[input Branch of Service Title]

MEMORANDUM THRU Division Chief SELECT A TRAINING DIVISION FROM THE LIST ,
Fort Leonard Wood, MO 65473-5000

FOR Directorate of Instruction (DOI) (ATSJ-T), United States Army Military Police School (USAMPS), Fort Leonard Wood, MO 65473-5000

SUBJECT: Request USAMPS Service School Waiver

1. The purpose of this memorandum is to request a waiver.

2. The following information pertains to the specific course in which the waiver is requested:

   a. Course title:

   b. Course iteration number (ex. 19-001):

   c. Course Date:

3. The following information pertains to the Service Member that requires the waiver:

   a. Rank:

   b. Name:

   c. MOS/ASFC/Civ Career Field:

   d. Last four of social security number:

4. Does the Service Member meet all other pre-requisites for the course? YES

5. Justification for this waiver.

6. Point of contact for this waiver request is as follows:

a. Name:

b. Rank:

c. Phone number:

d. Email:

7. This memorandum will follow a signature approval process that starts with the first O-5/LTC in the Service Members chain of command. It will then be submitted to the DOI for further processing and approval.

8. Any questions pertaining to a service school waiver request process can be directed to DOI Operations via telephone at 573-563-8098.

[input Signatory's Rank & P
[input Signatory's Unit]
Requesting Unit O-5/LTC or higher

** Once complete send the form to the email below with subject line and file name as "Waiver_Course_Course Number"

usarmy.leonardwood.mp-schl.mbx.doi@army.mil

Comments: APPROVED

Directorate of Instruction