

## DVIT MTT Requirement sheet (TY2019)

### Attendance Requirements

- o Optimal Class Size: 36 - **No less than 20 students** Max. class size: 40
  
- o Student Number/Roster should be emailed to POC NLT 10 days prior (OCONUS 20 days prior) to class to ensure proper number of training aides are mailed out. (Coordinate with POC)
  
- o Personnel
  - Military Police First Responders (Active Army or DA CP/DOD law enforcement counterparts), Marines, Navy, Coast Guard or Air Force
  - MP Investigators, CIDC personnel, FAP Family Advocates (can attend), FAP Victim Advocates (can attend), social work services, local civilian law enforcement counterparts.
  - \*\*SHARP/SARC Family Advocates or SHARP/SARC Victim Advocates are not authorized to attend this course.**
  - **CID SA student population shall not exceed 1/2 of any class size**; this is in order to ensure a multi-disciplinary aspect and the inter-agency shared learning of the course is enhanced.
  
- o Uniform
  - Military personnel/Service Members (i.e. MP/MPI/CID): Military uniform (ACUs /ASU's)
  - Civilian personnel (SWS/FA/VA) whose duty uniform is civilian attire should wear appropriate Civilian Business attire
  - DOD/DACP personnel: Duty uniform
  - NOTE: Blue Jeans; Hoodies, T-shirts, shorts and flip flops are not appropriate business attire.**
  
- o Students cannot miss class, if appt. is necessary, time must be cleared with instructor prior to absence and any missed hours must be made up. Students missing excess 4 hours will be asked to leave or will not obtain a diploma for completion of training. This must be the student's primary place of duty. Student can apply to receive 3 upper level college credits. (Family Advocates/Victim Advocates can contact course manager; I will try to work with POC for annual training requirements).

**\*\*\* Please do not send individuals to this course that are pending or under investigation for Spouse Abuse or Spousal Assault; or individuals that are currently enrolled in counseling (i.e. Anger Management) (This has been an issue in the past, this course is NOT part of the rehabilitative intervention process for 31B/31D/31E/31K batterer.)\*\*\***

9 hours per day are required for 5 days to teach (8 hrs training/1 hr lunch).(We **do not** train on Holidays, we **do** train on training holidays – if special permissions are required to train on training holidays, then it is the responsibility of the unit to obtain permission from the installation (if required) to conduct training.) **Report time on Monday (1<sup>st</sup> day of training) is 0730 hrs.(MTT time will be coordinated with local POC) Students are required to be seated in class at this time.**

## DVIT MTT Requirement sheet (TY2019)

### Rank Requirements

- **A waiver request is required for PFC & Below for not meeting the Rank/Grade prereq. And officers (example will be attached with confirmation memo).**  
**All Waivers** - Waiver - POC is Mrs Natasha Tanner; natasha.l.tanner.civ@mail.mil, USAMPS BSETD; USAMPS BSETD Training Technician; (573) 563-7873 Mrs. Tanner will Process and email unit - Soldier(s) will need to bring a copy of waiver to class (approved by USAMPS).
- Pending approval process - (Service Member(s) requiring a waiver can attend class). An approved waiver is required for the Service Member to receive a diploma. **If an approved waiver is not provided at beginning of course, diplomas will be HELD by instructor and unit will have 1 Week to provide an approved waiver (thru BSETD/USAMPS DoT&E) to this office.** (Please cc myself on waiver traffic so it can be tracked by this office also) If waiver is not received during allotted 1-week time period, student status will be changed to reflect “Other Non-Successful Completion – Failure to meet Prerequisites” or appropriate reason code. **If a non-31 series service member does not have an approved waiver by Monday end of class, they will not be allowed to attend the rest of the course.**

### Financial Requirements

All costs for instructor personnel and shipping training aides shall be borne by USAMPS (BSETD). No student travel, per diem, lodging, etc are covered by USAMPS (BSETD) Funding for MTT attendance. Student financial obligations are the responsibility of the sponsoring unit.

### Administrative Support

- Access to copier
- Assistance in Diploma process (typing & printing)
- Receiving Shipped Training Aides (FedEx) Prior to course start date
- Transport of Training Aides to your base location for shipment out Monday
- Shipping Training Aides Out the Monday after Graduation (FedEx)(Call for Pickup)

### **Installation Guest Instructor (SJA-Prosecutor (local installation))**

- **Tuesday** is slotted for one of the JAG personnel from your installation to teach a 3-hour block on Legal Aspects of Domestic Violence (AM) 0830-1130. (A slide show will be forwarded that can be used or they can use their own slide show) (Installation/local POC responsible for coordination). Also, if they could touch on some of the specific laws that pertain to your installation/area applicable to First Responders, investigators and agents that would be great.

### **Guest Speaker**

- We ask that installation/local POC contact ACS or the installation FAPM to arrange for them to come and do a brief overview of the programs offered to give law enforcement personnel another resource that they may be able to utilize both on and off the road.

## DVIT MTT Requirement sheet (TY2019)

- We ask that the installation/local POC check with ACS contacts, SWS, or maybe a local shelter, to see if anyone who is a Survivor of domestic violence (Male/Female - Military or Civilian) would be interested in speaking on Friday morning (it brings all the information learned during the week together)
- 

### Logistical Requirements

#### o Classroom - for the entire week

- must accommodate required number of students attending
- must have tables (movable preferred, so can be arranged into groups) as group discussions/projects/activities are completed
- must be equipped with the following: Proxima, a projector screen, sound system-speakers, and **butcher-block paper** (or large paper substitute; **will still be required if there are dry erase boards**) and stand (group/practical exercises-required)
  - Dry wipe erase boards in room (would be a plus, not required).

#### o Second classroom/or appropriate training area for Practical Exercises and response scenarios two days (Thursday/Friday training)

- must accommodate required number of students (30-40) (this is for practical exercise where students are moving in groups)
- must have tables (minimum of 9 tables in this room are required to set up 17 stations)

#### o **Students will also need access to computers to complete homework and/or a group research project on Monday**

Generally on most installations, they can go to the education center, the library or the USO or they can utilize their office computers—we have not had any issues with this to date.

DVIT training focuses on effective intervention and investigation of family dysfunctional incidents utilizing a multidisciplinary approach, with emphasis on protection of the victim, and return of the family to a healthy state. Subjects include multidisciplinary aspects of intervention, response techniques, dynamics of domestic violence, interview techniques relating to domestic violence situations, psychological aspects of victims and subjects, domestic violence crime scenes, and skills in assessing and calming domestic violence situations

\*Additional information can be obtained from the DVIT Course Manager [Elizabeth.a.bailey30.civ@mail.mil](mailto:Elizabeth.a.bailey30.civ@mail.mil) once scheduling is initiated.