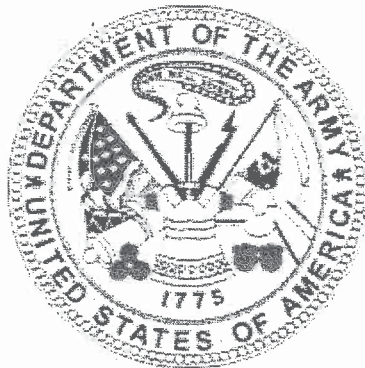
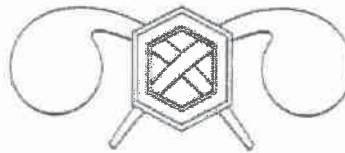


United States Army CBRN School




Version 1.1 (2 August 2018)

**Course Management Plan for the 494-74D10
Chemical, Biological, Radiological, and Nuclear
Specialist Course**



Approved:


Assistant Commandant USACBRNS

2 Aug 2018
Date

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1. Course Management Plan (CMP) Introduction.

a. This CMP is approved by the Assistant Commandant, USACBRNS and is designed for use by the Total Army School System (TASS) when providing training and evaluation programs for Career Management Field (CMF) 74, CBRN Specialist.

b. This CMP provides the course manager and cadre with the information and guidance necessary to effectively execute the course. This CMP also provides students with information, guidance, responsibilities, and requirements to successfully graduate from the course.

2. Course Scope.

a. Provides Initial Entry Training (IET) and Military Occupational Specialty (MOS-T) category Soldiers the training required to become Military Occupational Specialty Qualified (MOSQ) as a 74D CBRN Specialist.

b. Provides training on detection, monitoring, identification, sampling, and decontamination equipment operation; and, tactics, techniques, and procedures for performing traditional CBRN defense operations at the company level and HAZMAT response operations at the HAZMAT Awareness and HAZMAT Operations levels. Training also covers Dismounted Reconnaissance and Mass Casualty Decontamination operations.

3. Course Prerequisites.

a. All Initial Entry Training (IET) Soldiers, and Soldiers transitioning (for MOS reclassification purposes) into the 74D Military Occupational Specialty (MOS) from a previously held MOS; and who are in the Active Army (AA), United States Army Reserve (USAR), or Army National Guard (ARNG) are eligible to attend this course as long as they meet the following standards:

(1). Meet Army Regulation (AR) 350-1 Chapter 3 paragraphs 3-12 and 3-13 physical fitness, height and weight, and profile requirements (NOTE: IET Soldiers must only meet accessions standards for initial entry).

(2). Have a physical demands rating of very heavy.

(3). Have a physical profile of 122221 or better.

(4). Have normal color vision.

(5). Have a minimum score of 100 in aptitude area Skilled Technical (ST) on ASVAB tests administered on and after 1 October 2013.

(6). Transitioning Soldiers must be in the grade of E6 or below, and must not be a graduate of a previously held MOS' Advanced Leader Course (ALC) or Basic Noncommissioned Officer Course (BNCOC).

(7). Soldier's in the grade of E5 through E8 transitioning into the 74D MOS that have already graduated from ALC or BNCOC in their current or previously held MOS, must attend the CBRN Transition Course, 031-74D2/3/4(T). Transitioning Soldiers must have a complete and accurate PRE-EXECUTION CHECKLIST (PEC) in their hands when they arrive at the training site. IT MUST BE SIGNED BY THE UNIT COMMANDER. The commander can delegate his signature authority. A copy of the Signature Authority memorandum must be attached to the pre-execution checklist.

4. Course Foreign Disclosure Rating FD2.

a. The course developers in coordination with the Fort Leonard Wood foreign disclosure office have reviewed the program of instruction and all lesson plans contained in this course. This course is NOT releasable to students from other countries.

5. American Council on Education (ACE) Credits.

a. In its August 2014 report, the American Council on Education (ACE) Military Programs Evaluation recommended the USACBRNS Chemical, Biological, Radiological and Nuclear Specialist Course earn the following: In the lower-division baccalaureate/associate degree category, 4 semester hours in hazardous materials operations, 3 in characteristics of hazardous materials, and 3 in chemical, biological, radiological, and nuclear containment and decontamination.

6. Course Comments and Suggestions. The USACBRNS commits to continually working to improve training quality. Please submit any comments and suggestions to the U.S. Army Chemical, Biological, Radiological, and Nuclear School:

Assistant Commandant

U.S. Army CBRN School

401 MSCoE Loop, Suite 1021

ATTN: ATSN-CM

Ft. Leonard Wood, MO 65473-8926

7. Training Schedule Development Guidance.

a. Definition of a Training Day.

(1). The course is mandated by TRADOC as a "6 day" training week course (Reference TRADOC TASK # IN 000687). This designation means that 44 hours of the week are academic, and 4 hours of the week are admin. The total training week is 48 hours. The Training Day is 8 hours a day (7.3 of the hours are academic, and .7 hours are admin).

(2). If six day training week is compressed into 5 days, then the Training Day must be extended. The total training week will still remain at 48 hours. The Training Day will equate to 9.6 hours (8.8 hours are academic and .8 hours are administrative).

b. TRADOC Mandated/Reinforcement Training (AR 350-6, Table 5-2):

(1). Quarterly Training lessons. Army values; SHARP; Comply with UCMJ; CSF2 etc., must be captured on the training schedule outside of the hours allotted for the Training Day.

(2). One Time Training lessons during AIT. Museums; Branch History; Manage Personal Finances, have stand-alone lessons built into the POI. These lessons will be captured on the training schedule during the hours allotted for the Training Day.

c. Routine non Program of Instruction (POI) daily unit activities. Physical Readiness Training (PRT), Personal HYGIENE, Breakfast, Lunch, Dinner, Transportation to/from Training, Formations etc., do not count as part of the Training Day hours on the training schedule. These activities must be captured on the Training Schedule.

d. In-processing and Out-processing activities. CIF Issue, Regimental Induction Ceremony, Graduation Ceremony etc., are captured in lesson POI File Number (PFN) 031UTA01. These activities count as part of the Training Day hours on the training schedule.

e. Administrative activities above the 4 hours a week allotted by TRADOC. Must be conducted outside of the hours allotted for the Training Day.

f. Course Training Sequence, Course Map, Schedule Example.

(1). The course map on the following pages shows the required sequence of training for the AIT course.

(2). The 84th Chemical Battalion Commander can, in exceptional cases (i.e. scheduling and resourcing conflicts), approve a modified training sequence in order to allow the flexibility necessary for scheduling facilities and equipment.

(3). Every attempt will be made to train the course in the sequence listed. This sequence was developed to provide information in a reasonably logical order allowing the student to receive the needed knowledge or skill before moving on to tasks that require it. Even though some modification of the course is likely, all tasks must be

taught. New equipment or procedures may be taught in place of older items; however, no part of the course may be eliminated.

(4). Modules C (DRO), D (Chem), and E (Bio) must be taught before Module K (CDTF). Module G (HAZMAT) must be taught before Module J (MCD).

(5). Module A lessons are used only as time holders in the POI to capture TRADOC allotted administrative time for the course. The 40 hours for In and Out Processing includes CIF Issue, Regimental Induction Ceremony, Graduation etc. The 45 hours of total PRT conducted during the AIT course was determined by the following calculation: (1 hour per day X 5 days a week X 9 weeks = 45).

8. COURSE MAP

Module	PFN	Title	Time
A) Admin (95 hrs) NOTE: Only 40 of the hours are used in total course length calculation	031UTA01	In and Out Processing NOTE: Lesson hours are included in course length calculation.	40
	031UTA02	Physical Readiness Training	45
	031UTA03	High Physical Demands Testing (HPDT)	0

Module	PFN	Title	Time
(B) Common Core (17 hrs)	031UTB01	Army Traffic Safety Training Program (ATSTP)	1
	031UTB02	Personal Finance	8
	031UTB03	CBRN History and Museum Tour	3
	031UTB04	CBRN Corp Force Structure and Organizations	3
	031UTB05	CBRN Risk Management	2
(C) Dismounted Reconnaissance Operations (82 hrs)	031UTC01	CBRN Dismounted Reconnaissance and Surveillance (R&S) Introduction	2

031UTC02	CBRN Dismounted Reconnaissance and Surveillance (R&S) Planning and Preparation	2
031UTC04	CBRN Dismounted Reconnaissance Survey and Monitoring Techniques	4
031UTC05	M272 Water Test Kit	5 NOTE: the M272 has been replaced by the M329 Chemical, Biological, Radiological (CBR) Water Testing Detector Kit, also often referred to as the Joint Chemical, Biological, Radiological Agent Water Monitor (M329) (JCBRAWM). A new M334 Task and Lesson Plan is being developed.
031UTC06	Operate the MultiRAE PRO (TIC Vapor Detector and Gas Monitor)	8
031UTC07	Operate the TruDefender™ Fourier Transform (FT) Spectrometer	8
031UTC08	Operate the First Defender RMX	8
031UTC09	Initial Entry Area Assessment	8
031UTC10	Site Characterization Indicators	2
031UTC11	Characteristics of Chemical and Biological Processes	2

	031UTC12	Homemade Explosives (HME) Characteristics and Precursors	2
	031UTC13	CBRN Dismounted Reconnaissance Sample Collection Operations	5
	031UTC14	CBRN Dismounted Reconnaissance Decontamination Operations	5
	031UTC15	CBRN Dismounted Reconnaissance Situational Training Exercise (STX)	16
	031UTC16	CBRN Dismounted Reconnaissance Planning and Capabilities Test	2.5
	031UTC17	CBRN Dismounted Reconnaissance and Surveillance (R&S) Test	2.5
(D) Chemical Operations (40 hrs)	031UTD04	Provide Technical Advice on Chemical Agents and Compounds	6
	031UTC03	CBRN Marking and Reporting	4
	031UTD01	Improved Chemical Agent Monitor (ICAM)	4
	031UTD02	Chemical Agent Detectors	6
	031UTD03	M4 Series Joint Chemical Agent Detector (JCAD)	6
	031UTD05	Protect Yourself with JSLIST	3.5
	031UTD06	First Aid for a Nerve Agent Casualty	2
	031UTD07	Chemical Operations End of Module STX	6
	031UTD08	Chemical Operations Test	2.5

(E) Biological Operations (22.5 hrs)	031UTE01	Basic Biological Concepts and Human Anatomy	3
	031UTE02	Biological Warfare Agents	3
	031UTE03	Biological Agent Dissemination	1
	031UTE04	Effects of Weather and Terrain on Biological Agents	1
	031UTE05	Biological Defense Fundamentals	2
	031UTE06	Perform Biological Sampling with the Department of Defense Biological Sampling Kit (DODBSK)	4
	031UTE07	Biological Operations End of Module STX	6
	031UTE08	Biological Operations Test	2.5
(F) Radiological Operations (51.2 hrs)	031UTF01	Radiation Fundamentals and Nuclear Weapon Effects	3
	031UTF02	Radiological Weapon Terrorism	3
	031UTF04	CBRN 1 and 4 RAD and NUC Reports	4
	031UTF05	Simplified RAD and NUC Hazard Area Predictions	4
	031UTF06	Radiological Monitoring and Survey	10
	031UTF03	Radiological Instruments	16
	031UTF07	Radiological Operations End of Module STX	8.7
	031UTF08	Radiological Operations Test	2.5
(G) HAZMAT Certification (43.8 hrs)	031UTG01	HAZMAT Awareness (2013)	14.2
	031UTG02	HAZMAT Operations (2013)	29.6

(H) General CBRN Operations (61.5 hrs)	031UTH01	CBRN Equipment Accountability	4
	031UTH02	Unit CBRN Equipment Maintenance Management	4
	031UTH03	Chemical Defense Equipment (CDE) Report	2
	031UTH04	Protective Mask Fitting and Semiannual PMCS	5
	031UTH05	Unit CBRN In-Processing	2
	031UTH06	Unit CBRN Training Management	4
	031UTH07	CBRN Annex to Unit SOP	2
	031UTH08	Advise on Crossing a CBRN Contaminated Area	2
	031UTH09	Use CBRNWRS	10
	031UTH10	Unit CBRN Defense	8
	031UTH11	Company Level CBRN Survey	8
	031UTH12	Mask Confidence Training (MCT)	8
	031UTH13	CBRN General Operations Test	2.5
(I) Tactical Decontamination Operations (54.5 hrs)	031UTI01	Decontamination Fundamentals	2
	031UTI02	Immediate Decontamination	5
	031UTI03	Decontamination Pumps	4
	031UTI04	M12A1 Decontamination Apparatus	1
	031UTI05	M26 Decontamination System	8
	031UTI06	Operational Decontamination	8
	031UTI07	Thorough Decontamination	8
	031UTI08	Tactical Decontamination End of Module STX	16
	031UTI09	Tactical Decontamination Operations Test	2.5

(J) Mass Casualty Decontamination Operations (28.5 hrs)	031UTJ01	Best Practices and Guidelines for Mass Casualty Decontamination (MCD) Operations	7
	031UTJ02	Patient Decontamination and Transport Techniques	3
	031UTJ03	Conduct Mass Casualty Decontamination (MCD) Site Operations	8
	031UTJ04	Mass Casualty Decontamination End of Module STX	8
	031UTJ05	MCD Operations Test	2.5
(K) CDTF (8 hrs)	031UTK01	CDTF	8
		Computed Academic Hours	404
		Required Academic Hours	409

9. Course Schedule Example

DAY	START	STOP	CO	EVENT	TRAINER	UNITFORM	LOCATION
1	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	INPROCESSING	PSG	DUTY	BARRACKS
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	INPROCESSING	PSG	DUTY	BARRACKS
	1830	1930	B	DINNER	PSG	DUTY	DFAC
	1930	1945	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
2	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	INPROCESSING	PSG	DUTY	BARRACKS
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	INPROCESSING	PSG	DUTY	BARRACKS
	1830	1930	B	DINNER	PSG	DUTY	DFAC
	1930	1845	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
3	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0900	B	(1) (031UTB01) Army Traffic Safety Training Program (ATSTP)	INSTRUCTOR	DUTY	CTD

	0900	1100	B	(3) (031UTB03) CBRN History and Museum Tour	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1500	B	(3) (031UTB04) CBRN Corp Force Structure and Organizations	INSTRUCTOR	DUTY	CTD
	1500	1700	B	(2) (031UTB05) CBRN Risk Management	INSTRUCTOR	DUTY	CTD
	1700	1715	B	TRANS TO TRAINING	PSG	DUTY	MUSEUM
	1715	1830	B	(3) (031UTB03) CBRN History and Museum Tour	PSG	DUTY	MUSEUM
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1930	B	DINNER	PSG	DUTY	DFAC
	1930	1945	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
4	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTB02) Personal Finance	INSTRUCTOR	DUTY	BN
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1600	B	(8) (031UTB02) Personal Finance	INSTRUCTOR	DUTY	BN
	1600	1645	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1645	1730	B	DINNER	PSG	DUTY	DFAC
	1730	1745	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
5	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(6) (031UTD04) Provide Technical Advice on Chemical Agents and Compounds	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1500	B	(6) (031UTD04) Provide Technical Advice on Chemical Agents and Compounds	INSTRUCTOR	DUTY	CTD
	1500	1830	B	(4) (031UTC03) CBRN Marking and Reporting	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1930	B	DINNER	PSG	DUTY	DFAC
	1930	1945	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
6	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0830	B	(4) (031UTC03) CBRN Marking and Reporting	INSTRUCTOR	DUTY	CTD
	0830	1100	B	(4) (031UTD01) Improved Chemical Agent Monitor (ICAM)	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1330	B	(4) (031UTD01) Improved Chemical Agent Monitor (ICAM)	INSTRUCTOR	DUTY	CTD
	1330	1830	B	(6) (031UTD02) Chemical Agent Detectors	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1930	B	DINNER	PSG	DUTY	DFAC
	1930	1945	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
7	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0900	B	(6) (031UTD02) Chemical Agent Detectors	INSTRUCTOR	DUTY	CTD
	0900	1100	B	(6) (031UTD03) M4 Series Joint Chemical Agent Detector (JCAD)	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1500	B	(6) (031UTD03) M4 Series Joint Chemical Agent Detector (JCAD)	INSTRUCTOR	DUTY	CTD

	1500	1830	B	(3.5) (031UTD05) Protect Yourself with JSLIST	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1930	B	DINNER	PSG	DUTY	DFAC
	1930	1945	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
8	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1000	B	(2) (031UTD06) First Aid for a Nerve Agent Casualty	INSTRUCTOR	DUTY	CTD
	1000	1100	B	(6) (031UTD07) Chemical Operations End of Module STX	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1700	B	(6) (031UTD07) Chemical Operations End of Module STX	INSTRUCTOR	DUTY	CTD
	1700	1715	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1715	1745	B	DINNER	PSG	DUTY	DFAC
	1745	1800	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
9	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(2.5) (031UTD08) Chemical Operations Test	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1500	B	(3) (031UTE01) Basic Biological Concepts and Human Anatomy	INSTRUCTOR	DUTY	CTD
	1500	1800	B	(3) (031UTE02) Biological Warfare Agents	INSTRUCTOR	DUTY	CTD
	1800	1830	B	(1) (031UTE03) Biological Agent Dissemination	INSTRUCTOR	DUTY	CTD
	1700	1715	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1715	1745	B	DINNER	PSG	DUTY	DFAC
	1745	1800	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
10	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0830	B	(1) (031UTE03) Biological Agent Dissemination	INSTRUCTOR	DUTY	CTD
	0830	0930	B	(1) (031UTE04) Effects of Weather and Terrain on Biological Agents	INSTRUCTOR	DUTY	CTD
	0930	1130	B	(2) (031UTE05) Biological Defense Fundamentals	INSTRUCTOR	DUTY	CTD
	1130	1230	B	LUNCH	PSG	DUTY	DFAC
	1230	1630	B	(4) (031UTE06) Perform Biological Sampling with the Department of Defense Biological Sampling Kit (DODBSK)	INSTRUCTOR	DUTY	CTD
	1630	1645	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1645	1745	B	DINNER	PSG	DUTY	DFAC
	1745	1800	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
11	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(6) (031UTE07) Biological Operations End of Module STX	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1500	B	(6) (031UTE07) Biological Operations End of Module STX	INSTRUCTOR	DUTY	CTD
	1500	1730	B	(2.5) (031UTE08) Biological Operations Test	INSTRUCTOR	DUTY	CTD
	1730	1745	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1745	1845	B	DINNER	PSG	DUTY	DFAC

	1845	1900	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
12	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(3) (031UTF01) Radiation Fundamentals and Nuclear Weapon Effects	INSTRUCTOR	DUTY	RAD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1500	B	(3) (031UTF02) Radiological Weapon Terrorism	INSTRUCTOR	DUTY	RAD
	1500	1830	B	(4) (031UTF04) CBRN 1 and 4 RAD and NUC Reports	INSTRUCTOR	DUTY	RAD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
13	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0930	B	(4) (031UTF04) CBRN 1 and 4 RAD and NUC Reports	INSTRUCTOR	DUTY	RAD
	0930	1130	B	(4) (031UTF05) Simplified RAD and NUC Hazard Area Predictions	INSTRUCTOR	DUTY	RAD
	1130	1230	B	LUNCH	PSG	DUTY	DFAC
	1230	1430	B	(4) (031UTF05) Simplified RAD and NUC Hazard Area Predictions	INSTRUCTOR	DUTY	RAD
	1430	1630	B	(2) (031UTF06) Radiological Monitoring and Survey	INSTRUCTOR	DUTY	RAD
	1630	1830	B	(16) (031UTF03) Radiological Instruments	INSTRUCTOR	DUTY	RAD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
14	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(16) (031UTF03) Radiological Instruments	INSTRUCTOR	DUTY	RAD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(16) (031UTF03) Radiological Instruments	INSTRUCTOR	DUTY	RAD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
15	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(16) (031UTF03) Radiological Instruments	INSTRUCTOR	DUTY	RAD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1330	B	(16) (031UTF03) Radiological Instruments	INSTRUCTOR	DUTY	RAD
	1330	1830	B	(8) (031UTF07) Radiological Decontamination (In Development, (8))	INSTRUCTOR	DUTY	RAD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
16	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTF07) Radiological Decontamination (In Development, (8))	INSTRUCTOR	DUTY	RAD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC

	1200	1830	B	(8) (031UTF08) Radiological Operations End of Module STX	INSTRUCTOR	DUTY	RAD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
17	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0930	B	(8) (031UTF08) Radiological Operations End of Module STX	INSTRUCTOR	DUTY	RAD
	0930	1200	B	(2.5) (031UTF09) Radiological Operations Test	INSTRUCTOR	DUTY	RAD
	1200	1300	B	LUNCH	PSG	DUTY	DFAC
	1300	1700	B	(4) (031UTH01) CBRN Equipment Accountability	INSTRUCTOR	DUTY	CTD
	1700	1830	B	(4) (031UTH02) Unit CBRN Equipment Maintenance Management	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
18	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1030	B	(4) (031UTH02) Unit CBRN Equipment Maintenance Management	INSTRUCTOR	DUTY	CTD
	1030	1230	B	(2) (031UTH03) Chemical Defense Equipment (CDE) Report	INSTRUCTOR	DUTY	CTD
	1230	1330	B	LUNCH	PSG	DUTY	DFAC
	1330	1830	B	(5) (031UTH04) Protective Mask Fitting and Semiannual PMCS	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
19	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1000	B	(2) (031UTH05) Unit CBRN In-Processing	INSTRUCTOR	DUTY	CTD
	1000	1100	B	(4) (031UTH06) Unit CBRN Training Management	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1500	B	(4) (031UTH06) Unit CBRN Training Management	INSTRUCTOR	DUTY	CTD
	1500	1700	B	(2) (031UTH07) CBRN Annex to Unit SOP	INSTRUCTOR	DUTY	CTD
	1700	1830	B	(2) (031UTH08) Advise on Crossing a CBRN Contaminated Area	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
20	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0830	B	(2) (031UTH08) Advise on Crossing a CBRN Contaminated Area	INSTRUCTOR	DUTY	CTD
	0830	1130	B	(10) (031UTH09) Use CBRNWRS	INSTRUCTOR	DUTY	CTD
	1130	1230	B	LUNCH	PSG	DUTY	DFAC
	1230	1830	B	(10) (031UTH09) Use CBRNWRS	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC

	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
21	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0900	B	(10) (031UTH09) Use CBRNWRS	INSTRUCTOR	DUTY	CTD
	0900	1100	B	(8) (031UTH10) Unit CBRN Defense	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1800	B	(8) (031UTH10) Unit CBRN Defense	INSTRUCTOR	DUTY	CTD
	1800	1815	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1815	1915	B	DINNER	PSG	DUTY	DFAC
	1915	1930	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
22	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTH11) Company Level CBRN Survey	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1700	B	(8) (031UTH11) Company Level CBRN Survey	INSTRUCTOR	DUTY	CTD
	1700	1830	B	(8) (031UTH12) Mask Confidence Training (MCT)	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
23	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTH12) Mask Confidence Training (MCT)	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1530	B	(8) (031UTH12) Mask Confidence Training (MCT)	INSTRUCTOR	DUTY	CTD
	1530	1800	B	(2.5) (031UTH13) CBRN General Operations Test	INSTRUCTOR	DUTY	CTD
	1800	1815	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1815	1915	B	DINNER	PSG	DUTY	DFAC
	1915	1930	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
24	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(14.2) (031UTG01) HAZMAT Awareness (2013)	INSTRUCTOR	DUTY	HAZMAT
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(14.2) (031UTG01) HAZMAT Awareness (2013)	INSTRUCTOR	DUTY	HAZMAT
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
25	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(14.2) (031UTG01) HAZMAT Awareness (2013)	INSTRUCTOR	DUTY	HAZMAT
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1430	B	(14.2) (031UTG01) HAZMAT Awareness (2013)	INSTRUCTOR	DUTY	HAZMAT

	1430	1830	B	(29.6) (031UTG02) HAZMAT Operations (2013)	INSTRUCTOR	DUTY	HAZMAT
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
26	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(29.6) (031UTG02) HAZMAT Operations (2013)	INSTRUCTOR	DUTY	HAZMAT
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(29.6) (031UTG02) HAZMAT Operations (2013)	INSTRUCTOR	DUTY	HAZMAT
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
27	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(29.6) (031UTG02) HAZMAT Operations (2013)	INSTRUCTOR	DUTY	HAZMAT
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(29.6) (031UTG02) HAZMAT Operations (2013)	INSTRUCTOR	DUTY	HAZMAT
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
28	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(29.6) (031UTG02) HAZMAT Operations (2013)	INSTRUCTOR	DUTY	HAZMAT
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(29.6) (031UTG02) HAZMAT Operations (2013)	INSTRUCTOR	DUTY	HAZMAT
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
29	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1000	B	(2) (031UTI01) Decontamination Fundamentals	INSTRUCTOR	DUTY	CTD
	1000	1100	B	(5) (031UTI02) Immediate Decontamination	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1600	B	(5) (031UTI02) Immediate Decontamination	INSTRUCTOR	DUTY	CTD
	1600	1830	B	(4) (031UTI03) Decontamination Pumps	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
30	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0930	B	(4) (031UTI03) Decontamination Pumps	INSTRUCTOR	DUTY	CTD
	0930	1100	B	(1) (031UTI04) M12A1 Decontamination Apparatus	INSTRUCTOR	DUTY	CTD

	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(8) (031UTI05) M26 Decontamination System	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
31	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0930	B	(8) (031UTI05) M26 Decontamination System	INSTRUCTOR	DUTY	CTD
	0930	1100	B	(8) (031UTI06) Operational Decontamination	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(8) (031UTI06) Operational Decontamination	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
32	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTI07) Thorough Decontamination	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1700	B	(8) (031UTI07) Thorough Decontamination	INSTRUCTOR	DUTY	CTD
	1700	1830	B	(16) (031UTI08) Tactical Decontamination End of Module STX	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
33	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(16) (031UTI08) Tactical Decontamination End of Module STX	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(16) (031UTI08) Tactical Decontamination End of Module STX	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
34	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(16) (031UTI08) Tactical Decontamination End of Module STX	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1300	B	(16) (031UTI08) Tactical Decontamination End of Module STX	INSTRUCTOR	DUTY	CTD
	1300	1530	B	(2.5) (031UTI09) Tactical Decontamination Operations Test	INSTRUCTOR	DUTY	CTD
	1530	1730	B	(2) (031UTC01) CBRN Dismounted Reconnaissance and Surveillance (R&S) Introduction	INSTRUCTOR	DUTY	CTD
	1730	1830	B	(2) (031UTC02) CBRN Dismounted Reconnaissance and Surveillance (R&S) Planning and Preparation	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
35	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK

	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0900	B	(2) (031UTC02) CBRN Dismounted Reconnaissance and Surveillance (R&S) Planning and Preparation	INSTRUCTOR	DUTY	CTD
	0900	1100	B	(4) (031UTC04) CBRN Dismounted Reconnaissance Survey and Monitoring Techniques	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1400	B	(4) (031UTC04) CBRN Dismounted Reconnaissance Survey and Monitoring Techniques	INSTRUCTOR	DUTY	CTD
	1400	1830	B	(5) (031UTC05) M272 Water Test Kit	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
36	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTC06) Operate the MultiRAE PRO (TIC Vapor Detector and Gas Monitor)	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1700	B	(8) (031UTC06) Operate the MultiRAE PRO (TIC Vapor Detector and Gas Monitor)	INSTRUCTOR	DUTY	CTD
	1700	1830	B	(8) (031UTC07) Operate the TruDefender™ Fourier Transform (FT) Spectrometer	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
37	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTC07) Operate the TruDefender™ Fourier Transform (FT) Spectrometer	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1530	B	(8) (031UTC07) Operate the TruDefender™ Fourier Transform (FT) Spectrometer	INSTRUCTOR	DUTY	CTD
	1530	1830	B	(8) (031UTC08) Operate the First Defender RMX	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
38	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTC08) Operate the First Defender RMX	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1400	B	(8) (031UTC08) Operate the First Defender RMX	INSTRUCTOR	DUTY	CTD
	1400	1830	B	(8) (031UTC09) Initial Entry Area Assessment	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
39	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS

	0800	1130	B	(8) (031UTC09) Initial Entry Area Assessment	INSTRUCTOR	DUTY	CTD
	1130	1230	B	LUNCH	PSG	DUTY	DFAC
	1230	1430	B	(2) (031UTC10) Site Characterization Indicators	INSTRUCTOR	DUTY	CTD
	1430	1630	B	(2) (031UTC11) Characteristics of Chemical and Biological Processes	INSTRUCTOR	DUTY	CTD
	1630	1830	B	(2) (031UTC12) Homemade Explosives (HME) Characteristics and Precursors	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
40	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(5) (031UTC13) CBRN Dismounted Reconnaissance Sample Collection Operations	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1400	B	(5) (031UTC13) CBRN Dismounted Reconnaissance Sample Collection Operations	INSTRUCTOR	DUTY	CTD
	1400	1830	B	(5) (031UTC14) CBRN Dismounted Reconnaissance Decontamination Operations	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
41	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(16) (031UTC15) CBRN Dismounted Reconnaissance Situational Training Exercise (STX)	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(16) (031UTC15) CBRN Dismounted Reconnaissance Situational Training Exercise (STX)	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
42	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(16) (031UTC15) CBRN Dismounted Reconnaissance Situational Training Exercise (STX)	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1530	B	(16) (031UTC15) CBRN Dismounted Reconnaissance Situational Training Exercise (STX)	INSTRUCTOR	DUTY	CTD
	1530	1830	B	(2.5) (031UTC16) CBRN Dismounted Reconnaissance Planning and Capabilities Test	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
43	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC

	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1030	B	(2.5) (031UTC17) CBRN Dismounted Reconnaissance and Surveillance (R&S) Test	INSTRUCTOR	DUTY	CTD
	1030	1130	B	LUNCH	PSG	DUTY	DFAC
	1130	1830	B	(7) (031UTJ01) Best Practices and Guidelines for Mass Casualty Decontamination (MCD) Operations	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
44	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(3) (031UTJ02) Patient Decontamination and Transport Techniques	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	(8) (031UTJ03) Conduct Mass Casualty Decontamination (MCD) Site Operations	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
45	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	0930	B	(8) (031UTJ03) Conduct Mass Casualty Decontamination (MCD) Site Operations	INSTRUCTOR	DUTY	CTD
	0930	1130	B	(8) (031UTJ04) Mass Casualty Decontamination End of Module STX	INSTRUCTOR	DUTY	CTD
	1130	1230	B	LUNCH	PSG	DUTY	DFAC
	1230	1830	B	(8) (031UTJ04) Mass Casualty Decontamination End of Module STX	INSTRUCTOR	DUTY	CTD
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
46	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(2.5) (031UTJ05) MCD Operations Test	INSTRUCTOR	DUTY	CTD
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1830	B	CDTF WALKTHROUGH	PSG	DUTY	BARRACKS
	1830	1845	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1845	1945	B	DINNER	PSG	DUTY	DFAC
	1945	2000	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
47	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	(8) (031UTK01) CDTF	INSTRUCTOR	DUTY	CTDF
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1700	B	(8) (031UTK01) CDTF	INSTRUCTOR	DUTY	CTDF
	1700	1715	B	TRANS FROM TRAINING	PSG	DUTY	BARRACKS
	1715	1815	B	DINNER	PSG	DUTY	DFAC
	1815	1830	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
48	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	1900	B	FAMILY DAY RELEASE	PSG	DUTY	BARRACKS
	1900	1930	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS

49	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0645	B	PRT	PSG	APFU	TRACK
	0645	0715	B	HYGIENE	PSG	DUTY	BARRACKS
	0715	0745	B	BREAKFAST	PSG	DUTY	DFAC
	0745	0800	B	TRANS TO TRAINING	PSG	DUTY	BARRACKS
	0800	1100	B	GRADUATION PRACTICE	PSG	DUTY	BARRACKS
	1100	1200	B	LUNCH	PSG	DUTY	DFAC
	1200	1600	B	GRADUATION PRACTICE	PSG	DUTY	BARRACKS
	1600	1700	B	DINNER	PSG	DUTY	DFAC
	1700	1715	B	CLOSEOUT FORMATION	1SG	DUTY	BARRACKS
50	0530	0545	B	ACCOUNTABILITY FORMATION	1SG	DUTY	BARRACKS
	0545	0630	B	HYGIENE	PSG	DUTY	BARRACKS
	0630	0730	B	BREAKFAST	PSG	DUTY	DFAC
	0730	1100	B	GRADUATION	PSG	DUTY	BARRACKS
	1100	1700	B	RELEASE	PSG	DUTY	DFAC

10. Course Manager Qualifications.

a. Military Course Managers.

(1). Two years in the MOS either in a tactical or garrison environment, waivable to one year in the MOS, IAW AR 614-200.

(2). Meets physical requirements (height/weight); pass the APFT.

(3). Graduate of ALC.

(4). SSG and above or as otherwise stated in AR 614-200.

b. Civilian Course Managers.

(1). GS-11. Training Developer or Instructional Systems Specialist.

(2). Experience that demonstrated a practical knowledge of the methods and techniques of instruction.

(3). Teaching or instructing in an adult education program, secondary school, college, military installation, or industrial establishment in the appropriate field(s).

(4). Teaching or instructing in an adult education program, secondary school, college, military installation, or industrial establishment in the appropriate field(s).

(5). Development or review of training/course materials, aids, devices, etc., and evaluation of training results.

(6). Work in the occupation or subject matter field of the position to be filled that required training or instructing others on a regular basis.

11. Course Manager Responsibilities.

- a. The course manager is responsible for ensuring the training is presented as designed.
- b. Ensure that instructors receive support, materials, and equipment required to present training.
- c. Continuously evaluate course effectiveness and efficiency and provide appropriate feedback to the trainers and the Director of Training & Leader Development (DOT&LD), USACBRNS.
- d. Ensure staff, faculty, and students comply with safety, risk management, environmental protection rules, regulations, laws, guidance, and course requirements.
- e. Ensure facilities, material, equipment, and systems required for presenting instruction are properly maintained.
- f. Ensure that the next Fiscal Year's class dates are scheduled and correctly input into Army Training Resource Requirements System (ATRRS).
- g. Monitor course inputs frequently and relay class size projections to instructors, Platoon Sergeants/Drill Sergeants, company and battalion leadership.
- h. Serve as the 3rd Chemical Brigade Point of Contact (POC) with DOT&LD for lesson plan revisions.
- i. Obtain required reference materials.
- j. Manage all lesson plans so that the critical tasks are trained and tested.
- k. Ensure required training resources are available for presenting the training as scheduled.

12. Instructor Qualification/Certification Requirements.

- a. All instructors must be either Active Duty, Reserve Component, government employee or approved contract civilians.
- b. All individuals assigned to instructor duties must complete a TRADOC approved instructor-training program as part of the initial certification and been awarded the appropriate instructor skill qualification identifier. Instructor certification requirements are outlined in AR 614-200, TR Reg 350-6, and TR Reg 350-70. They are as follows:
 - (1). Demonstrate competency and proficiency in the technical and tactical skills required by the POI or lesson outlines. The Commander, 84th Chemical Battalion is

responsible for verification of instructor proficiency through approval of the proponent certification memorandums.

(2). Fulfill all proponent requirements as outlined in the Proponent Instructor Certification Policy.

(3). Must be in the grade of SSG and above or as otherwise stated in the Proponent Instructor Certification Policy.

(4). Meet height and weight standards in accordance with AR 600-9 (military only).

(5). Pass the Army Physical Fitness Test (APFT) in accordance with FM 7-22 (military only).

(6). Must meet all other required prerequisites (as applicable) per Army Regulation (AR) 611-101 (Personnel Selection, and Classification, Commissioned Officer Classification System), AR 611-201 (Enlisted Career Management Fields and Military Occupational Specialist), AR 614-200 (Selection of Enlisted Soldiers for Training Assignments) and TRADOC Regulation 350-70.

(7). Instructors who hold either the Army Basic, Senior, or Master badge must demonstrate the Instructor Competencies located under ANNEX F while performing their duties as instructors. These competencies and outcomes are derived from the International Board of Standards for Training, Performance and Instruction (ibstpi).

c. Military personnel responsible for the overall course of instruction, or for conducting the training, at a minimum, must be qualified within the same job specialty as the target audience within the specific service requirements. Instructors must be a qualified 74D CBRN Specialist (exceptions can be made for the common core subject areas), must have completed a TRADOC Instructor/Facilitator Course such as the Instructor Training Course (ITC), the Army Basic Instructor Course (ABIC), the Foundation Instructor/Facilitator Course (FIFC), or the Common Faculty Development Instructor Course (CFD-IC); and have been awarded an instructor skill qualification identifier (SQI).

d. Civilian personnel responsible for conducting the training must have held a Chemical Corps MOS to include 72A Nuclear Medical Science Officer, (or service specific specialty in alignment with the target audience of the course) during his/her military career. If not, the candidate will be required to successfully complete the course in which he/she is to be certified. Additionally, civilian personnel must also have one full year of documented adult teaching experience; and must have completed a service specific instructor-training course (ITC, ABIC, FIFC, CFD-IC) or be scheduled to attend such a course.

13. Cadre Responsibilities (Instructor/Squad Leader/Platoon Sergeant/Drill Sergeant).

a. Cadre are directly in contact with the students and represent the command in the presentation of the instruction. They serve as role models for the students. They will be technically competent and professional in demeanor.

b. Thoroughly study and be well versed in the Army's Learning Model, the 74D Skill Level 1 and 2 Critical Task Lists (CTLs), the course Program of Instruction (POI), and Lesson Plans, before presenting lessons.

c. Manage the training and maintain an environment conducive to learning where students are active participants and cultivate collaborative groups.

d. Supervise and guide the learning process using learner-centered methods when possible.

e. Create collaborative, context-based, and problem-solving events that engage learners to think and understand relevance of the material learned when possible.

f. Reduce or eliminate instructor-led slide presentations and use a blended learning approach that incorporates virtual and constructive simulations, gaming technology, or other technology-delivered instruction when possible.

g. Provide immediate feedback on student performance.

h. Be alert to students having difficulty and intercede as appropriate.

i. Brief students on the Individual Student Assessment Plan (ISAP) (Annex C). Use a sign-in roster, or individual counseling form, to document that each student has received the ISAP Briefing. Maintain a copy of the ISAP in the classroom so that it is accessible for students to review at their leisure.

j. Ensure students comply with safety and environmental protection rules, risk assessments, regulations, laws, and course requirements.

k. Explain the graduation criteria and requirements to the students' prior to start of the course.

l. Counsel and coach students.

m. Track student progress using student assessment tools and transferring test results into DTMS.

n. Provide appropriate remedial training.

o. Continuously evaluate course effectiveness and efficiency and provide appropriate feedback to course manager and DOT&LD.

p. Inform students how they will be evaluated for blocks of instruction by informing students of Action, Condition, Standard, and Lesson Administrative Data before lesson.

q. Continuously evaluate lesson plans and training aids for accuracy and effectiveness in alignment with POI and provide feedback to the Course Manager.

14. Student Responsibilities.

a. It is the student's responsibility to learn and perform the lesson objectives. This responsibility includes completing the home assignments, practical exercises, and participating in training activities.

b. Prepare for class by studying assigned materials. Complete homework assignments, practical exercises, and participate in training activities.

c. Meet or exceed all graduation requirements as outlined in the ISAP.

d. Avoid conduct both on and off duty, which is immoral, illegal, unethical, or likely to bring discredit to the Army.

e. Maintain proper military bearing in dress and behavior.

f. Maintain total honesty and uphold the highest standards of integrity.

g. Provide constructive criticism concerning the efficiency and effectiveness of the training and training materials using the student feedback form. The instructor will issue this form at the end of each training module (See Annex E- Instructor and Student Feedback Form).

h. Comply with the guidelines in the ISAP, Battalion SOP, unit policy letters, and any other pertinent directives.

i. Complete assigned reading and homework, as well as being prepared for classes, to include bringing necessary publications and supplies.

j. Maintain high standards of appearance, bearing, and professionalism.

15. HAZMAT Test Proctor (TP) Qualification/Certification.

a. Designated in writing by the Director, Department of Instruction (DOI), or the Commander 84th Chemical Battalion.

b. Completed ITC/ABIC/FIFC/CFD-IC.

c. Be a graduate of the course.

d. Completed the instructor certification process.

- e. Be certified one level above the level they are proctoring.
- f. Possess the appropriate security clearance-level and need-to-know.
- g. Be certified in writing to the Lead Compliance Officer, that they have read the CBRNS Certification Program Standard Operating Procedures (SOP).

Annex A

Individual Student Assessment Plan (ISAP)

1. Purpose. To provide the course manager, instructors, and students with the requirements for course completion. This Individual Student Assessment Plan (ISAP) also describes the academic probation and removal process.

2. Scope. This ISAP establishes guidelines and criteria for handling student oriented academic matters. Final disposition authority rests with the 3rd Chemical Brigade Commander.

3. ISAP Orientation. Each instructor will become familiar with the ISAP and the 84th Chemical Battalion Commander will ensure that each company is provided a copy of the ISAP. Each student will be provided a copy or have access to a copy. A copy will be placed in the home classroom of each course.

4. Academic Administration. Students will receive a briefing concerning academic administration during the first week of the course. Each student will be counseled on the ISAP. A copy of the ISAP will be posted in each classroom.

5. Test Types. Two types of tests are used in the course.

a. Performance-Based Tests (written tests). Criterion Referenced tests are used to determine the degree of knowledge a person has about a subject. Retesting is required if the student scores less than a passing score on the first test. A student may be recommended to be dropped from the course if they scores less than a passing score required on the second test. Test material will be regarded as sensitive and handled accordingly.

b. Performance Tests (hands-on tests). A performance test is used to determine if a student can perform a manual task correctly. This kind of test is most often used to determine if a student can properly set-up, operate, maintain, or disassemble a piece of equipment.

6. HAZMAT Response Certification Testing.

a. Consists of performance (written) based tests, and performance (hands-on) skills tests that certify students to perform HAZMAT Responder actions at the HAZMAT Awareness Level and the HAZMAT Operations Level.

b. These tests are based on HAZMAT Responder certification standards/requirements set by the International Fire Safety Accreditation Congress (IFSAC) and the National Fire Protection Agency (NFPA).

7. Student Graduation Requirements.

a. Pass all performance (written) based tests. The minimum passing scores for these tests are as follows:

(1). CBRN Dismounted Reconnaissance Planning and Capabilities Test	70%
(2). CBRN Dismounted Reconnaissance and Surveillance (R&S) Test	70%
(3). Chemical Operations Test	70%
(4). Biological Operations Test	70%
(5). Radiological Operations Test	70%
(6). HAZMAT Awareness Test	80%
(7). HAZMAT Operations Test	76%
(8). Tactical Decontamination Operations Test	70%
(9). CBRN General Operations Test	70%
(10). MCD Operations Test	80%

b. Pass all performance (hands-on) skills tests. These tests use a GO/NO GO pass/fail rating system. Students must receive a GO rating in order to pass each of the following individual critical tasks:

- (1). 031-503-1002 Conduct Unmasking Procedures.
- (2). 031-503-1005 Submit a CBRN 1 Report.
- (3). 031-503-1016 Implement Mission-Oriented Protective Posture (MOPP).
- (4). 031-503-1020 Supervise Positioning of the Chemical-Agent Alarm.
- (5). 031-503-1021 Operate AN/PDR-77 Radiac Set.
- (6). 031-503-1031 Operate the AN/UDR-13/14 Radiac Set.
- (7). 031-503-1039 Identify Chemical Agents Using an M256-Series Chemical-Agent Detector Kit.

- (8). 031-503-1043 Employ the M100 Sorbent Decontamination System (SDS).
- (9). 031-503-2009 Conduct Protective Mask Fitting.
- (10). 031-503-2053 Report CBRN Information Using CBRN 4 Reports.
- (11). 031-504-1001 Emplace a Chemical-Agent Alarm.
- (12). 031-504-1004 Operate the Improved Chemical-Agent Monitor (ICAM).
- (13). 031-504-1005 Detect Chemical Agents Using the M4 Joint Chemical Agent Detector (JCAD).
- (14). 031-504-1009 Operate the M272 Water Test Kit for Chemical Agents.
- (15). 031-504-1015 Employ the M26 Decontamination Apparatus in Support of Decontamination Operations.
- (16). 031-504-3005 Interpret a Chemical Downwind Message (CDM).
- (17). 031-505-1001 Operate the AN/PDR-75 Radiac Set.
- (18). 031-505-3084 Recommend Protective Measure for Friendly Troops in STRIKWARN Area.
- (19). 031-505-3086 Interpret an Effective Downwind Message.
- (20). 031-506-1002 Provide Technical Advice on Chemical Agents and Compounds.
- (21). 031-506-1003 Plot a CBRN 3 Report.
- (22). 031-506-1004 Prepare a Simplified Fallout Prediction.
- (23). 031-506-1006 Plot a CBRN 5 Report.
- (24). 031-506-4004 Perform MOPP Analysis.
- (25). 031-506-4005 Utilize the CBRN Warning and Reporting System to Avoid CBRN Contamination.
- (26). 031-627-1020 Operate the Department of Defense (DOD) Biological Sampling Kit (BSK).

(27). 031-627-1023 Operate the TruDefender Fourier transform (FT) Spectrometer.

(28). 031-627-1025 Collect CBRN Samples.

(29). 031-627-1038 Operate the Gamma Spectrometer.

(30). 031-627-1062 Operate the MultiRAE Multi-gas Monitor.

(31). 031-627-1106 Operate the First Defender (Raman).

(32). 031-627-3037 Initiate a Chain of Custody.

(33). 031-COM-1037 Detect Chemical Agents Using M8 or M9 Detector Paper.

(34). 031-COM-1040 Protect Yourself from CBRN Injury/Contamination with the JSLIST Chemical-Protective Ensemble.

(35). 081-831-1044 Perform First Aid for Nerve Agent Injury.

(36). 101-92W-1056 Operate the 125-GPM Diesel Water Pump.

c. Pass all High Physical Demands Tests (HPDT). These tests use a GO/NO GO pass/fail rating system. Students must receive a GO rating in order to pass each of the following HPD tasks:

(1). 031-HPD-0001 Operate in MOPP Level 4 Continuously.

(2). 031-HPD-0002 Operate in MOPP Level 4 Non-Continuously.

(3). 031-HPD-0003 Move 125 GPM Pump.

(4). 031-HPD-0004 Load a Drum of Super Tropical Bleach (STB).

(5). 031-HPD-0005 Move Contaminated Casualty.

(6). 031-HPD-0006 Prepare a Contaminated Waste Water Control Trench.

(7). 031-HPD-0007 Operate in Level B Personal Protective Equipment (PPE) with Self-contained Breathing Apparatus (SCBA).

d. Pass the final record Army Physical Fitness Test (APFT) IAW AR 350-15 and FM 7-22.

e. Meet Army body fat standards IAW AR 600-9.

f. Complete training at the Chemical Defense Training Facility (CDTF). This requirement can only be waived by the Commandant of the CBRN School.

g. Not pending any disciplinary or Student Status Review (SSR) actions.

8. Test Failures. A student that fails an initial test is retested. The retest is administered after the student is retrained. The retest or retraining is conducted outside of normal class time. Students who fail a retest will have an SSR initiated.

a. First (initial) Test Failure.

(1). A student who fails to pass any initial performance-based test (written), or performance test (hands-on) will be placed on academic probation.

(2). The student will receive formal counseling from his Platoon Sergeant/Drill Sergeant and receive formal notification of being placed on academic probation by his Company Commander.

(3). Cadre will coordinate with the appropriate training department for retraining and retesting of the student. Retraining and retesting will not interfere with the student's participation in any follow-on course instruction.

(4). The student must satisfactorily complete a retest within 3-5 academic days after the examination. Successful completion of the retest will result in the student being removed from academic probation.

b. Retest (subsequent) Test Failure. If a student fails a retest, or fails three initial tests in different subject areas, then the following actions will occur:

(1). The student will receive formal counseling from his Platoon Sergeant/Drill Sergeant to inform him that his Company Commander is initiating SSR process to determine if he will be allowed to remain enrolled in the course.

(2). The student's Company Commander will initiate SSR.

c. A student who passes a retest on a performance-based (written) test, will be awarded the minimum passing score (regardless of their actual score).

d. A student who passes a retest on a performance (hands-on) test will receive a "GO" rating.

9. Graduate Distinctions.

a. Distinguished Honor Graduate (DHG). Is a student that:

- (1). Meets all graduation requirements.
- (2). Has the highest grade point average in the class.
- (3). The student's academic average is 95% or higher.
- (4). Passes all tests on the first attempt (to include the APFT).
- (5). Possesses outstanding leadership potential.
- (6). Meets body composition standards IAW AR 600-9.
- (7). Obtains a score of 270 or above on the record APFT, with at least 90 points in each event.
- (8). Did not receive any derogatory correspondence (i.e. memorandum of reprimand, letters of indebtedness).
- (9). Is recommended by the Platoon Sergeant as the DHG.
- (10). Has the DHG designation approved by the Company Commander.

b. Honor Graduate (HG). Is a student that:

- (1). NOTE: Only 10% of the graduating class can be honor graduates.
- (2). Meets all graduation requirements.
- (3). Has a grade point average of 90 to 94.9%.
- (4). Passes all tests on the first attempt (to include the APFT).
- (5). Meets body composition standards IAW AR 600-9.
- (6). Obtains a score of 270 or above on the record APFT.
- (7). Does not have any adverse actions.
- (8). Is recommended by the Platoon Sergeant as an HG.
- (9). Has the HG designation approved by the Company Commander.

c. Graduate (G). Is a student that:

(1). Meets all graduation requirements.

(2). Is recommended for graduation by the Platoon Sergeant/Drill Sergeant and the commander.

d. Non-Graduate (NG). Is a student that fails to meet graduation requirements.

10. Academic Grading and Test Plan.

a. Test Grading. Tests will be graded according to the Test Administration Guide (TAG). (Annex C).

b. Test Review. A mandatory test review will be conducted after the Test Control Office has graded each test and results are official. As a result of the mandatory test review, any unresolved questions pertaining to doctrine or regulations should be addressed IAW the reclama procedures within this ISAP.

c. Blackboard (BB) Tests.

(1). Upon submission of BB scores, grades HAZMAT certification tests immediately.

(2). Gives the test taker the option for a test review. Students must select this option and conduct the BB test review.

d. Student Questions.

(1). Students will be allowed to ask questions; however, only the TA will have access to the test booklet. In cases of performance testing where work must be shown, students will be allowed to see written work and will hand the worksheets back to the instructor after the critique period.

e. Reclama Procedures.

(1). Students who want to challenge the school response to an examination question may submit a written reclama through the student chain of command.

(2). Reclama actions will only occur after the examination critique.

(3). Test item analysis of the examination should identify problem questions and corrective action taken, if required. Test item analysis will identify possible instrumental omissions or other related problem areas.

f. Critiques should resolve any issues or student questions. If question areas remain, the following procedures must be followed:

(1). A reclama may be typed or written and submitted to an instructor by a student.

(2). The test stem (the question) is not worded correctly (to include the situation).

g. Examples of examination critique:

(1). There are multiple or no correct answers.

(2). There is conflicting instruction or doctrine (e.g., two different instructors give different forms to record data and there is only one correct form, or the doctrine is different from the instruction and the instructor does not point out the difference).

h. All reclamation should clearly state the issue, justifying arguments, and identify supporting documents (e.g., class handouts, regulations, and other appropriate publications). The reclama must be submitted to the instructor within two academic days of the critique.

i. Instructor Actions.

(1). Obtain the exact text of the question(s) involved and attach the text to the reclama.

(2). Safeguard the reclama to ensure test security.

(3). Research the issue with the AIT Course Manager and AIT POI Manager.

(4). Review the reclama, add comments as appropriate, sign the document, and forward it to the OIC of the Instructional department.

(5). After the reclama has been approved by the AIT Course Manager, and test control has processed and published the results/changes, then prepare a written response, and furnish it to the student.

(6). In the event the AIT Course Manager disapproves the reclama, then the response will contain a brief statement explaining the reason for the disapproval.

j. Instructional Department OIC actions.

(1). Review the reclama and related documents.

(2). Recommend approval or disapproval, sign the document, and submit it to the AIT Course Manager.

k. AIT Course Manager Actions.

(1). Review the reclama, related documents, and Instructional Department OIC's recommendation.

(2). Approve or disapprove the reclama.

(3). Forward to the Chief of Test Control Office.

(4). Retain a file copy of the response and the reclama, minus the text of the test item.

l. Chief of Test Control Office Actions.

(1). Review the reclama, supporting documents, and comments.

(2). Make additional comments, if appropriate, sign the document, and forward the results/changes back to the course manager.

(3). After receiving the approved reclama from the AIT Course Manager, give the student credit for the question(s)/reclama, and adjust the student's test score.

(4). Forward grade changes to the instructor.

(5). Initiate test item revision, if necessary.

m. Class reclamationas.

(1). When more than 30% of students fail to correctly answer an examination question, the reclamationas may be consolidated and submitted in accordance with the same procedure as stated for an individual reclama.

n. Blackboard reclamationas.

(1). Students who want to challenge an examination question must challenge the question during the test session.

(2). The Blackboard Program Manager will download question challenges and identify valid responses.

(3). The valid challenges will then be reviewed by the Blackboard Program manager, training developer, and the instructor who presented the instruction to validate the challenge.

(4). Blackboard Program Manager will then inform the instructional department of the decision. The decision will be annotated on the originally downloaded challenge document and filed.

(5). The instructional department is responsible for notifying the student of the final decision. The student will not approach the program manager/compliance officer about a challenge.

(6). Students will not be released from the course until final disposition of their challenge has been completed.

o. Approval/disapproval guidelines.

(1). Verified omissions, from lesson presentation, should normally result in affected questions not being scored. An exception to this would be when information concepts were the student's responsibility to acquire through directed readings, homework, etc.

p. Other Scoring Exceptions.

(1). Reclamas are only one form of scoring exceptions. The need for other scoring exceptions may be identified during test administration, test scoring, test analysis, or during critiques.

q. The AIT Course Manager may approve scoring exceptions and initiate corrective action using the following criteria:

(1). The test item is vague and has more than one correct answer when only one answer is required.

(2). The test item has been rendered invalid by doctrinal publications, changes, or classroom instruction.

(3). The test item format is incorrect.

r. The AIT course manager will follow-up with the POI manager and test control if scoring exceptions are made.

16. Student Status Review (SSR).

a. The Student Status Review (Appendix 1 to Annex B) is a process used to determine if a student; who is having academic, disciplinary, or other problems; be retained in the course or removed from the course.

b. Any member of the USACBRNS staff or faculty, equal to or senior to the student, may request a review of a student's status for any of the reasons listed below and will submit recommendations in writing to the respective commander. The student is allowed to provide input for consideration during the review.

c. The Company Commander will initiate a SSR if a student meets one of the following conditions and forward through the chain of command:

(1). Fails any three initial tests.

(2). Fails a retest of any tests.

(3). Has authorized or unauthorized absences that may cause a Soldier to miss tests or academic training of more than 24 total academic hours. Platoon Sergeants/Drill Sergeants will be responsible for tracking and inputting hours missed by the student. Based on extenuating circumstances, as an exception to policy, the Battalion Commander can approve student absences of more than 24 academic.

(4). Is suspected of committing acts of misconduct punishable under the UCMJ or civil statutes (example: DUI, drug abuse, conduct unbecoming). No formal adjudication of guilt by a military or civilian court or by a commander under the provisions of UCMJ, Article 15, is necessary to support suspension under the provisions of this policy.

(5). Is habitually tardy.

(6). Is suspected of cheating or committing plagiarism.

(7). Has an illness, injury, or other medical condition that affect the student's progress in the course.

(8). Commits any other minor offenses when added to other offenses, can collectively affect the Soldier's full participation in the course.

(9). Violates SHARP and/or EO regulations. Violating these regulations results in automatic removal from the course.

(10). Passing the APFT is not a prerequisite for enrollment but it is a requirement for graduation. If a student fails the record APFT, the student will receive a single retest within 7 to 24 days of the failure. If the student fails the retest, the company commander will initiate a Student Status Review.

(11). Students may enter the course if not in compliance with the Height/Weight/Body Composition Standards established by AR 600-9; however, the student has 30 days to comply with the standards. The Company Commander will enroll the student in the Army Weight Control Program and flag the student's records. After 30 days, the Company Commander will initiate a Student Status Review if the student does not comply with AR 600-9.

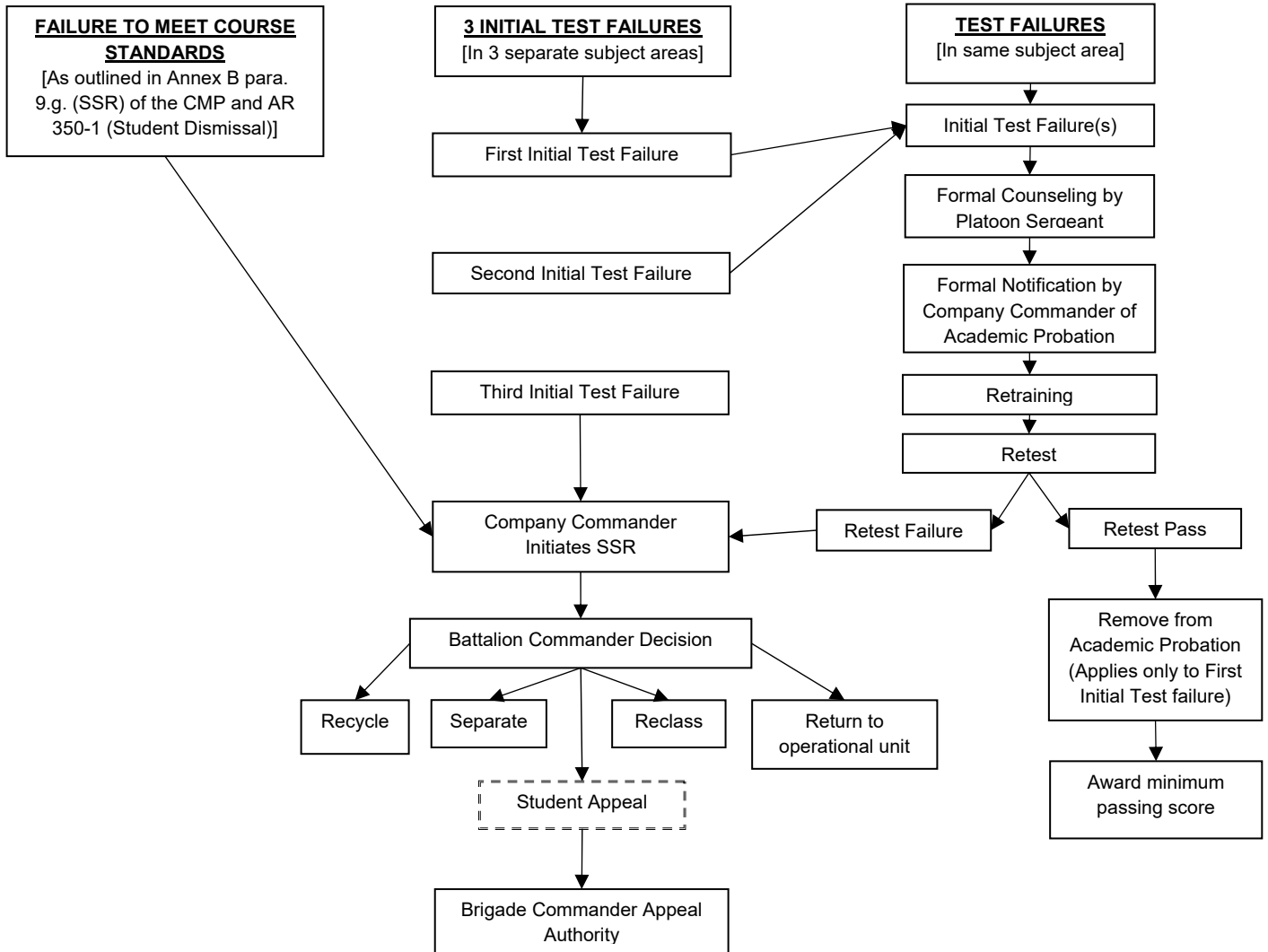
(12). Violates any aspects of the Honor Code or cannot maintain high standards of appearance, bearing, and professionalism required of a U.S. Army Soldier.

(13). Fails to adhere to all brigade/battalion, and installation policy requirements.

(14). Receives "Did Not" or "Does Not Meet" course standards on DA Form 1059.

Appendix 1 to Annex A

SSR Process



Appendix 2 to Annex A

SSR Memorandum for Record Example

(Battalion Letter Head)

(Battalion Office Symbol)

(Date)

MEMORANDUM FOR RECORD

SUBJECT: Student Status Review (SSR) of (Enter Soldier's Rank, Full Name, and DODID #)

1. **Reference.** (Give pub#, pub title, and para/sub-para within it that supports the initiation of SSR) For example: CBRN AIT Course Management Plan (CMP); Annex B, Individual Student Assessment Plan (ISAP); Para. 9. Academic Grading and Test Plan Student Status Review (SSR); Sub-para. 9.f.(3) "The Company Commander will initiate a SSR if a student meets one of the following conditions." Sub-para 9.f.(3) (b) "Fails a retest."

2. **Background.** (Give situation details) For example: On 22 Apr 17, The Soldier failed his initial HAZMAT Operations test with a score of 36%. The minimum passing score for the test is 76%. He received retraining on the subject, and failed the retest with a score of 40%.

3. **CO CDR's Recommendation.** I evaluated the Soldier's situation, and recommend that the BN CDR initiate an SSR, and take the following action against the Soldier: (Initial One and input class #)

- _____ Retain in AIT Class # _____.
- _____ Dismiss from AIT Class # _____ and recycle into Class # _____.
- _____ Dismiss from AIT Class # _____ and initiate MOS reclassification action.
- _____ Dismiss from AIT Class # _____ and return to operational unit.
- _____ Dismiss from AIT Class # _____ and initiate separation action.

4. **BN CDR's Decision.** I reviewed the Soldier's situation, and considered the CO CDR's recommendation. I have decided that the Soldier will be: (Initial one and input class #)

- _____ Retained in AIT Class # _____.
- _____ Dismissed from AIT Class # _____ and recycled into Class # _____.
- _____ Dismissed from AIT Class # _____ and MOS reclassification action initiated.
- _____ Dismissed from AIT Class # _____ and returned to operational unit.
- _____ Dismissed from AIT Class # _____ and separation action initiated.

5. **Point of Contact (POC).** (POC information)

Company
Commander's
Signature Block

Battalion
Commander's
Signature Block

(Date)

(Date)

Annex B

Administration Guide

1. Test Administrator (TA) Responsibilities.

a. The TA is responsible for the test administration (before, during, and after the test).

b. Appoint an instructor, in the rank of SGT or above, as the TA IAW AR 611-5 and an Alternate Test Administrator (ATA) of equal or higher rank. The TA's responsibility is to maintain control over all examination material. Provide the names of the TA and ATA to the Test Control Office (TCO), MSCoE Directorate of Training.

c. Upon receipt of test materials, the TA conducts a 100 percent quality control check of all examination materials to ensure there are no missing pages and all pages are legible.

d. Each TA is only issued the number of examination materials and answer sheets required to test their students. Inventory the examination materials and answer sheets with the Test Control Officer (TCO) prior to accepting them. The TA is required to sign for exam item sheets, answer sheets, and changes to the test material.

e. The TA accepts responsibility for the examination material while it is in their possession. When returning them to the Test Control Officer, the TA and TCO will again inventory the examination materials to ensure proper accountability.

f. When not in use, stores all examination materials where only authorized personnel have access to it. Examination materials include the examination, exam item sheets, completed answer sheets, and changes to test material.

g. The TA must maintain a copy of the written examination and Test Administration Guide (TAG) at all times during test administration.

h. Does not store answer keys in the same drawer or container as the examinations.

i. Under no circumstances will instructors be informed in advance which version of the examination is in use. Test proctors will not issue instructors examination materials until just before the examination.

j. Immediately after testing is completed, the TA will return the test materials to the Test Control Office. The Test Control Officer, and the TA will then conduct an inventory of the test material to ensure it is all accounted for.

2. Perform Before Test Actions.

a. Pick-up and inspect the test materials for the test to be given. Ensure that sufficient number of test folders (containing a test booklet, AIMS answer sheets, Student Test review Sheet, and special material, if required), scratch paper, pencils, and other testing materials, are on hand. The Test Administrator is responsible for the SECURITY OF TESTS/TEST MATERIAL while it is signed out from the MSCoE Test Control Office. The Test Administrator will use only proponent test material in preparation for or during the administration of tests.

b. Ensure test facility has sufficient space for students to work comfortably with their exam folders, scratch paper, and other testing materials. The testing room must be well lighted, properly heated/cooled, adequately ventilated, and free of excessive noise.

c. Assemble all Proctors and ensure they know their duties and the testing procedures.

d. Place all required testing materials, except the exam folder, at each desk.

e. On an upper corner of the chalkboard, place course name, class number, names of Test Administrator/Proctors, and the six-digit AIMS Test number.

f. Elsewhere on the chalkboard, place:

TIME START _____ HRS/MIN.

TIME STOP _____ HRS/MIN.

TIME REMAINING _____ HRS/MIN.

As of _____

3. Perform During Test Actions.

a. Ensure unauthorized personnel do not enter the testing area. Student's identity must be verified prior to taking the examination. This can be accomplished either by visually looking at each student if you know them or by checking their individual picture-identification cards.

b. After students have arrived and are seated, issue test folders and special test material to each student before testing.

c. Ensure the CORRECT folders are issued.

d. Ensure students have all the necessary/authorized test material (for example: student handouts, publications, personal notes, calculators, etc.).

e. Ensure students remove all unauthorized material from their desks and turn their cell phones or similar devices into the instructor or place them in the back of the room.

f. Some test may require the use of government issued computers with access to Blackboard.

g. Brief the students on test site procedures. READ THE EXAM INSTRUCTIONS (LOCATED IN APPENDIX 4 or 5 OF THIS ANNEX) VERBATIM TO THE STUDENTS.

h. Record the test starting and stopping times where all students can see them. Update the time remaining on the chalkboard periodically during the test period.

i. Ensure students are monitored at all times while taking the test by at least one Proctor (more than 20 students will require 2 Proctors). Maintains a no talking and movement discipline.

j. Ensure no more than one student at a time leaves the test room to use the latrine or as deemed necessary. Before leaving, however, they must notify a Proctor. No student will be permitted to leave the test room for any reason other than those mentioned above, and the Proctor will collect the student's exam materials.

k. Answer any student's questions they may have on general test procedures.

l. Answer student's questions that are test question specific with the following statement: *"DO THE BEST YOU CAN; I CANNOT HELP YOU WITH THAT QUESTION."*

m. Instruct students to stop at the end of the test session.

4. Perform After Test Actions.

a. Collect test materials. When finished with the test, each student should turn in all testing materials (including scratch paper).

b. Inventory test materials for completeness and accountability. Ensure that all tests are in numerical order.

c. Inspect test answer sheets (AIMS) to ensure that: All identifying information blocks have been filled in correctly. Pay particular attention to the markings of Last 9 Digits 9 DOD ID Number and TEST VERSION.

d. All erasures of test answers are clean and thorough.

e. No stray marks on the AIMS sheet. Do not use the AIMS sheets as scratch paper.

f. All marks made on training aids that were used during testing (i.e. maps, overlays etc.) are cleaned off.

g. When satisfied that the above actions have been accomplished, dismiss the students.

h. Turn in all test materials (instructor packet, student answer sheets, etc.) to the Test Control Office immediately after the test review, for grading. The Test Control Office will notify you when the grading process is complete and the test results are ready for pick up.

i. Do not turn completed student AIMS answer sheets to the students. Only furnish students with test scores.

5. Conduct a Test Review.

a. The conduct of a test review after each test is a mandatory element of instruction. Conduct a test review for each written test in order for the students to know what questions they missed and to learn from their mistakes.

b. As the students finish taking the test, grade their test away from the students or in another room. On the Student Test Review Sheet (STRS) (See Appendix 3 of this Annex) circle the question number of all the questions that the student answered wrong on the test. **DO NOT WRITE THE CORRECT ANSWER ON THE STRS.** On a separate STRS, keep an accumulative count of the number of students who got each question wrong. This will reveal missed questions and questions missed the most.

c. Return the Student Test Review Sheets to the student prior to the test review.

d. Inform the students that the numbers that are circled indicate only the corresponding test question numbers that were answered incorrectly on their answer sheet.

e. Inform the students that the STRS is based on unofficial test results, and that all grades will become official once they have been electronically scanned and graded by the Test Control Office.

f. Discuss and give the correct answer to every question that at least one student missed on the test.

g. Capture all the student's comments used to improve the test or instruction. Share them with the Course Manager and the AIT POI Manager.

6. HAZMAT Test Proctor (TP) Responsibilities.

a. If classified material is involved, use proper handling procedures IAW TRADOC Regulation 350-10, Institutional Leader Training and Education, para 2-9f (Test Security), 12 August 2002.

7. Administers performance examinations.

a. Maintains constant supervision and control of all test material while signed out.

b. Immediately contact the DOT&LD Compliance Officer or Program Manager if issues, questions, or problems arise for action/guidance.

c. The HAZMAT test proctors shall not be the person who instructed the given prerequisite course of instruction.

d. Not only is a proctor responsible for monitoring students taking all HAZMAT certification tests, they must also ensure that these tests are not compromised in any way. This means making sure students:

(1). Do not have access to reference material during the test.

(2). Do not receive any assistance during the test.

(3). Are given enough time to take the test.

e. Do not copy or duplicate the test material.

f. Assist the Program Manager/DOT&LD Compliance Officer.

g. Review the test control SOP on appointment and periodically or as directed by the Program Manager/DOT&LD Compliance Officer.

8. Training Department Responsibilities.

a. Conduct all examinations and retests/make-ups for which responsible.

b. Conduct a review of the written examination. Ensure that all questions are reviewed to eliminate any uncertainty on the student's behalf.

c. Safeguard the integrity of all examinations, to include the following:

(1). Use alternative forms of each examination.

(2). During review, instruct the students to clear their desktops and not to write any information.

(3). The instructor should not refer to the answer by its identifying letter (for example a, b, c, d), but should state the answer in normal language.

9. Conduct the Army Physical Fitness Test (APFT).

a. Bravo and Charlie companies administer an initial diagnostic APFT within the first two weeks of the course start date. A final APFT for record will be given near the end of the course. A student must pass the end of course APFT to graduate.

b. If a student has a physical profile preventing him/her from taking the final APFT use the guidance in FM 7-22 to determine how to compute a modified APFT score. If student is injured during the course and unable to take a final APFT, the score from the initial APFT may be used.

10. Retraining/Retesting.

a. If a student does not pass a test the first time, they must be given remedial training before the retest.

b. Different test versions should be used for retesting. Retesting and remedial training should be conducted at times other than during scheduled class time. If a student fails the retest, the Platoon Sergeant will start the student status review process.

c. HAZMAT Certification Program Testing. Is done in accordance with International Fire Safety Accreditation Congress (IFSAC) and National Fire Protection Association standards. It consists of Certification Testing that includes written tests/and or hands-on skill tests. Refer to the CBRN'S IFSAC Pro-Board Certification SOP.

11. Student Academic Assessment Records and Tools.

a. Bravo and Charlie Company of the 84th Chemical Battalion, will keep student Academic Assessment Records on file for 2 years.

b. The Digital Training Management System (DTMS) will be used to record and track student attendance and test performance results. The Student Assessment Tools listed below will be used to initially record student testing results. The results will then be transferred into the DTMS individual class grade book.

12. Individual Critical Task Test Score Sheet.

a. The score sheet located in Appendix #1 of this annex will be used when testing students on all Individual Critical Task Performance (Hands-on) Tests. B and C Company are required to maintain score sheets on file for 2 years if a student fails a performance test and are subsequently reclassified, recycled, or processed out of the Army. A sample of this score sheet is below.

13. Overall Class Assessment Record.

a. This record located in Appendix #2 of this annex will be used to record all student test results. B and C Company will create this record and maintain it on file for two years. The student test results recorded on this record will also be transferred to the DTMS individual class grade book.

14. Lost or Compromised Test.

a. Report any lost, or possible compromised tests to the Test Office who will then contact DOT&LD. The DOT&LD will contact the Bn Commander to discuss and conduct a thorough investigation and initiate proper actions to prevent a reoccurrence of lost or compromised tests.

Appendix 1 to Annex B

Test Administration Checklist

Course: _____ Class: _____
 Test Administrator(s): _____ Test Title: _____
 POI Time Scheduled: _____ Date Given: _____
 Location of Observation: _____ # of Students (USA/IMO): _____
 Scheduled Time of Examination: FROM _____ TO _____
 Scheduled Time of Critique: FROM _____ TO _____
 Total Time of Observation: FROM _____ TO _____

CHECK ITEM	YES (x)	NO (x)
Was the room prepared for the administration?' (Environment, start/stop/test number on board)		
Were #2 pencils issued to students?		
Did the Test Administrator read the instructions verbatim?		
Did the administrator instruct students how to enter correct name, social security number, test number, test booklet, version, course and class info, and any other special codes on the answer sheet?		
Did the administrator instruct students to mark only one correct answer for each question?		
Did the administrator instruct students how to mark answers on the answer sheet?		
Did the administrator do a page check and question check with the students?		
Did the administrator instruct the students NOT to make any stray marks on the test booklets?		
Did the administrator instruct students on the procedures and consequences of leaving the room before completion of the test?		
Did the administrator instruct students concerning the use of reference		

materials and test aids?		
Did the administrator inform students they may NOT seek or accept assistance from other students; may NOT give, offer, or in any way help other students; and will be subject to disciplinary action?		
Did the administrator inform students of the minimum passing score?		
Did the administrator inform students of the time allotted for the test?		
Did the administrator explain procedures for turning in test materials?		
Did the administrator inform students where and when the test critique would be conducted?		
Did the administrator inform students how and when test results would be available?		
Did the administrator ask if there were any questions before starting the test?		
Did the administrator issue the order to "turn the page and begin the test?"		
About 15 and 5 minutes before the end of the test period did the administrator announce the remaining time?		
After the test, did the administrator correctly account for all test material?		
After the test, did the administrator verify that all answers were properly filled-in?		

Time Exam Started: _____ Time 1st Student Finished: _____

Time Last Student Finished _____

Appendix 2 to Annex B

U.S. Army Chemical, Biological, Radiological and Nuclear School Honor Code

1. Purpose.

a. This Annex defines and identifies the intent and principles of the U.S. Army Chemical, Biological, Radiological and Nuclear School Honor Code.

2. General.

a. The USACBRNS operates on an honor principle. Integrity is an essential attribute of any military professional; therefore, any student found guilty of a breach of integrity is subject to immediate relief from the AIT course as well as possible disciplinary action. The honor code accepted at the Chemical, Biological, Radiological and Nuclear School, while broad in application, is precise in its meaning: "Every student's work is his or her own work."

b. The honor system does not preclude students from working together on exercises when directed to do so by an instructor or is applicable by type activity, nor does it preclude mutual discussion of individual solutions to upgrade homework requirements prior to turn in of the solutions. However, all graded written requirements must be an individual effort unless otherwise directed.

3. Explanation of terms.

a. Integrity.

(1). Student must complete homework assignments and exams individually and not as a group effort. Since most of the academic requirements are repetitive with each class, students will not provide students from other classes any information or assistance that would give the student an unfair advantage over other students in the course. This assistance includes, but is not limited to, listings of correct answers, specific questions or their answers, scoring keys or similar material.

b. Cheating.

(1). Students will not possess any material during testing not authorized by the test administrator. If the test administrator or another student suspect a student is cheating, the administrator will collect available evidence to include names of witnesses and immediately report the incident to the instructional department.

c. Plagiarism.

(1). Students will not plagiarize. Plagiarism is presenting the language, ideas and thoughts of another author as one's own work. The Company Commander will initiate a SSR on any student that uses material from another author without properly crediting that author in footnotes. Students will use footnotes for direct quotations, indirect quotations, and paraphrasing.

(2). The Random House College Dictionary (First Edition) defines plagiarism as, "The appropriation of the language, ideas, and thoughts of another author and representation of them as one's original work." This would include the extraction of portions of reference material and submitting it as one's own work on book reports, essay papers, etc., and not crediting the original author or publisher.

(3). The most blatant form of plagiarism is to repeat as your own, someone else's sentences, more or less verbatim. Other forms of plagiarism include repeating someone else's particularly apt phrase without appropriate acknowledgment, paraphrasing another person's argument as your own, and presenting another's line of thinking as though it were your own. (MLA Handbook, 7th Ed. New York: Modern Language Association, 2009.) All students in the course shall use their own ideas for research projects. Students must submit written assignments reflecting the student's work, not another's.

d. False statements.

(1). An individual's word is his/her bond, whether under oath or in casual conversation, and whether or not the statement is meant to deceive. Any statement made is expected to reflect the whole truth without distortion or withholding of any facts.

e. Wrongful appropriation.

(1). The taking, obtaining or withholding of the property of another with intent to deprive is wrongful appropriation.

f. Compromise of test material.

(1). Test material issued during scheduled tests, retests or test review sessions must not leave the test/review area or the presence of the test administrator. Test questions and answers are not to be discussed outside of the controlled environment.

g. Violations.

(1). Violations of the USACBRNS honor code include, but are by no means limited to, those mentioned in paragraphs 1 through 5 above. Common sense and good judgment provide the basic guidelines to what is acceptable and what is not acceptable conduct. Any related conduct that is unbecoming to a gentleman/lady and Soldier that

may bring discredit to the USACBRNS and the U.S. Army may be considered an honor violation.

(2). When a person is suspected of violating the honor code, the individual making the observation will collect all available evidence on the case, including names of witnesses, if appropriate, and immediately report the incident to his/her first-line faculty supervisor, i.e., training officer/NCO, Course Manager, or instructor.

(3). Failure to report an honor violation after having observed or after having been informed of such violation constitutes an honor violation itself. TOLERANCE: Any AIT student having knowledge of wrongdoing by fellow AIT student of the class is obligated to report violations. Failure to do so constitutes TOLERANCE and violates the honor code.

Appendix 3 to Annex B

Instructions to Students for AIMS Exams on Paper

Student Name:			Date:	
Examination Title:			Booklet Number:	
Class Number:			Course:	
Question Number	Question Number	Question Number	Question Number	Question Number
1	21	41	61	81
2	22	42	62	82
3	23	43	63	83
4	24	44	64	84
5	25	45	65	85
6	26	46	66	86
7	27	47	67	87
8	28	48	68	88
9	29	49	69	89
10	30	50	70	90
11	31	51	71	91
12	32	52	72	92
13	33	53	73	93
14	34	54	74	94
15	35	55	75	95
16	36	56	76	96
17	37	57	77	97
18	38	58	78	98
19	39	59	79	99
20	40	60	80	100
<p>Student Information: The numbers that are circled indicate only the corresponding test question numbers that you answered INCORRECTLY on your answer sheet. This Student Test Review Sheet is based on your unofficial test results as determined by your instructor. All grades are official when the tests have been electronically scanned and scored by the Test Control Office (TCO).</p>				

Appendix 4 to Annex B

Instructions to Students for AIMS Exams on Paper

(To be read verbatim by the Test Administrator)

1. "Please DO NOT open the Exam folders until I have read to you the following instructions."
2. "You should have in your possession a #2 pencil, an exam folder containing a copy of the exam booklet, an AIMS answer sheet, and any special exam materials you will need to take this exam."
3. "Use a black, #2, lead pencil only. DO NOT use ink or ballpoint pen."
4. "Orient your AIMS answer sheet so that the words AIMS ANSWER SHEET is in the top right corner."
5. "In the upper right corner of the AIMS answer sheet, print the three-digit bolded portion of the exam booklet number that is located on the label in the upper right corner of the exam folder (e.g. 013)."
6. "On the AIMS answer sheet, print your name, (LAST, FIRST, MI) rank, course, and class in their corresponding space."
7. "Print the last 9 digits of your DOD ID number below the blocks labeled Social Security Number. Print only one digit in each block. DO NOT leave a space between digits. Blacken the circle in each column that contains the digit you have placed in the block above."
8. "Print the six-digit AIMS Test number below the blocks labeled Test Number. Print only one digit in each block. DO NOT leave a space between the digits. Blacken the circle in each column that contains the digit you have placed in the block above. The Test Number is [VERSION A] – 000000, [VERSION B] - 000000."
9. "DO NOT mark in "Page No." block or the block marked "Instructor Use Only."
10. "Mark only one correct response for each question on the AIMS answer sheet. Blacken the circle that corresponds with your response. When more than one response appears to be correct, choose the response that best answers the question. Multiple responses per question will be scored as a blank response and graded as an incorrect response. Your grade is based on the number of correct responses."
11. "Are there any questions on how to fill out the AIMS answer sheet, or on how to indicate your responses on the AIMS answer sheet?"

12. "Please check your exam booklet; there should be a Title/Cover page and pages EA-__ through EA-__ (EA or EB for Versions A or B). The questions are numbered 1 through ____. Ensure that your exam booklet/exam materials have not been marked on."

13. "DO NOT make any marks in the exam booklet. After completing the exam, check your exam booklet and erase all stray pencil marks."

14. "You may leave the room to go to the latrine or any reason deemed appropriate by the Proctor. You must receive permission from the Test Administrator/Proctor by raising your hand. You will NOT take anything with you. Close the exam booklet with the AIMS answer sheet with exam inside and drop it off with the Proctor/TA once you have permission to leave."

15. "If you must leave the room for a reason other than stated above, your exam will be terminated and you will retest at a later date."

16. "This is an open/closed book test. You will/will not be allowed to use references and/or class notes."

17. "You must not ask for or accept assistance from another student. You must not give or offer to give help of any sort to another student. If you are observed using or attempting to acquire unauthorized material or assistance, your Exam booklet and answer sheet will be collected, your exam will be terminated, and you will be subject to administrative and/or disciplinary action IAW TRADOC Regulations 350-6; 350-1; and Annex B and Appendix 2 of Annex C in this CMP."

18. "If you have any questions during the test, raise your hand and I will come to you. I will only be able to answer general administrative questions about the test. Remain seated throughout the test."

19. "You will have ____ minutes to finish the test. When one-half of the test period has elapsed, I will inform you of the time remaining by saying "ATTENTION. YOU HAVE ____ MINUTES IN WHICH TO FINISH YOUR TEST." I will give a similar warning 15 and 5 minutes before the end of the testing period."

20. "When you have completed the test, check your AIMS answer sheet to ensure that you have selected a response for each question. Then turn all exam materials in to the Proctor, place a new AIMS answer sheet in with the exam booklet, and quietly gather up your personal effects and leave the room. You may NOT reenter the room until the test is completed. Do Not discuss this test with other students of other classes. It is your duty to report any observation of a student providing exam information to another student of your class or another class."

21. *"You must receive a score of _____ percent to pass this test."*
22. *"A test critique will be conducted at a later time. During the exam critique, you may NOT have any personal material (i.e., paper, books, pencil/pen, etc.) on your desk. You may NOT make a record of your exam answers in any format."*
23. *"You will get your exam results after the AIMS answer sheets have been electronically scanned and the grades posted to the grade books."*
24. *"A student Reclama may be submitted after the exam grades have been returned. The procedure is explained in the ISAP. If you have any questions about Student Reclamas, see your instructor."*
25. *"Are there any questions about the test instructions?"*
26. *"When I say "Begin," turn the page and begin the test."*

Appendix 5 to Annex B

Instructions to Students for HAZMAT Exams on the Computer

(To be read verbatim by the Test Administrator)

1. *"Please do not log onto the test until I have read the following instructions."*
2. *"CELL PHONES ARE NOT ALLOWED IN THE TEST ROOM. If an individual is caught with a cell phone it will be considered as cheating and the test will be terminated."*
3. *"Once entering into the Blackboard site all other applications except Blackboard must be closed. This includes IM tools, email, and pop-up blockers."*
4. *"If you have any questions during the test, raise your hand and a Proctor/TA will come to you. They will only be able to answer general administrative questions about the test."*
5. *"If you have a concern about the accuracy or clarity of a question, you MUST challenge the question DURING the testing session. The proctor will provide technical assistance to a student who wishes to initiate a challenge. No other discussion is permitted."*
6. *"All challenges are reviewed with the primary instructor and Blackboard Program Manager after testing is completed. Students with valid challenges will be awarded credit as determined. Students will not debate questions with the proctor or Program Manager during or after testing. All discussion will be with your primary instructor."*
7. *"You must not ask for or accept assistance from another student. If you are observed using, offering or attempting to acquire unauthorized material or assistance, your test will be terminated, and you will be subject to administrative and/or disciplinary action IAW TRADOC Regulations 350-6, 350-1, and the Course Management Plan (CMP)."*
8. *"You have 60 minutes to finish the test."*
9. *"You will be informed when half of the testing period has elapsed and given a similar warning 15 and 5 minutes before the end of the testing period."*
10. *"When you have completed the test, you may quietly leave the room. Do NOT re-enter the testing room after the test."*
11. *"Do not discuss this test with other students. It is your duty to report any observation of a student providing test information to another student of your class or another class."*

12. *“You must receive a score of _____ to pass this test. If you should fail this test; you will receive remedial training. You will be allowed one retest with an alternate version of this test.”*

13. *“If this is your re-test, you must pass this test in order to advance to the next certification level of testing or meet graduation requirements.”*

14. *“You will get your official test results immediately after you finish the exam and select “submit” for scoring. At this time you should review your test to identify areas you missed questions in.”*

15. *“Failure to comply with any exam instructions will result in a counseling statement, forwarded to the course chief, and may result in disciplinary action and if cheating is involved, may be grounds for dismissal from the course.”*

16. *“Are there any questions about the test instructions?”*

Appendix 6 to Annex B

Individual Critical Task Performance Test Score

Individual Critical Task Performance Test Score Sheet (Ver 1.1)			
DIRECTIONS TO THE EVALUATOR:			
1. Download the individual task from the Central Army Registry (CAR).			
2. Use the task's Performance Steps and Performance Measures to evaluate the student's performance.			
3. Rate each student's overall performance using the GO/NO GO rating system.			
4. Complete a score sheet for each student.			
5. Transfer the evaluation results to the AIT/MOS-T Overall Class Assessment Record.			
STUDENT DATA			
Rank, Name (Last, first, MI):			
Unit (Co, Plt, Sqd):			
Class #:			
Student Roster #:			
EVALUATION RESULTS			
Task #:			
Task Title:			
Type of Test (Circle one):	INITIAL	RETEST #1	RETEST #2
Student's Overall Task Performance Rating (Circle one):	GO	NO GO	
Evaluator Comments:			
Evaluator's Rank and Name (Last, First, MI):			
Evaluator's Signature and Date:			

Appendix 7 to Annex B
Overall Assessment Record

Class ID		Unit ID	Student ID
Category	Title	ID #	Test Results GO (G) NO GO (NG)
Critical Task	Conduct Unmasking Procedures	031-503-1002	
Critical Task	Submit a CBRN 1 Report	031-503-1005	
Critical Task	Implement Mission-Oriented Protective Posture (MOPP)	031-503-1016	
Critical Task	Supervise Positioning of the Chemical-Agent Alarm	031-503-1020	
Critical Task	Operate AN/PDR-77 Radiac Set	031-503-1021	
Critical Task	Operate the AN/UDR-13/14 Radiac Set	031-503-1031	
Critical Task	Identify Chemical Agents Using an M256-Series Chemical-Agent Detector Kit	031-503-1039	
Critical Task	Employ the M100 Sorbent Decontamination System (SDS)	031-503-1043	
Critical Task	Conduct Protective Mask Fitting	031-503-2009	
Critical Task	Report CBRN Information Using CBRN 4 Reports	031-503-2053	
Critical Task	Emplace a Chemical-Agent Alarm	031-504-1001	
Critical Task	Operate the Improved Chemical-Agent Monitor (ICAM)	031-504-1004	
Critical Task	Detect Chemical Agents Using the M4 Joint Chemical Agent Detector (JCAD)	031-504-1005	

Critical Task	Operate the M272 Water Test Kit for Chemical Agents	031-504-1009	
Critical Task	Employ the M26 Decontamination Apparatus in Support of Decontamination Operations	031-504-1015	
Critical Task	Interpret a Chemical Downwind Message (CDM)	031-504-3005	
Critical Task	Operate the AN/PDR-75 Radiac Set	031-505-1001	
Critical Task	Recommend Protective Measure for Friendly Troops in STRIKWARN Area	031-505-3084	
Critical Task	Interpret an Effective Downwind Message	031-505-3086	
Critical Task	Provide Technical Advice on Chemical Agents and Compounds	031-506-1002	
Critical Task	Plot a CBRN 3 Report	031-506-1003	
Critical Task	Prepare a Simplified Fallout Prediction	031-506-1004	
Critical Task	Plot a CBRN 5 Report	031-506-1006	
Critical Task	Perform MOPP Analysis	031-506-4004	
Critical Task	Utilize the CBRN Warning and Reporting System to Avoid CBRN Contamination	031-506-4005	
Critical Task	Operate the Department of Defense (DOD) Biological Sampling Kit (BSK)	031-627-1020	
Critical Task	Operate the TruDefender Fourier transform (FT) Spectrometer	031-627-1023	
Critical Task	Collect CBRN Samples	031-627-1025	
Critical Task	Operate the Gamma Spectrometer	031-627-1038	
Critical Task	Operate the MultiRAE Multi-gas Monitor	031-627-1062	
Critical Task	Operate the First Defender (Raman)	031-627-1106	
Critical Task	Initiate a Chain of Custody	031-627-3037	
Critical Task	Detect Chemical Agent Using M8 or M9	031-COM-1037	

	Detector Paper		
Critical Task	Protect Yourself from CBRN Injury/Contamination with the JSLIST Chemical-Protective Ensemble	031-COM-1040	
Critical Task	Perform First Aid for Nerve Agent Injury	081-831-1044	
Critical Task	Operate the 125-GPM Diesel Water Pump	101-92W-1056	
HPDT	Operate in MOPP Level 4 Continuously	031-HPD-0001	
HPDT	Operate in MOPP Level 4 Non-Continuously	031-HPD-0002	
HPDT	Move 125 GPM Pump	031-HPD-0003	
HPDT	Load a Drum of Super Tropical Bleach (STB)	031-HPD-0004	
HPDT	Move Contaminated Casualty	031-HPD-0005	
HPDT	Prepare a Contaminated Waste Water Control Trench	031-HPD-0006	
HPDT	Operate in Level B Personal Protective Equipment (PPE) with Self-contained Breathing Apparatus (SCBA)	031-HPD-0007	
Written Exam	CBRN Dismounted Reconnaissance Planning and Capabilities Test	031UTC16	
Written Exam	CBRN Dismounted Reconnaissance and Surveillance (R&S) Test	031UTC17	
Written Exam	Chemical Operations Test	031UTD08	
Written Exam	Biological Operations Test	031UTE08	
Written Exam	Radiological Operations Test	031UTF08	
Written Exam	HAZMAT Awareness Test	031UTG01	
Written	HAZMAT Operations Test	031UTG02	

Exam			
Written Exam	CBRN General Operations Test	031UTH13	
Written Exam	Tactical Decontamination Operations Test	031UTH13	

Annex C

MOS-T Pre-Course Attendance Guide

1. Reporting.

a. MOS-T Soldiers must report in uniform.

b. During duty hours (Monday-Friday from 0800 to 1700 hours), MOS-T Soldiers must report to the company.

c. After duty hours MOS-T Soldiers must report to BLDG 470 room 2218 with the following items:

(1). Copies of their orders.

(2). DD Form 93. Record of Emergency Data

(3). SGLI Form.

(4). DD Form 1610 TDY orders. Follow-on or TDY and return.

(5). Pre-execution Checklist (PEC).

(6). Marriage certificate.

(7). Family members birth certificates, and lease agreement.

2. In-processing. You must bring the following items with you to the initial briefing and in-processing:

a. 5 copies of your orders, amendments and a copy of any advanced travel payment received.

b. DA Form 31.

c. Health Records.

d. Official Military File.

e. Optical inserts (if required).

3. Minimum Required Clothing and Equipment. All MOS-T Soldiers will bring as a minimum:

CTA 50-900 Items			
Required	Articles	Required	Articles
1 ea	Bag, Barracks	7 ea	Underwear, Cotton Neutral color
1 ea	Bag, Duffel	1 ea	Coat, ASU
1 ea	Beret w/ (Flash & Unit Crest)	1 ea	Trousers, ASU
2 pr	Boots, Tan, Coyote Brown (Clean, Serviceable, & Authorized) DA Pam 670-1 Jan 2015	1 ea	Shirt, Long Sleeve White
2 ea	Patrol Cap w/ Name Tape & Rank (Rank must be sewn on)	1 ea	Shirt, Short Sleeve White
1 pr	Leather Palm Glove Shells (Black, Gray, or Green)	1 ea	Undershirt, White(mandatory-male, female-optional)
2 pr	Gloves, Inserts (Green, Brown, or Gray)	1 ea	Neck Tie, Black
4 ea	Name Tapes for ACU/OCP, Multicam	1 ea	Belt, Black Web, w/ Brass Tip
4 ea	U.S. Army Tapes for ACU, OCP, Multicam	1 pr	Shoes, Black Oxford (low quarter)
4 ea	Rank for ACU, OCP, Multicam	1 pr	Jump Boots, if authorized (highly shined)
1 ea	IPFU, APFU Shirt, Long Sleeve	1 pr	Socks, Dress Black
2 ea	IPFU, APFU Shirt, Short Sleeve	All	All Authorized Awards and Ribbons
2 ea	IPFU, APFU Trunks (Army logo must not be faded)	2 ea	Rank, Brass for Shirt (E-4)
4 ea	Shirt, ACU (No FRACU) OCP, Multicam	2 ea	Name Plate
4 ea	Trouser, ACU (No FRACU) OCP, Multicam	1 ea	Branch Insignia
1 pr	Running Shoes, (No Basketball	1 ea	U.S. Insignia

	Shoes)		
4 pr	Socks, Athletic all White, or all Black must be above the ankle.	All	Fourragere, Lanyards, or Cords
7 pr	Socks, OG 408 (Tan, black or Green)	1 ea	Organizational Flash
1 pr	Tags, ID w/ (Short and Long Chain)	All	Authorized Unit Awards
1 ea	Belt, Tan, Coyote Brown Rigger	All	U.S. Badges i.e. Marksmanship
4 ea	U.S. Full Color Cloth Flag, Velcro	2 ea	Rank, Shoulder Boards (NCOs)
7 ea	Undershirt, Tan, Coyote Brown	1 ea	CSI (Combat Service Insignia) ASU
4 ea	Unit Patches	3 ea	Brassieres FEMALE Only Neutral color
2 ea	IR US Flag, Velcro	3 ea	Sports Bras FEMALE Only Neutral color
		NOTE:	Have a complete ASU (clean, fit, and serviceable
		NOTE:	ALL UNIFORMS WILL FIT IAW AR670-1
TA-50 Individual Clothing & Equipment			
NOTE: If a MOS-T Soldier is in a <u>TDY and return status</u> and has not been issued the below items previously at his current or previous unit, then the Soldier must bring his/her Clothing and Equipment Record so he/she can be given a partial issue here at FLW CIF			
NOTE: If a MOS-T Soldier is in a TDY en-route status and has not been issued the below items previously, then the Soldier will be issued the below items here at FLW CIF			
1 ea	Bag, Waterproof	1 ea	Poncho
1 ea	MOLLE pack or Alice pack (Ruck Sack)	1 ea	Parka, Wet Weather (w/ slip on rank)
1 ea	Case, Ear Plugs (w/ear plugs)	1 ea	Trousers, Wet Weather

1 ea	IFAK complete	1 ea	Camelback
1 ea	ACH w/ Cover	1 ea	ACH or Kevlar Helmet
1 ea	Cup, Canteen	1 ea	FLC with 2 1qt Canteens
2 ea	Canteen, w/ cover, 1 qt	2 ea	Case, Ammo, Small Arms (must hold 7 mags)
1 ea	Camouflage Cat Eyes w/ Name	1 ea	Entrenching Tool w/ Carrier
1 ea	High Visibility Safety Clothing Belt		
Additional Equipment Required During Winter Months (01 OCT - 31 APR)			
1 ea	Trousers, Gore-Tex, or GEN III	1 ea	Fleece Jacket, Cold Weather (Gray or Coyote Brown)
1 ea	Jacket, Gore-Tex, or GEN III (w/ slip-on rank)	1 ea	IPFU, APFU Jacket
1 ea	Cap, Fleece (Gray, Black)	1 ea	IPFU, APFU Trousers
Additional Items Required			
2 ea	Locks w/ keys, or combination (no luggage lock)	1 ea	Insect Repellent
1 pr	Shower Shoes	1 ea	Sunscreen (Seasonal)
4 ea	Wash cloth (All White or All Brown)		ANY ADDITIONAL ITEMS YOU THINK
4 ea	Towels (color must match wash cloths)		YOU MAY NEED WHILE ATTENDING
2 ea	Eye Protection, Ballistic Clear & Dark Lens (Must be Army issued) 2 complete set		THE AIT COURSE.
	PERSONAL HYGIENEE ITEMS		ONLY AUTHORIZE BOOTS ARE ALLOW. CHECK THE NEW DA PAM 670-1, FOR ACCURATE BOOTS LISTING

4. Billeting.

a. Based on availability of on Post housing, TDY students will be housed in the Basic Enlisted Quarters or a local off Post hotel.

5. Dining Facility.

a. General. TDY students have the opportunity to eat in the dining facility located on FLW.

6. Dining Facility Dress Code.

a. Civilian Attire. Personnel wearing civilian attire will be properly dressed. The following guidelines will apply:

- (1). No tank tops exposing armpits will be worn.
- (2). No shower shoes will be worn.
- (3). No bathing suits will be worn.
- (4). Denim jeans are authorized but must be presentable.
- (5). Conservative shorts and T-shirts may be worn.

7. Uniform and Appearance.

- a. You are expected to maintain Army standards when wearing the uniform.
- b. The duty uniform is class C's (i.e. ACUs).

8. Laundry facilities.

- a. Are available on and off the installation.

9. Graduation Uniform.

- a. Graduation will be in Army Service Uniform (ASU).

10. Profiles.

- a. Temporary.
 - (1). Students with temporary profiles cannot attend the CBRN Specialist Course.
- b. Permanent.

(1). Students with permanent profiles must bring a copy with them when in-processing to the company.

11. Over 40 Clearance.

a. Students over 40 must complete an over 40 physical prior to attending the course.

12. Physical Fitness Training.

a. General. Students conduct physical fitness training according to Bravo/Charlie Company, 84th Chemical Battalion Standard Operating Procedures (SOP).

13. Weight Standards.

a. Upon in processing, students are not weighed in, but if you appear overweight, you may be taped/measured.

b. If found not in accordance with AR 600-9, you may be dropped from the course. All service members in a TDY status must report to schools within the height and weight standards. No exceptions.

14. Pregnancy.

a. Students will not attend the CBRN Specialist Course if they are pregnant.

15. Leaves and Passes.

a. After Course Completion. Students desiring to take leave after the completion of the CBRN Specialist Course who are TDY and return must have an approved leave form (DA Form 31) from their home station.

b. TDY en-route students. Can be given leave from the 84th Chemical Battalion according to their PCS orders.

c. Emergency Leave. Students may go on emergency leave, if verified by the American Red Cross.

16. Privately Owned vehicles.

a. MOS-T Soldiers are authorized to drive a POV while attending CBRN AIT. All POVs are subject to safety inspections on Fort Leonard Wood, MO.

b. Students must maintain the minimum insurance requirements for the state in which their POV is registered. All rental agreements/paperwork must be kept with the rental vehicle.

17. Defense Accounting Office.

a. If students are TDY and return, the Fort Leonard Wood Defense Accounting Office (DAO) will provide the limited services below:

- (1). Allotments.
- (2). Pay option changes.
- (3). Travel reimbursement.
- (4). Leave and Earning Statements.

b. If an emergency arises, and your home station approves disbursement, students may receive a casual payment.

c. Finance must be completed at student's home station.

d. TDY en-route students are granted the same services at (DAO) as permanent party members.

e. The processing time for TDY payments is 10 to 12 days.

f. Students with pay problems will notify their Bravo/Charlie Company Platoon Sergeant/Drill Sergeant.

g. Students are authorized to go to the DFAS.

18. Open Door Policy.

a. Students will schedule appointments through the Squad Leaders/Platoon Sergeants/Drill Sergeants to speak with the Company Commander and/or First Sergeant on the Open Door Policy.

19. Telephones.

a. The telephone numbers for Bravo Company 84th Chemical Battalion is DSN: 581-2048 and commercial (573) 596-2048.

b. The telephone numbers for Charlie Company 84th Chemical Battalion is DSN: 581-2048 and commercial (573) 596-2048.

20. Observation Reports.

a. Your actions, both positive and negative, are reportable through observation reports from any member of the 84th Chemical Battalion staff.

21. Check Cashing.

a. Post Exchange will cash personal checks. The maximum depends on your pay grade.

22. Equal Opportunity.

a. Army Regulation 600-20 (Army Command Policy) is the source of Equal Opportunity (EO) policy.

b. Barriers to equal treatment or other discriminatory practices will not be tolerated. Accordingly, all Soldiers must report incidents of unequal treatment or discrimination to their leadership immediately.

c. All Soldiers should be aware that assistance is available from their EO Leaders, EO Advisors, Post EO Officers, USACBRNS Chaplain and Inspector General.

d. The most important thing to do is immediately report discriminatory practices to the chain of command or assistance agency.

23. Policy memorandums will be posted on unit bulletin boards.

24. Sexual Harassment.

a. Sexual harassment is a serious violation in the 84th Chemical Battalion. If you feel you are being sexually harassed, notify your squad leader/Platoon Sergeant/Drill Sergeant/instructor immediately.

25. Uniform code Of Military Justice.

a. While assigned/attached to Bravo/Charlie Company 84th Chemical Battalion, the Company Commander has UCMJ authority for company level issues and the Battalion Commander has UCMJ authority for battalion level issues.

b. Appeals.

(1). All students will be given the opportunity to appeal their release according to applicable regulations. Students will continue in the course during the appeal process, unless they are disruptive to the training discipline. (See Student Status Review procedures in this CMP).

c. Standards of Conduct. All students must display proper military bearing and a positive attitude at all times. Unprofessional conduct will not be tolerated.

26. Transportation.

a. Students may use their POVs to carpool to class locations. There will be no reimbursement for mileage. Shuttle service is available for travel on the installation. Commercial taxis are available for on and off the installation travel.

27. Privately Owned Weapons.

a. No student is authorized to have privately owned weapons while attending the CBRN Specialist course.

Annex D

MOS-T Student's Service School Academic Evaluation Reports (SSAERs) (DA Form 1059)

1. Application.

a. Applies to MOS-T students attending AIT course. An SSAER is not required for initial entry Soldiers attending AIT.

2. Purpose.

a. To establish policy and guidance for the preparation and submission of Academic Evaluation Reports (AER) for MOS-T students.

b. SSAERs are prepared for Soldiers who take part in resident and nonresident training at service schools and NCO academies. A DA Form 1059 is required for Active Army, Reserve Component personnel, and personnel of other services taking courses at Army service schools, Department of Defense (DOD)-sponsored schools, NCO academies (see AR 623–3 for policy and schools). A DA Form 1059 is used to document an Army service member's participation in courses outlined in AR 623–3.

3. Policy.

a. All Academic Evaluation Reports (AER) will be processed IAW AR 623–3, and DA Pam 623–3.

b. The following types of AERs will be referred to students by the reviewing official for acknowledgement and comment AR 623-3, paragraph 3-27:

(1). Any report with a "No" response.

(2). Any report with an "UNSAT" rating.

(3). Any report with a "Marginally Achieved Course Standards" rating.

(4). Any report with a "Failed to Achieve Course Standards" rating.

(5). Any report with comments that, in the opinion of the reviewing official, are so derogatory that the report may have an adverse impact on the student's career.

(6). Any AER with a "FAIL" for the APFT indicating noncompliance with the standards of AR 350-1 and/or a "NO" entry after the height and weight indicating noncompliance with the standards of AR 600-9 (if entries are applicable) (see DA Pam 623-3).

c. The AERs on students released from the course of instruction through no fault of their own (for example, medical or compassionate reasons), approved retirement, or resignation from Army service will receive AERs and item 14 will be left blank on DA Form 1059. It will not be referred and the circumstances will be fully explained in item 14.

d. The student evaluation system is both an objective and subjective process arrived at by examinations, observations, comparisons and analysis. It involves input from cadre. Cadre have overall responsibility for compiling and reporting the total assessment on the AER (DA Form 1059).

e. Grading is based on a "GO/NO-GO" concept. A "GO" rating indicates that the student demonstrated competency in the evaluated skill and met the established standards. All performance tests and performance based tests must be passed in order to receive a "GO" rating on all written and academic evaluations. Ratings require further clarification in the comment portion of evaluation form for the terms "Unsatisfactory," "Satisfactory," or "Superior," consistent with the evaluation categories on the AER.

4. SSAER (DA Form 1059) Guidelines.

a. The AER is used to document the performance, accomplishments, potential, and limitations of Soldiers while attending military schools and courses of instruction or training. The reporting official will be responsible for the qualitative and quantitative assessment of student's abilities and the accuracy of the information in the completed AERs. (The time period covered by an AER is counted as nonrated time on the OER or NCOER covering the same period (see para 3–33). AER-S is also discussed in paragraph 3–49 and DA Pam 623–3.

b. Administrative Data. (Part I).

(1). Is for identifying the rated Soldier; the type of course attended; the period of the report; the reason for submitting the report; and an explanation of non-rated periods. The rating official or rating official's designated representative completes part I.

c. Performance Summary. (Block 11).

(1). This item must be completed for all officer and enlisted courses except for students released from a course for no fault of their own, approved retirement, or resignation from a course for no fault of their own, approved retirement, or resignation from the service. Performance summary is intended to measure a student's level of performance against the course standards. The rating official will identify each student's level of performance by placing an "X" beside the most appropriate entry as described below:

(2). "Exceeded course standards." Is for students whose overall course achievement is significantly above the standards of the course. The category is restricted to students who are considered deserving by the commandant, but will not exceed 20 % of the class enrollment.

(3). "Achieved course standards." Is for students who achieved the overall acceptable course standards.

(4). "Marginally achieved course standards." Is for students who met the minimum acceptable course standards with difficulty, as identified in the course grading plan.

(5). "Failed to achieve course standards." Is self-explanatory.

d. Comments are required for items "Exceeded course standards." 1, 3, and 4 above. They must be of sufficient detail to justify the level of performance indicated. Use item 14 for supporting comments. "Distinguished Graduate," "Honor Graduate," or any other over-stamping or highlighting is prohibited.

e. If "Marginally Achieved" or "Failed to Achieve" is checked, see AR 623–3, chapter 3–27 for referred reports.

f. Demonstrated Abilities. (Block 12).

(1). This item must be completed for all officer and enlisted courses. Indicate the level of performance by placing an "X" beside the appropriate entry as described below:

(2). "Superior." Rating indicates performance that is significantly above the standard.

(3). "Satisfactory." Rating indicates achieving an acceptable level of proficiency.

(4). "Unsatisfactory." Rating is self-explanatory.

(5). "Not evaluated." Rating is self-explanatory.

(6). Comments where required, 1 and 3 above, must be in detail to justify the level of proficiency indicated. Use item 14 for supporting comments. If "Unsatisfactory" is checked, see AR 623–3, paragraph 3–27.

g. Academic Potential. (Block 13).

(1). Indicate the student's potential for selection to the next higher level of schooling/training. If "No" is checked see AR 623–3, paragraph 3–27.

(2). The evaluation should assess the student's ability to apply the knowledge derived from the school and potential compared to students with similar experiences and motivation.

h. Rating Official's Comments. (Block 14).

(1). Comments are required concerning the capabilities or limitations of the student to include achievements and awards. Explain entries requiring further description and enter additional comments.

(2). In particular, comments should be made if the student:

(3). Displayed exceptional potential, or demonstrated any exceptional capabilities, aptitudes, or limitations, which should be considered in future selection/assignments.

(4). Lacked ability or motivation.

(5). Demonstrated moral or character deficiencies.

(6). Failed to respond to recommendations for improving academic or personal affairs.

(7). Was released from student status through no fault of his/her own (e.g., medical, compassionate) and is recommended for reinstatement in the course.

(8). Was released from student status based on an approved retirement or resignation.

(9). Was required to appear before an academic board.

i. Referred Reports and Addendums.

(1). See AR 623-3 to determine whether an AER report is "referred" (see paragraphs 3-27, 3-28, and 3-29) or "requires an addendum" (see paragraph 3-38). See DA Pam 623-3 paragraph 4-7 for referral and mandatory review procedures.

(2). After signing a referred report or completing an addendum, the reviewing official will forward the report/addendum to the student, via a memorandum, for acknowledgement and comment. The reviewer will ensure that the provisions of AERs have been followed IAW AR 623-3, Chapter 3, Section V. The student will acknowledge receipt of the referred report or addendum and will mark the "Yes," comments attached or "No" box in Item 9. The student may enclose a comment or statement if they feel that the rating or remarks are incorrect. The student's statement

must be factual. The referral memorandum and acknowledgement are forwarded with the report to HQDA.

(3). Comments or statements by the student do not constitute an appeal. Appeals are filed and processed separately as outlined in AR 623–3, chapter 4.

(4). If the student has departed the school under circumstances that preclude immediate referral of a report, a copy will be sent by certified return mail directly to the student marked “Personal in Nature;” or send a copy to the student’s commander for acknowledgment and comment. If the student fails to acknowledge receipt of the report in the time period specified (a reasonable suspense period), the certified mail number will constitute acknowledgment.

5. Preparation of DA Form 1059. Refer to Chapter 4 of DA Pam 623-3 for detailed instructions on completing a DA Form 1059. Course Standards and Graduation Distinctions are defined below (also refer to paragraph 4-3 in DA Pam 623-3):

a. "Exceeded Course Standards." To achieve this rating, students must:

(1). Receive a passing score on all initial written examinations with an overall average of 90% or higher.

(2). Receive an initial “GO” on all performance evaluations.

(3). Receive superior on at least three ratings in block 12 of the DA Form 1059.

(4). Did not receive any derogatory counseling.

(5). Demonstrate the “Total Soldier Concept” and display superior performance throughout the course (In a case where 20% results in a whole number with a decimal [2.5] the number of students that exceed course standard is equal to the whole number. For example, if 20% of a class is 2.5, then only 2 students can be in the top 20%).

b. "Achieved Course Standards." To achieve this rating, students must:

(1). Receive a passing score on all examinations

(2). Receive at least a “Satisfactory” rating in each of the evaluated abilities listed in block 12 of the DA Form 1059.

(3). Receive zero or one derogatory counseling statements.

c. "Marginally Achieved Course Standards." A rating that denotes achieving only minimum acceptable course standards. A student will marginally achieve course standards if any of the following apply:

- (1). Receives a final "NO GO" on two or more performance evaluations.
- (2). Receives two derogatory counseling statements.
- (3). Receives an "Unsatisfactory" rating in any area listed in block 12 of the DA Form 1059.
- (4). Fails to meet height and weight standards after enrollment.

d. "Failed to Achieve Course Standards." A rating given if any of the following apply to the student:

- (1). Receives a "NO GO" on any two written examinations
- (2). Relieved from the course for disciplinary reasons or violations of the standards of conduct outlined in this ISAP.
- (3). Receives an "Unsatisfactory" rating in three or more areas in block 12 on the DA Form 1059.

e. Demonstrated abilities. Will be completed using the following guidelines (Block 12)

- (1). Written communication. Not evaluated.
- (2). Oral communication. Not evaluated.
- (3). Leadership skills. Not evaluated.
- (4). Contribution to group work: Not evaluated.
- (5). Evaluation of Student's Research Ability: Not evaluated.

6. Student Release. Students released from the course will receive a rating on DA Form 1059 as follows:

a. Performance Summary (Block 11):

- (1). No requirement exists for marking blocks for students administratively disenrolled from the course.

(2). Students dismissed from the course for disciplinary or academic reasons will receive "Failed to Achieve Course Standards."

b. Demonstrated Abilities (Block 12). Evaluation is possible, dependent upon the time frame the student is released.

c. Academic Potential (Block 13). Addresses if the student has demonstrated the academic potential for selection to higher-level schooling/training. This block strictly addresses the student's academic potential for other schooling/training. A rating of "NO" constitutes a referred report and comments must be specific and fully explained in block 14. Use "N/A" only if the evaluation is not possible, which is dependent upon the time frame if the student is released.

d. Comments (Block 14). Required statements (if applicable):

(1). A statement explaining the reason for student's release.

(2). A statement that item 12 does not apply to the report (except in cases of academic failure, where comments must support the unsatisfactory ratings given in item 14).

7. 3rd CM Brigade Commander's Inquiry.

a. Policy and action requirements for the 3rd CM Brigade Commander to process an inquiry, are described in AR 623–3, chapter 4, paragraph 4-6, Table 4-1.

b. When it is brought to the attention of the 3rd CM Brigade Commander that a report rendered by one of his subordinates may be illegal, unjust, or otherwise in violation of AR 623-3 or DA Pam 623-3, the commander will conduct an inquiry. The commander will confine his inquiry to matters relating to the clarity of the evaluation report; the facts contained in the report; the compliance of this evaluation with policy; and procedures established by HQDA, and the conduct of the rated Soldier.

c. The commander does not have the authority to direct that an evaluation be changed. He can not use command influence to alter the honest evaluation of a leader/rater by a rating official. However, the commander may provide results from his inquiry to the rating chain.

8. Academic Report Appeals. Include the following considerations:

a. An appellant who perceives that an evaluation report is inaccurate in some way has the right to appeal for redress to the appropriate agency. However, before actually preparing an appeal, an objective analysis of the report in question should be made.

b. Local Staff Judge Advocate and S-1, or appropriate administrative personnel are also available to advise and provide assistance in the preparation of an appeal. AR 623-3, section III, paragraph 4-14, Table 4-2 provides guidance for a rated individual to request a 3rd CM Brigade Commander Inquiry.

c. Be realistic in deciding whether or not to submit an appeal.

d. The weight accorded to evidence is critical to the success of an appeal. Appellants should carefully decide what evidence is needed to support claims, whether or not such evidence is available, and how to go about obtaining it. If, after considering the nature of a claim, an appellant still believes the evaluation report is inaccurate and evidence is available to support the argument, an individual should prepare and submit an appeal.

Appendix 1 to Annex D

DA Form 1059

SERVICE SCHOOL ACADEMIC EVALUATION REPORT					DATE (YYYYMMDD)
For use of this form, see AR 623-3; the proponent agency is DCS, G-1.					
1. LAST NAME - FIRST NAME - MIDDLE INITIAL	2. SSN	3. RANK	4. BRANCH	5. SPECIALTY/MOSC	
6. COURSE TITLE			7. NAME OF SCHOOL		8. COMPONENT
9. THIS IS A REFERRED REPORT, DO YOU WISH TO MAKE COMMENTS? <input type="checkbox"/> Referred <input type="checkbox"/> Yes, comments are attached <input type="checkbox"/> No			10. DURATION OF COURSE (YYYYMMDD) From: _____ Thru: _____		
11. PERFORMANCE SUMMARY *a. <input type="checkbox"/> EXCEEDED COURSE STANDARDS <i>(Limited to 20% of class enrollment)</i> b. <input type="checkbox"/> ACHIEVED COURSE STANDARDS *c. <input type="checkbox"/> MARGINALLY ACHIEVED COURSE STANDARDS *d. <input type="checkbox"/> FAILED TO ACHIEVE COURSE STANDARDS <i>*Rating must be supported by comments in ITEM 14.</i>			12. DEMONSTRATED ABILITIES a. WRITTEN COMMUNICATION <input type="checkbox"/> NOT EVALUATED <input type="checkbox"/> UNSAT <input type="checkbox"/> SAT <input type="checkbox"/> SJPERIOR b. ORAL COMMUNICATION <input type="checkbox"/> NOT EVALUATED <input type="checkbox"/> UNSAT <input type="checkbox"/> SAT <input type="checkbox"/> SJPERIOR c. LEADERSHIP SKILLS <input type="checkbox"/> NOT EVALUATED <input type="checkbox"/> UNSAT <input type="checkbox"/> SAT <input type="checkbox"/> SJPERIOR d. CONTRIBUTION TO GROUP WORK <input type="checkbox"/> NOT EVALUATED <input type="checkbox"/> UNSAT <input type="checkbox"/> SAT <input type="checkbox"/> SJPERIOR e. EVALUATION OF STUDENT'S RESEARCH ABILITY <input type="checkbox"/> NOT EVALUATED <input type="checkbox"/> UNSAT <input type="checkbox"/> SAT <input type="checkbox"/> SJPERIOR <i>(SUPERIOR/UNSAT rating must be supported by comments in ITEM 14)</i>		
13. HAS THE STUDENT DEMONSTRATED THE ACADEMIC POTENTIAL FOR SELECTION TO HIGHER LEVEL SCHOOLING/TRAINING? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <i>(A "NO" response must be supported by comments in ITEM 14)</i>					
14. COMMENTS <i>(This item is intended to obtain a word picture of each student that will accurately and completely portray academic performance, intellectual qualities, and communication skills and abilities. The narrative should also discuss broader aspects of the student's potential, leadership capabilities, moral and overall professional qualities. In particular, comments should be made if the student failed to respond to recommendations for improving academic or personal affairs.)</i>					
15. AUTHENTICATION					
a. TYPED NAME, GRADE, BRANCH, AND TITLE OF RATER			DATE (YYYYMMDD)	SIGNATURE	
b. TYPED NAME, GRADE, BRANCH, AND TITLE OF REVIEWING OFFICER			DATE (YYYYMMDD)	SIGNATURE	
c. DATE (YYYYMMDD)		SIGNATURE OF RATED SOLDIER			

DA FORM 1059, MAR 2014

PREVIOUS EDITIONS ARE OBSOLETE.

ARJLCTYBES

Annex E

DAILY TRAINING SUMMARY (FLW Form 880)

TRAINING CENTER ATTENDANCE RECORD (IET) (FLW Reg 350-6)															DATE: _____		
UNIT: _____		<input type="checkbox"/> MISSED PERIOD OF INSTRUCTION		SUBJECT AND HOURS 0700-0900 0900-1100 1100-1300 1300-1500 1500-1700													
ASSIGNED: _____		<input type="checkbox"/> ATTENDED MAKE-UP PERIOD															
PRESENT FOR TRAINING: _____																	
NO.	IET SOLDIER	TYPE ABS	PLT	FROM HR	TO HR	PD	PD	PD	PD	PD	PD	PD	PD	PD	PD	LEGEND OF ABSENCES	
1.																A - APPOINTMENT	
2.																B - BATTLE BUDDY	
3.																C - CONF/ARREST	
4.																D - DETAIL	
5.																F - FTU (APFT-C/PTRP)	
6.																G - GUARD DUTY	
7.																H - HOLDOVER	
8.																I - INFIRMARY	
9.																K - KP	
10.																L - LEAVE	
11.																M - MAKE-UP TRAINING	
12.																N - NEWSTART	
13.																O - OUTPROCESSING	
14.																P - PFT (ELS)	
15.																R - RHC	
16.																S - SICK CALL	
17.																T - TDS (JAG)	
18.																X - PROFILE PROHIBITS TRAINING	
19.																Y - AWOL	
20.																Z - OTHER	
21.																	
22.																Revised: 2 Jun 03	

NO.	IET SOLDIER	TYPE ABS	PLT	FROM HR	TO HR	PD	PD	PD	PD	PD	PD	PD	PD	PD	PD	PD	LEGEND OF ABSENCES
23.																	A - APPOINTMENT
24.																	B - BATTLE BUDDY
25.																	C - CONF/ARREST
26.																	D - DETAIL
27.																	F- FTU (APFT-C/PTRP)
28.																	G - GUARD DUTY
29.																	H - HOLDOVER
30.																	I - INFIRMARY
31.																	K- KP
32.																	L- LEAVE
33.																	M - MAKE-UP TRAINING
34.																	N- NEWSTART
35.																	O - OUTPROCESSING
36.																	P - PFT (ELS)
37.																	R - RHC
38.																	S - SICK CALL
39.																	T - TDS (JAG)
40.																	X - PROFILE PROHIBITS TRAINING
41.																	Y - AWOL
42.																	Z - OTHER
43.																	
44.																	
45.																	Revised: 2 Jun 03
CADRE STATUS																	
		ASSIGNED		PRESENT		REMARKS:											
COMPANY HQ CADRE																	
PLATOON SERGEANTS																	

Annex F

Instructor Competencies

Outcomes			
Competency	Basic Army Instructor is able to:	Senior Army Instructor is able to:	Master Army Instructor is able to:
1. Communicate Effectively	Apply a variety of appropriate written, oral, and body language, and active listening skills to communicate clearly. Acknowledge diverse perspectives and use language that is effective for the learning content and audience.	Note: Senior and Master Instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	
2. Update & improve one's professional knowledge & skills	Assess their own instructional performance and identify areas for improvement. Uses mentoring sessions and developmental activities to improve performance.	Develop a personal development plan that includes training, self-development, to increase knowledge of topics related to learning. Demonstrates an interest in becoming a learning professional and mentors Instructors.	Mentor Senior Instructors. Prepares and conducts training for Basic and Senior Army Instructors. Actively pursue expertise as learning professional and serves on Master Instructor Selection Board (MISB).
3. Comply with established ethical & legal standards	Exhibit Army values and professional standards. Avoids violating copyright law and real or perceived conflicts of interest. Respect student confidentiality, along with anonymity and rights.	Note: Senior and Master Instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	
4. Establish & maintain professional credibility	Model professional conduct by: maintaining subject matter expertise, demonstrating knowledge of adult learner traits and behaviors. Respects the opinions of students, peers and seniors, while seeking self-improvement.	Note: Senior and Master Instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	

Outcomes			
Competency	Basic Army Instructor is able to:	Senior Army Instructor is able to:	Master Army Instructor is able to:
5. Plan instructional methods & materials	N/A at this level.	Apply instructional design principles to modify/re-design instruction. Modifies and creates technology-based instructional resources.	Design new lessons using appropriate design principles, instructional strategies, delivery methods, and instructional technology. Reviews and approves lesson revisions by senior instructors.
6. Prepare for Instruction	Anticipates student needs and identifies potential questions. Prepares key points, examples, and additional information for students. Confirms availability and readiness of learning environment such as physical space, materials, and safety.	Note: Senior and Master Instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	
7. Stimulate & sustain learner motivation & engagement	Establishes relevance of instruction and provides clear goals and realistic expectations. Exhibits enthusiasm for learning content. Provides opportunities for learners to succeed and supportive feedback to reinforce value of training.	Diagnose motivation problems in individuals or teams and provides probable solutions.	Note: Master Instructors continue to assess and develop this competency; however, defining another level of this competency may not be necessary.
8. Demonstrate effective presentation skills	Focus presentation on key learning points and present content in a variety of ways. Recognizes and adapt presentations to learner needs. Uses familiar examples, anecdotes, stories, and analogies effectively.	Note: Senior and Master Instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	
9. Demonstrate effective facilitation skills	Elicit questions and contributions from the students. Promotes interaction with and between students. Stays focus on learning objectives, monitors, assesses and adapts instruction to classroom dynamics.	Note: Senior and Master Instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	

Outcomes			
Competency	Basic Army Instructor is able to:	Senior Army Instructor is able to:	Master Army Instructor is able to:
10. Demonstrate effective questioning skills	Prepare questions and questioning techniques to assess learning and stimulate discussion. Uses active listening to respond to student questions. Measure student learning. Provides supportive comments and ask appropriate follow-up questions.	Develop questions that promote deeper thinking. Uses redirect questions to promote learning and generate appropriate questions as learning occurs.	
11. Provide clarification & feedback	Provide students opportunities to ask questions that are specific, relevant, timely, fair, supportive, and balanced. Reinforce feedback that focuses on performance. Encourage students to give peer feedback.	Note: Senior and master instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	
12. Promote retention of knowledge & skills	Activates student prior knowledge or experiences and relate new content to what students already know. Provides opportunities to practice and apply new knowledge or skills. Provides activities for reflection and review.	Promote student development and use of self-learning skills.	Note: Master Instructors continue to assess and develop this competency; however, defining another level of this competency may not be necessary.
13. Promote transfer of knowledge & skills	Assist students to use new knowledge or skills, to solve realistic problems. Provides opportunities for student's discussion or reflection about how they can use new knowledge or skills when they return to work.	Helps students to practice the new knowledge or skill in more complex scenarios. Provides opportunity for learners to create, invent or explore new ways to use the knowledge and skill.	Note: Master Instructors continue to assess and develop this competency; however, defining another level of this competency may not be necessary.
14. Use media and technology to enhance learning and performance	Apply planned media and technology appropriately to enhance learning and performance. Troubleshoot or fix minor technical problems.	Adjust use of media and technology appropriately to enhance learning. Recommend ways to use technology to enhance lesson effectiveness.	Evaluate if emerging educational technology can be used to enhance lesson effectiveness.

Outcomes			
Competency	Basic Army Instructor is able to:	Senior Army Instructor is able to:	Master Army Instructor is able to:
15. Assess learning and performance	Communicates assessment criteria and instructions to students. Monitors student learning through informal and formal assessments. Administers and grade assessments.	Develop basic assessment items.	Develop complex assessment items and assessment instruments. Suggest changes to the Individual Student Assessment Plan (ISAP)
16. Evaluate instructional effectiveness	Makes recommendations to improve the learning (e.g. content, media changes). Administers and interpret student reaction surveys.	Uses assessment data to recommend assessment item or lesson changes. Assesses performance of instructors	Evaluate the impact on learning of all elements within the learning environment. Recommends changes to improve learning efficiency and effectiveness.
17. Manage an environment that fosters learning & performance	Supervise the instructional setting to facilitate learning and improve performance. Handle student's disciplinary issues.	Note: Senior and Master Instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	
18. Manage the instructional process through the appropriate use of technology	Apply technology effectively to complete administrative and instructional support requirements.	Note: Senior and Master Instructors continue to assess and develop this competency; however, defining higher levels of this competency may not be necessary.	
19. Counsel students	Conducts student performance and event counseling. Prepares and administers academic evaluations.	Review academic evaluations and recommend changes.	Develop Basic and Senior Instructors counseling skills.

Annex G

Required References

031-ROCV	Recognition of Combat Vehicles Version 9.3 (This is available at the following web site: https://rocv.army.mil)	07 Nov 2002
ADP 7-0	Training Units and Developing Leaders	23 Aug 2012
AR 25-30	Consolidated Index of Army Publications and Blank Forms (Online)	3 Jun 2015
AR 385-10	The Army Safety Program http://www.apd.army.mil/pdf/files/r385_10.pdf	24 Feb 2017
AR 40-63	Ophthalmic Services (AFR 167-3; Navemedcominst 6810.1)	14 Apr 2015
AR 710-3 (RAR)	Inventory Management Asset and Transaction Reporting System	28 Nov 2016
ATP 3-06.1	Aviation Urban Operations Multi-Service Tactics, Techniques, And Procedures For Aviation Urban Operations	27 Apr 2016
ATP 3-11.36	Multi-Service Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Aspects of Command and Control.	01 Nov 2013
ATP 3-11.37	Multi-Service Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Reconnaissance and Surveillance	25 Mar 2013
ATP 3-11.41	Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Consequence Management Operations	30 Jul 2015
ATP 3-11.46	Weapons of Mass Destruction - Civil Support Team Operations	20 May 2014
ATP 3-34.5	Environmental Considerations	10 Aug 2015

ATP 4-02.85	Multi-Service Tactics, Techniques And Procedures For Treatment Of Chemical Warfare Agent Casualties And Conventional Military Chemical Injuries	2 Aug 2016
ATP-45 (E) Edition E Version 1	Warning and Reporting and Hazard Predicting of Chemical, Biological, Radiological and Nuclear Incidents (Operators Manual)	01 Jan 2014
CFR 29 (PART 910.120)	Hazardous Waste Operations and Emergency Response.	01 Jul 2016
CFR 49	Title 49-Transportation	01 Oct 2016
DA FORM 2404	Equipment Inspection and Maintenance Worksheet	01 Feb 2011
DA PAM 385-61	Toxic Chemical Agent Safety Standards	13 Nov 2012
DA PAM 710-2-1	Using Unit Supply System (Supply System (Manual Procedures)	01 Dec 2016
DHHS 97-140	National Institute of Occupational Safety and Health (NIOSH), Pocket Guide to Chemical Hazards	Sep 2007
DOD 3150.8-M	Nuclear Weapon Accident Response Procedures (NARP)	22 Aug 2013
ECBC-SP-036	Guidelines for Mass Casualty Decontamination During a HAZMAT/Weapon of Mass Destruction Incident. Volume I and II	Aug 2013
FM 3-11	Multiservice Doctrine for Chemical, Biological, Radiological, and Nuclear Operations	01 Jul 2011
FM 3-11.32	MULTI-SERVICE TACTICS, TECHNIQUES, AND PROCEDURES FOR CHEMICAL, BIOLOGICAL, RADIOLOGICAL, AND NUCLEAR PASSIVE DEFENSE	13 May 2016
FM 3-11.32 REDACTED	MULTI-SERVICE TACTICS, TECHNIQUES, AND PROCEDURES FOR CHEMICAL, BIOLOGICAL, RADIOLOGICAL, AND NUCLEAR PASSIVE DEFENSE	13 May 2016

FM 3-11.9	Potential Military Chemical/Biological Agents and Compounds	10 Jan 2005
ATP 4-02.7	Multi-Service Tactics, Techniques, and Procedures for Health Service Support in a Chemical, Biological, Radiological, and Nuclear Environment	15 Mar 2016
FM 7-0	Training for Full Spectrum Operations	Feb 2011
FM 7-22	Army Physical Readiness Training	26 Oct 2012
FM 8-284	Treatment of Biological Warfare Agent Casualties {NAVMED P-5042; AFMAN (I) 44-156; MCRP 4-11.1C}	17 Jul 2000
JPEO CBD Fact Sheet	Recombinant Plague Vaccine	12 Jun 2015
JPEO CBD Fact Sheet	Recombinant Botulinum Toxin A/B Vaccine rBV A/B	15 Jun 2015
JPEO CBD Fact Sheet	Anthrax Vaccine AVA	04 Jan 2010
NFPA 472 2013 ED.	National Fire Protection Association, Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents, 2013 Ed	01 Jan 2013
NFPA 472/473 HB	Hazardous Materials/Weapons of Mass Destruction Response Handbook, 2013 Edition	01 Jan 2013
NIOSH 2010-168	NIOSH Pocket Guide to Chemical Hazards, Sep 2010	01 Sep 2010
NIST	National Institute of Standards and Technology (NIST) Special Publication 981(http://www.nist.gov)	17 Mar 2010
PAM 385-24 (Ch 002 09/22/2011)	The Army Radiation Safety Program (*RAR 002, 09/22/2011	24 Aug 2007
PAM 750-8	The Army Maintenance Management System (TAMMS) Users Manuals	22 Aug 2005
Response Guidebook	2012 Emergency Response Guidebook (ERG)	01 Jan 2012

TB 43-0116	Identification of Radioactive Items in the Army	01 Apr 1998
TM 10-4320-309-14	Operator, Unit, Direct Support, and General Support Maintenance for Pump Unit, Centrifugal, Self-Priming 125 GPM Water Class 3 Diesel-Driven (NSN 4320-01-247-7127)	30 Jun 1993
TM 10-5430-237-12&P	Operators and Unit Maintenance Manual (Including Repair parts and special tools list) for tank, fabric, collapsible. Air column supported, open top water storage, 3000 Gallon Model 90074 (EIC=ZFV) MOD	15 Oct 2000
TM 10-8415-220-10	Operator Manual for Joint Service Lightweight Integrated Suit Technology (JSLIST) Chemical Protective Ensemble (8415-10/3:SS200-AP-MMO-101)	28 Jul 2008
TM 11-6665-236-12	Operators and unit Maintenance Manual for Radiac Set, AN/PDR-75 (NSN 6665-01-211-4217) (EIC: KYD)	01 Jul 2010
TM 11-6665-251-10	Operators Manual for Radiac Set AN/VDR-2 (NSN 6665-01-222-1425)	01 Mar 1988
TM 11-6665-364-12	Operators and Unit Maintenance Manual for Radiac Set AN/UDR-13 (NSN 6665-01-407-1237) (EIC: KYH)	15 Jan 2011
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TM 11-6665-375-13	Operator and Field Maintenance Manual Radiac Set AD/UDR-14 (NSN 6665-01-507-0420) (EIC: N/A)	01 Mar 2011
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