



MEMORANDUM THRU Division Chief
Fort Leonard Wood, MO 65473-5000

FOR Directorate of Training and Education (DOT&E) (ATSJ-T), United States Army
Military Police School (USAMPS), Fort Leonard Wood, MO 65473-5000

SUBJECT: Request USAMPS Service School Waiver

1. The purpose of this memorandum is to request a _____ waiver.
2. The following information pertains to the specific course in which the waiver is requested:
 - a. Course title:
 - b. Course iteration number (ex. 19-001):
 - c. Course Date:
3. The following information pertains to the Service Member that requires the waiver:
 - a. Rank:
 - b. Name:
 - c. MOS/ASFC/Civ Career Field:
 - d. Last four of social security number:
4. Does the Service Member meet all other pre-requisites for the course?
5. Justification for this waiver.

6. Point of contact for this waiver request is as follows:

a. Name:

b. Rank:

c. Phone number:

b. Email:

6. This memorandum will follow a signature approval process that starts with the first O-5/LTC in the Service Members chain of command. It will then be submitted to the DOT&E for further processing and approval.

7. Any questions pertaining to a service school waiver request process can be directed to DOT&E Operations via telephone at 573-563-5561.

Requesting Unit O-5/LTC or higher

** Once complete send the form to the email below.

usarmy.leonardwood.mp-schl.mbx.dot@army.mil

Comments:

Directorate of Training