



DEPARTMENT OF THE ARMY
US ARMY MILITARY POLICE SCHOOL
LAW ENFORCEMENT OPERATIONS BRANCH, FPTD
FORT LEONARD WOOD MO 65473-8926

ATSJ-TF

4 June 2021

MEMORANDUM FOR ALL Students Reporting to Conventional Physical Security/Crime Prevention Course

SUBJECT: Reporting Instructions for Conventional Physical Security/Crime Prevention Course

1. INPROCESSING INSTRUCTIONS:

a. All students will report to Thurman Hall, Bldg #3203, classroom 1084 at 0650 on the first Monday of class for in-processing. Please make sure you have breakfast prior to 0650. The uniform for military personnel is the service specific utility uniform, and Duty Uniform/business casual attire for civilians.

b. All students will bring the following as a minimum:

(1) Two copies of orders and amendments.

(2) Military CAC/ with **GOV Computer access**

(3) Assigned building, room number, and telephone number for lodging.

c. Directions for locating Thurman Hall Bldg @3203, Classroom 1084:

(1) Enter Fort Leonard Wood through the Main Gate on the north side of the installation.

(2) Continue straight until you pass the main AAFES Shoppette which will be on your left. Turn left at the next available turn lane which will be Gate St.

(3) Turn right at the first available turn. You will be entering the parking lot that faces the front of Thurman Hall.

(4) Enter the building through the main doors with two cannons on either side of this entry. Take the first hallway without doors on the left. Go to the end of that hall, turn left, turn right at the next hallway, and the Conventional Physical Security/Crime Prevention (CPS/CP) classroom is the first door on your right, classroom 1084.

2. Graduations will be on the second Friday of class at approximately 1600hrs. Due to varying travel times, rental car returns, local security requirement at the airports; students should not plan early departures, prior to 2030 hours on the day of graduation

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from either the Springfield or St. Louis airports. For Active Army, Reserve and National Guard, you are authorized to stay the extra day in lodging on graduation day. Just let lodging know when you check in or when you call to verify your reservation.

3. Uniform Army Personnel TDY: Lodging is provided by Fort Leonard Wood. Soldiers will need to call the IHG Candlewood suite to verify reservation at 573-586-4800. Meals are also provided 7 days a week at the installation dining facility. The Common Access Card (CAC) will be used in place of meal cards. Soldiers will be assigned a Meal Entitlement Code (MEC) of 05 by their permanent duty Location S-1/Personnel Office. Travel order should be annotated with a MEC of 05.

4. Civilian students will need to make your own room reservations. If you are staying on post you can contact IHG Hotels Candlewood suites) at 573-586-4800 to discuss any on-post lodging reservations or questions. Below is the link to the website where you can find information regarding off post lodging accommodations.

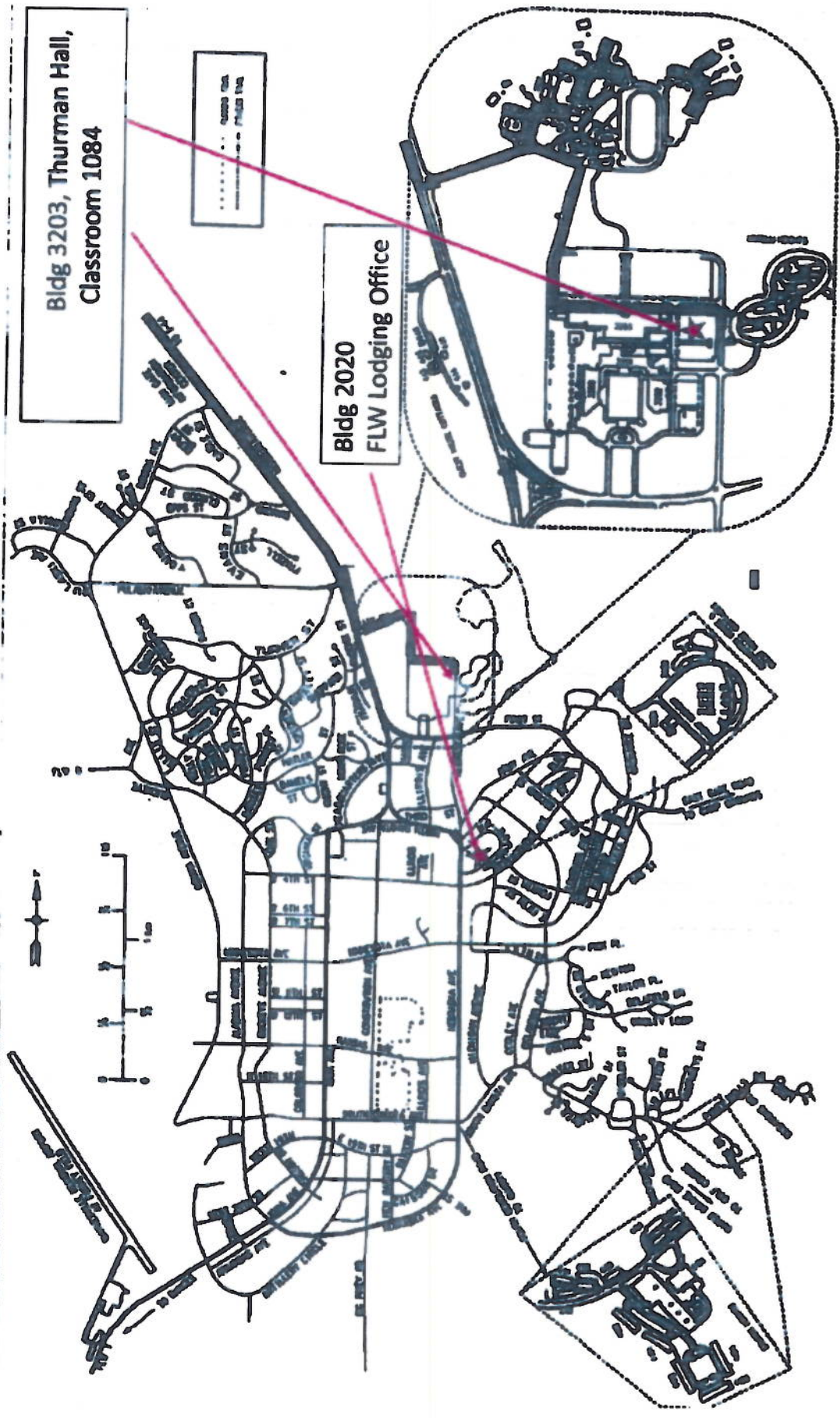
http://www.visitpulaskicounty.org/hotel_list.asp

5. Point of contact for this memorandum is SSG Keleen L. Dennis, keleen.l.dennis.mil@mail.mil, (573) 563-5585.

///Original Signed///

Mitchell W. Darknell

Physical Security Course Manager



Bldg 3203, Thurman Hall,
Classroom 1084

Bldg 2020
FLW Lodging Office



..... Campus Path
- - - - - Public Path
————— Campus Road

