

Date: _____

Current Brigade: _____

OCONUS PCS WORKSHEET

Rank: _____ Name: _____ SSN: _____

Current Unit: _____ Gaining location/Country _____

PMOS: _____ ETS: _____ Report Date: _____

1. Have you received your AAA-234 from your S-1? Yes No **(Enlisted only)**
2. Do you have 19 years 6 months' time in service? Yes No
Choose one of the following options:
 - I will comply with my PCS assignment Instructions. (Initial) _____
 - I will request to retire in lieu of PCS. (Initial) _____ (see your S-1 to initiate DA Form 4187.
3. Dual Military: Yes No (If NO, skip to #3) Enrolled in MACP: Yes No
Dual Military with dependents: Yes No
Who do the dependents fall under in DEERS? Me Spouse/SSN _____
If each has own dependents, explain: _____

4. Check one of the following for this assignment. This selection must reflect on your ORB/ERB.
DUAL MILITARY SKIP THIS QUESTION
 Married How many total # of dependents? _____
 Single Single with dependents - How many total # of dependents? _____
 Divorced Divorcee with dependents - How many total # of dependents? _____

5. Are you scheduled for schooling in conjunction with your assignment? Yes No
If Yes, please refer to AR 600-8-11, 4-2 HQDA-directed TDY for schooling in conjunction with PCS AND your assignment instructions when answering the following questions:

TDY OPTIONS FOR SCHOOLS IN CONJUNCTION WITH PCS FOR SINGLE SOLDIERS

- School _____ Location _____
From: _____ To: _____

Chose only one option below:

- **TDY Enroute** – You will clear Fort Leonard Wood before you departure tor TDY. This is for Single soldiers with no dependents, authorized to PCS before successful completion of school AND Soldiers authorized movement of family members to TDY location or next duty station, PCS NOT contingent on successful completion of school.
- **TDY and Return** – You will return from TD to clear Fort Leonard Wood. If Soldier's PCS is contingent on successful competition of school, Soldier will return to the losing command to clear installation. (This also applies to schools coded as "TDY ENROUTE")

TDY OPTIONS FOR SCHOOLS IN CONJUNCTION WITH PCS FOR SOLDIERS WITH DEPENDENTS

Chose only one option below:

- **Option 1:** Elect that dependent(s) currently residing in Government quarters be permitted to remain in Government quarters until completion of TDY period. Under this option Soldier is authorized Government travel to and from TDY station and his or her commander may authorize up to 10 duty days to prepare to move dependent(s) upon return from TDY prior to signing out of the present CONUS station (applies CONUS to CONUS, and CONUS to overseas PCS movements.)
- **Option 2:** Elect to move dependent(s) from present CONUS and/or overseas station to new CONUS duty station prior to reporting to the TDY station. The gaining commander may authorize up to 10 duty days to settle Soldier's dependent(s), in Government quarters (if available) or on the local economy. Soldier will sign into the new CONUS duty station, then proceed TDY for schooling. Soldier will be authorized Government transportation to and from TDY station (applies to CONUS to CONUS, and overseas to CONUS PCS movements).
- **Option 3:** Elect to return to present duty station upon completion of TDY to move dependent(s), who currently live on the local economy (CONUS). To the new duty station. Under this option Soldier is authorized Government travel to and from TDY station, and his or her commander may authorize up to 10 duty days upon return from TDY to prepare to move dependent(s) prior to signing out of the present CONUS station (applies to CONUS to CONUS, and CONUS to overseas PCS movements).
- **Option 4:** Elect to clear current permanent station prior to departure for TDY station; and have dependents(s), at personal expense, accompany Soldier to TDY station or travel to some other location. Soldier may not be given a certificate of non-availability of Government quarters at the TDY station if adequate Government housing is available. Soldier's entitlement for dependent transportation will be based on the most direct routing between the old permanent station and the new permanent station (applies to CONUS to CONUS, CONUS to overseas, and overseas to CONUS PCS movements).

6. Are you on an assignment requiring Airborne Qualification? Yes No
If yes, do you accept or decline this assignment? Initial _____

- **(Enlisted only) If on Airborne assignment, you must accept or decline airborne status by signing your AAA-234. A copy must be provided to Reassignments prior to your orders being processed. See your S-1 for more information.**

7. ENLISTED ONLY: Do you have enough time left in service to complete the required tour for this assignment? Yes No

- **If NO, you have 30 days from this briefing to reenlist, extend, or sign a declination statement. Have your S-1 email us a copy of these documents. _____ (initial)**

8. **Do you have a Government Travel Credit Card (GTCC)?** Yes No

If I do not apply, or if I am declined for a GTCC, I will need to provide a memo stating why and signed by my Company Commander. _____ (initial)

9. EARLY REPORTING:

Do you have Early Report Authorized? Yes No

If early report **IS NOT** authorized and you wish to report early, contact your Branch Manager.

10. DA 31: How many days of leave do you plan to take (not including permissive TDY)? _____

11. Are you expecting any kind of amendment? Yes No

If yes, please see your S1 to initiate a DA4187 within 30 days.

12. Do you have enough time left in the service to complete the required tour for this assignment?

Yes No If you answered NO, you have 30 days from this briefing to provide a copy of reenlistment, extension or declamation statement to Reassignments.

Which type of tour you will be serving?

"Accompanied Tour" (I am taking my dependents with me) for _____ months.

"Unaccompanied Tour" (I am not taking my dependents with me) for _____ months.

"All Others Tour" Single (I have no dependents) for _____ months.

"Dependent Restricted" (Korea, Turkey, Saudi, ect) for 12 months.

13. Are you a Solider serving an ALL OTHER TOUR, moving you dependents to another CONUS location elsewhere and flying overseas from that location? Yes No

If yes, we will put a VIA statement on your orders which will allow you to do that.

14. Dependent restricted tours only: If you have a Homebase Advanced Assignment, do you wish to participate in the Homebase Advanced Assignment Program (HAAP)? (NOTE: If you wish to relocate your dependents at government expense, you must decline your HAAP).

My HAAP is: _____ ACCEPT _____ DECLINE _____ Initials _____

RELOCATION OF DEPENDENTS: If you declined your HAAP, where will you be relocating your dependents?

City: _____ State: _____ Zip: _____

Or

"I choose NOT to relocate my dependents, they will remain at:

City: _____ State: _____ Zip: _____

15. OCONUS (Non-Restricted) assignments require you to submit a COMMAND SPONSORSHIP request if you wish to take your dependents. Your family **MUST** be on your orders before you can set up transportation of Household Goods.

Are you going to request Command Sponsorship? Yes No

16. Are wanting to take IN COUNRTY LEAVE?

If Yes- leave dates must be placed in block 17 on DA Form 31. You must also see your S2 to complete all required trainings. Those training will need to be placed in block 17 on DA form 31 along with the S2 signature. You will need to provide your Reassignment Clerk a copy of the DA31. This is the only time the DA Form 31 must be completed before orders are cut.

17. Overseas Port Call- Are you planning on flying from a location other than your Port Call (ST. Louis, MO)? Yes No

If yes, you must sign a Commercial Travel Statement of understanding.

Contact Phone number _____ Email address: _____

SIGNATURE: _____ Date: _____

Any other information you would like to provide:

DELETION AND DEFERMENT SCREENING QUESTIONNAIRE

IF YOU ANSWER YES TO ANY OF THESE QUESTIONS, PLEASE SEE YOUR S-1 DELETIONS AND DEFERMENTS CLERK AS SOON AS POSSIBLE FOR MORE INFORMATION ON POTENTIAL DELETION AND DEFERMENT ACTIONS.

1. Do you have a T3 or P3 profile and/or undergoing medical treatment that will extend beyond your report date? Yes No
2. Have you been recommended for a medical board (MMRB, MEB, OR PEB)? Yes No
3. Have you been flagged for adverse action? Yes No
4. Are you ineligible to reenlist/extend to meet a time in service requirements for the assignment (if necessary)? Yes No
5. If you do not have enough time in service, do you plan on signing a Declination of Continued Service Statement (DCSS) or First Term Statement? Yes No
6. Do you expect to be separated (i.e. chapter, retirement, hardship discharge, etc)? Yes No
7. Have you already submitted a Green to Gold packet? Yes No
8. Have you been, or are you waiting to be selected for OCS or WOBC? Yes No
9. Are you pregnant and going overseas? Yes No
10. Is your spouse pregnant and going overseas? Yes No
11. Do you desire to relocate your dependents during the summer or winter School break to minimize school disruption? Yes No
12. Are you having one of the extreme family problems that may result in a request for a compassionate action?
 - Terminal illness, severe medical problem, or a recent death of a close family member? Yes No
 - Recent custody of child(ren) due to separation, divorce, or desertion, or adoption cases in which the home study has been completed and the child is scheduled to be placed within 90 days? Yes No
 - Any other reason involving a family member that is not listed Above? Yes No
13. Do you have a scheduled court appearance in conflict with your report date? Yes No