructor will review the question listed in the reclama, and then respond back to the Course Chief within 24 hours (one work day). The instructor will provide written response to the student(s) to explain reasons for, or against, the reclama.
6. STEP 5. The course Chief will retain a copy of the reclama (with response) and forward a copy of the response to the student officer initiating the reclama. In cases where a question is deemed inaccurate, poorly worded, etc. the course Chief will then coordinate to eliminate or reword the question as appropriate.

Encl
Table 1 Student Reclama Form

Guidelines to the Student Status Review Procedures

1. This document serves as a guideline for all CATD students attending the U.S. Military Police School in Fort Leonard Wood, MO who might be subject to a Student Status Review (SSR) procedure initiated under the authorities delegated by USAMPS Regulation 350-1. The controlling authority in all matters related to SSR procedures is USAMPS Regulation 350-1. This document does not supplement, amend or change the applicable regulatory authorities, including but not limited to USAMPS Regulation 350-1.
2. A SSR, is the procedure to determine the retention, recycle, or dismissal of students having academic, disciplinary, or any other problem that may affect their continued attendance in the course. A SSR will be initiated by the respective course chief (BOLC / CCC) when a student fails to meet course standards or requirements. An SSR is initiated by a written counseling from the course chief to the student recommending the student either recycle into a later course or dismissal of the student from the course.
3. This procedure does not apply to recycles or dismissals for illness, injury, compassionate reasons, or other reasons that are not the fault of the student. Dismissals for these reasons will be made without prejudice.
4. Reasons for Recycle or Dismissal. Students may be considered for recycle into a later course or dismissal from a course for the following reasons:
 - a. Personal conduct is such that continuance in the course is not appropriate (for example, if a student violates regulations, policies, or established discipline standards).
 - b. Negative attitude or lack of motivation is prejudicial to the interests of other students in the class.
 - c. Academic deficiency demonstrated by failure to meet course standards or lack of academic progress that makes it unlikely that the student can successfully meet the standards established for graduation. Academic deficiency includes cheating and other integrity violations.
5. General Procedures.
 - a. The student will receive notification of the SSR action, using either Table I-1, I-2 or I-3, depending upon the course chief's initial recommendation to either recycle or dismiss the student.
 - b. Once an SSR has been initiated, the student may remain in the course pending completion of the SSR, including the period during an appeal. However, a student may be removed from the course by the CATD Chief, in

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coordination with the Commander, 701st Military Police Battalion, if removal better serves good order and discipline or safety in the classroom. If they are retained in the course, students will be afforded the opportunity to make up any missed instruction or assignments during the period they are removed from the classroom.

c. When the CATD Chief receives an SSR action with a recommendation that a student be recycled into a later course, the action must proceed to the DOT&E for decision. The DOT&E may either decide to retain or recycle. The DOT&E is the approval authority for recycles. If an SSR results in a decision by the DOT&E to recycle a student into a later course, the student has no right to appeal that decision.

d. When the CATD Chief receives an SSR action with a recommendation that a student be dismissed from the course, the action must proceed to the AC (routed through the DOT&E) for decision. The AC may either decide to retain, recycle, or dismiss. The AC is the approval authority for all SSRs recommending the dismissal of a student from a course (see Table I-11). If the AC decides to dismiss the student from the course, the student will acknowledge by endorsement within two (2) duty days receipt of the written notification of the dismissal action (see Table I-12). The endorsement must indicate whether or not the student intends to appeal the dismissal action to the Commandant. The appeal must be submitted within seven (7) duty days after receipt of the written notification of the dismissal action. No extensions are permitted. If the AC's decision to dismiss the student from the course is appealed, the entire SSR action will be submitted to the Commandant for decision.

e. The Commandant is the appellate authority for all SSRs in which a student appeals the AC's decision to dismiss the student (see Table I-12). The Commandant may decide to retain the student in the current course, recycle the student into a later course, or dismiss the student from the course. Regardless of the decision, the SSR action will be returned to the DOT&E for appropriate action.

f. For BOLC students, the decision by the AC or Commandant to dismiss the student from the course will include a concurrence or nonconcurrence on the recommendation to either rebranch the student to another branch or eliminate the student from the service.

g. All disciplinary, motivational, or academic issues involving International Military Students will be handled in cooperation with the International Student Office and in compliance with AR 12-15, paragraphs 10-45 and 10-69.

h. If there is a criminal investigation or an investigation under AR 15-6 into a student's misconduct, the SSR will not be initiated until after the completion of the investigation. The results of the investigation may then be used during the SSR process.

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i. Recycled Active Duty MPBOLC and MPCCC students immediately reports to B CO, 701st MP BN upon notification of decision to recycle. Students remain with B CO until start date of next available class. Based on the totality of circumstances and timeline of events, students may recycle to a class currently in session at the discretion of the course chief.

j. Recycled Reserve and National Guard MPBOLC students immediately reports to B CO, 701st MP BN in order to begin out-processing and departure to home station. Reserve and National Guard students can attend a subsequent MPBOLC Class after a minimum of six (6) months has elapsed and as space is available. Based on the totality of circumstances and timeline of events, students may recycle to a class currently in session at the discretion of the course chief.

k. MPBOLC and MPCCC students who are dismissed from the course immediately reports to B CO, 701st MP BN in order to begin out-processing and departure to home station. Active Duty students in coordination with B CO and MP HRC complete rebranch or separation action as directed during the SSR process. Reserve and National Guard students rebranch or separation action is processed through the student's unit.

l. All MPCCC-RC students return to their unit of origin for recycles and dismissals.

6. Notification to the Student. If an SSR is initiated with a recommendation to recycle or dismiss, the student will be provided with copies of all documents pertaining to the proposed action and notified in writing of the following (see Tables I-1, I-2 and I-3):

- a. The proposed action.
- b. The basis for the action.
- c. The consequences for dismissal (only applicable to dismissal recommendations).
- d. The availability of legal advice. The student has the right to consult with legal counsel, whether a board will be convened or not, but does not have the right to legal representation at a board proceeding.
- e. Whether a board will be convened or not in the case and if so, the date, time, and place of the board proceeding, which shall not be less than 48 hours from the time of notice to the student.
- f. If applicable, the right to appear before the board and present evidence, including witnesses.
- g. If applicable, names of witnesses the board intends to call.

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h. If there will be no board, the right to submit matters for consideration within 48 hours.

i. The right to appeal the decision of the Assistant Commandant (AC) to the Commandant, which must be submitted within seven (7) duty days after receipt of the written notification of the dismissal action (only applicable to dismissal recommendations).

7. Board Procedures.

a. All SSRs initiated with a recommendation to recycle or dismiss a student require the convening of a board.

b. Each student has the right to due process. They can elect to retain and consult with counsel. They can also submit matters for consideration IAW USAMPS Regulation 350-1.

c. A board may be appointed by the CATD Chief or the DOT&E (see I-6). A CATD Chief may appoint any service member or civilian within the Directorate of Training and Education to serve on a board. The DOT&E and Chief, CATD, may appoint any service member or civilian within USAMPS and, with the consent of the Commander, 14th Military Police Brigade, any service member or civilian in the 14th Military Police Brigade to serve on a board.

d. A board will consist of three voting members who are senior in rank to the student and who have no prior personal knowledge of or involvement in the case. The appointing authority may determine the rank structure of the board but may not appoint their selves as a member of the board. The senior member of the board shall serve as the President of the board.

e. The appointing authority will appoint a Recorder, who will serve as a non-voting member, responsible for coordinating the presence of witnesses, recording the board proceedings in writing, and drafting the findings of fact and recommendations for the President's approval. The Recorder may be junior in rank to the student.

f. A member of the Law Division, USAMPS, will serve as legal advisor to the President of the board and, if requested, will serve as a non-voting member.

g. The board will determine the facts in the case through documentary evidence and witnesses and, by a majority vote, make findings of fact based on the preponderance of the evidence. The board will also make a recommendation, by a majority vote, to the appointing authority based upon its findings of fact (see Table I-7). The recommendation must be supported with a justification.

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h. The board may make one of the following recommendations: retain the student in the current course; recycle the student into a later course; or dismiss the student from the course. The recommendation of the board is not binding upon the CATD Chief, the DOT&E, the AC, or the Commandant.

i. When recommending the dismissal of BOLC students, the board may also recommend whether the student should be rebranched to another branch or eliminated from the service. The justification for this recommendation must be very specific.

8. Service School Academic Evaluation Report (AER).

a. AERs are completed on the DA Form 1059 through the Evaluation Entry System (EES). A "Did Not Graduate" AER will be submitted for students who fail to meet course requirements needed for course completion.

b. If the student fails to meet course requirements as identified in the course grading plan the reviewing official (Course Chief) will select the "Failed to Achieve Course Standards" box (DA Form 1059, part III: block a). The reviewing official will clearly indicate and explain deficiencies contributing to reasons associated with the box check selection within part III, block b. Examples (not all-inclusive) include assessments on the character and/or behavior of the rated student and/or lack of aptitude in certain academic areas.

c. A report with a "Failed to Achieve Course Standards" response is a referred report. AERs will be referred to the student by the reviewing official for acknowledgment and an opportunity to comment before being submitted to HQDA. The referral process ensures the rated student knows that their AER contains negative or derogatory information and affords them opportunity to sign the AER and submit comments, if desired.

d. Any verified derogatory information may be entered on an evaluation. References will be made only to actions or investigations that have been processed to completion, adjudicated, and had final action taken before submitting the evaluation to HQDA.

e. Dismissals for misconduct, lack of motivation, or academic deficiency will be recorded on the student's DA Form 1059 (part II, block I). Comments in part II, block I of DA Form 1059 are required concerning the capabilities, potential, or limitations of the student. In particular, comments should be made if the student –

(1). Lacked ability or motivation.

(2). Demonstrated moral or character deficiencies.

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(3). Failed to respond to recommendations for improving academic or personal affairs.

(4). Was required to appear before an academic board.

9. Upon completion of the SSR process, the original packet will be retained within the CATD as a part of the student's academic file for a period of two years.

15 Encls

Table 1 Letter of Concern

Table 2 Notification to Student of Recommendation to Recycle / Dismiss

Table 3 Notification to Student of Initiation of SSR (Recycle)

Table 4 Notification to Student of Initiation of SSR (Dismissal)

Table 5 Student Acknowledgement of Initiation of SSR

Table 6 Appointment and Instructions to Board Members

Table 7 Memorandum of Board's Findings of Fact and Recommendation

Table 8 Memorandum of CATD Chief's Recommendation to DOT&E

Table 9 Memorandum of DOT&E's Decision (Recycle)

Table 10 Memorandum of DOT&E's Recommendation (Dismissal)

Table 11 Memorandum of AC's Decision

Table 12 Student Acknowledgment of AC's Decision and Right to Appeal

Table 13 Memorandum of Commandant's Decision

Table 14 Student Recycle/Dismissal Flow Chart

Table 15 SSR Cover Sheets



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

Date

MEMORANDUM FOR **Rank Name**, Student MP **Course Title/Number**, U.S. Army Military Police School, Fort Leonard Wood, Missouri 65473-8926

SUBJECT: Letter of Concern

1. It has come to my attention that you have **discuss overview of issue**, in violation of the CATD Individual Student Assessment Plan, Appendix I. Specifically, you **place description of issue here**.
2. In accordance with the CATD ISAP dated **June 20**, a Student Status Review (SSR) will be initiated when a student fails to meet course standards or requirements in accordance with Appendix I, Student Status Review Procedures of this ISAP. These reasons include:
 - a. Personal conduct is such that continuance in the course is not appropriate (for example, if a student violates regulations, policies, or established discipline standards).
 - b. Negative attitude or lack of motivation is prejudicial to the interests of other students in the class.
 - c. Academic deficiency demonstrated by failure to meet course standards or lack of academic progress that makes it unlikely that the student can successfully meet the standards established for graduation. Academic deficiency includes cheating and other integrity violations.
3. Rigorously apply yourself in the areas where you have demonstrated weakness. It is incumbent upon you as an officer to make an improvement. If you fail to make progress, you will meet with the Chief CATD for further decision, or you will be recommended for Student Status Review (SSR).
4. The POC is the undersigned at 573-**563-7823**.

NAME
MAJ, MP
Chief, MP **Course**

ATSJ-TC
SUBJECT: Letter of Concern

I acknowledge having been counseled by the Chief, MP (Course), and fully understand the implications of the initiation of a student status review.

NAME
CPT, MP
Student



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM FOR (STUDENT'S NAME), MP (BOLC or CCC) (Insert Course #),
U.S. Army Military Police School, Fort Leonard Wood, Missouri 65473-8926

SUBJECT: Notification of Recommendation of Student Status Review

1. I am recommending to the Chief CATD that a Student Status Review (SSR) is initiated against you with a recommendation that you are (recycled into a later course) (dismissed from the course). This recommendation is not binding to the Chief CATD.

2. The basis for this recommendation is your alleged (misconduct) (lack of motivation) (academic deficiency) (failure to meet physical fitness and/or body fat standards). Specifically, you allegedly

3. A board may be convened in your case. If a board is convened, you will receive notification of the board procedures and informed of you rights to appear, submit evidence, and our call witnesses. You will also be informed of you rights to consult with legal.

4. The DOT&E is the approval authority for recycles and the Assistant Commandant is the approval authority for dismissals. You will be notified in writing and / or in person of the Chief CATD's decision to initiate a SSR.

5. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

NAME
MAJ, MP
Chief, MP Course



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM FOR (STUDENT'S NAME), MP (BOLC or CCC) (Insert Course #), U.S. Army Military Police School, Fort Leonard Wood, Missouri 65473-8926

SUBJECT: Notification of Initiation of Student Status Review

1. A Student Status Review (SSR) has been initiated against you with a recommendation that you be recycled into a later course. This recommendation is not binding on me, the Director of Training and Education (DOT&E), the Assistant Commandant, or the Commandant. I reserve judgment until I have seen the (matters submitted by you for my consideration) (findings of fact and recommendation of the board appointed by me).
2. The basis for this SSR is your alleged (misconduct) (lack of motivation) (academic deficiency) (failure to meet physical fitness and/or body fat standards). Specifically, you allegedly
3. You have the right to consult with legal counsel, whether a board will be convened or not, but you do not have the right to legal representation at a board proceeding.
4. A board will be convened in your case and will convene on DATE at TIME at LOCATION. You have the right to appear before the board and present evidence in person, in writing, or both. You have the right to call witnesses on your behalf. Witnesses will appear at no expense to the government. If a witness is determined to be unavailable, testimony may be taken by other means, such as by sworn statement or by telephone. Notify the Recorder of the name and contact information of any person you would like to testify before the board as soon as possible. The board intends to call the following witness(es): XXXXXXXXXX
5. I shall make my recommendation to the DOT&E based on (the matters submitted by you) (the findings of fact and recommendation of the board). The DOT&E is the approval authority for recycles.
6. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

NAME
LTC, MP
Chief, Command and Tactics Division



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM FOR (STUDENT'S NAME), MP (BOLC or CCC) (Insert Course #), U.S. Army Military Police School, Fort Leonard Wood, Missouri 65473-8926

SUBJECT: Notification of Initiation of Student Status Review

1. A Student Status Review (SSR) has been initiated against you with a recommendation that you be dismissed from the course. This recommendation is not binding on me, the Director of Training and Education (DOT&E), the Assistant Commandant (AC), or the Commandant. I reserve judgment until I have seen the (matters submitted by you for my consideration) (findings of fact and recommendation of the board appointed by me).
2. The basis for this SSR is your alleged (misconduct) (lack of motivation) (academic deficiency) (failure to meet physical fitness and/or body fat standards). Specifically, you allegedly
3. The consequences of dismissal from the course may be detrimental to your career.
4. You have the right to consult with legal counsel, whether a board will be convened or not, but you do not have the right to legal representation at a board proceeding.
5. A board will be convened in your case and will convene on DATE at TIME at LOCATION. You have the right to appear before the board and present evidence in person, in writing, or both. You have the right to call witnesses on your behalf. Witnesses will appear at no expense to the government. If a witness is determined to be unavailable, testimony may be taken by other means, such as by sworn statement or by telephone. Notify the Recorder of the name and contact information of any person you would like to testify before the board as soon as possible. The board intends to call the following witness(es): XXXXXXXXXX
6. I shall make my recommendation to the DOT&E based on (the matters submitted by you) (the findings of fact and recommendation of the board). The DOT&E shall then make his recommendation to the AC who is the approval authority for dismissals. You have the right to appeal the decision of the AC to the Commandant. The appeal must be submitted within seven (7) duty days after receipt of the written notification of the dismissal action.
7. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

NAME
LTC, MP
Chief, Command and Tactics Division



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM FOR Division Chief, Command and Tactics Division, U.S. Army Military Police School, Fort Leonard Wood, Missouri 65473-8926

SUBJECT: Acknowledgement of Initiation of Student Status Review

1. I acknowledge that a Student Status Review (SSR) has been initiated against me and that I have been provided a copy of the SSR action and all related documents.
2. I understand that I have the right to consult with legal counsel but do not have the right to legal representation at a board proceeding.
3. I understand that I have the right to appear and present evidence, including witnesses, before the board which will convene on (DATE-TIME GROUP.). I understand that I retain the right to consult with legal counsel and submit matters on my behalf for your consideration no later than 48 hours from this notification, which is (DATE-TIME GROUP.).
4. I understand that the Director of Training and Education (DOT&E) is the approval authority for all recycles and that the Assistant Commandant (AC) is the approval authority for all dismissals. I also understand that the DOT&E's decision on recycle may not be appealed but the AC's decision on dismissal may be appealed to the Commandant. The appeal must be submitted within seven (7) duty days after receipt of the written notification of the dismissal action.
5. Point of contact for this memorandum is (RANK AND NAME) at (CONTACT INFO).

Date / Time received: _____

NAME
Rank, MP
Student



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Appointment of and Instructions to Board Members

1. You are hereby appointed to a board convening on DATE at TIME at LOCATION to consider the case of RANK, STUDENT'S NAME, COURSE NAME. NAME will serve as President of the board. NAME and NAME will serve as board members. NAME will serve as the nonvoting Recorder of the proceedings. NAME will serve as the nonvoting legal advisor to the board.

2. This board considers allegations of misconduct, lack of motivation, academic deficiency, and failure to meet physical fitness and body fat standards. The specific allegations in this case are contained in the Student Status Review (SSR) action which has been provided to you to read before the convening of the board.

3. You have also been provided a copy of USAMPS Regulation 350-1 which you must read before the convening of the board. It contains the basic procedures for the board and duties of the board members.

4. The proceedings with the student is normally closed but the President may for good cause open the proceedings. Deliberations of the board are closed.

5. The board will determine the facts in the case through documentary evidence and witnesses and, by a majority vote, make findings of fact based on the preponderance of the evidence. This standard means that, in order to make an adverse finding of fact, the evidence against the student must outweigh the evidence in favor of the student. In other words, the evidence must show that the allegations are more likely true than not true. You may consider all evidence presented, including the testimony of witnesses and the student, and weigh the value of the evidence based on the reliability and credibility of the source of the evidence.

6. The Recorder is responsible for coordinating the presence of all witnesses that are requested to appear before the board. Witnesses will appear at no expense to the government. If a witness is determined to be unavailable, testimony may be taken by other means, such as by sworn statement or by telephone.

7. The board must make specific findings of fact and, by a majority vote, make one

ATSJ-TC

SUBJECT: Appointment of and Instructions to Board Members

of three recommendations: retain the student in the current course, recycle the student into a later course, or dismiss the student from the course. The recommendation must be justified with an explanation.

8. If deemed appropriate, a minority report may be submitted by a board member.

9. When recommending the dismissal of BOLC students, the board may also recommend whether the student should be rebranched to another branch or eliminated from the service. The justification for this recommendation must be very specific.

10. Upon completion of the board proceedings, the Recorder will draft the findings of fact and recommendation of the board. The President will approve it and forward it to me within 24 hours of the completion of the board proceedings.

11. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

2 Encls

1. USAMPS Reg
2. SSR Action

NAME

LTC, MP

Chief, Command and Tactics Division

DISTRIBUTION:

(Board President)

(Board Member)

(Board Member)

(Recorder)

(Legal Advisor)



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM FOR Division Chief, Command and Tactics Division, U.S. Army
Military Police School, Fort Leonard Wood, Missouri 65473-8926

SUBJECT: Board's Findings of Fact and Recommendation, **STUDENT'S RANK
AND NAME**

1. The board commenced at **PLACE** at **TIME** on **DATE**.
2. The following persons were present:
 - a. **NAME**, President
 - b. **NAME**, Member
 - c. **NAME**, Member
 - d. **NAME**, Recorder
 - e. **NAME**, Legal Advisor
3. The board finished gathering/hearing evidence at **TIME** on **DATE** and completed findings and recommendations at **TIME** on **DATE**.
4. The board, having carefully considered the evidence, finds:
 - a. **(The student (did) (did not) commit misconduct.) (The student (did) (did not) display a negative attitude or lack of motivation.) (The student (did) (did not) demonstrate academic deficiency.)**
 - b. The following facts support the finding in subparagraph a:
5. In view of the above findings, the board recommends that the student **(be retained in his current course) (be recycled into a later course) (be dismissed from the course)**.
6. The board provides the following justification for this recommendation:
 - a.
 - b.

ATSJ-TC

SUBJECT: Board's Findings of Fact and Recommendation, **STUDENT'S RANK AND NAME**

7. With the recommendation that this BOLC student be dismissed from the course, the board also recommends that the student (be re-branched to another branch) (be eliminated from the service). This recommendation is based on the following

8. This report of proceedings is complete and accurate.

9. Point of contact for this memorandum is **RANK & NAME** at 573-563-XXXX.

NAME
MAJ, MP
Board President

NAME
CPT, MP
Board Member

NAME
CPT, MP
Board Member

NAME
CPT, MP
Recorder



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM FOR Director of Training and Education, U.S. Army Military Police School, Fort Leonard Wood, Missouri 65473-8926

SUBJECT: Recommendation on Student Status Review of STUDENT'S RANK AND NAME

1. A Student Status Review (SSR) was initiated on DATE against RANK NAME, a student in COURSE NAME, for (disciplinary) (motivation) (academic) reasons.
- (2). A board convened on DATE to determine the facts in the case and to make a recommendation. The board found that _____. The board recommended that _____. The board's findings of fact and recommendation are enclosed.
- (3). I (concur) (do not concur) with the findings of fact (and) (or) recommendation of the board. I recommend that the student (be retained in his current course) (be recycled into a later course) (be dismissed from the course). My recommendation is based on the following justification:
 - (2). Based on the nature of the case and the evidence in the SSR action, (I determined that a board was not necessary to determine the facts in this case). I find that NAME (did) (did not) (commit misconduct) (display a negative attitude or lack of motivation) (demonstrate academic deficiency).
 - (3). In view of the above findings, I recommend that the student (be retained in his current course) (be recycled into a later course) (be dismissed from the course). My recommendation is based on the following justification: _____.
4. Pursuant to USAMPS Regulation 350-1, I submit this SSR action to you for further action.
5. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

Encl
SSR Action

NAME
LTC, MP
Chief, Command and Tactics Division



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
14030 MSCOE LOOP, SUITE 1069
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-T

DATE

MEMORANDUM THRU Division Chief, Command and Tactics Division, U.S. Army
Military Police School, Fort Leonard Wood, Missouri 65473-8926

MEMORANDUM FOR STUDENT'S RANK AND NAME

SUBJECT: Decision on Student Status Review of STUDENT'S RANK AND NAME

1. After careful consideration of the evidence and recommendations of the academic chain of command (and the board) in your case, I have made the following decision:

() You are retained in your current course and will proceed in good standing.

() You are recycled and will be placed in a later course.

2. In accordance with USAMPS Regulation 350-1, you have no right to appeal my decision.

3. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

NAME

COL, MP

Director of Training and Education



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
14030 MSCOE LOOP, SUITE 1069
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-T

DATE

MEMORANDUM FOR Assistant Commandant, U.S. Army Military Police School,
Fort Leonard Wood, Missouri 65473-8926

SUBJECT: Recommendation on Student Status Review of STUDENT'S RANK
AND NAME

1. A Student Status Review (SSR) was initiated on DATE against RANK NAME, a student in COURSE NAME, for (disciplinary) (motivational) (academic) reasons.
2. After careful consideration of the evidence and recommendations of the academic chain of command (and the board) in your case, I have made the following recommendation:
 - () That the student be retained in the current course.
 - () That the student be recycled into a later course.
 - () That the student be dismissed from the course.
3. In addition, I recommend that this BOLC student be (transferred to another branch) (eliminated from the service).
4. Pursuant to USAMPS Regulation 350-1, I submit this SSR action to you for further action.
5. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

NAME

COL, MP

Director of Training and Education



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
14030 MSCOE LOOP, SUITE 1061
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM THRU

Director of Training and Education, USAMPS, 14030 MSCOE Loop, Suite 1061, Fort Leonard Wood, MO 65473-8926
Division Chief, Command and Tactics Division, USAMPS, 14030 MSCOE Loop, Suite 1061, Fort Leonard Wood, MO 65473-8926

FOR **STUDENT'S RANK AND NAME**

SUBJECT: Recommendation on Student Status Review of **STUDENT'S RANK AND NAME**

1. After careful consideration of the evidence and recommendations of the academic chain of command (and the board) in your case, I have made the following decision:

- () You are retained in your current course and will proceed in good standing.
- () You are recycled and will be placed in a later course.
- () You are dismissed from the course.

2. In addition, I am recommending to the chain of command that you should be (transferred to another branch) (eliminated from the service.)

3. My decision to retain or recycle is final. However, you have the right to appeal my decision to dismiss you from the course to the Commandant. You will acknowledge receipt of this decision and indicate within two duty days whether or not you intend to appeal my decision. You will have seven duty days after receipt of this decision to submit your appeal.

4. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

NAME
COL, MP
Assistant Commandant



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
COMMAND AND TACTICS DIVISION
14030 MSCOE LOOP, SUITE 2060
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-TC

DATE

MEMORANDUM FOR Assistant Commandant, U.S. Army Military Police School,
Fort Leonard Wood, Missouri 65473-8926

FOR STUDENT'S RANK AND NAME

SUBJECT: Acknowledgement of Decision on Student Status Review

1. I acknowledge that you have decided to dismiss me from COURSE NAME.
2. I understand that I have two (2) duty days after receipt of the written notification of the dismissal action to indicate whether or not I intend to appeal the dismissal action to the Commandant.
3. I understand that any appeal must be submitted within seven (7) duty days after receipt of the written notification of the dismissal action and that no extensions are permitted.
4. I make the following decision.
 I elect to appeal.
 I do not elect to appeal.
5. Point of contact for this memorandum is RANK AND NAME at POC INFO.

Date/time received: _____

NAME
RANK, MP
Student



DEPARTMENT OF THE ARMY
U.S. ARMY MILITARY POLICE SCHOOL
14030 MSCOE LOOP, SUITE 1061
FORT LEONARD WOOD, MISSOURI 65473-8926

ATSJ-Z

MEMORANDUM THRU

Assistant Commandant, United States Army Military Police School (USAMPS),
14030 MSCOE Loop, Suite 1061, Fort Leonard Wood, MO 65473-8926
Director of Training and Education, USAMPS, 14030 MSCOE Loop, Suite 1061,
Fort Leonard Wood, MO 65473-8926
Division Chief, Command and Tactics Division, USAMPS, 14030 MSCOE Loop,
Suite 1061, Fort Leonard Wood, MO 65473-8926

FOR **STUDENT'S RANK AND NAME**

SUBJECT: Decision on Student Status Review of **STUDENT'S RANK AND NAME**

1. After careful consideration of your appeal as well as the evidence and recommendations of the academic chain of command (and the board) in your case, I have made the following decision:

- () You are retained in your current course and will proceed in good standing.
- () You are recycled and will be placed in a later course.
- () You are dismissed from the course.

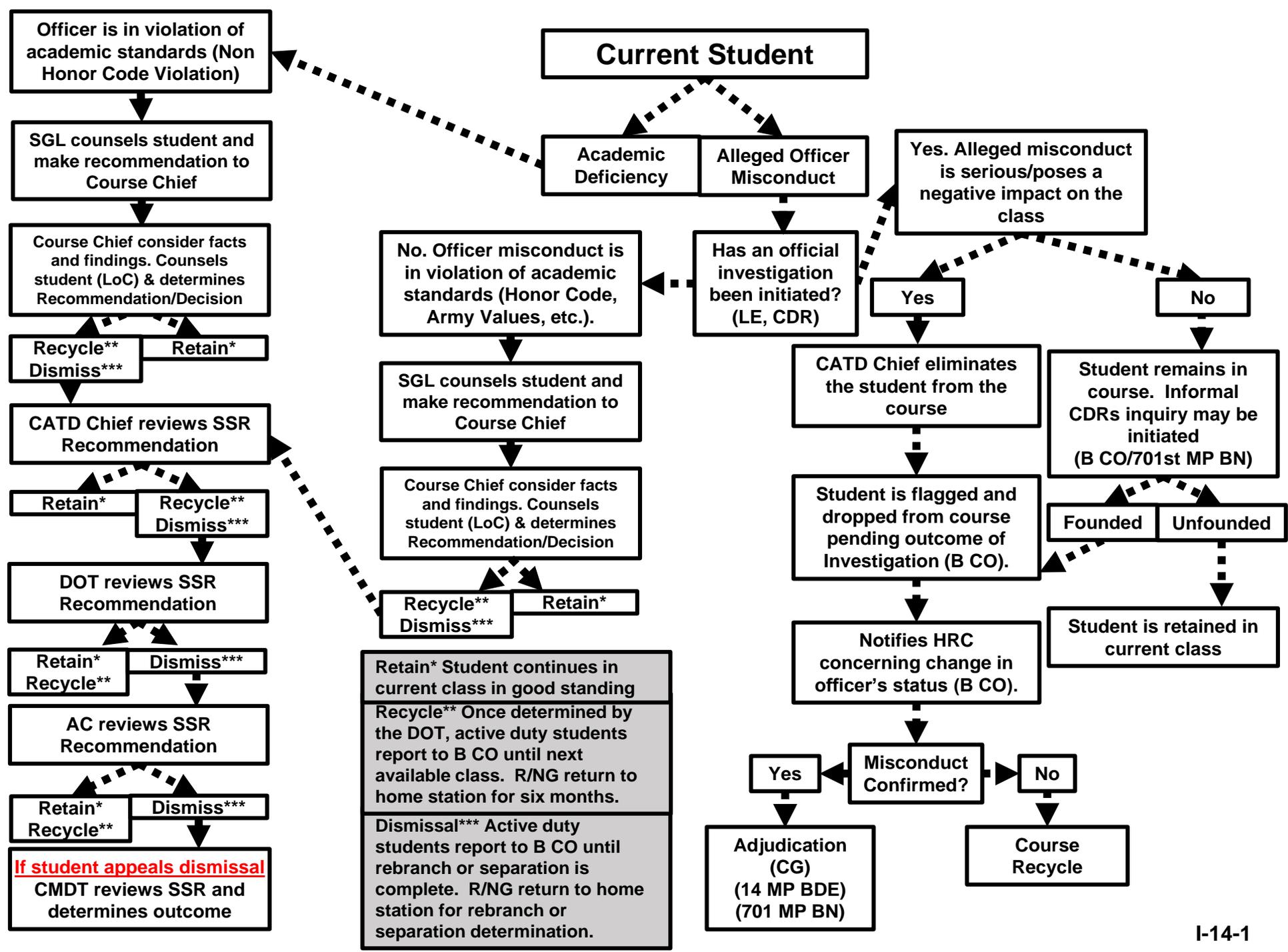
2. In addition, I am recommending to the chain of command that you should be (transferred to another branch) (eliminated from the service)

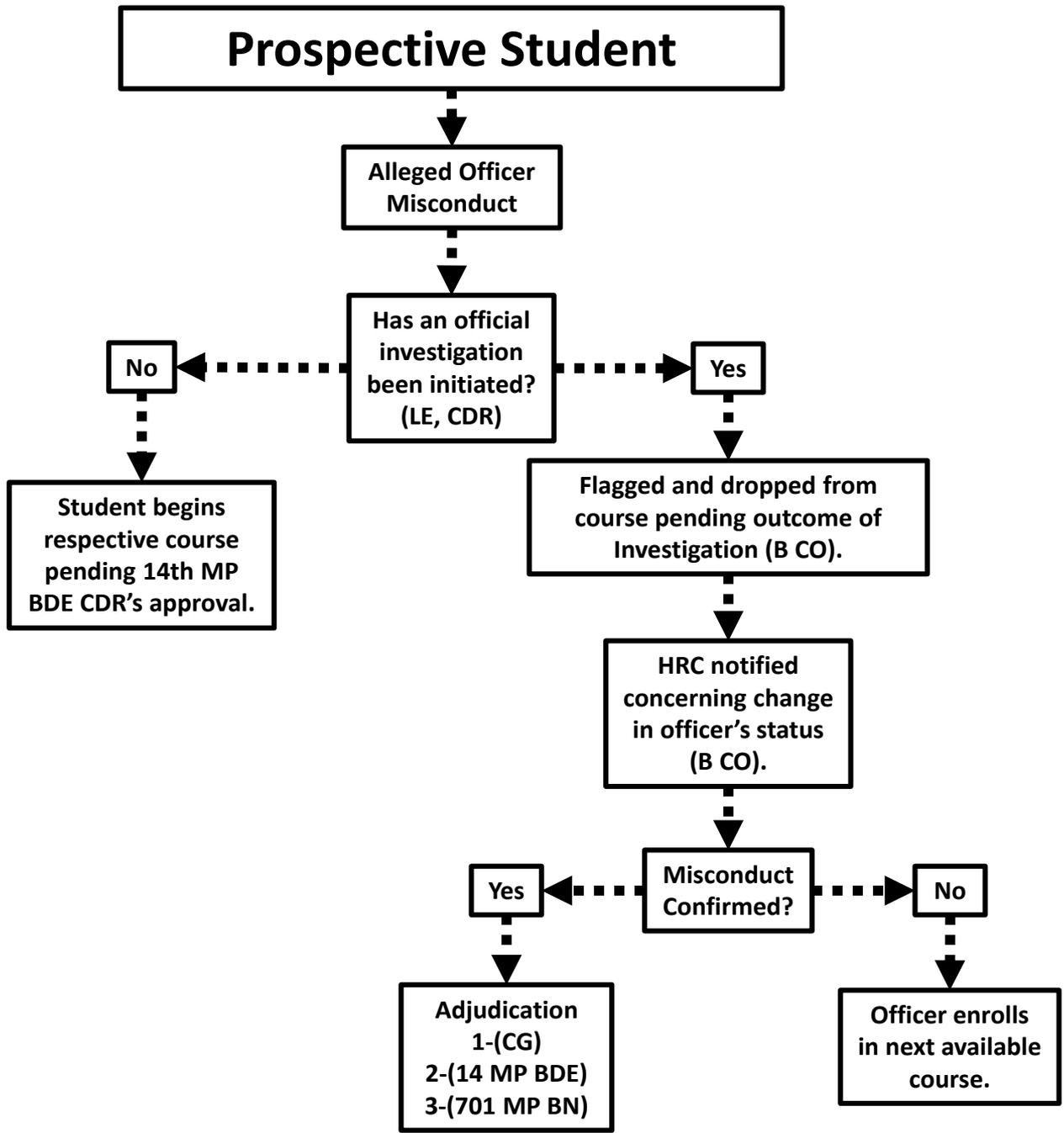
3. My decision is final. You have no right to appeal my decision.

4. Point of contact for this memorandum is the Chief, Command and Tactics Division at 573-563-8038.

Commandant's NAME

Brigadier General, U.S. Army
Commandant





ROUTING AND TRANSMITTAL SLIP

Date
DATE

TO: <i>(Name, office symbol, room number, building, Agency/Post)</i>	Initials	Date
1. Chief, Military Police Basic Officer Leader Course, NAME		
2. Chief, Command and Tactics Division, NAME		
3. USAMPS Legal Section, NAME		
4. USAMPS Director of Training and Education, NAME		
5. USAMPS Assistant Commandant, NAME		

∨ Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
∨ Comment	Investigate	Signature
∨ Coordination	Justify	

REMARKS

Student Status Review

Student: **RANK NAME**
 Class: **Course XX-XX**
 Team Chief/SGL: **NAME**
 Reason for SSR: **REASON**

Remarks:

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: <i>(Name, organization symbol, Agency/Post)</i>	Room Number - Building Suite 2060, 3203 MSCoE Lp Phone Number 3- 7842
--	---

CPT **NAME** Team Chief, **Course**

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OPTIONAL FORM 41 (REV. 3/2007)

Student Academic Files

1. Each Small Group Leader (SGL) / Instructor will ensure a student file is created for each student. The student file will be prepared with a cover sheet that will be annotated with the date appropriate to each document included (example in Table 1). Each student file will contain the following:

a. Counseling Records/Documentation.

(1) Initial Course Counseling to include:

(a) Signed copy of ISAP/Honor Code.

(b) Explanation of course requirements and consequences for failure on evaluations IAW course management and student evaluation plans.

(2) Mid-Course Counseling.

(3) End of Course Counseling.

(4) All other counseling conducted by the Academic Chain.

b. Student Grade Book (to include all retest scores).

c. Copy of Evaluations to include, but not limited to:

(1) All Leadership Position Evaluations.

(2) All Graded Written and Oral Evaluations.

d. Copy of Student's ACFT Scorecard.

e. Copy of Student's Body Fat Worksheet (if necessary).

f. Copy of orders assigning student to the course and any waivers required to attend the course.

g. Copy of any Student Status Review Documentation.

3. Student's test answer sheets will be retained by the Test Control Officer until course completion. Test records for any student declared non-graduate or released early from a course will be maintained for at least two years.

4. Student academic files, IAW the Registrar Check Sheet (Table 1), will be maintained for a minimum period of 12 months following course graduation by the registrar.

Appendix J Student Academic Files to CATD Individual Student Assessment Plan (ISAP)

Student academic files for any student declared non-graduate or released early from a course (dismissed) will be maintained for at least two years.

5. Student academic files for any student recycled into a later course will be maintained for at least two years. Day one recycles, students who recycle back to the beginning of the course, previous academic file/grades will not be used or calculated in their current course. Mid-course recycles, students who recycle into a course that has already started, will maintain their previous academic file/grades up to their current course training week.

5 Encls

Table 1 MPBOLC and MPCCC Registrar Check Sheet

Table 2 MPBOLC Student Initial Counseling

Table 3 MPCCC Student Initial Counseling

Table 4 MPCCC Mid Course Counseling

Table 5 MPCCC-RC Counselings

TABLE 1 MPBOLC and MPCCC Registrar Student Records Checklist to Appendix J
 Student Academic Files to CATD Individual Student Assessment Plan (ISAP)

Student Records Checklist

Student Rank/Name: _____ Class #: _____

Start Date: _____

Graduation Date: _____

	Date
ATRRS R2 REPORT (Registrar prints)	_____
Orders to Attend Course	_____
DA 3349 Physical Profile	_____
DA 1059/DD 2496 Service School Academic Evaluation Report	_____
DTMS Gradebook	_____
DTMS Class Roster (signed and dated by course manager)	_____
All counseling/Evaluations	
Initial Counseling (& Honor code)	_____
Performance Counseling	_____
Leadership counseling	_____
End of Course Evaluation	_____
Notification of Student's Commander	_____
ACFT Scorecard	_____
DTMS ACFT Report	_____
DA Form 5500	_____
DTMS HT/WT Report	_____
DTMS Weapons Qualification report	_____

---Quality Control---

Discrepancies Noted: _____

I certify that the required documents on this checklist are present or discrepancies noted on this checklist are correct for this student's record.

DATE

SIGNATURE

NAME
Course Manager

I reviewed the required documents described on this checklist. Documents are present or listed in discrepancies noted section for this student's record.

DATE

SIGNATURE

G3/DOTD Registrar

Table 2 Student Initial Counseling to Appendix J to CATD Individual Student Assessment Plan (ISAP)

MILITARY POLICE BASIC OFFICER LEADER COURSE INITIAL COUNSELING

Rank/Name: _____

Circle: Male Female

Class Number: _____

Date: _____

Welcome to the MP Basic Officer Leader Course at the US Army Military Police School. The purpose of this initial counseling is to ensure you understand graduation requirements, as well as other academic and behavioral expectations. While attending this 17-week course, you must complete all course requirements. Inability to complete any one of these events will result in a Student Status Review with recommendation for disposition (IAW Appendix H to the Individual Student Assessment Plan). These requirements include:

MP BOLC GRADUATION REQUIREMENTS	STANDARD	US	IMO
EXAMS			
Common Core Exam*	70 of 100 Points	X	X (1)
Training Management Exam*	70 of 100 Points	X	X (1)
Supply Exam*	70 of 100 Points	X	X (1)
TACOPS Exam*	70 of 100 Points	X	
Law Exam*	70 of 100 Points	X	X (1)
Law Enforcement Exam*	70 of 100 Points	X	X (1)
ASSIGNMENTS			
Letter of Introduction*	35 of 50 Points	X	X
Conduct a FLIPL*	35 of 50 Points	X	
AR 600-20 Memorandum *	35 of 50 Points	X	
LE Training Memorandum*	35 of 50 Points	X	
Written Operation Order*	GO / NO-GO	X	
Storyboard*	35 of 50 Points	X	
LE Case Study*	35 of 50 Points	X	X
Professional Reading*	35 of 50 Points	X	X
ASSESSMENTS			
World Military Affairs Brief*	35 of 50 Points	X	X
Oral TEWT Evaluation	105 of 150 Points	X	
Garrison Leadership*	35 of 50 Points	X	
Field Leadership*	105 of 150 Points	X	
SGL Points	100 Points	X	X
Peer Evaluations	Top 1/3 in Class: +15 points Top 1/3 in Squad: +10 points	X	X

Table 2 Student Initial Counseling to Appendix J to CATD Individual Student Assessment Plan (ISAP)

	Middle 1/3 in Squad: +5 points Bottom 1/3 in Squad: +0 points		
PERFORMANCE REQUIREMENTS			
Land Navigation Evaluation*	6 of 8 Points in 5 hours	X	X (2)
M4 Qualification*	23 of 40 hits	X	X (2)
M17 Qualification*	35 of 50 hits	X	
Law Enforcement Exercise*	70 of 100 Points 17.5 of 25 Points per Exercise	X	X
Record ACFT*	180 of 300 Points (min 60 points per event)	X	X (2)

NOTES:
 (*)Events that have an asterisk indicate a “First Time Go” requirement to be considered for MP BOLC Honors Recognition.

(1) IMO’s have the option of writing a paper instead of taking the exam IAW Appendix C. IMO Distinguished Honor Graduate and Honor Graduate must attain at least an 85% overall academic average.

(2) IMO’s must complete/participate, but minimum score is not a graduation requirement. For International Honors first time go on all required events is still mandatory.

_____ Pass all assignments, performance orientated evaluations and tests listed in the table above. Failure to pass three on the first attempt will result in the initiation of a student status review. Failure to pass any on the second attempt will do the same.

_____ You are required to pass the Army Combat Fitness Test (ACFT) and meet height/weight requirements. Remember, leaders lead from the front. All Soldiers must attain a score of at least 60 points on each event and an overall score of at least 360 points. The maximum score is 600 points.

_____ Academic Deficiency may trigger a Student Status Review (SSR). Examples of Academic Deficiency are:

- (1) Failing an examination and the retest for that examination.
- (2) Failing a graded assignment and the retest for that assignment as defined in the ISAP introduction memo.
- (3) Failing a total of three exams and/or graded assignments.

Table 2 Student Initial Counseling to Appendix J to CATD Individual Student Assessment Plan (ISAP)

- (4) Failing to achieve an overall 70% average of all graded assignments.
- (5) Failure to qualify on the M17 pistol and the M4 by the 14th week of the class (US only). If a student fails to qualify with their class they will be re-trained and have more attempts to qualify with a subsequent class. If the student has not qualified by week 14 of their class they are considered a “no-go” and are subject to a SSR.
- (6) Failure to attain a satisfactory score on the evaluated FTX leadership positions and retest with a different instructor (if available). Student will not be given consecutive missions, they will be given an opportunity to observe at least one mission between each failed attempt.
- (7) Failure to attain a “Go” on all TEWTs and the retest for that TEWT (oral or written)
- (8) Failure to attain a “Go” on day and night land navigation by the 14th course week.
- (9) Failure to attain a satisfactory score on the LEX and retest.
- (10) Failure to keep pace or progress with contemporaries, as demonstrated by a low record of efficiency when compared with other officers of the same grade and competitive category.
- (11) Failure to exercise or exhibit necessary leadership or command expected of an officer of their grade.
- (12) Failure of an officer to absorb technical proficiency required for grade and competitive category.
- (13) Failure to properly perform assignments commensurate with an officer’s grade and experience.
- (14) Missing 8 consecutive or 16 cumulative hours of instruction. Upon 32 cumulative hours, an SSR may initiated IAW Appendix E.

_____Personal conduct that is not appropriate for the course may trigger an SSR. Examples of this are:

- (1) Apathy, defective attitudes, or other characteristic disorders to include inability or unwillingness to expend effort.
- (2) Failure to conform to prescribed standards of dress, personal appearance, or military deportment.
- (3) Failure to live by the Army Values and exhibit the Warrior Ethos.

Table 2 Student Initial Counseling to Appendix J to CATD Individual Student Assessment Plan (ISAP)

Additionally, there are other requirements you will be expected to meet.

_____Lead by example. Maintain the highest military bearing and discipline, on or off duty. This applies to how you conduct yourself in and out of the classroom. Do not settle for the minimum standard. Ensure you are meeting or exceeding appearance standards of AR 670-1. Be polite and considerate to others, especially as you proceed through the halls of MSCOE. Seek out responsibility. Be a team player. Stay focused and motivated. Build on MP Regimental pride by always endeavoring to learn about where we have been, where we are, and where we are going as a branch.

_____Conduct yourself in a professional manner. Complete assignments in a timely manner and and come to class prepared to contribute. As an MP, you must be the standard bearer. Remember the following:

_____Do not fraternize or engage in unprofessional or improper relationships with enlisted soldiers. Ignorance is not an excuse. Trust, but verify. You read, understood, and signed a form covering this subject in detail during your in-processing.

_____Do not drive under the influence of alcohol, or any other controlled substance. The improper use or abuse of alcohol or controlled substances will not be tolerated. If you require a ride, call a cab or call a cadre member. If you do not do so, the consequences fall squarely on your shoulders.

_____Sexual harassment will not be tolerated at USAMPS at all.

_____Do not be drawn into a physical confrontation with anyone. This includes your spouse and children, if applicable. Assault, spousal abuse, and/or child abuse or neglect will not be tolerated. You will be referred to the B CO/701st MP BN Commander for adjudication.

_____Do not become involved in a student-instructor confrontation. Instructors are cadre, regardless of rank. If an instructor has been disrespectful or otherwise derelict, address the issue with your SGL.

_____Do not go to "off limits" establishments. If you would be embarrassed to take your parents to a place, then you probably shouldn't be there either, especially as an officer.

_____Do not bring discredit upon the U.S. Army, this post and USAMPS. If you do so, you will be referred to the B CO/701st MP BN Commander.

_____Do not possess a privately owned weapon (POW) on FLW, without registering it with the Provost Marshal Office. Store it in an authorized location. Never transport a loaded POW.

_____Do not compromise your integrity. Do not lie, cheat, steal, or tolerate those who do.

Table 2 Student Initial Counseling to Appendix J to CATD Individual Student Assessment Plan (ISAP)

_____ Do not do anything unethical, illegal, immoral and/or against the Army and Unit Policies.

AUTHENTICATION:

Name and Title of Counselor: _____

Signature of Counselor

DATE: _____

I acknowledge having been counseled by the above individual and understand the reason for this counseling session. I also acknowledge having read the current MP BOLC Individual Student Assessment Plan and recognize all that is required of me during this course. I recognize what actions may be taken against me IAW Appendix J to the Individual Student Assessment Plan if I fail to perform. I concur / do not concur that the information above accurately reflects this counseling session. I do not concur for the following reasons:

Signature of Individual Counseled

DATE: _____

Table 3 (Student Initial Counseling) to Appendix J (Student Academic Files) to MPCCC Individual Student Assessment Plan (ISAP)

**MILITARY POLICE CAPTAINS CAREER COURSE (ACTIVE COMPONENT)
INITIAL COUNSELING**

Rank/Name Male Female
LAST NAME, FIRST NAME, MI.

DATE:

1. The purpose of this initial counseling ensures you understand graduation requirements, as well as, other academic and behavioral expectations. While attending this 22-week course, you must complete all course requirements. Inability to complete any one of these events will result in a Student Status Review with recommendation for disposition (IAW the Individual Student Assessment Plan (ISAP)).
2. You are required to maintain the Army Physical Fitness Test (APFT) / Army Combat Fitness Test (ACFT) standards and height/weight requirements IAW AR 600-9 during the course.
3. You must pass all applicable assessments as listed in Appendix C, Table 1 (MPCCC Student Grade Book) in order to graduate.
4. A Student Status Review (SSR) will be processed for any student identified by their SGL as academically deficient. Each case of academic deficiency will be evaluated on its merit, taking on a whole Soldier concept, and exceptions to SSRs may be granted by the Chief, CATD for additional attempt(s) at correcting the deficiency. A student will be identified as academically deficient upon any one of the following:
 - a. Failing an examination and the retest for that examination.
 - b. Failing a graded assignment and the retest for that assignment as defined in the ISAP introduction memo.
 - c. Failing a total of three exams and/or graded assignments.
 - d. Failing to achieve an overall 70% average of all graded assignments.
 - e. Failure to keep pace or to progress with contemporaries, as demonstrated by a low record of efficiency when compared with other officers of the same grade and competitive category.
 - f. Failure to exercise or exhibit necessary leadership or command expected of an officer of their grade.
 - g. Failure of an officer to absorb technical proficiency required for grade and competitive category.

Table 3 (Student Initial Counseling) to Appendix J (Student Academic Files) to MPCCC Individual Student Assessment Plan (ISAP)

h. Failure to properly perform assignments commensurate with an officer's grade and experience.

i. Missing 8 consecutive or 16 cumulative hours of instruction. Upon 32 cumulative hours, an SSR may be initiated IAW Appendix E.

5. Students who are suspected of misconduct, to include violations of the Honor Code (Appendix A), will be reported through the chain of command (B/701/14 MP BDE) for disposition. Examples include:

a. Apathy, defective attitudes, or other characteristic disorders to include inability or unwillingness to expend effort.

b. Failure to conform to prescribed standards of dress, personal appearance, or military deportment.

c. Failure to live by the Army Values and exhibit the Warrior Ethos.

d. In accordance with Fort Leonard Wood (FLW) Command Policy #15, Limitation on Exercise of Authority, the authority to adjudicate all cases of suspected officer misconduct is withheld by the Commanding General (CG), MSCOE and Fort Leonard Wood. The ability of the Commandant, or designated representative, to dismiss officers from a course for reasons other than officer misconduct is not limited by this policy.

6. Maintain the highest military bearing and discipline, on and off duty. Be polite and considerate of others. Be a team player, stay focused and motivated, take responsibility as a leader.

7. Complete all class pre-reading and come to class prepared to contribute. The MPCCC requires students to apply the experiential learning model. Students must read advance sheets and applicable class reading material prior to class facilitation.

8. Do not violate FLW Regulation 350-12 considering the proper treatment of trainees at FLW.

9. Fully adhere to the United States Army Sexual Harrassment / Assault Response and Prevention and Equal Opportunity programs

10. Do not become involved in a student-instructor confrontation. Instructors are cadre, regardless of rank. If an instructor has been disrespectful or otherwise derelict, address the issue with your SGL. If the cadre member is wrong, the SGL will ensure the issue is addressed properly. If you are wrong, you will be referred to the Chief CCC / Chief CATD.

Table 3 (Student Initial Counseling) to Appendix J (Student Academic Files) to MPCCC Individual Student Assessment Plan (ISAP)

AUTHENTICATION

DATE:

COUNSELOR/SMALL GROUP LEADER

I acknowledge having been counseled by the above individual and understand the reason for this counseling session. I also acknowledge that I have read the MPCCC Individual Student Assessment Plan (ISAP) and USAMPS Honor Code, and recognize all that is required of me during this course. I recognize what actions may be taken against me IAW Appendix I to the Individual Student Assessment Plan if I fail to conform.

I concur do not concur that the information above accurately reflects this counseling session.

DATE:

STUDENT SIGNATURE

**MILITARY POLICE CAPTAINS CAREER COURSE (ACTIVE COMPONENT)
MIDCOURSE COUNSELING**

Rank/Name: _____

Date: _____

MPCCC Class: _____

SUMMARY OF COUNSELING

Your academic performance to date is Superior Satisfactory Unsatisfactory

This is a subjective grade based on your academic performance thus far in the course and how I assume you will perform on the remaining academic requirements.

Information Paper: _____/50	CDRs Programs: Go / NoGo
Persuasive Essay: _____/100	MC Systems: Go / NoGo
PRT Guidance: _____/100	CSDP Case Study: Go / NoGo
Congressional: _____/100	Motor Pool Ops: Go / NoGo
OER/Country/USMC Brief: _____/100	Art 15 Role Play: Go / NoGo
Mission Command Paper: _____/100	CDR Monthly Reports: Go / NoGo
Mission Command Brief: _____/50	USR Quad Chart: Go / NoGo
Unit Training Plan: _____/100	KM Posting: Go / NoGo
Joint Capabilities Brief: _____/40	Unit Budget: Go / NoGo
Decision Brief: _____/30	
Policing in ULO: _____/100	
CRIMINT & Targeting Brief: _____/50	Initial ACFT Score: _____

Your performance as both a leader and a follower throughout the remainder of the course will account for the majority of your leadership and contribution to group work rating (total of 375 points). I will continue to evaluate your professionalism and military bearing throughout the remainder of the course. I recommend that you sustain/improve the following areas, respectively.

SUSTAIN

IMPROVE

AUTHENTICATION

_____ Counselor/Small Group Leader DATE: _____

I acknowledge having been counseled by the above individual and understand the reason for this counseling session. I concur / do not concur that the information above accurately reflects this counseling session. I do not concur for the following reasons:

_____ DATE: _____
PRINT NAME, RANK, BRANCH and SIGN

MILITARY POLICE CAPTAINS CAREER COURSE (RESERVE COMPONENT) INITIAL / FINAL COUNSELING

Rank/Name Male Female
LAST NAME, FIRST NAME, MI.

DATE:

1. The purpose of this initial counseling ensures you understand graduation requirements, as well as, other academic and behavioral expectations. While attending this 2-week course, you must complete all course requirements. Inability to complete any one of these events will result in a Student Status Review with recommendation for disposition (IAW the Individual Student Assessment Plan (ISAP)).
2. You are required to maintain the Army Physical Fitness Test (APFT) / Army Combat Fitness Test (ACFT) standards and height/weight requirements IAW AR 600-9 during the course.
3. You must pass all applicable assessments as listed in Appendix C, Table 1 (MPCCC Student Grade Book) in order to graduate.
4. A Student Status Review (SSR) will be processed for any student identified by their SGL as academically deficient. Each case of academic deficiency will be evaluated on its merit, taking on a whole Soldier concept, and exceptions to SSRs may be granted by the Chief, CATD for additional attempt(s) at correcting the deficiency. A student will be identified as academically deficient upon any one of the following:
 - a. Failing an examination and the retest for that examination.
 - b. Failing a graded assignment and the retest for that assignment as defined in the ISAP introduction memo.
 - c. Failing a total of three exams and/or graded assignments.
 - d. Failing to achieve an overall 70% average of all graded assignments.
 - e. Failure to keep pace or to progress with contemporaries, as demonstrated by a low record of efficiency when compared with other officers of the same grade and competitive category.
 - f. Failure to exercise or exhibit necessary leadership or command expected of an officer of their grade.
 - g. Failure of an officer to absorb technical proficiency required for grade and competitive category.

Table 5 MPCCC-RC Student Counseling to Appendix J Student Academic File to CATD Individual Student Assessment Plan (ISAP)

h. Failure to properly perform assignments commensurate with an officer's grade and experience.

i. Missing 8 consecutive or 16 cumulative hours of instruction. Upon 32 cumulative hours, an SSR may be initiated IAW Appendix E.

5. Students who are suspected of misconduct, to include violations of the Honor Code (Appendix A), will be reported through the chain of command (B/701/14 MP BDE) for disposition. Examples include:

a. Apathy, defective attitudes, or other characteristic disorders to include inability or unwillingness to expend effort.

b. Failure to conform to prescribed standards of dress, personal appearance, or military deportment.

c. Failure to live by the Army Values and exhibit the Warrior Ethos.

d. In accordance with Fort Leonard Wood (FLW) Command Policy #15, Limitation on Exercise of Authority, the authority to adjudicate all cases of suspected officer misconduct is withheld by the Commanding General (CG), MSCOE and Fort Leonard Wood. The ability of the Commandant, or designated representative, to dismiss officers from a course for reasons other than officer misconduct is not limited by this policy.

6. Maintain the highest military bearing and discipline, on and off duty. Be polite and considerate of others. Be a team player, stay focused and motivated, take responsibility as a leader.

7. Complete all class pre-reading and come to class prepared to contribute. The MPCCC requires students to apply the experiential learning model. Students must read advance sheets and applicable class reading material prior to class facilitation.

8. Do not violate FLW Regulation 350-12 considering the proper treatment of trainees at FLW.

9. Fully adhere to the United States Army Sexual Harrassment / Assault Response and Prevention and Equal Opportunity programs

10. Do not become involved in a student-instructor confrontation. Instructors are cadre, regardless of rank. If an instructor has been disrespectful or otherwise derelict, address the issue with your SGL. If the cadre member is wrong, the SGL will ensure the issue is addressed properly. If you are wrong, you will be referred to the Chief CCC / Chief CATD.

AUTHENTICATION

DATE:

COUNSELOR/SMALL GROUP LEADER

I acknowledge having been counseled by the above individual and understand the reason for this counseling session. I also acknowledge that I have read the MPCCC Individual Student Assessment Plan (ISAP) and USAMPS Honor Code, and recognize all that is required of me during this course. I recognize what actions may be taken against me IAW Appendix I to the Individual Student Assessment Plan if I fail to conform.

I concur do not concur that the information above accurately reflects this counseling session.

DATE:

STUDENT SIGNATURE