

# Urban Search & Rescue Training Department



## Urban Search and Rescue, Extractor Welcome Letter

1. Welcome to the Urban Search and Rescue Extractor Course at Fort Leonard Wood (FLW), MO. Click on link to go to the US&R Web page:

<https://home.army.mil/wood/index.php/units-tenants/hdcso/OF/USR>. The US&R Extractor course offers a physically and academically demanding Program of Instructions (POI) designed to challenge students on how to save lives during a natural or manmade disaster. The course is designed primarily for units that are assigned to the CBRN Response Enterprise (CRE).

2. US&R Extractor Course:

- The Extractor Level I course is 12 training days long and the duty day is from 0700 – 1730, Monday through Sunday (no holidays off). The course material covers Common Core (4 days), Rope 1 (2 Days), Confined Space 1 (2 Days), and Structural Collapse 1 (4 Days) in accordance with NFPA 1006. Soldiers will be released at 1730 on the last day of training. Do not make travel plans any sooner than 1730.
- All Air Force personnel will be departing on the 9<sup>th</sup> day. (This normally is the Tuesday after Confined Space). All Air Force personnel are invited to stay for the entire course.
- **NOTE: The last day of training ends at 1730. Do not make travel plans until after 0800 the following morning.**

3. Certifications:

- Students receive a DA Form 1059 on the completion of the course.
- Students receive a Department of the Army Certificate on the completion of the course.
- Students will receive Department of Defense (DoD) International Fire Service Accreditation Congress (IFSAC) and Pro Board Fire Service Professional Qualifications System certificates on the completion of discipline mentioned above.

4. Prerequisites:

- Have no profiles. A Physical Demand Analysis Worksheet (DA Form 5643 – encl 4) is provided to identify the physical demands students will encounter during training.
- Be able to wear a Supplied Air Respirator (SAR) equipment.
- Cannot be acrophobia (afraid of heights) and/or claustrophobia (afraid of confined spaces).
- Must be HAZMAT Awareness certified (online: <https://www.dodffcert.com/> or <https://totalforcevlc.golearnportal.org/>

**NOTE:** Soldiers **will not** receive US&R/E certificates until they present a valid IFSAC/ProBoard HAZMAT Awareness Certificate.

5. Portions of the course require computer based testing. All students must login into their AKO or DKO account 30 days prior to attending the course. The students must know (remember) their login and password while at FLW. Students will take at least four Blackboard test.

6. Course Enrollment: Individuals will request the course(s) through the Army Training Requirements and Resources System (ATRRS).

- Students attending the US&R Extractor course must sign up for the following:
  - ✓ US&R Extractor Level I, course number 9E-F60/920-F52

7. Transportation: Unit Leadership must ensure round trip transportation to and from Fort Leonard Wood, MO is documented in Defense Travel System (DTS). Travel days are the day before training starts and **the day after training ends**.

- To Fort Leonard Wood, MO via Springfield or Saint Louis Mo:
  - ✓ Fly into St. Louis (city code STL; 2.5 hour drive) Drive 44 West to exit 161
  - ✓ Fly into Springfield (city code SGF; 1.5 hour drive). Drive 44 East to exit 161
  - ✓ Fly into Fort Leonard Wood (city code TBN) (Capacity of flight is 19 pax and has limited baggage capability).
  - ✓ You must also arrange for ground transportation to and from STL and SGF.
- Transportation while at FLW:
  - ✓ Transportation from hotel/barracks to the training area will not be provided.
  - ✓ Van rental can be made with Enterprise Rentals (417-832-1494) at least 30 days in advance in order to have vans available.
  - ✓ Students driving POVs or rental cars must have current car registration, current insurance card (or rental car agreement) and driver's license. There is limited parking at TA 235, carpool is required.
- Soldiers will be released at 1730 on the last day of training. Do not make travel plans any sooner than 1730.

8. Lodging:

- Units assigned to the CRE and attending the course will stay at the Missouri Regional Training Institute (RTI).
- If the unit(s) cannot send a liaison please contact the department Chief seven days prior to attending the course.
- Linen will be issued upon signing for the Building. Linen exchange is every Wednesday.
- Wi-Fi is available in the barracks.
- Students not assigned to the CRE should call two weeks prior to the class and ask about lodging from this Department.
- Laundry Services are available in the lodging area.
- Female students have separate quarters.

9. Meals:

- Students must have meal pay entitlements identified in their orders and provided at least two weeks prior to arrival.

- A by name roster with meal entitlements identified for each individual is to be submitted to Mr. Dan Holloway for submission to the Food Program Manager prior to class start.
- Meals are on a reimbursable basis when entitlements are identified as "Basic Allowance for Subsistence" (BAS) and or when receiving Subsistence Per-diem.
- Individuals on "Subsistence In Kind" (SIK meal card status) or who do a payroll deduction of their BAS sign for their meals.
- Students will eat breakfast and dinner in the dining facility (DFAC) located at building 930 Caisson Dr.
- Jimmy Dean meals are available for lunch. The class leader will pick them up after breakfast at DFAC #930. Soldiers on separate rations may request a lunch meal, but are responsible for reimbursing DFAC at the soldiers cost.
- The unit leadership will inform Mr. Dan Holloway or Mr. Chris Barlow when known fluctuations in headcount are expected.

#### 10. Medical/Dental:

- Soldiers will go to Victory Medical Clinic located at building 885. Sick call hours are from 0600-1000. Phone number (573) 596-1680.
- Sick Call slips are available with the US&R Department Chief.
- After duty hours or emergencies students will report to General Leonard Wood Army Community Hospital Emergency Room.
- Harper Dental Clinic. Commercial: 573.596.0408 DSN: 581.0408: Location: Bldg. 500 - 5047 Virginia Ave. Sick call hours 0730-0900.

#### 11. Reporting:

- Soldiers will report in duty uniform or service equivalent.
- All students attending US&R Extractor Level I course will report to Building 5415 (see strip map; Enclosure 2) at 0700 for in-processing on the day course starts.

#### 13. Mailing Address:

- **United States Post Office:** (Does not deliver to site)  
Rank and Name  
Homeland Defense/Civil Support Office  
ATTN: Urban Search and Rescue Training Department  
FLW WP, Building 5415  
Fort Leonard Wood, MO 65473-8929
- **UPS or FEDEX:** (UPS and FEDEX deliver to the site)  
Rank and name  
ATTN: Urban Search and Rescue Training Department  
FLW WP, Building, 5415, Fort Leonard Wood, MO 65473-8929

14. Packing List:

<b>Soldiers</b>	<b>Civilian</b>
Duty Uniform	Steel Toed Boots
Orders/1610	Rain Gear
CAC Card	Cold Weather Gear
Steel toed boots (civilian boots are authorized in the training area)	Long Pants, long sleeve shirts durable
Long sleeve durable shirts (PT Shirt)	Insect Repellent
Wet Weather Gear	Personal Hygiene Kit
Cold Weather Gear	Notebook, Pens, Pencils
Notebook, Pens, Pencils	Camelback
Camelback	CAC Card
PT Uniform	Civilian Attire (for off duty)
Insect Repellent	
Personal Hygiene Kit	

15. Personal Protection Equipment that will be issued will be turned-in to the supply specialist.

16. Points of Contact:

- Urban Search and Rescue, Extractor course:
  - ✓ Mr. Ken Kirkorian, Training Management Department, Chief (Scheduling, ATRRS)  
573-562-7661 (Cell) 573-337-0849
  - ✓ Mr. Jay Rutherford, Chief, Urban Search and Rescue, Training Department  
573-596-3869 (Cell) 573-433-1163
- Lodging /Feeding:
  - ✓ Mr. Dan Holloway (c) (573) 433-6501
  - ✓ Mr. Chris Barlow (c) (573)842-7467

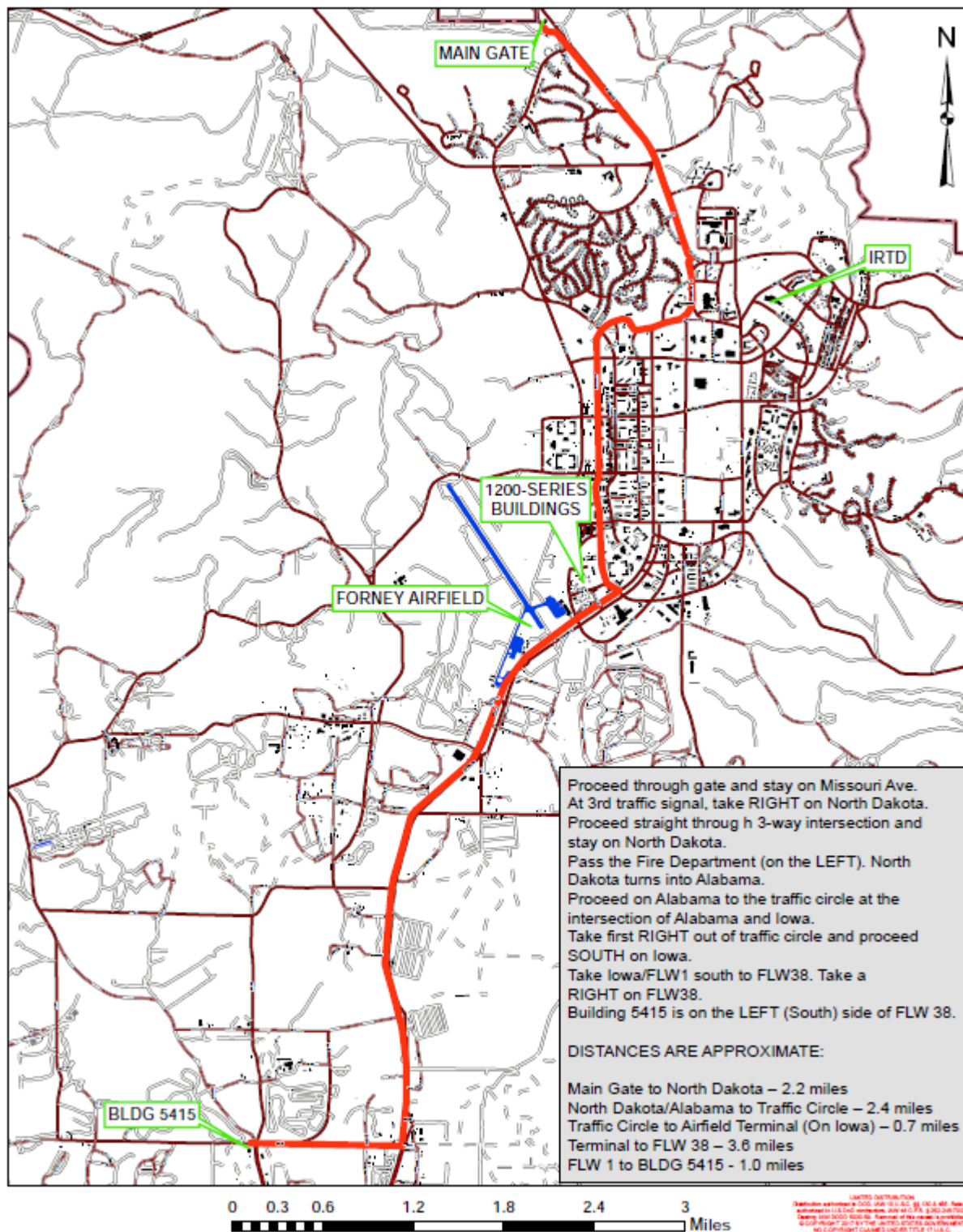


JAY RUTHERFORD  
Chief  
US&R Training Department

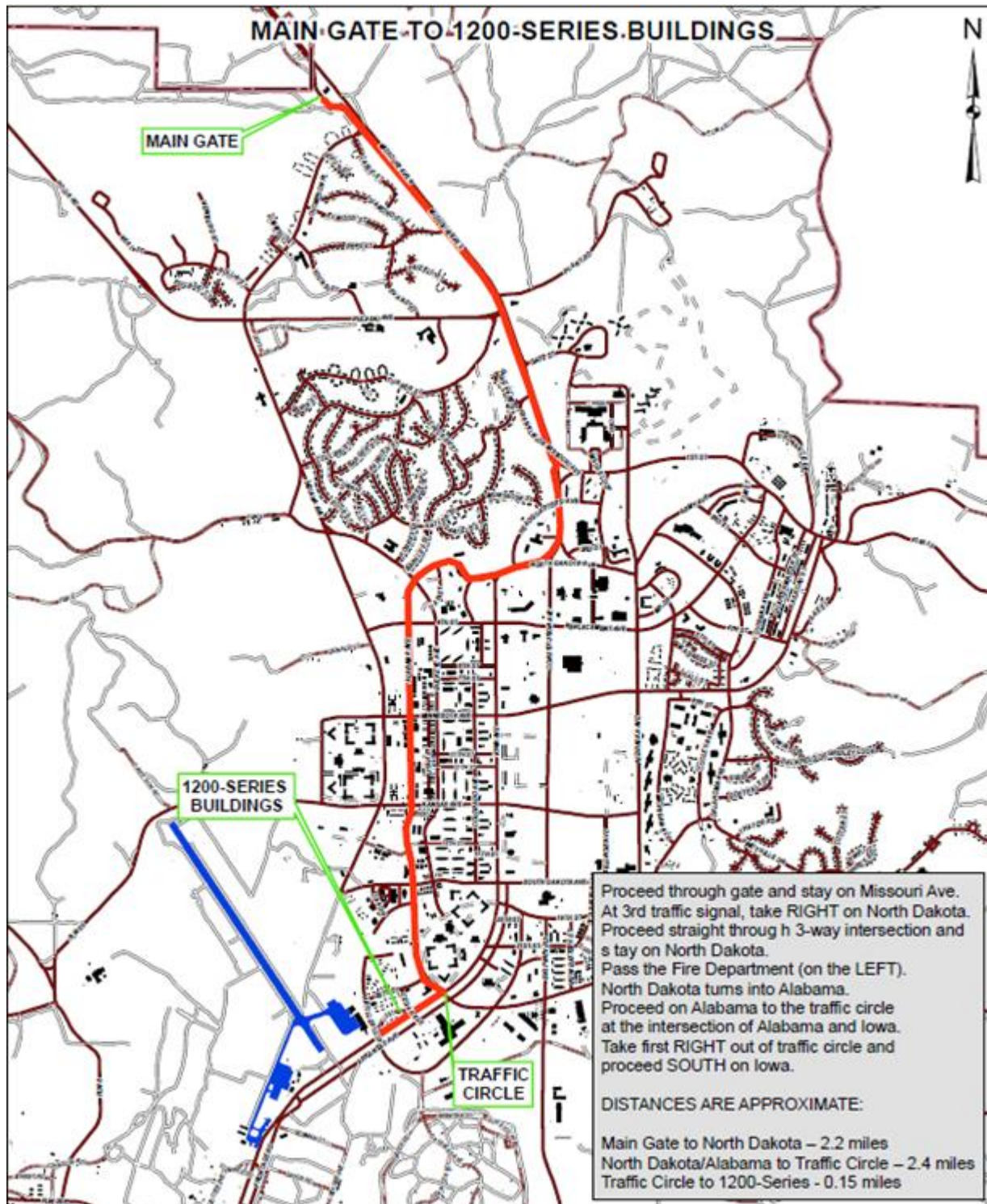
1. Directions to BLDG. 5415 (US&R Site)
2. Directions to Lodging 1200 Series Buildings
3. Leader Checklist
4. DD Form 5643-R



### MAIN GATE TO BUILDING 5415



Enclosure 2: Strip Map to Lodging/Barracks and 1200 Series Buildings.





Enclosure 3: Leader Checklist

<b>TASK</b>	<b>Timeline</b>	<b>Remarks</b>
Course Enrollment	30 days out	a. Urban Search & Extractor (US&E) Level I, course number 9E-F60/920-F51
Class Roster	30 days out	Submit Roster to Jay Rutherford
HAZMAT Awareness	30 Days out	See website link above
Medical Clearance	30 days out	Coordinate with Occupational health at home station
AKO/DKO Log-in	Prior to Departing	Secure user name and password
Transportation (Flight/Vans)	NLT 30 days out	This is done through DTS, personnel need to request the 15 pax vans.
Lodging	45 days out	Coordinate with the HD/CSO
Meal Cards	Prior to Departing Home Station	Provide roster to DFAC Manager upon arrival.
ADVON	Thursday before training execution	Jay Rutherford – 573-596-3869
<b>Completed upon arrival</b>		
Recon routes to US&R Site/Hotel	During Leader Recon	See Strip Maps (Encl. 1 & 2)
Recon post and local dining establishments	During Leader Recon	
Sign for keys for barracks	During Leader Recon	
Provide roster to DFAC, Bldg. 930	During Leader Recon	

Enclosure 4



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