



DEPARTMENT OF THE ARMY
U.S. ARMY CHEMICAL, BIOLOGICAL, RADIOLOGICAL, AND NUCLEAR SCHOOL
DIRECTORATE OF TRAINING AND LEADER DEVELOPMENT
14010 MSCOE LOOP, SUITE 3102
FORT LEONARD WOOD, MISSOURI 65473-8926



07 June 2023

SUBJECT: Warrant Officer Basic Course 02-23, Welcome Letter

Course Dates: Report: 14 AUG 23 Course Length: 15 AUG 23 –22 NOV 23

On behalf of the Commandant of the US Army Chemical, Biological, Radiological, and Nuclear School (USACBRNS), welcome to the Chemical, Biological, Radiological and Nuclear Warrant Officer Basic Course (WOBC).

The purpose of this letter is to address the necessary information to facilitate your successful arrival and in-processing for CBRN WOBC. It also outlines general information to be utilized throughout the course of instruction.

The instructors for the Warrant Officer Basic Course are CW3 Stephen J. Wagasky and CW3 Claudia Caberoherbas from the Officer Training Department of the USACBRNS. These instructors will serve as your primary Small Group Leaders (SGL) during your 14 weeks of instruction. The cadre and staff members strongly promote the policies and procedures outlined in the Army SHARP and Equal Opportunity programs. We will foster an environment that is fair, impartial, and positive throughout the course.

Your decision to attend the CBRN WOBC is an important milestone in your career. We intend to give you 110% of our effort to ensure your experience is a success. This course is designed to prepare you for the expectations of a company grade CBRN Warrant Officer. As such, you will serve as members of CBRNE Response Teams (CRT), CBRN Companies, and introductory staff positions. During these assignments, you will provide in-depth technical expertise during CBRN operations, develop systems and facilitate the integration of CBRN assets into combat operations. Additionally, you will be expected to synchronize efforts and enablers to facilitate mission readiness. During this course, you will demonstrate and improve your ability to write papers, brief senior leaders, and take several written exams.

Distance Learning:

All students must take the below courses prior to attending the course and provide certificate of completion on day one. If you currently have a completion certificate that extends through the course graduation date, it will suffice. Additionally, it is best practice to arrive at your first duty assignment with the following courses current. Required training certificates are:

- DoD Cyber Awareness Challenge Training
- Anti-Terrorism Training (AT Level 1)
- Risk Management Basic Course certificates

Reporting Procedures:

All students will report to IHG Post Billeting at the Candlewood Suites, building 2020 (573) 586-4784/5/6 to obtain lodging (**Your leave will stop when once you sign in**). The IHG main phone

number is (573) 586-4800. Rooms may not be available for check-in until after 1600 unless coordination is made prior to arrival. If directed to obtain off-post lodging, you will notify the SGLs before attempting to obtain any lodging off-post. Do not obtain off-post lodging unless directed to do so by Post Billeting. If directed to obtain Off-Post Housing, ensure the billeting office provides you documentation of the change.

For administrative purposes, WOBC students will be assigned to Alpha Company, 84th Chemical Battalion, 3rd Chemical Brigade for the duration of the course.

Alpha Company, 84th Chemical Battalion will provide additional information and command support once you have completed in-processing. For additional information now, please utilize one of the resources listed below:

Contact the USACBRNS Warrant Officer Training Division, Commercial (573) 563-7698/7392

Call Alpha Company, 84th Chemical Battalion CM BN: DSN 581-2599/4161/5226 or Commercial (573) 596-0131 EXT 62259/4161/5226.

Call the Officer Training Department, MSCoE, TH 1015, at Commercial 593-7392/(912) 463-8103.

We will do everything we can to ensure your transition to Fort Leonard Wood is as smooth as possible.

Be advised that you **ARE NOT AUTHORIZED** to bring or store privately owned weapons with you to Fort Leonard Wood while in student status.

In-Processing/Day One Instructions:

- At 0500 15AUG2023 (the day after your report date), students will report in APFU (no spandex) to **Alpha Company, 84th Chemical Battalion located at BLDG 625**, 5324 Colorado Avenue in **APFUs** for Initial Height and Weight.
- When arriving for In-Processing, students must have a printed copy of all the in-processing documents.
- IN-PROCESSING DOCUMENTS
 - Active Duty:
 - i) TDY Orders (DD 1610) x 4 copies
 - ii) PCS Orders (WOBC) x 4 copies
 - iii) PCS Leave (DA-31/WOBC) x 4 copies.
 - iv) Service members' Group Life Insurance (SGLI) x 3 copies
 - v) Record of Emergency Data (DD 93) x 2 copies
 - vi) POV/Rental car insurance x 2 copies
 - vii) Driver's License x 2 copies
 - viii) Approved pass (DA 31) if 1610 doesn't cover travel dates to and from school x 4 copies
 - National Guard:
 - i) Military Orders x 4 copies
 - ii) TDY Orders (DD 1610/AGR) x 4 copies
 - iii) Service members' Group Life Insurance (SGLI) x 2 copies
 - iv) Record of Emergency Data (DD 93) x 2 copies
 - v) POV/Rental car insurance x 2 copies
 - vi) Driver's License x 2 copies
 - i) Approved pass (DA 31) if ADTS doesn't cover travel dates to and from school x 4 copies.

- Reserve:
 - i) Active-Duty Training School (ADTS) x 4 copies
 - ii) Service members' Group Life Insurance (SGLI) x 2 copies
 - iii) Record of Emergency Data (DD 93) x 2 copies
 - iv) POV/Rental car insurance x 2 copies
 - v) Driver's License x 2 copies
 - vi) Approved pass (DA 31) if ADTS doesn't cover travel dates to and from school x 4 copies.

- **If you have a current permanent profile, bring it with you at 0500 on the start date.**

NOTE: You must report in compliance with the Army's Body Composition Standards (AR 600-9).

- All students will take a record ACFT within 72 hours of entry into the course.

Transportation:

- Most training facilities are not within walking distance from the student's lodging. Daily transportation to and from classes will not be provided for all Warrant Officer PME Courses.
- Due to early and late training days, the post-shuttle does not properly facilitate transportation for these courses. Rental vehicles or POVs are highly encouraged.
- Orders issuing authority can authorize in-and-around mileage at unit expense.
- Commercial taxis are available on a 24-hour basis in and around the post, at the student expense.

Meal Subsistence:

- TDY Army Soldiers housed on the Installation training under school code 031, will subsist at installation dining facility 7 days per week, but be aware that the NCO Academy Dining Facility (DFAC) closes on the weekend.

Chemical Defense Training Facility:

All WOBC students will conduct training at the Chemical Defense Training Facility as a part of the course program of instruction. Some key requirements are as follows:

Hair: The wear of hair must comply with the standards outlined in the technical manuals for the protective mask and the M41A1 Protective Assessment Test System (PATS); remove hair fasteners (hair clips, hair pins, combs, rubber bands), hair knots, buns or braids that will interfere with the mask seal and let hair hang freely. Hair that flows beyond the mask head harness may be styled IAW AR 670-1. Hairpieces and hair extensions firmly attached may be worn into the toxic area.

Facial Hair: To facilitate proper mask fitting, all students must be clean shaven prior to arrival for training at the CDTF. Those who are unshaven will not be permitted to participate in toxic training.

Miscellaneous Information:

- All students will need a government travel card. If you do not have one, or yours will expire while in this course, it is imperative for you to begin the application or renewal process prior to arrival to WOBC.
- Physical readiness training is conducted Monday thru Friday from 0530-0630.
- All students are required to have a valid security clearance that does not expire during the course. Failure to do so will result in students missing mandatory training events.
- All students must ensure that they properly manage their medical readiness status (i.e. immunizations, etc.). Please ensure your medical readiness is current before your arrival.

You will be required to attend multiple formal and social events to include a Commandant's Reception, CG Mixer, Regimental Ball, and Graduation. You will need to bring the complete Army Service Uniform (Or Army Green Service Uniform), bow tie, and business casual civilian attire (collared shirt or blouse and slacks or skirt).

Duty uniform will be OCP's unless otherwise specified.

Do not anticipate departure from Fort Leonard Wood any earlier than 1300 on the day of graduation. Please make your travel arrangements accordingly.

If you have any questions, please feel free to contact us via e-mail or phone, CW3 Stephen Wagasky, stephen.j.wagasky2.mil@army.mil, Commercial 832-341-6122 or CW3 Claudia Caberoherbas, claudia.caberoherbas.mil@army.mil, Commercial (912)463-8103.

CLAUDIA, CABEROHERBAS
CW3, CM
Warrant Officer PME Instructor