



**DEPARTMENT OF THE ARMY**  
**B COMPANY, 554TH ENGINEER BATTALION, 1ST ENGINEER BRIGADE**  
**BUILDING 11470, BIG PINEY ROAD**  
**FORT LEONARD WOOD, MO 65473-9182**

ATSE-DEB

07 July 2020

MEMORANDUM FOR RECORD

SUBJECT: Restricted Movement Guidelines

1. REFERENCE.

- a. General Order #1, dtd. 08 July 2020
- b. Harper Memorandum for Record: Controlled Monitoring of a Student

2. PURPOSE. To clarify the restrictions outlined by the Commanding General and HARPER Clinic regarding official and personal travel in order to slow the spread of COVID-19 among other cautionary practices that are in place. Outline the “Dos” and “Don’ts”.

3. Effective 27 July 2020 through 10 August 2020 you will be in a CONTROLLED MONITORING status for 10-20 and 10 August 2020 to 24 August 2020 for 11-20.

4. Permitted Activities:

- a. You will understand GO #1 and the Public Health Emergency Declaration.
- b. You will wear your face mask whenever you are outside of your hotel room unless directed by your cadre.
- c. You will practice good hand hygiene, you will wash your hands often with warm soapy water or you will use hand sanitizer with a minimum of 60% alcohol.
- d. You are restricted to ON POST movement ONLY. In other words, you may NOT go off post. Your travel should be limited to picking up meals, and attending PT/Training. Minimize unnecessary travel as much as possible.
- e. Off post food are suspended.

5. Unauthorized Activities:

- a. You will not have visitors or guests during continuous monitoring to include but not limited to family and other students.
- b. You will not consume any alcohol during continuous monitoring.

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c. You will not have a gathering of any number of personnel during continuous monitoring outside of training.

d. You will not leave the installation for any reason.

e. You will not make social media posts pertaining to Fort Leonard Wood quarantine, isolation, or continuous monitoring procedures.

f. You will not have get togethers or socialize in common areas within the IHG hotels.

g. You will not utilize common use areas such as IHG Gym, Pool, and common use computer area, Lobby or Installation Gyms.

h. You will not utilize any Drive-Thrus.

6. If you develop respiratory symptoms or a fever you will call Harper Health Facility at 573-596-3663 and receive guidance from the medical professionals on what to do. You will inform your Platoon Trainers immediately.

7. If you have questions or concerns you will route them through your chain of command. If you feel that your questions and concerns are not adequately answered, you may utilize the open door policy.

8. The point of contact for this memorandum is the undersigned at [naomie.n.joseph.mil@mail.mil](mailto:naomie.n.joseph.mil@mail.mil).

NAOMIE N. JOSEPH  
CPT, EN  
Commanding

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I have read and understand my responsibilities as outlined in the basic correspondence for adjustments in restrictions during COVID19 mitigation efforts.

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2LT, EN  
Student