



DEPARTMENT OF THE ARMY
THE SAPPER TRAINING COMPANY, 169TH ENGINEER BATTALION
11315 MINNESOTA AVE, BLDG 6105
FORT LEONARD WOOD, MO 65473--5000

ATSE-SAP

12 July 2024

MEMORANDUM FOR Students Attending the Sapper Leader Course

SUBJECT: Welcome Letter

1. On behalf of the Commandant of the United States Army Engineer School, congratulations on your selection to attend the Sapper Leader Course, the premier leadership course for the United States Army Engineer Regiment. Your selection for attendance is indicative of your performance and promotion potential.
2. The Sapper Leader Course is a demanding 28-day leadership development course for combat engineers that reinforces critical skills and teaches advanced techniques needed across the Army. This course is also designed to build esprit de corps by training Soldiers in Troop Leading Procedures, Demolitions (conventional and expedient), Mobility & Counter-Mobility, Combined Arms Breaching, Engagement Area Development, Urban Mobility Breaching, and Engineer efforts in Maneuver Support and the combined arm's team.
3. **IMPORTANT NOTE:** In order to obtain information pertaining to the attendance of the Sapper Leader Course, all students must check the Sapper Leader Course website under the [Reporting and Information](#) tab.
4. On the course report date as listed on the ATRRS reservation, all Soldiers reporting to the Sapper Leader Course will report to Building 6105 between 1300 and 1500 for in processing. The duty uniform will be ACU's with pen.
5. On the course start date as listed on the ATRRS reservation, Soldiers will report NLT 0430 to Building 6105 (other specifications will be told at in-processing if location changes) for the Sapper Physical Fitness Test and layout. The uniform will be weather appropriate APFU with your ID card, ID tags, and complete Sapper Leader Course packing list.
6. The Fort Leonard Wood Central Issue Facility will no longer issue items to Soldiers that are already in their clothing inventory (MyClothingRecord) unless prior coordination is made with Sapper Leader Course Operations. It is imperative that you bring all required items listed on the packing list for the time of year you are attending. Failure to do so will result in not being admitted into the course. The packing list can be found on the Sapper Leader Course website at the link above.
7. **IMPORTANT NOTE:** Any students attending training will be provided all meals while in a training status at the Sapper Leader Course. They will not be issued a meal card. Units should take the proper precautions when authorizing meals and incidentals and ensure that they are listed only for travel days and early reporting.

ATSE-SAP
SUBJECT: Welcome Letter

8. The following documents are necessary for in-processing:
- a. Complete Physical (DD Form 2807-1 and 2808)
 - b. White Sheet completed
 - c. 1610/Orders bringing you to Sapper Leader Course
 - d. SRB/ORB
 - e. DA Form 705 (ACFT from your unit within 180 days)
 - f. Organizational Certification Letter of preparedness (O-5 signed)
 - g. Hard copy of approved waiver (if applicable)

9. The point of contact for this memorandum is the undersigned at (573) 596-3809 or usarmy.leonardwood.engineer-schl.mbx.1st169thsapperldrctr@army.mil



STEPHEN P. OLSON
1SG, EN
First Sergeant



STEPHEN J. O'BRIEN
CPT, EN
Commanding