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MPCCC (RC)



CCCC Pre-Requisite Instructions





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Outline



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Notice



- CCCC is a prerequisite to attend MP-CCC (RC) Phase I resident course at Fort Leonard Wood
- Students must complete RC-CCC in 13 months
- Students must complete CCCC not later than **two weeks prior** to Phase I report date
- Students who arrive at Fort Leonard Wood without their CCCC completed will be returned to their unit at the unit's expense
- If you know that you will not be able to complete CCCC prior to your report date, inform your unit to **cancel** your Phase I reservation to allow other students an opportunity to attend and reduce the potential of a no-show



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Registration



Students must first obtain a valid ATRRS reservation through unit channels.

ATRRS course information:

CAPTAINS CAREER COMMON CORE (CCCC)

SCHOOL CODE: 701T

COURSE NUMBER: 9-00-C23 (DL)

Students will receive two emails from ATRRS (AATAM@atrrs.army.mil):

First Email:

“This email is to notify you that **an application has been submitted** on your behalf for the course listed above. If you have any questions in this matter please contact”

Second Email:

“This email is to notify you have received a **reservation** for the course above. If you have any questions in this matter please contact”



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Enrollment



After obtaining a valid ATRRS reservation, **students can access Common Core course material through ALMS** using your CAC through the AKO portal or at the below link:

<https://www.lms.army.mil>

Once you reach your home page, select the “Search for Training” link on the left hand side of the home page. In the catalog search field, type “RESERVE CAPTAINS CAREER COMMON CORE (RC-CCC)” and click on “search.” You will see the course hyperlink listed below.

You should have immediate access to the RC-CCC LOI and course content. You will also receive an email confirmation from ALMS verifying your enrollment.



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Course Material



Launch your course by clicking the Reserve Captains Career Common Core Common Core - Course Introduction - LOI topic “Launch” button contains the course Letter of Instructions (LOI), Reserve Captains Career Common Core - Errata, and Reserve Captains Career Common Core - Course Introduction learning assignments.

On your ALMS Homepage locate the “Active Learning” portlet, the Reserve Captains Career Common Core Common Core course Topics will be available to launch directly from there.

Once you have closed the course topics, your completion will reflect so on your Completed Learning Transcript screen.

Students have 11 months to complete Phase I. Students who do not complete within the allotted time will need to re-register through ATRRS and begin the course again.

RC-CCC Common Core consists of the following modules:

- Module 0: Course Introduction
- Module 1: Leadership & the Army Profession
- Module 2: Mission Command
- Module 3: Operations
- Module 4: The Operations Process
- Module 5: Unit Training Management



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Certificate



CCCC automatically generates a certificate and updates ATRRS upon completion.

*****Retain a copy of your course certificate to bring with you to Phase II to avoid any verification issues!***

To retrieve your certificate:

- Click on “Courses and Certifications” (Left Column)
- Scroll down to course
- Slide to last column on right “Actions” and click
- Select “Print Certificate”



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Troubleshooting



At bottom of home screen under “resources” use the “Browser Check” to see compatibility issues.

Contact the help desk for any additional issues:

athd@athdmail.army.mil

1-800-275-2872

Please listen for the ALMS option

User Advisories – Prior Course Versions



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Per HQ TRADOC Tasking Order IN180513 (dated 20FEB18):

The Reserve Component Captains Career Course (RC-CCC) Distributed Learning (DL) phase is transitioning from the CGSC Black Board system to the Army Learning Management System (ALMS). Once registered, students will have 1 year (365 days) to complete the course. As of 12 July 2018, there will be no more enrollments in the Black Board-based course, only in ALMS. For those students that are already enrolled in the Black Board version of the course, you have two options:

- 1) You may continue with the course in Black Board and you will have until 30 September 2019 to complete the course as your prerequisite requirement for the resident phase of RC-CCC.
- 2) You have the option to dis-enroll from the Black Board course and register for the new course in ATRRS using the above directions. Please note, the curriculum in the ALMS-based course is more recent and provides a more interactive experience for the student.

Per CAC Order C191388 Implementation of FY20 MLC CCC (dated 1FEB19):

If students are currently enrolled in MPCCC-RC Phase 1, FY's 18-19, and HAVE NOT yet begun your course work as of 28FEB2019, students will need to CANCEL your Phase 1 course and re-enroll in a new ATRRS number for distributed learning managed by the Combined Arms Center. Students must contact their training NCO to cancel current course (7-19-C23 (DL) PH I) and re-enroll through CAC.

ATRRS Information:

School Code: 701T

School Name: Center for Teaching and Learning Excellence

Course #: 9-00-C23 (DL)

Course Title: RESERVE CAPTAINS CAREER COMMON CORE (RC-CCC)