YOUR OFFICE SYMBOL DATE

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Appointment Order

1. Effective immediately, the following individuals are appointed as signature authorities for the DD Form 1172-2 (Application for Identification Card/DEERS Enrollment) and the AE Form 600-77a (Request for Issuance of Status of Forces Agreement Identification):

 a. Mr. John M. Doe Digital signature

 b. Ms. Jane K. Doe Digital signature

2. Authority: AFI 36-3026 dated 4 August 2017 and AE Regulation 600-77, dated 6 December 2016

3. Purpose: To verify eligibility of personnel receiving a Military ID Card and/or SOFA card before signing the DD Form 1172-2 and/or AE Form 600-77a.

4.  Period: Until officially relieved or released from appointment.

5. Point of contact for this action is Mrs. Jennifer E. Doe at DSN 111-1100 or email jennifer.e.doe.civ@army.mil.

 JEFFREY G. DOE

 Assistant Chief of Staff, G1

DISTRIBUTION:

Appointed Individuals (1)

File Copy (1)