



DEPARTMENT OF THE ARMY
U.S. ARMY MANEUVER SUPPORT CENTER OF EXCELLENCE
14000 MSCOE LOOP, SUITE 316
FORT LEONARD WOOD, MISSOURI 65473-8300

ASCW-LLW-SSF (30a)

18 AUG 2022

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Food Program Management Board (FPMB)

1. References.

- a. DA Pam 30-22 (Operating Procedures for Army Food Program).
- b. AR 30-22 (Army Food Program).

2. Purpose. Provide an interchange of information between food service personnel, the food service management staff, and the regarding subsistence requirements. The board will review the menu standards to maximize implementation at each Dining Facility (DFAC). Changes will be made as required to meet the needs of the command or installation and the desires of the diners. All revisions to the menu must be made within the Basic Daily Food Allowance (BDFA).

3. Roles and Responsibilities:

- a. MSCoE Chief of Staff establishes an Installation Food Program Management Board.
- b. The Logistics Readiness Center (LRC) Food Program Manager serves as chairperson and provides all mandatory voting members dates and times one month in advance of the required meeting.

4. The Food Program Management Board consists of both voting and non-voting members. The mandatory voting members include the following:

- Chairperson Food Program Manager (LRC Food Program Manager)
- Command Dietitian
- Subsistence Supply Manager
- Chief of Staff, MSCoE
- CSM, MSCoE
- CSM, USAG, FLW
- CSM, 1st EN Brigade
- CSM, 3rd CM Brigade
- CSM, 14th MP Brigade

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- Deputy CMTD, NCOA
- CSM, 43rd AG Battalion
- SgtMaj, USMC
- SEA, USAF
- SEA, NAVY

Mandatory Non-voting members include:

Preventive Medicine
Veterinarian Services

Optional Non-voting members include:

Representatives from dining facility councils and individual diners
Other personnel directed as directed.

5. Frequency of Board: The FPMB will meet quarterly in the months of Nov, Feb, May, and August. The Installation Food Program Manager will release scheduled date, location, agenda, master menu, and meeting minutes 14 days prior to the next meeting.

6. POC is Beverly Leggett , Food Program Manager, at (573) 596-1774 or Beverly.m.leggett.cov@army.mil.



ADAM W. HILBURGH
Colonel, GS
Chief of Staff

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