

**MILITARY FUNERAL HONORS REQUEST**

Requesting Date/Time: \_\_\_\_\_ / \_\_\_\_\_

Requestor Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Name Deceased: \_\_\_\_\_ Required SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

BRANCH OF SERVICE: **ARMY** Rank: \_\_\_\_\_

Status: Active: \_\_\_\_ Retired: \_\_\_\_ Veteran: \_\_\_\_ Date of Death: \_\_\_\_\_

Funeral Home: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

Place of Honors: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Honors: \_\_\_\_\_ Time of Honors: \_\_\_\_\_

Graveside \_\_\_\_ Chapel \_\_\_\_ Church \_\_\_\_ F-Home: \_\_\_\_ Mausoleum \_\_\_\_ Shelter \_\_\_\_

F-Home/Family HAS: Flag: \_\_\_\_ DD214 or Discharge Certificate: \_\_\_\_\_

Casket: \_\_\_\_ OR Cremains: \_\_\_\_ Firing Team (Active/Retiree ONLY): \_\_\_\_\_

Flag Folders: \_\_\_\_ Chaplain (Active/Retiree ONLY): \_\_\_\_\_

TAPS: \_\_\_\_ Pall Bearers (Active/Retiree ONLY): \_\_\_\_\_

For processing Military Funeral Honors the request form **MUST** be accompanied with a DD214 or Honorable Discharge Certificate.

**Military Honors Request forms are to be emailed to the following address:**

[usarmy.leonardwood.imcom.mbx.usag-flw-honors@mail.mil](mailto:usarmy.leonardwood.imcom.mbx.usag-flw-honors@mail.mil)

**Once request is received, an automatic email will send acknowledgment of request received. If you do not receive email call our office for confirmation. After we process the request there will be another email sent with confirmation that honors was processed.**

If sending a request over the weekend and honors isn't to be conducted till Tuesday or after the request will not be processed until Monday. Unless the service is for next day or for a service to be held on Monday then please call our office to confirm the request has been received.

**Normal Operating Hours: Monday-Friday 0730-1630 (4:30pm) CST**

Fort Leonard Wood Casualty Assistance Center is available 24/7 for Emergency Calls 573-596-0134 or 1-800-350-7746  
Thank you From Fort Leonard Wood, Missouri Casualty Assistance Center