



DEPARTMENT OF THE ARMY
U.S. ARMY CHEMICAL, BIOLOGICAL, RADIOLOGICAL, AND NUCLEAR SCHOOL
DIRECTORATE OF TRAINING AND LEADER DEVELOPMENT
14010 MSCOE LOOP, SUITE 3102
FORT LEONARD WOOD, MISSOURI 65473-8926

Greetings Fellow Dragon Warrants,

On behalf of the Commandant of the US Army Chemical, Biological, Radiological, and Nuclear School (USACBRNS), I would like to welcome you to the Chemical, Biological, Radiological and Nuclear Warrant Officer Basic Course (WOBC).

This letter addresses the necessary information to facilitate your successful arrival and in-processing for the course. It also outlines basic information and the course of instruction.

First I would like to introduce myself, my name is CW2 Heather M. Hubbard from the Officer Training Department of the USACBRNS. CW2 Dante J. Wins and I will serve as your primary Small Group Leaders during your 10 weeks of instruction. I strongly promote the policies and procedures outlined in the Army SHARP and Equal Opportunity programs. I will ensure the fair and impartial treatment of all students and foster a positive environment throughout the course.

Your decision to attend the CBRN WOBC is an important milestone in your career. We intend to give you 100% of our effort and will do everything within our power to make your experience a success. This course is designed to better prepare you for the expectations of a company grade CBRN Warrant Officer. As such you are expected to serve as members of CBRN teams, companies, and introductory staff positions. You are expected to provide in-depth technical expertise during CBRN operations and must be able to coordinate and integrate CBRN assets into operations. Additionally, you will be expected to synchronize efforts and enablers to facilitate mission readiness. During the course you will be required to write papers, brief senior leaders, and take several exams.

Distance Learning:

All students must take the following courses prior to attending the course and provide certificate of completion on day one:

- TARP
- DoD Cyber Awareness Challenge Training
- Anti-Terrorism Training (AT Level 1)
- Army Accident Avoidance Course
- Risk Management Basic Course certificates

Reporting Procedure:

During the duty day, students will report in duty uniform to A Co, 84th CM BN in Nord Hall (Building 890), Comm. (573) 596-5226.

During non-duty hours, students will report to the 3rd CM BDE Staff Duty (573-596-0131 ext. 6-6671) located in building 636, 5569 Iowa Ave. **Your leave will stop when you sign in.**

For administrative purposes WOBC students are assigned to A Co., 84th CM BN, 3rd CM BDE for the duration of the course.

Alpha Company 84th Chemical Battalion will provide additional information and command support once you have completed in-processing. For additional information now, please utilize one of the resources listed below:

- Visit the CBRN WOBC website.
<https://home.army.mil/wood/index.php/units-tenants/USACBRNS/Courses/WOBC-WOAC>
- Contact the USACBRNS Warrant Officer Training Division, Commercial (573) 563-7698/7392
- Call Alpha Company 84th Chemical Battalion CM BN: DSN 581-2599/4161/5226 or Commercial (573) 596-0131 EXT 62259/4161/5226.
- Call the Officer Training Department, MSCoE, TH 1015, at Commercial (573) 593-7392/7721/7391

We will do everything we can to ensure your transition to Fort Leonard Wood is as smooth as possible.

All students will report to IHG Post Billeting at the Candlewood Suites, Building 2020 (573) 586-4784/5/6 to obtain lodging. IHG Main phone number is (573) 586-4800. Rooms may not be available for check-in until after 1600 unless coordination is made prior to arrival. If directed to obtain off-post lodging, you will notify Alpha Company, 84th Chemical Battalion before attempting to obtain any lodging off-post. **Do not obtain off-post lodging unless directed to do so by Post Billeting. If directed to obtain Off-Post Housing, ensure the billeting office provides you with a lodging voucher.**

Be advised that you are not authorized to bring or store privately owned weapons with you to Fort Leonard Wood while in student status.

In-Processing/Day One Instructions:

- When arriving for In-Processing, Soldiers must have their TDY Orders, ORB, and copies of certificates for courses previously listed.
- At 0530 on the first day of the course (the day after your report date), students will report in APFU (no spandex), to include road guard vest (see PT vest attachment), to Nord Hall bldg. 890 (Alpha Company) for initial Height and Weight.

- **If you have a current, permanent profile bring it with you to Nord Hall at 0530 on the morning of your course start date.**

NOTE: You must report in compliance with the Army's Body Composition Standards (AR 600-9). If you do not, you will not be allowed to begin the course.

- You will take an APFT within 72 hours. You must pass the APFT to continue the course.

Misc.

You will need a government travel card. If you do not have one or yours will expire while in this course, it is imperative for you to begin the application or renewal process ASAP.

Physical readiness training is conducted Monday thru Friday from 0530-0630.

All class material will be posted to a shared drive on the local network. All students must ensure that a student account for network access is created during in-processing.

If your security clearance expires right before or during the course, address the matter prior to your arrival or with the Battalion S2. If you do not, you will not be able to take part in important training events.

The Importance of medical readiness doesn't change while you're a student in the basic course, please ensure your medical readiness is current before your arrival.

You will be attending multiple formal and social events to include a dining out, mixers, and graduation. You will need to bring the Army Service Uniform with class B's, bow tie, and business casual civilian attire (collared shirt or blouse and slacks or skirt).

Duty uniform will be ACU's unless otherwise specified.

Do not anticipate departure from Fort Leonard Wood any earlier than 1300 on the day of graduation. Please make your travel arrangements accordingly.

If you have any questions, please feel free to contact us via e-mail or phone, CW2 Heather M. Hubbard heather.m.hubbard.mil@mail.mil, or CW2 Dante J. Wins, dante.j.wins.mil@mail.mil, Commercial 573-563-7698/7392.

THE FOLLOWING ENCLOSURES FOLLOWS:

1. DTS Memo
2. FLW Training Travel Guidance
3. CBRN School Key Locations
4. Reflective Vest Example



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FORT LEONARD WOOD, MISSOURI 65473

ATSN-T

19 July 2016

MEMORANDUM FOR CBRN Warrant Officer Basic Course (WOBC) student Defense Travel System (DTS)

SUBJECT: Address WOBC DTS issues

1. WOBC students DTS orders deficiencies: Students should be authorized the following items:
1) meals on the weekends; 2) in and around miles; 3) rental cars for students PCSing to or from OCONUS locations.
2. Students are placed on a meal card once they start instruction, however, meals are not provided on weekends and holidays; therefore, they are unable to eat at a dining facility (DFAC) to utilize their meal cards. DTS orders should read: "Soldier is authorized full per diem on weekends and holidays due to unavailability of dining facility."
3. Students are required to use their privately owned vehicle (POV) to drive to training and the DFAC. Training sites are as far as 18 miles and as short as five miles away (One Way). Additionally the DFAC is 5 miles from the student's hotel rooms. DTS order should read: "Soldier is authorized in and around miles due to Soldier being required to drive to training."
4. Students that are PCSing to and from OCONUS locations will not have time during the program of instruction (POI) to store their POVs. Therefore, students will have to make arrangements to store their POV prior to attending CBRN WOBC. We highly recommend that units authorize rental cars for those Soldiers that fall into this unique situation given the daily driving requirement levied from lodging to class.
5. Authorizing the above mentioned entitlements will allow Soldiers to focus on the POI; as well as ensuring Soldiers do not incur unnecessary cost due to commuting requirements, and meal not provided on weekends or holidays.
6. The POC for this action is CW2 Wins, Dante J. at 573-563-7698 or dante.j.wins.mil@mail.mil.

A handwritten signature in black ink, appearing to read "Randall J. Adams", is positioned above the printed name.

RANDALL J. ADAMS
MAJ, CM

Chief, Officer Training Department

FORT LEONARD WOOD TRAINING TRAVEL GUIDANCE

Originator: HQDA DCS G-3-5-7 INSTITUTIONAL TNG DIV WASHINGTON DC

DTG: 281417Z Aug 17 **Precedence:** R **DAC:** General

To: ARNG NGB COMOPS ARLINGTON VA, ARNG NGB COMOPS ARLINGTON VA, ARNGRC ARLINGTON VA, ARNGRC ARLINGTON VA, More...

CC: HQDA DCS G-3-5-7 CIV LEADER DEV DIV WASHINGTON DC, HQDA DCS G-3-5-7 COLLECTIVE TNG DIV WASHINGTON DC, HQDA DCS G-3-5-7 INSTITUTIONAL TNG DIV WASHINGTON DC, HQDA DCS G-3-5-7 MIL LEADER DEV DIV WASHINGTON DC, More...

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ZNR UUUUU ZUI RUEWMCE0395 2401452

R 281417Z AUG 17

FM HQDA DCS G-3-5-7 INSTITUTIONAL TNG DIV WASHINGTON DC

SUBJ/FORT LEONARD WOOD TRAINING TRAVEL GUIDANCE REFERENCES:

A. DA MESSAGE, DTG: 061744Z MAY 2016, SUBJECT: FORT LEONARD WOOD TRAINING TRAVEL GUIDANCE.

B. MEMORANDUM, DAMO-TRI, 1 APRIL 2016, WITH ENCLOSURE, SUBJECT: INSTITUTIONAL TRAINING DIRECTED LODGING AND MEAL POLICY.

C. DEPARTMENT OF DEFENSE INSTRUCTION 1120.11, MARCH 17, 2015, SUBJECT: PROGRAMMING AND ACCOUNTING FOR ACTIVE MILITARY MANPOWER.

D. JOINT TRAVEL REGULATION.

1. THIS MESSAGE SUPERSEDES REFERENCE A AND IS EFFECTIVE WITH CLASSES THAT REPORT ON OR AFTER 1 OCTOBER 2017. REFERENCE B REMAINS IN EFFECT AND IS APPLICABLE TO ARMY MILITARY TEMPORARY DUTY/ACTIVE DUTY TRAINING (ADT) SOLDIERS ATTENDING TRAINING UNDER THE PURVIEW OF THE U.S. ARMY MANEUVER SUPPORT CENTER OF EXCELLENCE (MSCOE). REQUEST WIDEST DISTRIBUTION TO SUBORDINATE COMMANDS/ORGANIZATION STAFF ELEMENTS.

2. THIS MESSAGE DOES NOT APPLY TO:

2.A. ENLISTED TRAINEES AS DEFINED IN REFERENCE C, ENCLOSURE 2, PARAGRAPH 1F(3)A.

2.B. SOLDIERS ATTENDING OVERSEAS CONTINGENCY OPERATIONS COURSES.

2.C. REGULAR ARMY (RA) SOLDIERS ATTENDING THE CHILD ABUSE PREVENTION AND INVESTIGATIVE TECHNIQUES AND DOMESTIC VIOLENCE INTERVENTION COURSES.

2.D. TRAINING CONDUCTED UNDER THE PURVIEW OF THE U.S. ARMY CIVILIAN POLICE ACADEMY.

2.E. SOLDIERS ATTENDING TRAINING UNDER THE PURVIEW OF ARMY TRAINING REQUIREMENTS AND RESOURCES SYSTEM (ATRRS) SCHOOL CODES 145U, 436, 842, TC06, 1046, L031, L052 AND L191.

2.F. SOLDIERS ATTENDING THE JOINT SENIOR LEADER COURSE.

2.G. SOLDIERS ATTENDING THE CWMD SENIOR STAFF PLANNER'S COURSE.

3. TRAVEL GUIDANCE TO SUPPORT ATTENDANCE AT ARNG AND USAR TRAINING INSTITUTES WILL BE ADDRESSED SEPARATELY. REGULAR ARMY (RA) ENGINEER OFFICERS ATTENDING THE SAPPER LEADER COURSE IN CONJUNCTION WITH THEIR BASIC OFFICER LEADER COURSE WILL EXECUTE TRAVEL IN A PERMANENT CHANGE OF STATION STATUS (PCS). PER REFERENCE D, TRAINING AT ONE LOCATION 140 DAYS OR MORE IS A PCS.

4. SOLDIERS IN PARAGRAPHS 2.A THROUGH 2.G WILL REQUIRE TRAVEL AUTHORIZATION AS DETERMINED BY THE FUNDING/ORDER ISSUING OFFICIAL.

5. SOLDIERS ATTENDING TRAINING UNDER THE PURVIEW OF THIS MESSAGE IN A TDY/ADT STATUS WILL REPORT TO IHG ARMY HOTEL-CANDLEWOOD SUITES EXCEPT FOR THOSE ATTENDING BELOW COURSES:

5.A. SOLDIERS ATTENDING SAPPER LEADER WILL BE ASSIGNED TO BARRACKS.

5.B. SOLDIERS ATTENDING MILITARY OCCUPATIONAL SPECIALTY (MOS) TRANSITION TRAINING (MOS-T) WILL BE ASSIGNED TO BARRACKS REGARDLESS OF RANK.

6. MEAL SUBSISTENCE AT GOVERNMENT DINING FACILITIES IS DIRECTED, AT NO COST TO SOLDIER, SEVEN DAYS PER WEEK FOR THE FOLLOWING COURSES:

6.A. SAPPER LEADER COURSE.

6.B. MILITARY OCCUPATIONAL SPECIALTY (MOS) (ADVANCED INDIVIDUAL TRAINING (AIT)) COURSES (MOS-T).

6.C. COMBAT ENGINEER HEAVY TRACK COURSE (ASI B6).

6.D. BASIC LEADER COURSE.

6.E. ADVANCED LEADER COURSES.

6.F. SENIOR LEADER COURSES.

6.G. CBRN RESPONDER COURSE.

6.H. CBRN MASS CASUALTY DECONTAMINATION COURSE.

7. SOLDIERS ATTENDING TRAINING NOT LISTED IN PARAGRAPH SIX WILL BE DIRECTED TO SUBSIST WEEKDAYS AT NO COST WITH STANDARD GOVERNMENT MEAL RATE ON THE WEEKENDS AND FEDERAL HOLIDAYS. PER REFERENCE B, SOLDIERS DIRECTED GOVERNMENT MEALS AT NO COST WILL BE ISSUED A MEAL CARD, AS APPROPRIATE.

8. THE LOGISTICS READINESS CENTER DOES NOT PROVIDE GOVERNMENT TRANSPORTATION FOR RESIDENT SERVICE SCHOOL SOLDIERS EXCEPT FOR THOSE ATTENDING INITIAL ENTRY TRAINING, SAPPER LEADER AND MOS-T.

9. SENDING COMMANDS ARE ENCOURAGED TO SUPPORT COMPACT RENTAL CARS FOR SOLDIERS WHO MUST FLY. IN AND AROUND MILEAGE FOR THOSE WHO ARE AUTHORIZED TO DRIVE THEIR PRIVATELY OWN AUTOMOBILE IS NOT AUTHORIZED. DISAPPROVAL MUST BE ANNOTATED ON THE TRAVEL ORDER.

10. THE ISSUANCE AND APPROVAL OF RA TRAVEL ORDERS AND ASSOCIATED FUNDING IS THE SOLE RESPONSIBILITY OF THE ORDER-ISSUING OFFICIAL. TRAINING TRAVEL ORDERS WILL NOT BE ISSUED IN THE FOLLOWING CIRCUMSTANCES:

10.A. WHEN ASSIGNED OR WITH DUTY AT THE TRAINING LOCATION:

10.B. WHEN TRAINING LOCATION AND UPCOMING PERMANENT CHANGE OF STATION (PCS) IS THE SAME. SOLDIER MUST PCS BEFORE COURSE OF INSTRUCTION BEGINS. FOR EXAMPLE, COMBAT ENGINEER MINE DETECTION DOG HANDLER.

10.C. WHEN TRAINING AND LOSING COMMAND LOCATION IS THE SAME. SOLDIER MAY NOT PCS UNTIL TRAINING IS COMPLETED.

10.D. WHEN TRAINING IS CONDUCTED IN A PCS STATUS.

10.E. WHEN THE ATRRS RESERVATION IS IN A WAIT (W) OR CANCELLED (C) STATUS.

11. TRAINING ACTIVITIES MAY NOT DIRECT EARLY ARRIVALS. THE CLASS REPORT DATE IS CONSIDERED A TRAVEL DAY. DUAL-MILITARY PERSONNEL WHO ELECT TO ATTEND THE SAME COURSE/CLASS ARE NOT AUTHORIZED SEPARATE ACCOMMODATIONS. EXCEPTIONS MUST BE ADDRESSED TO HQDA, G-3/5/7, INSTITUTIONAL TRAINING DIVISION BEFORE EXECUTION OF THE TRAVEL. DEPENDENTS/FAMILY MEMBERS ARE DISCOURAGED AT THE TDY SITE DUE TO CONSTRAINED ACCOMMODATIONS AND SERVICES. COST INCURRED TO SUPPORT DEPENDENTS/FAMILY MEMBERS AT THE TDY SITE IS THE PERSONAL RESPONSIBILITY OF THE SERVICE MEMBER.

12. LODGING AND SUBSISTENCE POLICIES, PROCEDURES AND SUPPORT REQUIREMENTS ARE OUTLINED IN REFERENCE B. GROUP LODGING RESERVATIONS WILL BE MADE FOR THOSE WITH A CONFIRMED ATRRS "R" RESERVATION BY THE SCHOOL VALIDATION AUTHORITY. THEREFORE, RESERVATIONS WITHIN THE DEFENSE TRAVEL SYSTEM IS NOT AUTHORIZED. LODGING REQUIREMENTS ARE FUNDED FROM CLASS REPORT DATE TO CLASS END DATE. DIRECTED SUBSISTENCE REQUIREMENTS ARE FUNDED FROM CLASS START DATE TO CLASS END DATE IN ACCORDANCE WITH PARAGRAPHS SIX AND SEVEN ABOVE.

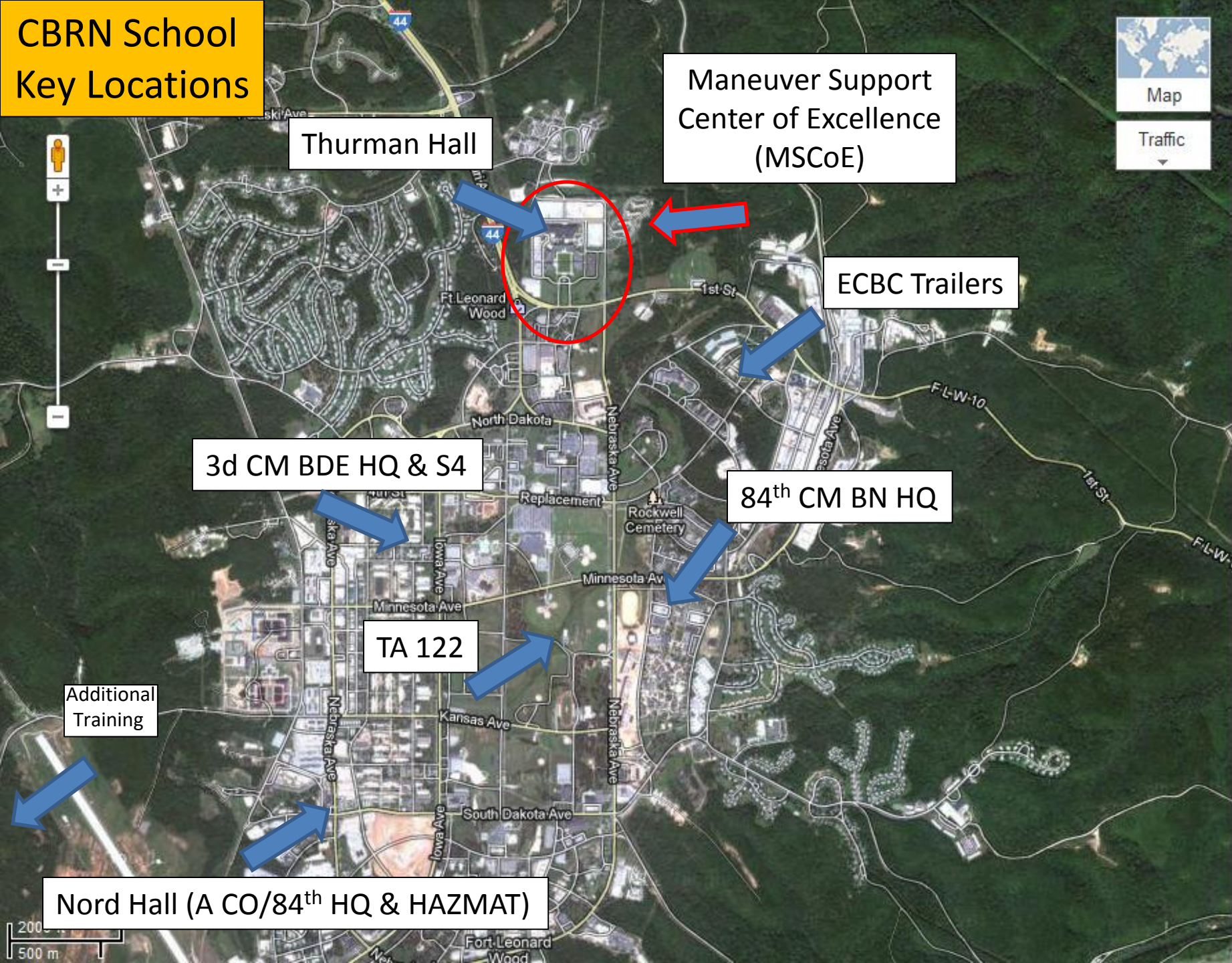
13. THIS MESSAGE WILL BE POSTED TO THE HQDA, ODCS G-37/TR TRAINING DIRECTORATE WEB SITE AT
[HTTPS://WWW.G357.ARMY.PENTAGON.MIL/TR/TRI/ITTG/DEFAULT.ASPX](https://www.g357.army.pentagon.mil/tr/tri/ittg/default.aspx).

14. THE POINT OF CONTACT FOR THIS MESSAGE IS MRS. MARY ELLEN MCCRILLIS, HQDA, ODCS G-3/5/7 AT DSN 224-9702 OR
MARY.MCCRILLIS.CIV@MAIL.MIL.

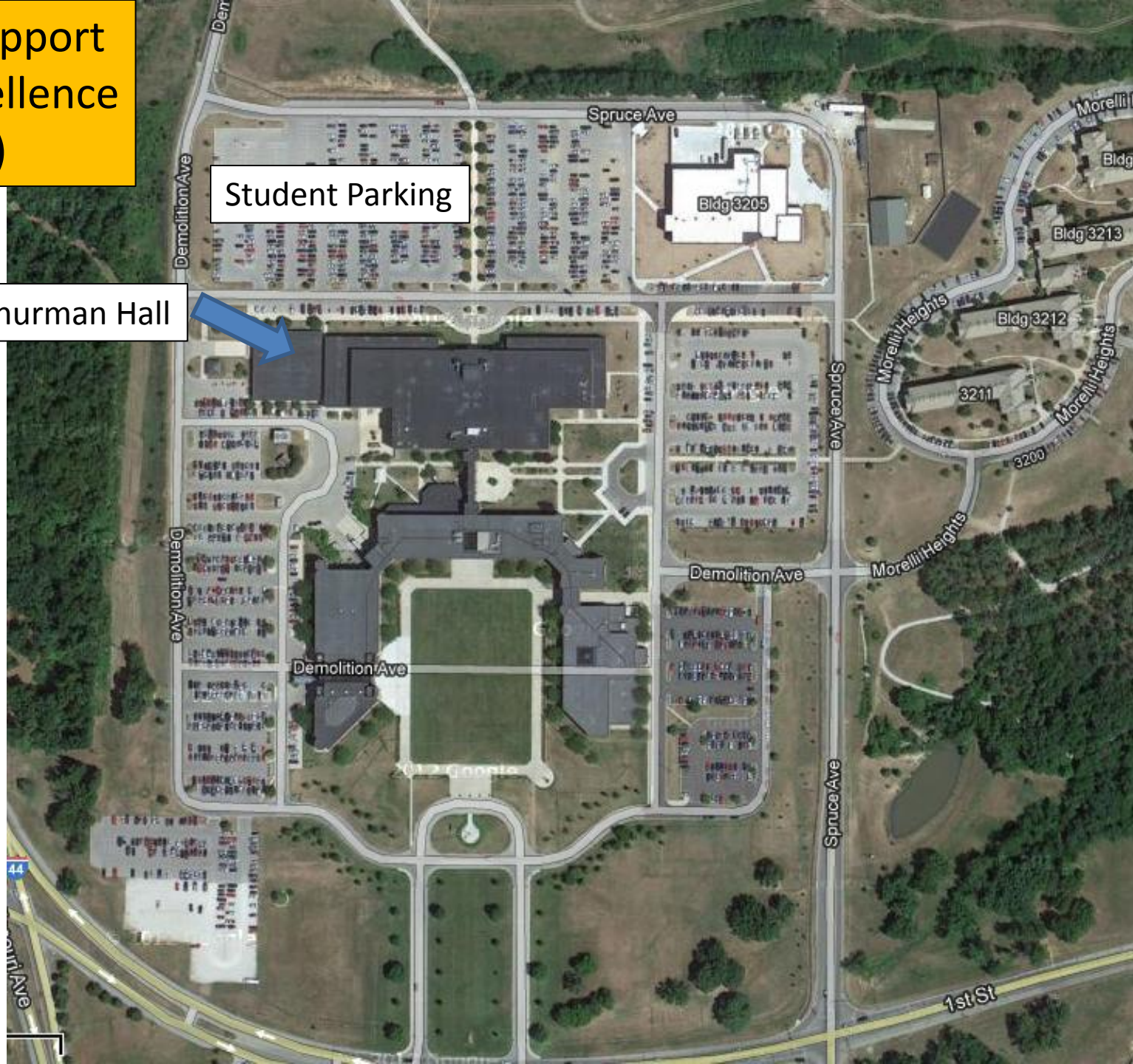
15. THIS MESSAGE REMAINS IN EFFECT UNTIL SUPERSEDED.

Received from AUTODIN 281453Z Aug 17

CBRN School
Key Locations



Maneuver Support Center of Excellence (MSCoE)



Student Parking

Thurman Hall

A CO / 84th CM BN HQ & HAZMAT Training Area



84th CM BN HQ & TA 122 (PRT Field)



3d CM BDE HQ & BDE S4



ECBC Trailers





PT Reflective Vest Example