



DEPARTMENT OF THE ARMY
U.S. ARMY MANEUVER SUPPORT CENTER OF EXCELLENCE
14000 MSCOE LOOP, SUITE 316
FORT LEONARD WOOD, MISSOURI 65473-8300

ATZT-CS (25)

2 - MAR 2022

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Memorandum of Instruction (MOI) for MSCoE Portable Electronic Device (PED) Basis of Issue Plan (BoIP)

1. Reference. Army Directive 2019-23 (Allocations of Commercial Wireless Devices).
2. Purpose. To establish a Basis of Issue Plan for all Portable Electronic Devices and O6 approval for waived PEDs required by Army Directive 2019-23. This will also establish review procedure of the BoIP and frequency along with procedures for overseas travel requiring PED service.
3. Information Technology (IT) Steering Committee Responsibility.
 - a. The committee is responsible for reviewing the PED BoIP on an annual basis as listed in Enclosure 1. This annual review will take effect during the 1st Quarter of each Fiscal Year.
 - b. The committee will validate existing PED BoIP. Any changes that exceed the current plan will be presented to the SRPRAC for approval.
4. Army Directive 2019-23 O6 approval.
 - a. This MOI will serve as the O6 waiver approval for all devices listed on the PED BoIP not authorized in Enclosure 1.
 - b. The Commandants at their discretion may approve up to five phone devices for use or use as floats along with two iPads and three MiFi (mobile Wi-Fi hotspot). Exceptions beyond the five additional phones is retained by the MSCoE Chief of Staff.
 - c. Brigade Commanders may approve up to two phone devices. The phone devices may be assigned or used as floats. Exceptions beyond the two additional phones is retained by the MSCoE Chief of Staff.
 - d. MSCoE Chief of Staff is responsible for approval of all MSCoE staff devices.

ATZT-CS (25)

SUBJECT: Memorandum of Instruction (MOI) for MSCoE Portable Electronic Device (PED) Basis of Issue Plan (BoIP)

5. OCONUS Travel:

a. The traveler will request to have OCONUS phone access activated upon approval of the TDY authorization.

b. The traveler's organizational Telephone Control Officer (TCO) will ensure the phone is configured for OCONUS phone access NET two (2) days prior to travel. The TCO will remove OCONUS phone access NLT five (5) days after traveler returns to home station.

6. Proponency. The proponent for this MOI is the MSCoE G-6.

Encl
PED BoIP


RICHARD J. BALL
Colonel, GS
Chief of Staff

DISTRIBUTION:
All TRADOC Schools, Brigades,
Battalions, Companies,
Directorates, General, and Personal Staff Offices

Enclosure 1. PED BoIP

MSCoE Staff

Position	Authorized	Wavier Required	Type PED
Commanding General	X		Phone
Deputy to the Commanding General	X		Phone
MSCoE CSM	X		Phone
MSCoE CoS	X		Phone
MSCoE CG Aide-de-Camp	X		Phone
SGS	X		Phone
SGS		X	MiFi x 3
Safety		X	Phone
CG Initiative Chief	X		Phone
SHARP Program Manager	X		Phone
SHARP Hotline		X	Phone
MSCoE HHC Commander	X		Phone
MSCoE HHC ISG	X		Phone
Protocol Specialist		X	Phone
CG Enlisted Aide	X		Phone
NG LNO		X	Phone
Inspector General	X		Phone
CG Driver		X	Phone
MSCoE CSM Driver		X	Phone
MSCoE Assistant CoS	X		Phone
MSCoE Deputy Chief of Staff	X		Phone
Building Manager		X	Phone
DCG-USAR	X		Phone
G1	X		Phone
G1 Deputy		X	Phone
QAO		X	MiFi x 2

G3/DOTD	X		Phone
TECH DIR G3/DOTD		X	Phone
G33		X	Phone
CTC Company Commander	X		Phone
CTC 1SG	X		Phone
TNG DEV OPNS NCO		X	Phone
G3/DOTD SGM		X	Phone
IMSO		X	Phone (x5) Funded by SAFTA
Ammunition Water Support Section		X	Phone
G8	X		Phone
SJA	X		Phone
SJA Deputy		X	Phone
SJA Fiscal Law		X	Phone
CH ADM LAW DIV		X	Phone
SR Paralegal NCO		X	Phone
CH CRIM LAW DIV		X	Phone
Senior Defense Counsel		X	Phone x 2
Defense Counsel		X	Phone
SP Victim Witness LSN		X	Phone
SP Victim Prosecutor		X	Phone
SJA		X	MiFi x 1
G6	X		Phone
G6 Deputy		X	Phone
G6 Helpdesk Chief		X	Phone
G6 Helpdesk		X	Phone
G6 ECP Chief		X	Phone
G6		X	MiFi x 2
Retention SGM		X	Phone
FFID Director	X		Phone
FFID Deputy Director		X	Phone

FFID Chief CAID		X	Phone
Homeland Defense		X	MiFi x 6

School

Position	Authorized	Waiver Required	Type PED
Commandant	X		Phone
Commandant's Aide	X		Phone
Regimental CSM	X		Phone
Assistant Commandant		X	Phone
Deputy Commandant		X	Phone
School CoS		X	Phone
Regimental Warrant Officer		X	Phone
Director of Training		X	Phone
Deputy Director of Training		X	Phone
National Guard / Reserve		X	Phone
Counter Explosives Hazards Center Director		X	Phone
Counter Explosives Hazards Center Deputy Director		X	Phone
School Chaplain		X	Phone (USAMPS)
School Floats		X	Phone x 5
School iPad		X	IPAD x 2
School MiFi		X	MiFi x 3 (USAMPS additional x 2)

BDE

Position	Authorized	Waiver Required	Type PED
Commander	X		Phone
CSM	X		Phone
XO/DCO		X	Phone
S3		X	Phone
S1		X	Phone
S4		X	Phone
Chaplain		X	Phone
SARC		X	Phone
Victims Advocate		X	Phone
SJA		X	Phone
SHARP		X	Phone

EO		X	Phone
BDE Floats		X	Phone x 2

BN/CO

Position	Authorized	Waiver Required	Type PED
Commander	X		Phone
CSM	X		Phone
XO		X	Phone
S-3		X	Phone
Chaplain		X	Phone
SHARP		X	Phone
Company Commander	X		Phone
Company ISG	X		Phone

Engineer off Sites

Position	Authorized	Waiver Required	Type PED
169th EN BN D CO CQ (SAFB, TX)		X	Phone
169th EN BN D CO Firefighter CQ (GAFB, TX)		X	Phone
169th EN BN D CO Firefighter XO (GAFB, TX)		X	Phone
169th EN BN D CO SHARP (SAFB, TX)		X	Phone
169th EN BN C CO SHARP (GP, MS)		X	Phone
169th EN BN A CO SHARP (PC, FL)		X	Phone

43rd REC BN

Position	Authorized	Waiver Required	Type PED
BN CDR	X		Phone
CSM	X		Phone
XO		X	Phone
CO CDR	X		Phone
CO 1SG	X		Phone
Chaplain		X	Phone
Staff Duty /S3 NCO Control		X	Phone
Initial Rec Trans Asst		X	Phone

NCO Academy

Position	Authorized	Waiver Required	Type PED
Commandant	X		Phone
Deputy Commandant		X	Phone
Chief of Training		X	Phone
BLC 1SG		X	Phone
MLC Branch Chief		X	Phone