



**DEPARTMENT OF THE ARMY**  
U.S. ARMY MANEUVER SUPPORT CENTER OF EXCELLENCE  
14000 MSCOE LOOP, SUITE 316  
FORT LEONARD WOOD, MISSOURI 65473-8300

ATZT-PE (600)

19 MAY 2023

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy 13, Command Visitation Program

1. GENERAL.

a. This policy letter creates and explains Command and Soldier responsibilities regarding on and off-post Soldier and Family living standards. In order to improve the overall welfare of our military community, leader responsibilities must extend beyond merely knowing Soldiers' tactical and technical competencies. Leaders also must know the general welfare of the Soldier and his/her Family. A safe, clean living environment facilitates accomplishment of this responsibility and contributes to the general welfare, happiness, readiness, and success of the Family unit, and to our military mission.

b. This policy does not apply to Soldiers in initial entry training (basic combat training and advanced individual training), nor does it address all circumstances under which a commander may enter a Soldier's home; it explains the home visitation program only. Further supplementation of this policy is not authorized without prior written approval by this headquarters.

2. POLICY. Commanders will periodically check on the well-being of Soldiers living on and off-post as outlined below:

a. The purpose of the program is not to conduct inspections or searches of Soldiers' homes. Rather, these visits will provide leaders an opportunity to regularly check on the welfare, living standards, and general well-being of their Soldiers and Families. Just as important, these visits give the Soldier and Family members the opportunity to share issues regarding their living conditions or any other concerns they may have.

b. For Soldiers and Families residing in on-post quarters or an off-post residence, the leadership must pre-schedule the visit and gain the Families' approval. The leadership is not authorized to enter inside the premises unless first granted permission by the occupant. If allowed entrance by one occupant but asked by another to leave, the leaders must immediately depart. Visits will be conducted by two-person teams.

c. For Soldiers residing in housing on the installation under the control of the unit, including unaccompanied enlisted personnel housing (UEPH) and other single Service member housing, the leadership does not need

ATZT-PE (600)

SUBJECT: Command Policy 13, Command Visitation Program

to pre-schedule the visit, but Service members will always be treated with dignity and respect, including respect for privacy. Visits must never be used as a subterfuge to conduct a search or inspection of the Soldier's quarters to gather evidence of a crime against the Soldier.

d. A leader within the chain of command will conduct visits within 60 days of the Service member assuming residence of a house on-post. Semi-annually visits will take place thereafter with all of their Soldiers living on and off post. Officer student housing will be visited at least once during the duration of their class. Residences over 30 minute drive from FLW are not required visits, but leadership must inquire about the state of their housing situation at the same frequency. Leaders should address any stressors the Family may be experiencing and assess the quality of their living conditions. Home visitation will not be conducted if the Soldier is not physically present at the time of the visit.

e. Visits will normally be executed by either the Company Commander, 1SG, Small Group Leaders (SGLs), Directors and Primary Staff and may be delegated one level lower, as necessary.

f. DA Civilians living in on-post quarters do not require a physical visit, but do require the chain of command to confirm the status of their housing and if issues are being resolved well at least once every six months.

g. Issues with on-post housing should be reported to the Directorate of Public Works (DPW) Housing Office.

h. Brigades will report out during their semi-annual training briefs (SATBs), by battalion, the status of their Command Visitation Program.

3. SUPERSESSION: This policy supersedes memorandum, HQ MSCoE, ATZT-CG, 26 June 2020, subject as above, and is effective until superseded or revoked.

4. PROPONENT: The proponent of this policy is the Office of the Chief of Staff, (573) 563-6118.



CHRISTOPHER G. BECK  
Major General, USA  
Commanding

**DISTRIBUTION:**

All Schools, Brigades, Battalions,  
Companies, Detachments, Tenant  
Units, Directorates, General and  
Personal Staff Offices