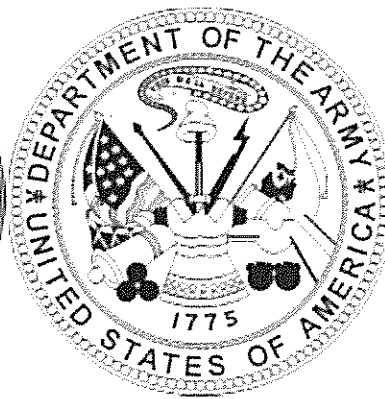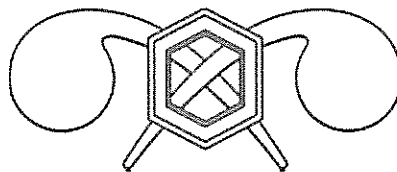# United States Army
Chemical Biological Radiological and Nuclear School (USACBRNS)

Course Management Plan for
Chemical Biological Radiological and Nuclear (CBRN)
Warrant Officer Basic Course (WOBC)
Course Number 4K-740A

Approved:

Assistant Command, USACBRNS

Date 25 Aug 2017

	CBRN Warrant Officer Basic Course
This CMP Contains	

Introduction   1. Purpose:

     a. This Course Management Plan (CMP) is approved by the Assistant Commandant, United States Army CBRN School and is designed for use by the Total Army School System (TASS) when providing training and evaluation programs for the Course.

     b. This CMP provides the course managers, instructors and students the information required to conduct the course prescribed by the enclosed training materials. It also provides information students need to meet their responsibilities for learning and successful graduation from the course.

     c. To train newly commissioned CBRN Warrant Officers on basic military skills and to prepare them for their initial assignment as CBRN technicians, Career Management Field (CMF): Chemical Warrant Officer (WO740A).

2. Scope: This course serves as the preparatory course for newly appointed CBRN Warrant Officers to serve as Technicians at the Company and Battalion level. The course provides learning activities to further develop and reinforce skills and knowledge in the areas of leadership, training management, written and oral communication, Army operations (fundamentals and doctrine), staff procedures, CBRN defense (fundamentals and doctrine), biological defense capabilities, decontamination, reconnaissance, operational radiological safety, and threat doctrine and capabilities (to include current threat). Upon completion, graduates will have received advanced training on organizational CBRN equipment and systems to include advanced diagnostics and troubleshooting procedures. Additionally, they will be given the ability to liaise with maintenance providers and acquisitions representatives to improve CBRN equipment/system readiness across the force. They will also learn administrative procedures, organizational and personnel management, logistics operations, battalion level deliberate planning, HAZMAT incident response operations, as well as how to advise the Commander on CBRN collective training at the platoon, squad, and team level.

3. Prerequisites: Active Component or Reserve Component Warrant Officers assigned or under orders to a CBRN Company and who have attended and graduated from WOCS.

4. USACBRNS commits to continually working to improve training quality. Please submit any comments and suggestions to the USACBRNS:

               Assistant Commandant
               U.S. Army CBRNS
               401 MSCoE Loop, Suite 1021
               Attn: ATSN-CM
               Ft. Leonard Wood, MO 65473-8926

Course Structure

1. This course is structured in modules and lessons. WOBC provides chemical Warrant Officers learning activities to further develop and reinforce skills and knowledge in the areas of leadership, Army Operations (fundamentals and doctrine), staff procedures, CBRN defense (fundamentals and doctrine), decontamination, reconnaissance, operational radiological safety, CBRN equipment maintenance, and threat doctrine and capabilities (to include current threat). The course is taught in both a classroom and field environment, with the majority of the training being practical exercises. Practical exercise training is used extensively to ensure Soldiers master the requisite skills. A list of training materials and equipment for all tasks are annotated in the Program of Instruction (POI).

2. The Course Map on the following page is a graphic depiction that illustrates this process. Method of instruction represents the predominate methods used in each of the modules. The lesson numbers reflect the lessons and tests taught per module. This course structure shows a course divided into modules with estimated hours. Groups of lessons have been broken into phases to allow for flexibility within the training sequence. The lesson titles and lesson numbers are located in Annex B.

Course Map
CBRN WOBC

```
                    ┌─────────────────┐
                    │   Module A      │
                    │  In-processing  │
                    └────────┬────────┘
                             │
                             ▼
                    ┌─────────────────┐
         ┌──────────┤   Module B      ├──────────────────┐
         │          │   Common        │                  │
         │          │   Core          │                  │
         │          └────────┬────────┘                  │
         │                   │                           │
         ▼                   ▼                           ▼
  ┌──────────────┐   ┌──────────────┐          ┌──────────────┐
  │  Module C    │──▶│  Module D    │◀────────▶│  Module E    │
  │  CM/RAD      │◀──│  NBCRV       │          │  DR-SKO/     │
  └──────┬───────┘   └──────┬───────┘          │  DECON       │
         │                  │                   └──────┬───────┘
         │                  │                          │
         ▼                  ▼                          ▼
 ┌───────────────┐  ┌─────────────────┐      ┌───────────────────┐
 │ CBRN Refresher│  │  NBCRV Ops      │      │  Adv. DECON       │
 │ Chemistry     │  │  F1- JBPDS      │      │  DR-SKO           │
 │ RAD Survey    │  │  System         │      │  (NET, Technology,│
 └───────────────┘  │  Maintainer     │      │  STX, NAI Dev.)   │
                    └─────────────────┘      └───────────────────┘
```

```
              ┌──────────────┐
              │  Module F    │
              │  Culmination │
              └──────┬───────┘
                     │
                     ▼
     ┌──────────────────────────────┐
     │  Advanced CM/BIO             │
     │  (Dugway Proving Ground)     │
     └──────────────┬───────────────┘
                    │
                    ▼
            ┌──────────────┐
            │  Module A    │
            │  Graduation  │
            │  Out-processing │
            └──────────────┘
```
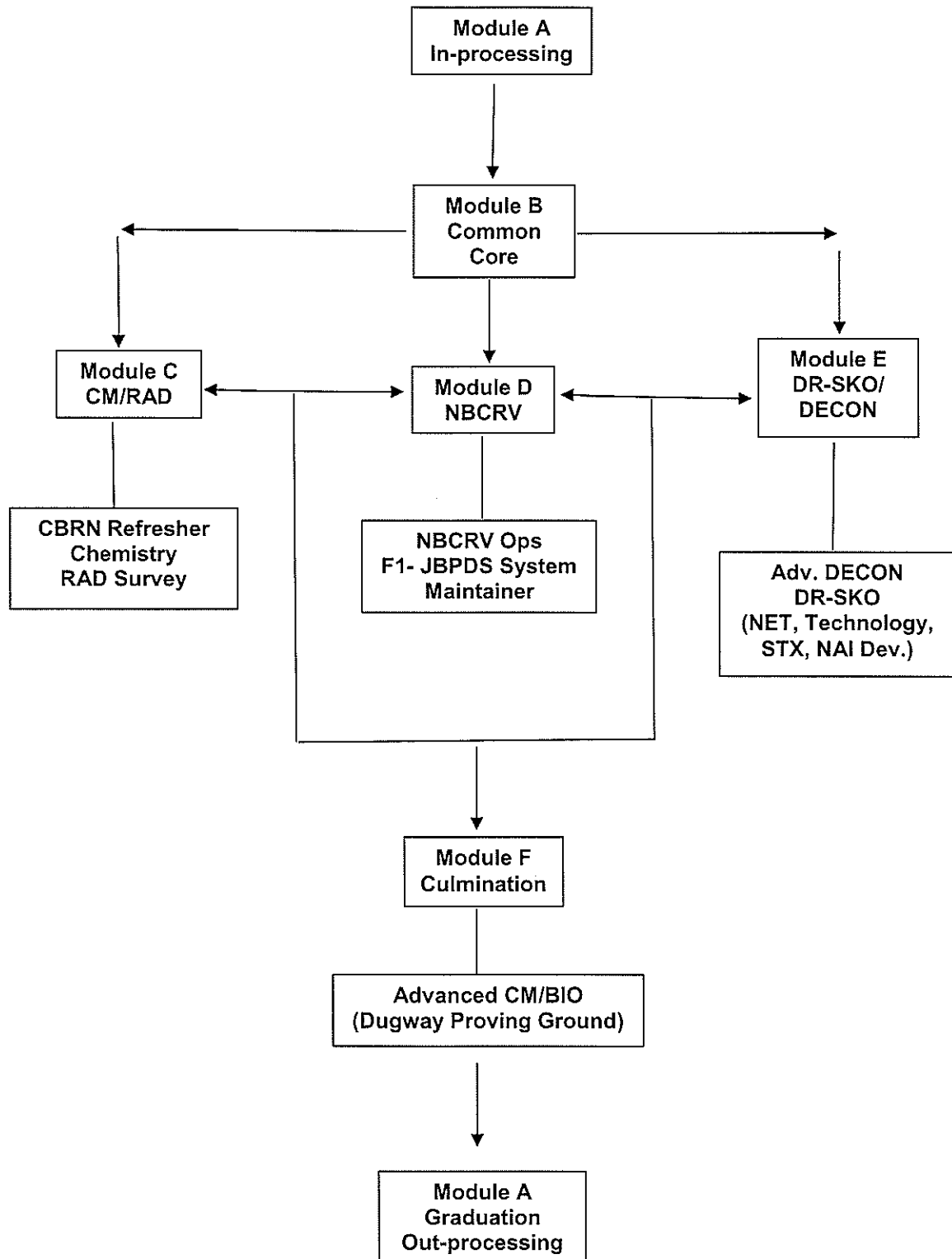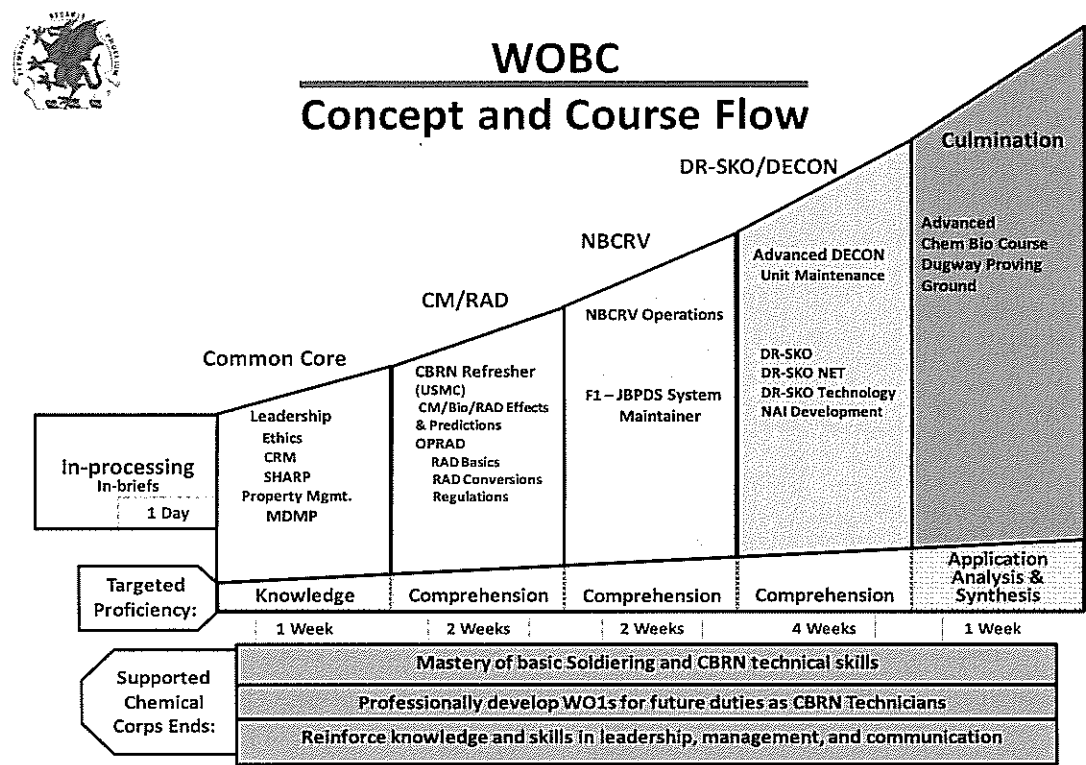
Course Structure Table

	In- Processing/ Out- Processing/ Commandant's Time	Common Core, MDMP	Chemical Agents/ Hazards	Dismounted Recon Sets/Kits/ Outfits	NBCRV/ Sensor Suite Maintenance	Nuclear RAD Survey
TIME	(117 hrs.)	(40 hrs.)	(76 hrs.)	(24 hrs.)	(80 hrs.)	(24 hrs.)
Technique Of Delivery	Small Group Instruction	Small Group Instruction	Small Group Instruction	Small Group Instruction	Small Group Instruction	Small Group Instruction
Method Of Instruction	CO	CO PE	CO PE TR DM TE	CO PE	CO, PE	CO TE PE TR
Lessons	031WOBA01 031WOBA02 031WOBA03	031OBH02 031OBH10 031OBH18 031OBH20 031OBB27 031OBH47 031OBH51 031OBB52 031OBH53 031OBH54 031OBH55 031WBBX1 701-0011 701-0021	031WOBC01 031WOBC02 031WOBC03 031WOBC04 031WOBC05 031WOBC06 031WOBC07 031WOBCX1 031WOBCX2 031WOBD01	031WOBI01B 031WOBI02B 031WOBI03B 031WOBI04B 031WOBI05B	031RVB02 031RVB03 031RVB04 031RVC03 031RVE03 031WOBG01 031WOBH01 031WOBH02 031WOBH06 031WOBH07	031OBR01 031OBR03 031OBR06 031OBR07 031OBR08 031OBR09 031OBR11 031OBR16 031OBR23 031OBR24 031RPA01 031RPB01 031RPB02 031RPB03 031RPX01 031RVA01 031RVA04 031RVA10 031RVB02 031RVB03 031RVB04 031RVC02 031RVE01
Resident Instruction	Resident Instruction	Resident Instruction	Resident Instruction	Resident Instruction	Resident Instruction	Resident Instruction

Course Concept Flow Chart: The Course Concept Flow Chart shows the training sequence for this course. Each phase shows how Tactical and Technical Blocks flow with corresponding lesson plans and time allocation. CBRN goals and objectives are shown at the bottom of the chart.

WOBC
Concept and Course Flow

	Common Core	CM/RAD	NBCRV	DR-SKO/DECON	Culmination
				Advanced DECON Unit Maintenance	Advanced Chem Bio Course Dugway Proving Ground
			NBCRV Operations		
In-processing In-briefs	Leadership Ethics CRM SHARP Property Mgmt. MDMP	CBRN Refresher (USMC) CM/Bio/RAD Effects & Predictions OPRAD RAD Basics RAD Conversions Regulations	F1 – JBPDS System Maintainer	DR-SKO DR-SKO NET DR-SKO Technology NAI Development	
1 Day					

Targeted Proficiency:	Knowledge	Comprehension	Comprehension	Comprehension	Application Analysis & Synthesis
	1 Week	2 Weeks	2 Weeks	4 Weeks	1 Week

Supported Chemical Corps Ends:

Mastery of basic Soldiering and CBRN technical skills

Professionally develop WO1s for future duties as CBRN Technicians

Reinforce knowledge and skills in leadership, management, and communication

Training Sequence

1. Training sequence for CBRN WOBC may vary. The course may be organized in several ways to suit local needs. This sequence provides information in a reasonably logical order allowing the student to receive the needed knowledge or skill before moving on to tasks that require it. The options provided are to assist in making adjustments and allowing the flexibility necessary for scheduling facilities and equipment.

2. All tasks must be taught, though some modification of the course is likely. New equipment or procedures may be taught in place of older items; however, no part of the course may be eliminated. Required changes must be documented, the reasons for the change documented, and a request for waiver should be submitted to the Director of Training (DOT).

Sequence						
1	A	B	C	D	E	F
2	A	C	B	D	E	F
3	A	B	C	E	D	F
4	A	D	C	E	F	F

Course Manager Qualifications

The course manager must have the following qualifications:

1. Military Course Managers:

a. Two years in the MOS either in a tactical or garrison environment, waiverable to one year in the MOS, IAW AR 614-200.

b. Meets physical requirements (height/weight); pass the APFT.

c. Current Chief Warrant Officer. CBRN Proponency waiverable.

d. Extensive background in Brigade Operations and Chemical Company Operations.

2. Civilian Course Managers:

a. GS-11 or 12 Training Specialist or Instructional Systems Specialist.

b. Experience that demonstrated a practical knowledge of the methods and techniques of instruction. Examples of qualifying specialized experience include:

(1) Teaching or instructing in an adult education program, secondary school, college, military installation, or industrial establishment in the appropriate field(s).

(2) Supervising or administering a training program.

(3) Development or review of training/course materials, aids, devices, etc., and evaluation of training results.

(4) Work in the occupation or subject matter field of the position to be filled that required training or instructing others on a regular basis.

Course Manager Guidance

The course manager is responsible for ensuring the training is presented as designed. Specifically, course manager(s) must:

1. Ensure required resources are available for presenting the training as scheduled.

2. Ensure that instructors are given the support, materials, training, and equipment they need to conduct and manage the training.

3. Continuously evaluate training/training materials and provide appropriate feedback to the trainers and the Directorate of Training & Leader Development (DOT&LD), USACBRNS.

4. Ensure staff, faculty, and students comply with safety and environmental protection rules, regulations, laws, and course requirements.

5. Ensure facilities, material, equipment, and systems required for presenting instruction are properly maintained.

6. Obtain required reference materials.

7. Manage all lesson plans so that all critical tasks are being trained and tested.

Small Group Instructor Qualification/ Certification Requirements

1. All instructors must be Active Duty, Reserve Component to include National Guard, or DOD/DA civilians.

2. All individuals assigned to instructor duties must complete a TRADOC approved instructor-training program as part of the initial certification. Proponent Instructor certification requirements are in accordance with FLW Regulation 350-1, USACBRNS Instructor Certification Policy, and TRADOC Regulation 350-70, Army Learning Policy and Systems. They are as follows:

a. Demonstrate competency and proficiency in the technical and tactical skills required by the POI or lesson outlines. The Department of Instruction (DOI) is responsible for verification of instructor proficiency through approval of Proponent certification memorandums.

b. Fulfill all proponent requirements as outlined in the Proponent Instructor Certification Policy.

c. Must be in the grade of CWO2/CPT for WOBC, NCOs must be rank of SSG or attended SLC, or as otherwise stated in the USACBRNS Proponent Instructor

Certification Policy, and complete a service specific instructor-training course (ITC) or be scheduled to attend such a course.

d. Meet height and weight standards in accordance with AR 600-9 (military only).

e. Pass the Army Physical Fitness Test (APFT) in accordance with TC 3-0 22.20 (military only).

f. Pass the Foundation Instructor Facilitator Course (FIFC), and Intermediate Facilitation Skills Course (IFSC) through a Staff and Faculty Development Department prior to instructing a Warrant Officer Basic Course (military only).

3. Instructors must meet all other required prerequisites (as applicable) per Army Regulation AR 611-101 (Personnel Selection, and Classification, Commissioned Officer Classification System), AR 611-201 (Enlisted Career Management Fields and Military Occupational Specialist), AR 614-200 (Selection of Enlisted Soldiers for Training Assignments) and TRADOC Regulation 350-70, and FLW 350-1.

4. Military personnel responsible for the overall course of instruction, or for conducting the training, at a minimum, must be qualified within the same job specialty as the target audience within the specific service requirements. Instructors must be a qualified 740A CBRN Technician, 74D CBRN Specialist, or 74A Chemical Officer; must have completed a TRADOC-approved instructor training course (ITC) and been awarded the appropriate instructor skill qualification identifier (SQI) or Additional Skill Identifier (ASI).

5. Civilian or military personnel responsible for conducting the training, who have not held a Chemical Corps MOS (or service specific specialty in alignment with the target audience of the course), must be Proponent Certified. The certifying person should base such certification upon classroom observation of the individual. Additionally, civilian personnel must also have one full year of documented adult teaching experience; and must have completed a service specific instructor-training course (ITC) or be scheduled to attend such a course. They must also follow instructor program within FLW 350-1.

| Instructor Guidance | 1. Instructors are directly in contact with the students and represent the command in the presentation of the instruction. They serve as role models for the students. They must be technically competent and professional in demeanor.

2. Each instructor/facilitator must:

a. Thoroughly study and be well versed in the material before presenting the lessons.

b. Manage the training and maintain an environment conducive to student learning.

c. Supervise and guide the learning process.

d. Provide immediate feedback on student performance.

e. Be alert to students having difficulty and intercede as appropriate.

f. Brief students on the Individual Student Assessment Plan (ISAP) and maintain a copy in the classroom for the student to review.

g. Ensure students comply with safety and environmental protection rules, risk assessments, regulations, laws, and course requirements.

h. Explain the graduation criteria and requirements to the students' prior to start of training.

i. Counsel and coach students.

j. Track student progress using the SGI grade book.

k. Provide appropriate re-training.

l. Continuously evaluate course effectiveness and efficiency and provide appropriate feedback to the training/training development departments of Training Support Division and DOT&LD.

m. Promote a learning experience that adheres to Army SHARP requirements, thus ensuring a safe environment for all students.

Student Guidance

All students are responsible for the following:

1. Preparing for classes by studying assigned materials and bringing necessary supplies such as a scientific calculator.

2. Completing homework assignments, practical exercises, and participating in training activities.

3. Adhering to the requirements of the course and the guidelines directed by the instructor.

4. Maintaining a proper military bearing in dress and behavior.

5. Maintaining total honesty and uphold the highest standards of integrity.

6. Providing constructive criticism concerning the efficiency and effectiveness of the training and training materials.

The following requirements are necessary to secure and safeguard WOBC examinations:

Test Administrator Guidance

1. Appoint an instructor, in the rank of SGT or above, as the Test Administrator (TA) IAW AR 611-5 and an Alternate Test Administrator (ATA) of equal or higher rank. The TA's responsibility is to maintain control over all examination material. Provide the names of the TA and alternate to the MSCoE Test Control Office. Each TA must read and sign acknowledgement of the Test Control Office SOP before TA will be allowed to administer exams.

2. Upon receipt of test materials, the TA conducts a 100 percent quality control check of all examination materials to ensure there are no missing pages and all pages are legible.

3. Each TA is only issued the number of examination materials and answer sheets required to test their students. Inventory the examination materials and answer sheets with the test control officer (TCO) prior to accepting them. The TA is required to sign for exam booklet, answer key, and student review sheets.

4. The TA accepts responsibility for the examination material while it is in their possession. When returning them to the test control officer, the TA and TCO will again inventory the test materials to ensure proper accountability.

5. When not in use, store all examination materials in a locked container where only authorized personnel have access to it. Examination materials include the exam booklet, completed answer sheets, and student review sheet.

6. The TA must maintain a copy of the written examination and Test Administration Guide (TAG) at all times during test administration and will administer the exam according to the TAG.

Annex A
Required References

Required References

Army Regulations, Circulars, Training Pamphlets	MANUAL/PUBLICATION TITLE	DATE
AR 25-50	Preparing and Managing Correspondence	May 2013
AR 50-6	Chemical Surety	Jul 2008
AR 190-59	Chemical Agent Security	Apr 2012
AR 220-1	Unit Status Reporting and Force Registration-Consolidated Policies	Apr 2010
AR 350-1	Army Training and Leader Development	Aug 2014
AR 385-10	Army Safety Program	Feb 2017
AR 700-138	Army Logistics Readiness and Sustainability	Feb 2004
PAM 385-61	Toxic Chemical Agent Safety Standards	Nov 2012
PAM 750-8	The Army Maintenance Management System (TAMMS) User's Manual	Aug 2005
TC 4-02.1	First Aid	Aug 2016
Army Doctrine Publications		
ADP 1-0	The Army	Sep 2012
ADP 2-0	Intelligence	Aug 2012
ADP 3-0	Operations	Nov 2016
ADP 5-0	The Operations Process	May 2012
ADP 6-0	Mission Command	May 2012
Field Manuals/Training Pamphlets/Booklets		
FM 3-11	MTTP for Nuclear, Biological, and Chemical Defense Operations	Jul 2011
FM 3-11.3	MTTP for NBC Contamination Avoidance	Apr 2010
FM 3-11.4	MTTP for Nuclear, Biological, and Chemical (NBC) Protection	Dec 2009
FM 3-11.9	Potential Military Chemical / Biological Agents and Compounds	Jan 2005
FM 3-11.37	MTTP for CBRN Reconnaissance and Surveillance	Mar 2013
FM 3-11.9	Potential Military Chemical/Biological Agents and Compounds (NAVFAC P-467; AFR 355-7)	Jan 2005
FM 4-25.11	First Aid (INCL C1)	Dec 2002
FM 7-22	Army Physical Readiness Training	Oct 2012
ATP 3-11.46	MTTP for Weapons of Mass Destruction - Civil Support Team Operations	May 2014
ATP 5-19	Risk Management	Apr 2014
STP 3-74D1-SM	Chemical Operations Specialist, Skill Level 1, Soldier's Manual	Apr 2006
GTA 03-060-008	CBRN Warning and Reporting System	Oct 2011
ERG	Emergency Response Guidebook	Apr 2016

13

Lesson
Numbers
And Titles

031OAH14	Advanced CM/Bio Laboratory-Dugway (38 hr.)
031OBH10	Comply with Fundamentals of Property Accountability (3.4 hr.)
031OBH18	Roll/Use of Military Hist. for Leaders/Profession of Arms (6 hr.)
031OBH20	Concept of Army Profession to Leader Situations (1.2 hr.)
031OBH41	Implement SHARP (3 hr.)
031OBH47	Risk Management (1.2 hr.)
031OBH53	Resiliency Training Module 3 (2 hr.)
031OBH54	Resiliency Training Module 4 (2 hr.)
031OBH55	Resiliency Training Module 5 (2 hr.)
031OBR02	Radiation Basics (2.7 hr.)
031OBR03	Quantities and Units (2.2 hr.)
031OBR06	Operate the ANVDR2 (2 hr.)
031OBR07	Operate the AN/PDR-77 (1.5 hr.)
031OBR08	Operate the AN/UDR-13/14 (1.5 hr.)
031OBR09	Operate the AN/PDR-75 (2.2 hr.)
031OBR11	Applied Radiation Safety (2.5 hr.)
031OBR12	Survey Work Areas (5 hr.)
031OBR16	Perform Leak Test (5 hr.)
031RPA01	Administrative Requirements (3 hr.)
031RVB02	Operate the JSLSCAD (6 hr.)
031RVB03	Operate the CVSS (2 hr.)
031RVC03	Operate NBC Sensor Processing Group (NBCSPG) (8 hr.)
031RVE02	CBRN R&S Operations (8 hr.)
031RVE03	CBRN R&S Drills (16 hr.)
031WBHX4	DR-K Scenario Development Practical Evaluation (4 hr.)
031WOBA01	In-Processing (25 hr.)
031WOBA02	Commandant's Time (76 hr.)
031WOBA03	Out-Processing (25 hr.)
031WOBBX1	WOBC Common Core Exam (2 hr.)
031WOBC01	CBRN Agents and Effects (2 hr.)
031WOBC02	CBRN Warning and Reporting (2 hr.)
031WOBC03	Chemical Hazard Prediction (8 hr.)
031WOBC04	Biological Agent Effects (2 hr.)
031WOBC05	Biological Hazard Effects (2 hr.)
031WOBC06	Nuclear Weapons Effects (2 hr.)
031WOBC07	Nuclear Hazard Prediction (2 hr.)
031WOBC08	Operational Aspects of Nuclear Warfare (3 hr.)
031WOBCX1	CBRN Refresher Exam (2 hr.)
031WOBCX2	CBRN Hazard Prediction Exam (6 hr.)
031WOBD01	Perform Adv. Decon Unit Level System Maintenance (31.3 hr.)
031WOBDX1	Advanced Decon Equipment Exam (2 hr.)
031WOBH02	Control Assembly (6 hr.)
031WOBH06	Repair NBCRV Sensor Processing Group (8 hr.)

Lesson Number and Titles Cont.

031WOBH07 Repair NBCRV Sensor Processing Group Subsystems (8 hr.)
031WOBI03B DR-K Biological Scenario Development (40 hr.)
031WOBI04B DR-K Chemical Scenario Development (40 hr.)
031WOBI05B DR-K New Equipment Training (32 hr.)
701-0011   WOBC MDMP – Fundamentals of the Ops Process (4 hr.)
701-0021   WOBC MDMP – Military Decision Making Process (2 hr.)

Annex C
Example Training Schedule
Training Schedule Day-by-Day Events

Day	Begin Time	End Time	Subject / Class	Reference (PFN)	Location	Department	Uniform
			IN-PROCESSING WEEK				
Day 1	0530	0700	Urinalysis / Demographic / S-1 In-processing / Height and Weight	031WOBA01	Nord Hall RM 23	OTD	1
	0700	0800	Breakfast/Uniform Change	031WOBA04	Post Area/DFAC	OTD	2
	0800	0830	S-1/S-2/S-6 In-processing	031WOBA04	TH 1118	OTD	2
	0830	0900	Formal Introductions	031WOBA01	TH 1118	OTD	2
	0900	0930	OTD/DOI Chief In Brief	031WOBA01	TH 1118	84th BN	2
	0930	1000	CDR/1SG In-Brief/CO Ops	031WOBA01	TH 1118	84th BN	2
	1000	1100	84th CM BN CDR In-Brief	031WOBA01	TH 1118	84th BN	2
	1100	1200	3rd CM BDE CDR In brief	031WOBA01	TH 1118	3rd CM BDE	2
	1200	1400	AR/NG/Finance/ Lunch	031WOBA04	Bldg. 470 Rm. 208	USAR/NG/Finance	2
	1400	1500	DAC NG In brief	031WOBA01	TH 1118	USAR	2
	1500	1600	RCWO In brief	031WOBA01	TH 1118	USACBRNS Commandant	2
	1600	1700	Commandant/RCSGM In brief	031WOBA01	TH 1118	USACBRNS	2
	1700	UTC	Vehicle Inspection	031WOBA01	MSCoE	OTD	2
Day 2	0530	0630	PRT: Stretching	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0715	Personal Hygiene / Breakfast	031WOBA04	Post Area/DFAC	OTD	2
	0715	0800	Professional Development OER	031WOBA01	TH 1118	OTD	2
	0800	1100	SHARP	LO13012	TH 1118	OTD	2
	1100	1200	Soldier 2020	031OBH20	TH 1118	OTD	2
	1200	1300	Lunch	031WOBA04	Post Area/DFAC	OTD	2
	1300	1400	Transgender Policy	84th CM SOP	TH 1118	OTD	2
	1400	1500	Risk Management	031WOBA01	TH 1118	OTD	2
	1500	1700	Communicate Key Concepts of the Army Profession	031OBH20	TH 1118	OTD	2
Day 3	**0500**	**0630**	**Initial APFT**	**031OBB11**	**Alpha Pointe**	**OTD**	**1**
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1000	Blended Retirement	031OBH10	TH 1118	OTD	2
	1000	1200	Fundamentals of Property Accountability	031OBH18	TH 1118	OTD	2

	1200	1300	Lunch	031OBA01	Post Area/DFAC	OTD	2
	1300	1500	Fundamentals of Property Accountability	031OBH18	TH 1118	OTD	2
	1500	1700	MDMP	031OBH18	TH 1118	OTD	2
Day 4	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	MDMP	031OBH27	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Resiliency Training	84th CM SOP	TH 1118	OTD	2
Day 5	0530	0630	PRT	031OBB11	Post Area/DFAC	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Rolla FD	031OBA15	Rolla FD	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Rolla FD	031OBA15	Rolla FD	OTD	2
Day 6	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1000	Resiliency Training	031OBH54	TH 1118	OTD	2
	1000	1200	Resiliency Training/Online conduct	031OBH54	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1500	Common Core Exam Review	031WOBBX1	TH 1118	OTD	2
	1500	1700	**Common Core Exam**	**031WOBBX1**	**TH 1118**	**OTD**	**2**
Day 7	0530	0700	PRT	031OBB11	Specker Gym	OTD	1
	0700	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1000	DECON	031WOBD01	Nord Hall	OTD	2
	1000	1200	DECON	031WOBD01	Nord Hall	OTD	2
	1200	1300	BB Lunch LTC(P) Dillard	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	DECON	031WOBD01	Nord Hall	OTD	2

Day 8	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	2
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	DECON	031WOBD01	Nord Hall	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	DECON	031WOBA01	Nord Hall	OTD	2
							2
Day 9	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	DECON	031WOBD01	Nord Hall	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	DECON	031WOBD01	Nord Hall	OTD	2
Day 10	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	DECON	031WOBD01	Nord Hall	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	DECON	031WOBD01	Nord Hall	OTD	2
Day 11	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Chemistry	C-02B06	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Chemistry	C-02B06	TH 1118	OTD	2
Day 12	0530	0600	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Chemistry	C-02B06	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Chemistry	C-02B06	TH 1118	OTD	2
Day 13	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1

	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Chemistry	C-02B06	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Chemistry	C-02B06	TH 1118	OTD	2
Day 14	0530	0630	Accountability Formation	031OBB11	Shea Gym/84 PRT Field	OTD	2
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Chemistry	C-02B06	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Chemistry	C-02B06	TH 1118	OTD	2
Day 15	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Chemistry	C-02B06	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Rolla Training Site	OTD	2
	1300	1700	Chemistry	C-02B06	TH 1118	OTD	2
Day 16	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Chemistry	C-02B06	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Chemistry	C-02B06	TH 1118	OTD	2
Day 17	0600	1700	DSCA STX	031OBB11	IRTD	OTD	2
Day 18	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1000	Chemistry	C-02B06	Bldg. 708A	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Chemistry	C-02B06	Bldg. 708A	OTD	2
Day 19	0530	0630	PRT	031OBB01	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2

	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 20	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	1
	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 21	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	1
	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	1
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 22	0530	0630	PRT	031OBB11	Shea Gym/84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 23	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	1
	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	1
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 24	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	1

	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	1
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 25	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	1
	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	1
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 26	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	1
	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	1
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 27	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	1
	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	1
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 28	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0800	0830	Travel to TA 401-C	84th CM SOP	TA 401-C	OTD	2
	0830	1200	NBCRV	031WOBH06	TA 401-C	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	1
	1300	1700	NBCRV	031WOBH06	TA 401-C	TTD	2
Day 29	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2

21

	1300	1700	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
Day 30	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	CBRN Plotting	031WOBC03	Terry Facility	USMC	2
Day 31	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
Day 32	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
	1130	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
Day 33	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
	1130	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
Day 34	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
	1130	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
Day 35	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
	1130	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2

22

	1300	1700	CBRN Plotting	031WOBC03	Bldg. 708-A	USMC	2
Day 36	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Biology	031WOBD02	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Biology	031WOBD02	TH 1118	OTD	2
Day 37	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Biology	031WOBD02	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Biology	031WOBD02	TH 1118	OTD	2
	0600	2100	Travel to Dugway Proving Ground	84th CM SOP		OTD	Civ
Day 38	0530	0630	PRT	031OBB11	National Guard Armory	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Lodging	OTD	2
	0800	1200	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
Day 39	0530	0630	PRT	031OBB11	National Guard Armory	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Lodging	OTD	2
	0800	1200	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
Day 40	0530	0630	PRT	031OBB11	National Guard Armory	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Lodging	OTD	2
	0800	1200	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
Day 41	0530	0630	PRT	031OBB11	National Guard Armory	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Lodging	OTD	2
	0800	1200	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2

	1300	1700	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
Day 42	0530	0630	PRT	031OBB11	National Guard Armory	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Lodging	OTD	2
	0800	1200	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Advanced CM/BIO Lab Tng.	031OAH14	Dugway PV	Dugway	2
	0630	2200	Travel to Ft. Leonard Wood	84th CM SOP		OTD	Civ
Day 43	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	RAD Survey	031OBR02	TH 1118	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	RAD Survey	031OBR02	TH 1118	TTD	2
Day 44	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	RAD Survey	031OBR02	TH 1118	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	RAD Survey	031OBR02	TH 1118	TTD	2
Day 45	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	DR-SKO	031WOBI03	IRTD	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	DR-SKO	031WOBI03	IRTD	TTD	2
Day 46	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	DR-SKO	031WOBI03	IRTD	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	DR-SKO	031WOBI03	IRTD	TTD	2
Day 47	0530	0630	PRT	031OBB11	Specker Gym	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	DR-SKO	031WOBI03	IRTD	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2

	1300	1700	DR-SKO	031WOBI03	IRTD	TTD	2
Day 48	0530	0630	PRT	031OBB11	Shea Gym/ 84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Emerging Technology	031WOBI05	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Emerging Technology	031WOBI05	TH 1118	OTD	2
Day 49	0530	0630	PRT	031OBB11	Shea Gym/ 84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	0900	PDO Brief	031RVA01	TH 1118	OTD	2
	0900	1200	WO Mentorship Teleconference w. field units	031OBB11	TH 1118	OTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Military Hist./ Museum Tour	031OBH18	TH 1118/Museum	OTD	2
Day 50	0530	0630	PRT	031OBB11	Shea Gym/ 84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	12900	Sr. WO Panel Discussion	031WOBA02	TH 1118	USACBRNS	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	HRC Video teleconference	031WOBA02	TH 1118	TTD	2
Day 51	0530	0630	PRT	031OBB11	Shea Gym/ 84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031OBA04	Post Area/DFAC	OTD	2
	0800	1200	Out-processing	031RPA01	TH 1118	TTD	2
	1200	1300	Lunch	031OBA04	Post Area/DFAC	OTD	2
	1300	1700	Out-processing	031RPA01	TH 1118	TTD	2
Day 52	0530	0630	PRT	031OBB11	Shea Gym/ 84 PRT Field	OTD	1
	0630	0800	Personal Hygiene / Breakfast	031RPA01	Post Area/DFAC	OTD	2
	0800	1030	Graduation rehearsal	031RPA01	Regimental Rm.	OTD	2
	1030	1300	Graduation rehearsal/Lunch	031RPA01	Regimental Rm.	OTD	2
	1300	1400	Graduation	031RPA01	Regimental Rm.	OTD	3

NOTES:

1. THE PHYSICAL FITNESS UNIFORM IS THE IMPROVED PHYSICAL FITNESS UNIFORM COMPLETE (ENSEMBLE IS WEATHER DEPENDENT), INDICATED BY UNIFORM 1 ON THE TRAINING SCHEDULE.

2. THE DUTY UNIFORMS FOR TRAINING: ARMY COMBAT UNIFORM (UCP or OCP), INDICATED BY UNIFORM 2 ON THE TRAINING SCHEDULE.

3. THE DUTY UNIFORM FOR GRADUATION IS THE ARMY DRESS UNIFORM, INDICATED BY UNIFORM 3 ON THE TRAINING SCHEDULE.

4. THE FIELD TRAINING UNIFORM CONSISTS OF ARMY COMBAT UNIFORM WITH APPROPRIATE EQUIPMENT AS DEEMED BY OTD, INDICATED BY UNIFORM 4 ON THE TRAINING SCHEDULE.

DURING INCLEMENT WEATHER OR LIMITED VISIBILITY, PHYSICAL FITNESS WILL BE CONDUCTED IAW THE APPROVED RISK ASSESSMENT AND AS DIRECTED.

Annex D
Individual Student Assessment Plan (ISAP)
WOBC

Introduction

1. Purpose: To provide the course manager, instructors, and students with the requirements for course completion. This Individual Student Assessment Plan (ISAP) also describes the academic probation and removal process.

2. Scope: This ISAP establishes guidelines and criteria for handling student oriented academic matters. Final disposition authority rests with the CBRN School Commandant.

ISAP Orientation

Each instructor will become familiar with the ISAP have a copy available for review upon request. The Instructor will explain the ISAP to each student upon Initial Counseling. A copy of the ISAP will be posted in the classroom for easy access by students. The Individual Student Assessment Plan consists of Annex D and Appendices 1-5 of the Course Management Plan.

Academic Administration

1. Student Notification. Students will receive a briefing concerning academic administration during the first week of the course.

2. Passing Score Criteria.

    a. CBRN Technical Block
Minimum score for CBRN technical block: 80%
Any score below results in the student receiving a failing score, and being placed on Academic Probation.

    b. Non-CBRN Technical Block
Minimum score for non-CBRN technical block: 70%
Any score below, results in the student receiving a failing score, and being placed on Academic Probation.

    c. Performance Evaluation/Exam
Minimum score for performance evaluation/exam: "GO"
Any student receiving a "NO GO" will be placed on Academic Probation.

3. Exam Failures.

    a. First exam failure:

        (1) The student will receive formal counseling from the SGI.

        (2) The student will receive formal notification of being placed on academic probation by the SGI. All passes are revoked with travel restricted within 30 miles of Ft Leonard Wood until removal from

27

academic probation. This is to ensure students are focused on retraining. Any deviation for special circumstances must be approved by the Officer Training Department (OTD) Chief, and the Commander, 84th Chemical Battalion.

(3) The student and cadre will coordinate with the instructional department for additional instruction and retraining. Retraining will not preclude the student's participation in any testable blocks of instruction.

(4) The student must satisfactorily complete a retest within 5 working days after the examination critique. Successful completion of the retest will result in the student being removed from academic probation.

(5) The student is removed from consideration for Distinguished Honor Graduate (DHG) and Honor Graduate (HG).

b. Failure of a retest or failing three initial exams in different subject areas:

(1) The student will receive formal counseling from the SGI.

(2) The student will receive formal notification of the initiation of a student status review (SSR) from the SGI. A copy of the SSR goes through Commander, 84th CM Battalion, and to the Commander, 3rd CM Brigade for consideration of removal, reclassification, or recycle.

c. Academic Computation. Students passing the retest will be awarded the lowest possible passing score (70% for Common Core or 80% for CBRN technical), or a "GO" regardless of their actual re-test score.

4. Academic Evaluation Report (AER). The SGI will prepare each AER IAW AR 623-1. The SGI is the preparing Officer. The OTD Chief is the reviewing Officer (see Appendix 2 to Annex D).

Graduation Requirements

1. Graduation Requirements. Students must meet the following standards:

a. Must score at least 80% on all CBRN technical blocks, 70% on non-chemical technical blocks and receive a "GO" on all performance exams and exercises.

b. Pass the Army Physical Fitness Test (APFT) IAW FM 7-22. Student's final record APFT is calculated into their class standing score, maximum: 300, minimum: 180 with 60 points in each event. For calculating overall GPA, a 180 score earns 180 points on the grading rubric. A score of 300 on the APFT earns 300 points on the grading rubric. If a student fails the initial APFT, 180 points is the maximum total applied toward the grading rubric after passing the re-take APFT.

If the student is unable to take a final APFT due to temporary profile then their initial APFT score will be used for their class standing score. If the student has a permanent profile preventing him/her from taking the final APFT, guidance in FM 7-22 will be used to determine a modified APFT to form the total possible points. This score will be averaged into the student's final academic grade percentage.

c. Meet HT/WT/Body Fat Standards IAW AR 600-9 and AR 350-1. Active component Warrant Officers will remain in a hold over status in Alpha Company, 84th Chemical Battalion until they are in compliance with AR 600-9. National Guard and Reserve Warrant Officers will be withdrawn from the course and returned to their unit. They will not receive credit for the course and will have to enroll in a new WOBC course at a later date.

d. Must not be pending any disciplinary/Student Status Review action.

e. Meet High Physical Demand Training requirements.

High Physical Demands Training

Pass all High Physical Demands (HPD) task's Performance (Hands-On) Tests. These tests use a GO/NO GO pass/fail rating system. Students must receive a GO rating in order to pass each of the following HPD tasks:

031-HPD-0002 Operate in MOPP Level 4 Non-Continuously
031-HPD-0005 Move Contaminated Casualty
031-HPD-0006 Prepare a Contaminated Waste Water Control Trench
Note: The Course Grading Rubric, Appendix 4 and 5 to Annex D shows the scoring system for the course.

Graduation Distinctions

1. Distinguished Honor Graduate (DHG). The DHG must meet all requirements for graduation, possess a high leadership potential, they must be recommended by the Small Group Instructor, and must be approved by the Chief, Officer Training Department, and have the highest cumulative Grade Point Average. No Distinguished Honor Graduate will be recognized if a student in the course does not meet these criteria or received a negative counseling.

2. Honor Graduates. The Honor Graduate must meet all requirements for graduation, possess high leadership potential, and has been recommended by their Small Group Instructor. They have also been approved by the Chief, Officer Training Department, and have the highest cumulative Grade Point Average. No Honor Graduate will be recognized if a student in the course does not meet these criteria or received a negative counseling.

3. Graduate: Graduates must meet all requirements for graduation and must pass all examinations, complete all prerequisites for graduation,

and be recommended by the SGI and approved by the Chief, Officer Training Department.

4. Marginal Graduate: Marginal Graduates meet minimum standards and will be determined by, but not limited to, if the student is deemed to have put forth minimal effort, been a distractor to the learning environment, exhibited tardiness, and showed questionable Army Values. The Small Group Instructor will determine Marginal Graduates on a case-by-case basis, and the Chief, OTD will approve.

5. Non-Graduate: Non-graduates are students who fail to meet the criteria listed in one of the categories outlined under the "Graduation Requirements" of this ISAP. The AER for a non-graduate is a referred report.

6. MG Gerald G. Watson Leadership Award. Any student may be nominated for the MG Gerald G. Watson Leadership Award. The student must not have received any correspondence derogatory in nature (i.e. memorandum of reprimand, letters of indebtedness) and have been selected by his/her peers for displaying the attributes inherent in an exceptional leader. Additionally he or she must meet the body fat standards IAW AR 600-9, and pass the final record APFT. The awardee must be approved by the Chief, Officer Training Department, based on the recommendation of the SGI.

Academic Grading and Test Plan

1. Academic Grading Test Plan. Warrant Officer Basic Course exams are not weighted. This course teaches critical tasks and all have equal weight, each task must be tested or mastered. Use the test/retest policy for both performance and performance-based tests. If the student fails a test, he/she will be on academic probation. If the student fails the retest, a student status review will be conducted. The following are the tests used to evaluate the student's performance:

    a. Common Core Exam (70% or higher passing) This Blackboard test requires the students to score at least a 70% to pass. Students may use one handwritten page of notes for taking the exam on Blackboard. Students may also search references loaded into Blackboard. Foreign students are allowed to use a translation dictionary.

    b. CBRN Refresher Exam (80% or higher passing) This is a written performance based test the students need to score at least an 80% to pass. This exam is an open note/text exam.

    c. CBRN Hazard Prediction Exam (80% or higher passing) This is a written performance based test the students need to score at least an 80% to pass. This exam is an open note/text exam.

d. <u>Chemistry Exam</u> (80% or higher passing) This is a written performance based test the students need to score at least an 80% to pass. This exam is an open note/text exam.

e. <u>Biology/Immunology Exam</u> (80% or higher passing) This is a written performance based test the students need to score at least an 80% to pass. This exam is an open note/text exam.

f. <u>Advanced Decon M26 Maintenance Exam</u> (80% or higher passing) This is a written performance based test the students need to score at least an 80% to pass. This exam is an open note/text exam.

g. <u>Dismounted Recon Sets Kits and Outfits Paper</u> (80% or higher passing) This is a written assignment for students to demonstrate their knowledge and application of the DR-SKO and its components.

h. <u>Advanced CM/BIO Performance Evaluation</u> (GO/NO GO) This is a written performance evaluation. The students need to score a "GO" to pass.

i. <u>Advanced Decon M26 Maintenance Performance Evaluation</u> (GO/NO GO) This is a hands-on performance test. The students need to score a "GO" to pass.

j. <u>Dismounted Recon Sets Kits and Outfits Performance Evaluation</u> (GO/NO GO) This is a hands-on performance based test. The students need to score a "GO" to pass.

k. <u>High Physical Demands Training Performance Evaluation</u> (GO/NO GO) This is a performance test. Students need to score a "GO" to pass.

l. <u>Army Physical Fitness Test (APFT)</u> (GO/NO GO) Student's final APFT will be calculated into their class standing score, maximum: 300, minimum:180 with 60 points in each event. Student score will be calculated as a percentage in grade book. For example, a student score of 270 is entered as a 90%. For calculating overall GPA, a 180 score earns 180 points on the grading rubric. A score of 300 on the APFT earns a maximum of 300 points on the grading rubric. If a student fails the initial record APFT, 180 points is the maximum applied to total points after passing the retake APFT.

m. <u>Briefings</u> (22 points each, 66 Points total) Students will conduct an Executive Summary (EXSUM) Brief, a Vulnerability Analysis Brief, a Biological Warfare Agent Brief, and a DR-SKO Brief.

n. <u>Course Participation</u> (288 Points total) This is based on SGI assessments of in-class performance, student participation during PRT, and general leadership qualities exhibited by the student.

(1) All students start the course with 50 points.

(2) Students who volunteer for class leadership positions can be awarded a maximum of 25 points for excellent performance or less for lesser performance as it is assessed by the SGI.

(3) All students will be given the opportunity to lead PRT during the course and can be awarded a maximum of 25 points for excellent performance or less for lesser performance as it is assessed by the SGI.

(4) Any derogatory counseling can deduct a maximum of 25 points from any single disciplinary event from a student's course participation score as it is assessed by the SGI. Examples included but are not limited to tardiness, unexcused absence, traffic violations, misconduct, disrespect, or poor attitude in class. Multiple derogatory events can deduct a maximum of 100 points from the student's course participation points.

2. Tests will be administered IAW with the training schedule.

3. Performance based tests will be graded IAW the Test Administration Guide (TAG).

4. A mandatory test review will be conducted after each test has been graded by Test Control Office and results are official. Blackboard will then give the student the option for a test review within Blackboard computer program.

5. Academic Failure. Each test is critical requiring the student to achieve a GO on all performance tests, grade of 80% or higher for all performance-based CBRN technical block tests or grade of 70% or higher for all performance-based non-CBRN technical block tests. A retest will be administered, after retraining, at a time other than normal class time, to students who fail to achieve the standard. Students who fail to achieve a GO, 80%, or 70% on their retests will not receive credit for phase completion and enter into a Student Status Review process.

Reclama Procedures

1. Reclamas. Students who want to challenge the school response to an exam question may submit a written reclama through the student chain of command.

a. Individual Reclama.

(1) Individual actions must be presented in writing with challenges to specific questions and submitted through the chain of command within three working days of the critique (Annex D). The Small Group Instructor/Chief, OTD will then submit the reclama to the Course Manager. The instructor will obtain the exact text of the question(s) involved in the reclama and attach it to the student's reclama. After this is done, the reclama will be safeguarded to ensure the security of the

exam material. After the Course Manager adjudicates the reclama, the exam question(s) will be destroyed to prevent compromise prior to returning the reclama result to the student. Coordination during reclama process with the MSCoE Test Control Office is essential in order for any question revisions or grading issues to be officially resolved and documented by the Test Control Office.

(2) The respective Chief (OTD, TTD, IRTD) and the Course Manager will review the reclama and, within two academic days, take action. A copy of the reclama action will be returned to the class leader for forwarding to the student. The approved reclama action will reflect the appropriate grade changes. The division Chief is responsible for ensuring that a grade change is delivered for correction of academic records. The Chief, Officer Training Department will notify the student.

b. Class reclamas. When more than 30% of students fail to correctly answer an examination question, the reclamas may be consolidated and submitted in accordance with the same procedure as stated for an individual reclama.

c. Blackboard reclamas. Students who want to challenge an examination question must challenge the question during the test session. The following procedures must be followed:

(1) The Blackboard Program Manager will download question challenges and identify valid responses.

(2) The valid challenges will then be reviewed by the Blackboard Program Manager, training developer, and the instructor who presented the instruction to validate the challenge.

(3) The program manager will then inform the instructional department of the decision. The decision will be annotated on the originally downloaded challenge document and filed with the student records.

(4) The instructional department is responsible for notifying the student of the final decision. The students will not approach a program manager/compliance officer about a challenge.

(5) Students will not be released from the course until final disposition of their challenge has been completed.

2. Approval/disapproval guidelines. Verified omissions from lesson presentation should normally result in affected questions not being scored. An exception to this would be when information concepts were the student's responsibility to acquire through directed readings, homework, etc.

33

Student Status Reviews

1. Student Status Review (SSR), is the procedure the USACBRNS uses to determine the retention or elimination of students having academic, disciplinary, or any other problem that may affect their continued attendance in WOBC. Examples SSR are contained in Appendix 1 to Annex D.

2. Any member of the USACBRNS staff or faculty, equal to or senior to the student, may request a review of a student's status for any of the reasons listed below and will submit recommendations in writing through the Commander, 84th CM Battalion, and to the Commander, 3rd Chemical Brigade. The student is allowed to provide input for consideration during the review.

3. The SGI will initiate a Student Status Review if a student meets one of the following conditions, and may be removed from the course, or recommended for separation if the process determines as such. An SSR is immediately initiated when a student:

   a. Fails any three initial exams.

   b. Fails a retest of any exam.

   c. Fails to achieve a requirement for graduation (including the Army Physical Fitness Test or height/weight/body fat standards).

   d. Has unauthorized absences causing the student to miss examinations, miss required training, miss four consecutive academic hours, or miss 24 total hours.

   e. Has authorized absences (i.e. emergency leave) that cause him or her to miss critical training. The Commander, 3rd CM Brigade approves absences in excess of 24 hours.

   f. Is suspected of committing acts of misconduct punishable under the UCMJ or civil statutes (example: DUI, drug abuse, conduct unbecoming an officer). No formal adjudication of guilt by a military or civilian court or by a commander under the provisions of UCMJ, Article 15, is necessary to support suspension under the provisions of this policy.

   g. Violates SHARP and/or EO regulations. Violating these regulations results in automatic removal from the course.

   h. Is habitually tardy.

   i. Is suspected of cheating or committing plagiarism.

   j. Illness, injury, or other medical condition that affect the student's progress in the course.

k. Passing the APFT is not a prerequisite for enrollment but it is a graduation requirement. The APFT will be conducted within the first 5 weeks of the course. If a student fails the final record APFT, the student will receive a single retest no earlier than 7 days, but no later than 24 days of the failure. If the student fails the retest, the primary instructor will initiate a Student Status Review.

(1) Active component will remain in a hold over status at A Co, 84th CM BN until they are in compliance with AR 350-1, or until separation.

(2) National Guard and Reserve will be withdrawn from the course and returned to their unit. They will not be allowed to receive credit for the course and will have to do a complete recycle with a new WOBC class.

l. Height/Weight/Body Fat Standards. IAW AR 600-9 and AR 350-1, WOBC students may enter the course if not in compliance with the standards established; however, the student has 30 days to comply with the standards. (The student may have to attend a nutrition class and/or perform remedial training) The company commander will enroll the student in the Army Weight Control Program and flag the student's records if they are not in compliance by the end of the course. After 30 days, the company commander will assess the student for satisfactory progress. The SGI will initiate a Student Status Review if the student does not comply with AR 600-9 prior to graduation.

m. Violates any aspects of the Honor Code or cannot maintain high standards of appearance, bearing, and professionalism required of a U.S. Army Warrant Officer.

n. Fails to adhere to all policy letter requirements.

4. The SGI will prepare the Student Status Review package IAW this CMP and forward through the following chain: and forward through the Commander, 84th CM Battalion, and then to Commander, 3rd CM Brigade for disposition for disposition. Once a student is notified of the initiation of an SSR, that student is allowed no less than 48 hours to provide a statement to be included in the SSR (this statement is not require and can be waived upon student request).

5. If a student is recycled due to academic failures, the student must meet the new SSR requirement in the recycled class before the primary instructor (SGI) will initiate another Student Status Review. The graphic on the next page depicts the SSR process.

Student Status Review Procedures:

Failure to meet course standards as outlined in the SSR section of this CMP or AR 350-1, paragraph 3-15 ←——————→ SSR Initiating Event

↓

Formal Counseling and Initiation of SSR by SGI

↓

Chief OTD Recommendation to 84th CM BN CDR

↓

84th CM BN CDR Recommendation to 3rd CM BDE CDR

↓

3rd CM BDE CDR Decision

↓

| Recycle | Remain in class with retraining | Remove from class |

↓

Student Appeal to Commandant
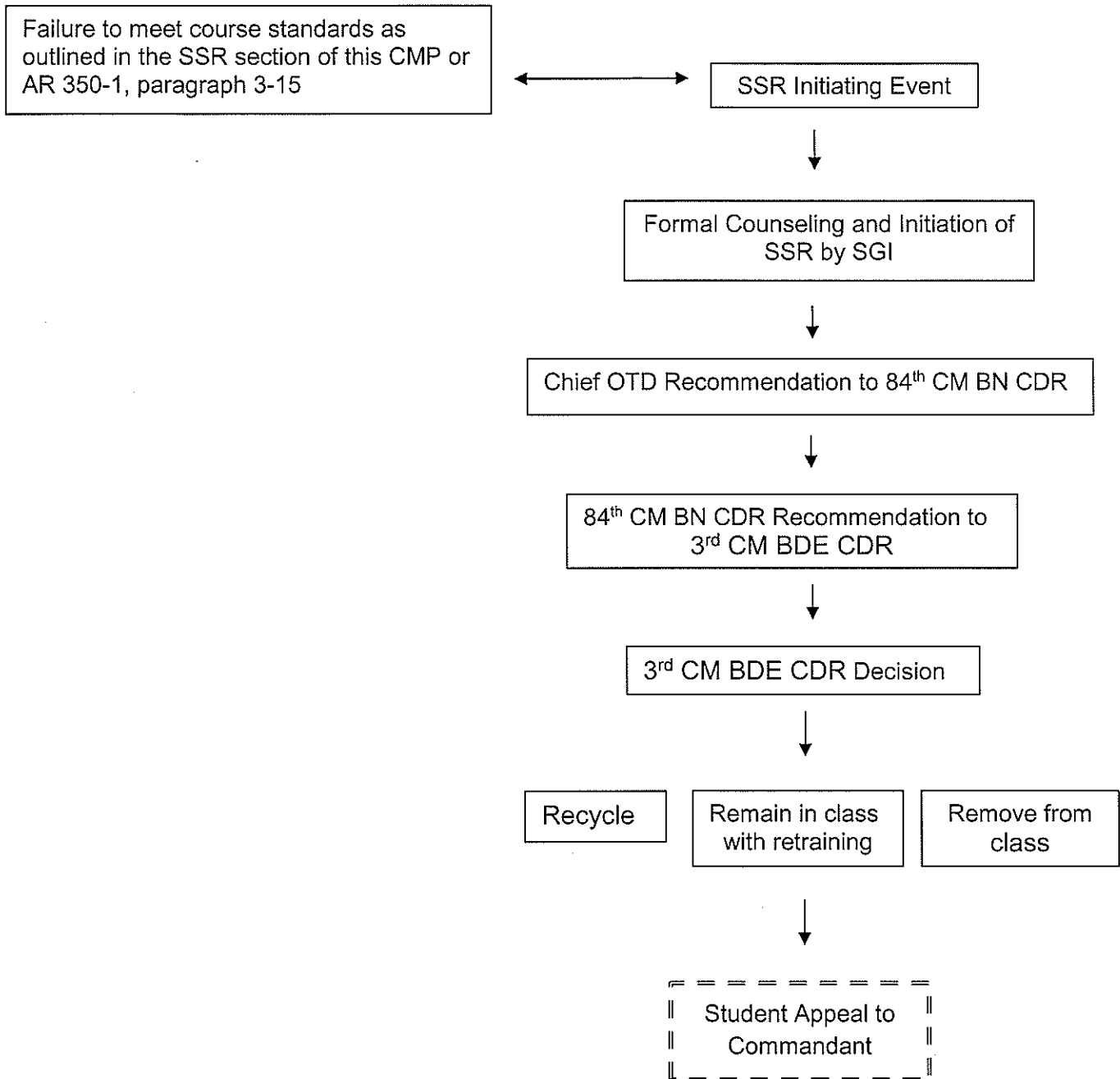
Student Tracking

1. The instructor will be responsible for tracking and inputting hours missed by the student. The Commander, 3rd CM Brigade approves absences in excess of 24 training hours.

2. Once a student has missed 24 hours of training, the SGI begins the SSR process to allow the student to graduate or recommend restart.

ATSN-CM   DATE

MEMORANDUM THRU

Chief, Officer Training Department, Fort Leonard Wood, MO 65473
Commander, 84th Chemical Battalion, Fort Leonard Wood, MO 65473

FOR Commander, 3rd Chemical Brigade, Fort Leonard Wood, MO. 65583

SUBJECT: Student Status Review on WO1 Doe, John

1. Recommendation: Initiate a SSR on WO1 Doe (123-45-6789) 3. Reference: IAW the Course Management Plan, Annex D, "A student that fails a retest must be recommended for a Student Status Review."

2. Background: On 04 November 2014, WO1 Doe failed the Incident Command exam, scoring a 76%. He was retested on another version of the exam on 09 November 2014 and failed again with a score of 76%.

3. SGI Assessment:

      a. WO1 Doe maintains an 84.92% academic average and is 15 of 20 students

      b. WO1 is a center mass officer. He is a professional and contributed well during the Common Core block but has struggled in the Technical Block.

      c. WO1 Doe is within height/weight standards IAW AR 600-9.

4. My assessment of WO1 Doe's performance is marginal. I recommend that the chain of command authorize disenrollment from CBRN WOBC XX-XX as a non-graduate.

5. POC is the undersigned at 573-563-XXXX or xxxxx.mil@mail.mil

                    XXXXXX
                    CW2, CM
                    Small Group Instructor

ATSN-CM   DATE

MEMORANDUM FOR Commander, 84th Chemical Battalion

SUBJECT: Student Status Review Recommendation WO1 Doe

1. I concur/do no concur for the following reason(s):

2. I recommend the following action(s):

                                        XXX
                                        MAJ, CM
                                        Chief, Officer Training Department

ATSN-CM   DATE

MEMORANDUM FOR Commander, 3rd Chemical Brigad

SUBJECT: Student Status Review Recommendation WO1 Doe

1. I concur/do not concur for the following reason(s):

2. I recommend the following action(s):

                                        XXX
                                        LTC, CM
                                        84th Chemical Battalion

ATSN-CM   DATE

MEMORANDUM FOR WO1 Doe (XXX)

SUBJECT: Student Status Review

1. I am recommending a review of your student status to the Commander, 84th Chemical Battalion.

2. A copy of this package will be forwarded to the Commander, 3rd Chemical Brigade.

3. You may, not later than 0800 on 18 November 2015, submit to me any written statements or other documents you deem appropriate for inclusion in the packet.

4. The Commander, 3rd Chemical Brigade is authorized, based upon review of the package submitted, to conduct any such inquiry, as he/she deems appropriate in order to determine your status as a student. His/her determination may include ordering your elimination from the course. You may appeal this decision IAW USACBRNS WOBC Course Management Plan to the USACBRNS Assistant Commandant.

                                        XXX
                                        CWO2, CM
                                        Small Group Instructor

RECEIPT ACKNOWLEDGED

SIGNATURE_____

PRINT NAME: XXX, WO, CM

DATE: XXX

ATSN-CM   DATE

MEMORANDUM FOR USACBRNS Officer Training Department

SUBJECT: Student Status Review Decision

1. In accordance with the Course Management Plan, I have reviewed the Student Status Review (SSR) packet of WO1 Doe, John, CBRN Warrant Officer Basic Course (WOBC Class 01-15). Based on my evaluation of WO1 Doe SSR:

_____ Initiate involuntary separation

_____ Retain in course

_____ Recycle to class _____

_____ Dismissal from course

_____ Branch transfer (if applicable)

_____ Other

2. POC is CW2 XXXX at 573-563-XXXX or xxxxxxx.mil@mail.mil

XXXX
COL, CM
3rd Chemical Brigade

ATSN-CM   DATE

MEMORANDUM FOR RECORD

SUBJECT: Student Status Review Decision

1. Following an appeal from WO1 XXX, and In accordance with the Course Management Plan, I have reviewed the Student Status Review (SSR) packet of WO1 Doe, John, CBRN Warrant Officer Basic Class 01-15. Based on my evaluation of
WO1 XXX SSR:

_____ Initiate involuntary separation

_____ Retain in course

_____ Recycle to class _____

_____ Dismissal from course

_____ Branch transfer (if applicable)

_____ Other

2. Point of contact is CWO2 XXXX at 573-563-XXXX and XXX.mil@mail.mil

                                    XXX
                                    COL, CM
                                    USACBRNS Commandant

Appendix 2 to Annex D
Academic Evaluation Report

1. The SGI will prepare a DA Form 1059, Service School Academic Evaluation Report (AER) for each U.S. WOBC student IAW AR 623-3. The preparing officer is the SGI and reviewing officer is the Chief, Officer Training Department. The SGI will provide the original and one copy of AER to Academic Records and one copy to the student. Academic records will forward the original AER to the appropriate headquarters and retain one copy for permanent record.

2. The AER rating chain will use the following criteria for computations of Blocks 14A through 14E on the AER:

   a. Exceeded Course Standards

This is limited to no more than 20% of class from the total number of students who initially began training on day one. To achieve this rating, a student must consistently demonstrate superior competence and leadership abilities. The student must earn at least three SUPERIORs in block 12, earn a first time GO on all examinations and performance-oriented assessments, to include APFT and HT/WT, academic grade point average of 90% or above, no event-oriented counseling statement under substandard conditions and consistently display superior military appearance and bearing. The following criteria will determine the final ratings of exceeds course standards if there are ties or if over 20% of the class gets recommended; grade point average, number of superior ratings, APFT score.

   b. Achieved Course Standards

To achieve course standards, the students must earn a FINAL passing score of 70% or higher on all non-CBRN technical examinations and performance-oriented assessments and a FINAL passing score of 80% or higher on all CBRN related examinations and performance-oriented assessments. The student may not receive more than ONE event-oriented counseling statement under substandard conditions. Earn at least a SATISFACTORY rating in each of the demonstrated abilities listed in block 12 of the DA Form 1059.

   c. Marginally Achieved Course Standards

Initial failure of 35% or more for any demonstrated ability (12a-e, DA Form 1059). Student earns a FINAL "UNSAT" on performance-oriented assessments. Earns TWO event-oriented counseling statements under substandard conditions.

   d. Failed to Achieve Course Standards

Rating assigned to students who fail to meet the minimum course standards. These included, but are not limited to, academic performance or personal conduct is such that continuance in the course is not appropriate (for example, student violates regulations, policies, or established discipline standards or earns a FINAL "UNSAT" on written examinations.

43

3. The AER rating chain will use the following criteria for computations of Blocks 12A through 12E on the AER:

a. 12a, Written Communication: The OTD/SGI assess the students written communication ability based on the students' performance in the Army Writing Program on the lesson evaluation.

(1) A superior rating is earned by a student who achieves first time "GOs" and with an overall WC GPA of 90% or higher. A superior rating cannot be given if the student earned an unsatisfactory in the written communication area.

(2) A satisfactory rating is earned by a student whose overall WC GPA is between 70-89% with no final UNSAT. Scoring less than 70% requires a retest/reassessment, which can only result in a satisfactory score of 70%.

(3) An unsatisfactory rating is earned by a student who requires more than on retest/reassessment (i.e., scores less than 70% on both initial test/assessment and retest/reassessment).

b. 12b, The OTD/SGI assess the students overall speaking ability. Speaking ability includes any oral communication other than the formal graded presentations completed by the OTD/SGL.

(1) A superior rating is earned by a student who achieves first time "GOs" and with an overall OC GPA of 90% or higher. A superior rating cannot be given if the student earned an unsatisfactory in the oral communication area.

(2) A satisfactory rating is earned by a student whose overall OC GPA is between 70-89% with no final UNSAT. Scoring less than 70% requires a retest/reassessment, which can only result in a satisfactory score of 70%.

(3) An unsatisfactory rating is earned by a student who requires more than on retest/reassessment (i.e., scores less than 70% on both initial test/assessment and retest/reassessment).

c. 12c, Leadership Skills: The OTD/SGI evaluates the students Leadership ability in both garrison and tactical environments. In addition, the SGL evaluates the student's ability to influence others within their platoon and class.

(1) A superior rating is earned by a student who achieves first time "GOs" and with an overall LS GPA of 90% or higher and no event-oriented counseling statement under substandard conditions. A superior rating cannot be given if the student earned an unsatisfactory in the leadership skills area.

(2) A satisfactory rating is earned by a student whose overall LS GPA is between 70-89% with no final UNSAT and not more than one event-oriented counseling statement under substandard conditions. Scoring less than 70% requires a retest/reassessment, which can only result in a satisfactory score of 70%.

(3) An unsatisfactory rating is earned by a student who requires more than on retest/reassessment (i.e., scores less than 70% on both initial test/assessment and retest/reassessment).

d. 12d, Contribution to Group Work: Group work includes the group process of establishing norms, setting goals, group cohesiveness, and open communication. This rating will be based primarily on the students' participation in the lesson discussions and practical exercises. Their participation and achievements in their selected class positions will also weigh heavily in this rating.

(1) A superior rating is earned by a student who achieves first time "GOs" and with an overall CGW GPA of 90% or higher. A superior rating cannot be given if the student earned an unsatisfactory in the contribution to group work area.

(2) A satisfactory rating is earned by a student whose overall LS GPA is between 70-89% with no final UNSAT. Scoring less than 70% requires a retest/reassessment, which can only result in a satisfactory score of 70%.

(3) An unsatisfactory rating is earned by a student who requires more than on retest/reassessment (i.e., scores less than 70% on both initial test/assessment and retest/reassessment).

e. 12e, Evaluation of Student's Research Ability: This rating will be based primarily on the students grade point average attained from the average of all written examinations and assessments administered during the course.

(1) A superior rating is earned by a student who achieves first time "GOs" and with an overall RA GPA of 90% or higher. A superior rating cannot be given if the student earned an unsatisfactory in the research ability area.

(2) A satisfactory rating is earned by a student whose overall RA GPA is between 80-89% with no final UNSAT. Scoring less than 80% requires a retest/reassessment, which can only result in a satisfactory score of 80%.

(3) An unsatisfactory rating is earned by a student who requires more than on retest/reassessment (i.e., scores less than 80% on both initial test/assessment and retest/reassessment).

4. The Chief, Officer Training Department will refer to the student for written acknowledgment and comment on AERs that are considered "referred". The following reports are referred reports:

a. A "NO" response.

b. An "UNSAT" rating.

c. A "marginally achieved course standards" response.

d. A "Failed to achieve course standards" response. If this block in item 13 is checked, the rater should address in item 16, Comments, whether the deficiency reflects on the character/behavior of the student or lack of aptitude in certain areas.

45

e. Any report with comments that in the opinion of the Chief, Officer Training Department is so derogatory that the report may have an adverse impact on the student's career.

f. Any report with an entry of "FAIL" for the Army Physical Fitness Test (APFT) or "NO" for height and weight indicating noncompliance with AR 600-9.

5. Instructors will leave Item 13 blank on AERs for students released from a course of instruction through no fault of their own (e.g., medical, compassionate reasons), approved retirement, or resignation from the service and the report need not be referred; however, the circumstances must be fully explained in item 16, Comments (DA Form 1059).

6. After signing a referred report, the Chief, Officer Training Department will forward the report to the student, via a memorandum, for acknowledgment and comment. The Chief, Officer Training Department will ensure that the provisions of AR 623-3 are followed. The student will acknowledge receipt of the referred report and may enclose a comment or statement if he or she feels that the rating or remarks are incorrect. The student's statement must be factual. The Chief, OTD will forward the referral memorandum and acknowledgment to the registrar with the report.

7. Comments or statements by the student do not constitute an appeal. Appeals are filed and processed separately as outlined in AR 623-3 for officers.

8. If the student has departed the school under circumstances that preclude immediate referral of a report to him or her, forward copies by certified return mail directly to the student marked "Personal in Nature," or send a copy to the student's commander for acknowledgment and comment. If the student fails to acknowledge receipt of the report in the time period specified (a reasonable suspense period), the certified mail number would constitute acknowledgment.

Appendix 3 to Annex D
U.S. Army CBRN School Honor Code

Purpose

This Annex defines and identifies the intent and principles of the U.S. Army CBRN School Honor Code.

General

1. The USACBRNS operates on an honor principle. Integrity is an essential attribute of any military professional; therefore, any student found guilty of a breach of integrity is subject to immediate relief from WOBC, as well as possible disciplinary action. The honor code accepted at the USACBRN School, while broad in application, is precise in its meaning: "Every student's work is his or her own work."

2. The honor system does not preclude students from working together on exercises when directed to do so by an instructor or is applicable by type activity, nor does it preclude mutual discussion of individual solutions to upgrade homework requirements prior to turn in of the solutions. However, all graded written requirements must be an individual effort unless otherwise directed.

Explanation of terms

1. Plagiarism.

a. The Random House College Dictionary (First Edition) defines plagiarism as, "The appropriation of the language, ideas, and thoughts of another author and representation of them as one's original work." This would include the extraction of portions of reference material and submitting it as one's own work on book reports, essay papers, etc., and not crediting the original author or publisher.

b. The most blatant form of plagiarism is to repeat as your own, someone else's sentences, more or less verbatim. Other forms of plagiarism include repeating someone else's particularly apt phrase without appropriate acknowledgment, paraphrasing another person's argument as your own, and presenting another's line of thinking as though it were your own. (MLA Handbook, Sec 1.6 New York: Modern Language Association, 1984.)

2. False statements. An individual's word is his/her bond, whether under oath or in casual conversation, and whether or not the statement is meant to deceive. Any statement made is expected to reflect the whole truth without distortion or withholding of any facts.

3. Wrongful appropriation. The wrongful taking, obtaining or withholding of the property of another with intent to temporarily deprive for personal use, or for use of any person other than the owner is wrongful appropriation.

4. Compromise of test material. Test material issued during scheduled tests, retests or test review sessions must not leave the test/review area or the presence of the test administrator. Test questions and answers are not to be discussed outside of the controlled environment.

5. Cheating. Looking at another student's work during an examination and/or providing answers to someone else.

6. Violations of the USACBRNS honor code include, but are by no means limited to, those mentioned in paragraphs a. through e. above. Common sense and good judgment provide the basic guidelines to what is acceptable and what is not acceptable conduct. Any related conduct that is unbecoming to a gentleman/lady and soldier that may bring discredit to the USACBRNS and the U.S. Army may be considered an honor violation.

Violations

1. When a student is suspected of cheating, the instructor or individual making the observation must collect available evidence, to include names of witnesses, if appropriate, and immediately report the incident to the Chief, OTD. The Chief, OTD, will review all available evidence. If, after reviewing all material, the Director of Instruction believes cheating has occurred, a student status review will be initiated.

2. When a person is suspected of violating the honor code, the individual making the observation will collect all available evidence on the case, including names of witnesses, if appropriate, and immediately report the incident to his/her first-line faculty supervisor, i.e., training officer/NCO, Course Manager, or instructor.

3. Failure to report an honor code violation after having observed or after having been informed of such violation constitutes an honor code violation itself. TOLERANCE: Any officer having knowledge of wrongdoing by fellow officers of the class is obligated to report violations. Failure to do so constitutes TOLERANCE and violates the honor code.

Appendix 4 to Annex D
WOBC Grading Rubric

	Graded Events	Min Pts.	Max Pts.	Notes
Army Physical Fitness Test				
	Final Record APFT Score earns 180-300 points, based on student score. APFT retake earns maximum of 180 points.	180	300	Permanent Profiles scored IAW AR 600-8-19, Section 3-42, para b, sub para 1 "permanent profiles"
Exams & Performance Evaluations				
	Common Core Exam	70	100	Min. score 70%
	CBRN Refresher Exam	80	100	Min. score 80%
	CBRN Hazard Prediction Exam	80	100	Min. score 80%
	Advanced Decon M26 Maintenance Exam	80	100	Min. score 80%
	Chemistry Exam	80	100	Min. score 80%
	Biology/Immunology Exam	80	100	Min. score 80%
	Advanced CM/BIO Warfare Performance Evaluation	G/NG	G/NG	(G/NG)
	Advanced Decon M26 Maintenance Performance Evaluation	G/NG	G/NG	(G/NG)
	DR-SKO Performance Evaluation	G/NG	G/NG	(G/NG)
	HPDT Performance Evaluation	G/NG	G/NG	(G/NG)
Participation				
	Common Core Participation	17	24	Pts. assessed by SGI
	CBRN Refresher Participation	17	24	Pts. assessed by Tech. Block Instructor
	Advanced Decon Apparatus Participation	17	24	Pts. assessed by Tech. Block Instructor
	Chemistry Participation	17	24	Pts. assessed by Tech. Block Instructor
	Biology/Immunology Participation	17	24	Pts. assessed by Tech. Block Instructor
	Advanced CM/BIO Warfare Participation	17	24	Pts. assessed by Tech. Block Instructor
	DR-SKO Block Participation	17	24	Pts. assessed by Tech. Block Instructor
	JIIM Operations Participation	17	24	Pts. assessed by Tech. Block Instructor
	NBCRV Operations Participation	17	24	Pts. assessed by Tech. Block Instructor
	Radiation Survey Participation	17	24	Pts. assessed by Tech. Block Instructor
Written Assignments				
	DR-SKO Paper	80	100	Graded using rubric
Briefs				
	Executive Summary (EXSUM) Brief	17	22	Graded using Briefing Rubric, see Appendix 5 to Annex D
	Vulnerability Analysis Brief	17	22	
	DR-SKO Brief	17	22	
	Bio Warfare Agents Brief	17	22	
Total Points				
	Total Points Possible:		1328	
CMP Notes				
	* Per the POI and CMP, students must PASS final APFT and have an academic average over 85% to be eligible for consideration as the honor graduate.			
	* Students will not be considered for Distinguished Honor Graduate or Honor Graduate if they receive any negative counseling's			
	* Per the POI and CMP, students required to score 80% to pass an exam. One retest will be given. A retest, if above 80%, will result in a student passing the exam with only the min. score. Failure to pass the retest will result in an SSR by OTD/DOI.			
	* All assignments and point values are subject to change without notice.			
	* Course Management Plan and Individual Student Assessment Plan located in the class book in the classroom.			

Appendix 5 to Annex D
Grading Rubric for Briefings

Maximum possible points: 22.

Minimum possible points: 0 (student does not participate).

Each "GO" counts toward 1 point

Student must achieve 17 points (overall) to receive a GO

Student Name: Class:

Subject: Time :

Briefing Type: Overall Assessment:

Date: Score:

Evaluator Name:

GO	NO-GO	EVALUATION	COMMENTS
		BRIEFER QUALITIES	
		Confidence	
		Attitude	
		Eye Contact	
		Posture	
		Articulation	
		Inflection	
		Volume/Rate	
		Facial Expression	
		Pause	
		Movement	
		Audience Engagement	
		Gestures	
		SUBJECT PRESENTATION	
		Introduction	
		Body	
		Transitions	
		Closing	
		Rehearsal	
		Time Management	
		GRAPHIC AIDS (Slides, maps etc.)	
		Introduction	
		Main Points	
		Transitions	
		Closing	
		COMMENTS (Overall)	

1. Training Departments (OTD, TTD, CDTF)

Test Administration Procedures

a. Conduct all examinations and retests/make-ups for which responsible.

b. Conduct a review of the examination. Ensure that all questions are reviewed to eliminate any uncertainty on the student's behalf.

c. Safeguard the integrity of all examinations, to include the following:

(1) Use alternative forms of each examination.

(2) During review, instruct the students to clear their desktops and not to write any information.

d. The instructor should not refer to the answer by its identifying letter (i.e. a, b, c, d), but should state the answer in normal language.

e. Army Physical Fitness Test (APFT).

(1) The Officer Training Department administers an initial APFT within the first ten days of the course start date. A final APFT for record will be given near the end of the course. A student must pass the end of course APFT to graduate. International students must participate in the APFT.

(2) If a student has a physical profile preventing him/her from taking the final APFT use the guidance in FM 7-22 to determine how to compute a modified APFT score or deduct the point value for the final APFT from the total possible points to compute academic average. If student is injured during the course and unable to take a final APFT, the score from the initial APFT may be used.

General Instructions

The Test Administrator is responsible for the test administration (prior to, during, and after the test).

1. Testing and Tests.

Test Administration Guide

a. A performance-based exam is administered for every module. The tests are: 031WOBBX1--Common Core Exam, 031WOBX1--CBRN Refresher Exam, 031WOBX2--CBRN Hazard Prediction Exam, 031WOBDX1-- Advanced Decon Equipment Operation Exam.

b. Hands-on performance skills tests are administered during throughout the course. The ISAP is listed in Annex D of this document. Students are graded as GO/NO GO by the instructor assigned to their team for the skills tests. The instructors should conduct a mini After Action Review (AAR) with their team throughout the course providing continuing feedback to the student.

2. Per TRADOC Reg. 350-70, all tests (written and hands-on) used in the WOBC are criterion-referenced tests.

3. Test Types. In addition to checks on learning conducted during training sessions, two types of tests are given throughout the course. The table below shows the test type, the typical type of student response expected and the minimal passing score for that test type.

a. Performance based written exam. Written exams are used to determine the degree of knowledge a person has about a subject. Retesting is required if the student scores less than 80% for Technical exams and 70% on the Common Core exam. If a retest is required, the test must be conducted during non-class hours. A student will be recommended to be dropped from the course if their retest scores are less than 80% on technical block exams and 70% on the Common Core exam accordingly. Test material should be regarded as sensitive and handled accordingly.

b. Performance Tests. A performance test is used to determine if a student can perform a manual task correctly. This kind of test is most often used to determine if a student can conduct briefings to include Appendix 10 to Annex E, create operations orders, and properly setup, operate, maintain, or dismantle a piece of equipment. To pass the test, students must complete the critical components of the tasks with 100% accuracy the first time they are tested. Retraining and retesting are required if the student scores less than 100% on the first exam. An instructor must be sensitive to the different ways some problems can be solved, and to the difference between critical and non-critical test components, and should score the test accordingly. Students who make mistakes on, or omit any critical step should receive a NO GO rating. Students who make mistakes only on non-critical steps should receive verbal correction, but still receive a GO rating for the task. A student will be dropped from the course if the task is not correctly completed the second time. The recommendation to drop a student resides with the Director of Training through the SSR procedures.

Test Type	Student Response	Minimum Passing Score
Performance Based Written Exam- 1. Short Answer 2. Essay 3. Fill in the blank 4. Multiple Choice	Answer each question by 1. Writing a short essay 2. Writing an essay 3. Filling in missing word(s) 4. Choosing best answer	80% Tech blocks, 70% Non-Tech blocks
Performance	Perform a task according to Go/No Go checklist	100%

4. Retraining/Retesting. If a student does not pass a test the first time, he or she should be given retraining before the retest.

    a. Different test versions should be used for retesting.

    b. Retesting and retraining should be conducted at times other than during scheduled class time. If a student fails the retest, an SSR will be initiated.

5. Recording Performance. The instructor uses two progress control records to track students and their performance: Digital Training Management System (DTMS), Army Training Management System (ATMS) and the individual class SGI grade book. Instructors use these systems to track performance during each lesson, and to record end-of-lesson testing results.

6. When a computer is utilized for Open Note Testing, students may only use those official references given to them for use on examinations. The following stipulations apply for using Netbooks, tablets, and personal computers for all exams:

    a. During testing, the wireless function on computers will be disabled.

    b. Students will not be allowed to access any external internet sources (Google, Bing, ASK.com, Wikipedia, etc.) while testing.

    c. Students will not be allowed to make a record of the test. This includes (but not limited to) photos, video, audio, or text copies of the test material.

    d. Students will limit their reference material to their personal notes, instructor provided notes and instructor provided PowerPoint slides. Students are allowed to create their own reference material to be saved on their computers.

    e. Students will not transfer test information onto their notes for further use.

    f. Students will not use their personal computers or Netbooks.

    g. Hand written notes are authorized for student use during open note exams.

Duties Before The Test Period

1. Test/Test Material. Collect and inspect the exam materials and ensure that sufficient number of exam folders (containing an exam booklet and AIMS answer sheets), scratch paper, pencils, and other testing materials, are on hand. The Test Administrator is responsible for the SECURITY OF EXAMS/EXAM MATERIAL while it is signed out from the MSCoE Test Control Office. The TA will use only proponent test material in preparation for or during the administration of tests.

2. Test Facilities. Ensure sufficient space is available for the students, so they can work comfortably with their exam folders, scratch paper, and other testing materials. The testing room must be well lighted, properly heated/cooled, adequately ventilated, and free of excessive noise.

3. Assemble all Proctors and ensure they know their duties and the testing procedures.

4. In plain view to all students, display the following: course name, class number, names of Test Administrator/Proctors, and the AIMS Test number.

5. Elsewhere on the white board, place:

TIME START _____ HRS/MIN.

TIME STOP _____ HRS/MIN.

TIME REMAINING _____ HRS/MIN.

As of _____

Duties During the Test Period

1. Unauthorized personnel will <u>NOT</u> be permitted to enter the testing area. Student's identity must be verified prior to taking the examination. This can be accomplished either by visually looking at each student if you know them or by checking their individual picture-identification cards.

2. Issue Test. After the students have arrived and are seated, issue exam folders to each student before testing. The Test Administrator (TA) must ensure the CORRECT folders are issued. The Test Administrator will state:

"PLEASE KEEP THESE EXAM FOLDERS CLOSED UNTIL EVERYONE HAS A COPY AND I CAN TAKE YOU THROUGH THE INSTRUCTIONS."

3. Brief Students. After issuing the exam folders, the Test Administrator must brief the students on test site procedures. The Test Administrator will read verbatim to the students the INSTRUCTIONS TO STUDENTS (Section II of this TAG).

4. Testing Times. Record the starting and stopping times where all soldiers can see them. Update the time remaining on the white board periodically during the

test period. When one-half of the test period has elapsed, the Test Administrator will say "ATTENTION. YOU HAVE XX MINUTES IN WHICH TO FINISH YOUR

EXAM." The Test Administrator must give a similar warning verbally when there are 15, then 5 minutes remaining in the test period.

5. Monitor Testing. Students taking the test will be monitored at all times by at least one Proctor/TA (more than 20 students will require 2 Proctors/TAs). Maintain no talking and movement discipline.

6. Students are allowed to leave the test room one at a time to use the latrine or as deemed necessary. Before leaving, however, they must notify a Proctor. No student will be permitted to leave the test room for any reason other than those mentioned above, and the Proctor/TA will collect the student's exam materials.

7. The Test Administrator may answer questions of a general nature concerning test procedures. Questions about specific test questions should be answered with, "DO THE BEST YOU CAN; I CANNOT HELP YOU WITH THAT QUESTION/PERFORMANCE STEP."

8. When the test time has elapsed, the Test Administrator will state: "CLOSE YOUR TEST BOOKLET AND TURN IN ALL THE TEST MATERIAL."

Duties After the Test Period

1. When finished with the test, each student should turn in to you all testing materials (including scratch paper).

2. Inventory the materials for completeness and accountability. Ensure that all tests are in numerical order.

3. Inspect the test answer sheets (AIMS) to ensure the following:

   a. All identifying information blocks have been filled in correctly. [Pay particular attention to the markings of SSN and TEST VERSION.]

   b. All erases are clean and thorough.

   c. No stray marks on the AIMS sheet.

Note: Do not use the AIMS sheet as scratch paper

4. When satisfied that the above actions have been accomplished, dismiss the students.

5. Hand-carry all answer sheets to the Test Control Officer for grading. The Test Office representative will notify you when the grading is completed and ready for pickup.

6. Turn-in all test materials (instructor packet, student answer sheets, etc.) to the Test Control Officer immediately after the test review.

7. If there are any questions on Student Reclamas or Reclama procedures, refer them to the Reclama section within this Course Management Plan.

Section II: Instruction to Students for AIMS Exams on paper
(TO BE READ <u>VERBATIM</u> BY THE TEST ADMINISTRATOR)

Student
Instructions

1. Please <u>DO NOT</u> open the Exam folders until I have read to you the following instructions.

2. You should have in your possession a #2 pencil, an exam folder containing a copy of the exam booklet, an AIMS answer sheet, and any special exam materials you will need to take this exam.

3. Use a black, #2, lead pencil only. <u>DO NOT</u> use ink or ballpoint pen.

4. Orient your AIMS answer sheet so that the words AIMS ANSWER SHEET is in the top right corner.

5. In the upper right corner of the AIMS answer sheet, print the **three-digit bolded** portion of the exam booklet number that is located on the label in the upper right corner of the exam folder (e.g. **013**).

6. On the AIMS answer sheet, print your name, (LAST, FIRST, MI) rank, course, and class in their corresponding space.

7. Print your social security number below the blocks labeled Social Security Number. Print <u>only one digit</u> in each block. <u>DO NOT</u> leave a space between digits. Blacken the circle in each column that contains the digit you have placed in the block above.

8. Print the six-digit AIMS Test number below the blocks labeled Test Number. Print <u>only one digit</u> in each block. <u>DO NOT</u> leave a space between the digits. Blacken the circle in each column that contains the digit you have placed in the block above. The Test Number is [VERSION A] – **000000**, [VERSION B] - **000000**.

9. <u>DO NOT</u> mark in "Page No." block or the block marked "Instructor Use Only."

10. Mark <u>only one</u> correct response for each question on the AIMS answer sheet. Blacken the circle that corresponds with your response. When more than one response appears to be correct, choose the response that <u>best</u> answers the question. Multiple responses per question will be scored as a blank response and graded as an incorrect response. Your grade is based on the number of correct responses.

11. Are there any questions on how to fill out the AIMS answer sheet, or on how to indicate your responses on the AIMS answer sheet?

12. Page check your exam booklet; there should be a Title/Cover page and pages **EA-__** through **EA-__** (EA or EB for Versions A or B). The questions are numbered **1** through ___. Ensure that your exam booklet/exam materials have not been marked on.

13. <u>DO</u> <u>NOT</u> make any marks in the exam booklet. After completing the exam, check your exam booklet and erase all stray pencil marks.

14. You may leave the room to go to the latrine or any reason deemed appropriate by the Proctor. You must receive permission from the Test Administrator or Proctor by raising your hand. You will <u>NOT</u> take anything with you. Close the exam booklet with the AIMS answer sheet with exam inside and drop it off with the Proctor/TA once you have permission to leave.

15. If you must leave the room for a reason other than stated above, your exam will be terminated and you will retest at a later date.

16. This is an open/closed book test. You will/will not be allowed to use references and/or class notes.

17. You must not ask for or accept assistance from another student. You must not give or offer to give help of any sort to another student. If you are observed using or attempting to acquire unauthorized material or assistance, your Exam booklet and answer sheet will be collected, your exam will be terminated, and you will be subject to administrative and/or disciplinary action IAW TRADOC Regulations 350-6, 350-1, and the Course Management Plan (CMP).

18. If you have any questions during the test, raise your hand and I will come to you. I will only be able to answer general administrative questions about the test. Remain seated throughout the test.

19. You will have ___ minutes to finish the test. When one-half of the test period has elapsed, I will inform you of the time remaining by saying "ATTENTION. YOU HAVE __ MINUTES IN WHICH TO FINISH YOUR TEST." I will give a similar warning 15 and 5 minutes before the end of the testing period.

20. When you have completed the test, check your AIMS answer sheet to ensure that you have selected a response for each question. Then turn all exam materials in to the Proctor, place a new AIMS answer sheet in with the exam booklet, and <u>quietly</u> gather up your personal effects and leave the room. You may <u>NOT</u> reenter the room until the test is completed. <u>Do</u> <u>Not</u> discuss this test with other students of other classes. It is your duty to report any observation of a student providing exam information to another student of your class or another class.

21. You must make a score of 70/80 percent to pass this test.

22. A test critique will be conducted at a later time. During the exam critique, you may <u>NOT</u> have any personal material (i.e., paper, books, pencil/pen, etc.) on your desk. You may <u>NOT</u> make a record of your exam answers in any format.

23. You will get your exam results after the AIMS answer sheets have been electronically scanned and the grades posted to the grade books.

24. A student Reclama may be submitted after the exam grades have been returned. The procedure is explained in the ISAP. If you have any questions about Student Reclamas, see your instructor.

25. Are there any questions about the test instructions?

26. When I say "Begin," turn the page and begin the test.

The following exam procedures will be adhered to:

Scoring, Retest, and Academic Failure Procedures

1. Scoring. AIMS answer sheets are scanned by the TCO.

2. Retest. Administer one retest after remedial training. If you used Version "A" for the initial test, use Version "B" for the retest and vice-versa.

3. Academic failures. Refer to the Individual Student Assessment Plan (Annex C)

Annex F
Student Pre-Course Attendance Guidance

Course Overview

The CBRN Warrant Officer Basic Course is an Inter-Service Course providing instruction to both Marine and Army Warrant Officers. The course consists of 10 weeks, with approximately nine days of training provided by the Marine Corps CBRN School. The remaining weeks are taught by a combination of civilian contractors and US Army Chemical School instructors. The Basic Course provides an excellent opportunity for Warrant Officers of both services to receive training in their basic Military Occupational Specialty, while learning from and building camaraderie amongst their peers.

Classes conduct physical training five days per week, at a minimum. It is extremely important to report for the course in shape. In the early morning of the first day of class, students will be weighed/taped to ensure compliance with the Army's Body Composition Standards IAW AR 600-9. Additionally, an Army Physical Fitness Test (APFT) will be administered within the first week of the class.

Reporting Procedures

All students will report to IHG Post Billeting in the Candlewood Suites at Building 2020 (573) 586-4784/5/6. Main phone number for IHG is (573) 586-4800. Students are not authorized off-post billeting unless directed to do so by Post Billeting and have received a Statement of Non-Availability. If this occurs, students will contact 84th CM BN prior to obtaining off-post lodging Comm. (573-596-5226). Students are assigned billeting and then report to the 84th Chemical Battalion Staff Duty at Bldg. 1704. The BN Staff Duty after-hours telephone number is (573) 528-7831.

Day 1

Day 1 of the course is an in-processing and administrative day. Students will report to Nord Hall, Building 890, at 0430 for a height/weight screening to ensure compliance with Army Body Composition Standards IAW AR 600-9. The uniform is IPFU, summer or full winter's, depending on the weather. Additionally, a diagnostic Army Physical Fitness Test, APFT, will be administered during the first week IAW TC 3022.20.

Administrative Documents needed

All students will bring the following items with them for in-processing when they report to Bldg. 890 on Day 1:

- Identification Card
- 10 Copies of TDY/PCS orders and any amendments
- Oath of Office Certificate
- DA Form 31 for leave (if applicable)
- Building and room number of your billeting, and phone extension
- Civilian driver's license
- Vehicle Registration
- Medical and Dental Records
- Current Profiles

- Prescription glasses if required, no contact lenses
- Copies of Marriage Certificate and Dependent Birth Certificate (if applicable)
- Spouse Contact Information
- Current DD93 SGLI
- Home Station/Mortgage/Lease Documentation (USAR/ARNG Only)
- DOD Information Awareness training
- Anti-terrorism training
- Army Accident Avoidance Course
- Army Risk Management Basic Course

ALL Students must take the following courses prior to attending the course and provide certificate of completion on Day One:

- DOD Information Awareness Training
  http://ia.signal.army.mil/
- Anti-terrorism Level I Training
  https://atlevel1.dtic.mil/at/
- Army Accident Avoidance Course
  https://safety.army.mil/ARMYACCIDENTAVOIDANCECOURSE
- Risk Management Basic Course (2G-F97-DL) in ATRRS

This In-processing information is also available at
http://www.wood.army.mil/newweb/chemical/cbrnWOBC.html

Course Content	The CBRN Warrant Officer Basic Course is 10 weeks in length with blocks of instruction designed to walk the student through planning and managing the execution of full CBRN operations. The instruction includes the Warrant Officer I military basic courses, Military Decision Making Process, Threat Assessments and Vulnerability Analysis, and Decontamination Operations. Upon arrival, you will be provided with a course schedule that lists all periods of instruction.
Academics	See Graduation Requirements section for specific requirements and academic guidelines.
Customs and Courtesies	All customs and courtesies are to be followed while on Fort Leonard Wood. While attending the course, Warrant Officers will be observed by junior Soldiers/Marines. Students should be aware of their conduct, conversations, and mannerisms at all times.
Uniform	The duty uniform is Army Combat Uniform (Multi-Camo or OCU version) unless otherwise dictated. Students will have a complete set of ACUs fitted and cleaned IAW regulations. Students that report missing items will be required to purchase these items at Clothing and Sales. Current USMC policy dictates wearing Class B uniforms on Monday unless otherwise directed. While training with the Marine Corps, Army personnel are expected to follow all USMC policies and procedures.
Meals	Based on the training schedule, students should plan to eat breakfast and dinner before and after training, respectively. Students will be afforded a lunch break and

must make their own arrangements. TDY students will be provided a 5-day meal card with full meal per diem on weekends and holidays.

Physical Fitness Training

Students conduct physical fitness training according to Officer Training Department Standard Operating Procedures.

Leaves and Passes

Only emergency leave will be granted during the course. Students will request pass privileges through their SGI using DA Form 31. Normal weekday and weekend pass privileges will be granted, unless rescinded on an individual basis (e.g. academic probation). The pass limit for weekdays is 80 miles and 300 miles for weekends. Upon graduation students may request leave en route to their next assignment. Please review Policy Letter 17 which outlines the leave and pass policy while assigned to Alpha Company. The TRiPS website link is: https://safety.army.mil/TOOLS/TravelRiskPlanningSystemTRiPS

Privately Owned Vehicles (POV)

1. All POVs are subject to safety inspections on Fort Leonard Wood, MO.

2. Students must maintain the minimum insurance requirements for the state in which their POV is registered.

Prerequisites

Active Component or Reserve Component Warrant Officers assigned or under orders to a 74A chemical officer position.

Telephones

The telephone number for Alpha Company 84th Chemical Battalion is (573) 596-5226.

Observation Reports

Your actions, both positive and negative, are reportable through observation reports from any member of WOBC staff or 84th Chemical Battalion.

Equal Opportunity

1. Army Regulation 600-20 is the source of Equal Opportunity (EO) policy.

2. Barriers to equal treatment or other discriminatory practices will not be tolerated. Accordingly, all Soldiers must report incidents of unequal treatment or discrimination to their SGI immediately.

3. All Soldiers should be aware that assistance is available from EO Leader, EO Advisor, USACBRN Chaplain and Inspector General.

4. The most important thing to do is immediately report discriminatory practices to the chain of command or assistance agency.

5. Policy memorandums will be posted on the unit bulletin board.

6. Take special note of the complaint procedures.

Sexual Harassment

Sexual harassment is a serious violation in the United States Army. If you feel you are being sexually harassed, immediately notify your instructor.

Uniform Code Of Military Justice

While assigned/attached to Alpha Company 84th Chemical Battalion, students fall under the jurisdiction of Alpha Company 84th Chemical Battalion and 3rd Chemical Brigade for UCMJ purposes.

Academic Standards

Graduation requirements are as follows:

1. Score 80% or better on CBRN Technical exams and a 70% or better on the Leadership and Tactical Training Exam (non-technical exam).

2. Meet height and weight standards according to AR 600-9.

3. Pass all hands-on performance tests (GO/NO GO scored).

4. Have no disciplinary actions pending.

Administrative Releases

Emergencies medical and unit deployment may result in an administrative release. You may apply for re-enrollment later.

Exams

1. Students must achieve a minimum passing score of 80% on CBRN technical block written exams, 70% on Common Core exam, and a GO on all performance oriented tests.

2. Students failing an examination will be counseled by the SGI and notified of the time, date, and location of the retest.

3. All information is then reported to the Department of Instruction.

Academic Evaluation Reports

Academic evaluation report is needed for the WOBC. All students will receive a DA Form 1059.

Removal from the Course

1. Director of Training will process administrative removals in coordination with the Director of Instruction, Chief, Officer Training Department, and Academic Records Division (ARD) of the MSCoE Registrar's Office. Removals may be based on any, but are not limited to, the following:

a. Recall by parent organization.

b. Illness or death in the family.

c. Disciplinary action or UCMJ violation.

d. Disruption of class or habitual tardiness.

e. Sleeping during class instruction.

f. Missing 24 hours or more of training.

g. Violating unit policy, especially by not representing proper military bearing and professionalism of a U.S. Army Warrant Officer.

2. The Chief, Officer Training Department, and SGI, in coordination with the Director of Instruction, and through the Director of Training (DOT), processes academic removals. These removals are based on failure to pass a test and any retest during training.

NOTE: If a student must be academically eliminated, the student's parent organization will be contacted by the Department of Instruction, and the situation explained.

Appeals

All students will be given the opportunity to appeal their release according to applicable regulations. Students will continue in the course during the appeal process, unless they are disruptive to the training discipline.

Standards Of Conduct

All students must display proper military bearing and a positive attitude at all times. Unprofessional conduct will not be tolerated.

Transportation

Students may use their POVs to carpool to class locations. If authorized on their orders by their order issuing official, students may claim reimbursement for mileage: 10 miles per day if on post, 15 miles per day if housed off-post. Shuttle service on a limited basis is available for travel on the installation. Commercial taxi is also available for on and off the installation.

Privately Owned Weapons

No student is authorized to have privately owned weapons while attending the Course. There are no facilities to store weapons. Knives with blades over 4 inches and brass knuckles are considered privately owned weapons. These are prohibited on post.