



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT LEONARD WOOD  
14000 MSCOE LOOP, SUITE 120  
FORT LEONARD WOOD, MO 65473-8929

IMLD-ZA

JAN 29 2021

MEMORADUM FOR SEE DISTRIBUTION

SUBJECT: Garrison Policy 23, Fort Leonard Wood Dining Facility Use

1. References:

- a. Army Regulation 30-22 (The Army Food Program), 24 July 2012
- b. DA Pamphlet 30-22 (Operating Procedures for the Army Food Program)
- c. DoD Manual 1338.10-M (Manual for the Department of Defense Food Service Program)
- d. Memorandum, HQ USAG, IMLD-ZA, 31 Mar 14, Subject Garrison Policy 04, Separate Rations Policy

2. Purpose: To provide policy and procedures pertaining to personnel authorized to subsist in Fort Leonard Wood appropriated funded (APF) dining facilities. In accordance with the references, Army APF dining facilities are established for the purpose of feeding enlisted Soldiers authorized subsistence-in-kind (SIK). Each individual entering the dining facility will be identified to determine meal entitlement, whether authorized to eat free or if he/she must pay cash for the meal.

3. Policy:

a. When a group of ten or more personnel from another command is assigned or temporarily assigned for duty at Fort Leonard Wood, the commander is responsible for coordinating food service support through the Logistics Readiness Center (LRC) Food Program Management Office.

b. In addition to personnel on "Subsistence in Kind" (SIK) pay status, who eat for free, the following personnel categories are authorized to subsist on a cash reimbursement basis for all government meals (such as operational rations, box lunches, or Garrison dining facility meals) on a continual basis.

- (1) Service members retaining BAS (enlisted and officer).

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(2) Members of other military services.

(3) Foreign military in training or on official business on FLW.

(4) Contract Food service providers when on duty in military dining facilities.

(5) DoD Civilians on official business, on orders for TDY or training at Fort Leonard Wood.

(6) Members of the ROTC.

(7) Guests of military personnel during traditional holiday meals (Thanksgiving, Christmas, Army Birthday to include family visit days).

(8) Gold Star family members.

c. The Installation Food Program Manager is the Garrison Commander's designee to grant approval of food service support to all categories of diners. Approval to purchase meals will be submitted through the LRC, Food Program Management Office and will be granted on a case-by-case basis only. It will be granted only when non-appropriated or commercial food service facilities are not readily available or duty assignment precludes departure from the military related duty area. Categories requiring special approval are:

(1) Family members/dependents of military personnel.

(2) DoD Civilians and contractors working on Fort Leonard Wood.

(3) Retired military personnel.

(4) Entertainment groups.

(5) Civilian dignitaries.

(6) Guests (must be escorted guests of a military member who is authorized to use the facility).

d. Meals require cost reimbursement to the government at the Standard Meal Rate for diners who are officers and enlisted members receiving Basic Allowance for Subsistence (BAS). The discount rate will be charged to family members of E-1 through

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E-4 and organized nonprofit youth groups at the local or national level. All other civilian diners (when approved IAW para 3.c. above) will be charged the Standard Meal Rate.

4. A copy of this memorandum will be posted in all Fort Leonard Wood dining facility headcount operating procedure books.

5. This policy supersedes any previous policies and is in effect until superseded or rescinded.

6. The point of contact for this command policy is the Installation Food Program Manager, Logistics Readiness Center at (573) 596-1774.

A handwritten signature in black ink, appearing to read 'J. O. Paine', with a long horizontal stroke extending to the right.

JEFFREY O. PAINE  
COL, AR  
Commanding

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