DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON
14000 MSCOE LOOP, SUITE 120
FORT LEONARD WOOD, MISSOURI 65473-8300

AMIM-LDG-PA (360a) 17 July 2026

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Post Marquee Guidance

1. Reference: Army Regulation 600-20 (Army Command Policy), 15 April 2026.

2. Purpose: To establish the U.S. Army Maneuver Support Center of Excellence post marquee guidance.

3. Guidance/Procedures: Any unit, organization, or agency on Fort Leonard Wood may submit announcements to the Public Affairs Office (PAO) for posting on one or both of the post marquees. One marquee is located at the intersection of Missouri and North Dakota Avenues, while the other is located in the North Gate in and out-bound lanes median. Announcements must be of interest to or affect the majority of the post population. Announcements will be accepted from off-post, non-profit organizations that do not discriminate on the basis of race, color, religion, sex, national origin, age, and/or mental/physical handicap on a space-available basis only if their activities are of interest and open to post personnel. No commercial or personal messages will be displayed.

a. Requests must be submitted in written form or electronic message form and must include the event, date, time, location, preferred display dates, event telephone information number (if any), and name and telephone number of the point of contact (POC). Requests must be as brief as possible, due to the display space limitations of both marquees. There is no room for full sentences or multiple themes per requests. Due to space limitations, no requests will be accepted to announce multiple activities for an event over a sustained period.

b. PAO must receive request at least 5 days before requested display date. Written responses may be:

(1) hand-delivered to building 320; or

(2) sent by e-mail to usarmy.flwpao@mail.mil with the subject “Marquee”.

c. Official military brigade level or higher activities such as changes of command will take priority. All other messages from on-post activities will be prioritized by date of receipt by PAO. PAO will notify the POC as soon as possible if any marquee request cannot be supported.

d. PAO reserves the right to edit messages for clarity and/or brevity.

4. This policy supersedes any previous policies and is in effect until superseded or rescinded.

5. The POC for this guidance is the Public Affairs Office at 573-563-4145.

LAZZARINI.RENEA.LYNN.1080260209 Digitally signed by LAZZARINI.RENEA.LYNN.1080260209 Date: 2026.07.17 11:25:35 -05'00'

RENEA L. LAZZARINI
Deputy Garrison Commander

DISTRIBUTION:
All Schools, Brigades,
Battalions, Companies,
Detachments, Tenant Units,
Directorates, and Personal Staff Offices