



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
OPC 467 BOX 50
APO AE 09005-9997

AMIM-WBG-ZA

MEMORANDUM FOR All Members of the USAG Wiesbaden Community

SUBJECT: U.S. Army Garrison Wiesbaden Command Policy Letter 41, Parking

1. References:

- a. AR 190-5, Motor Vehicle Traffic Supervision, 22 May 2006.
- b. AR 420-1, Army Facility Management, 12 February 2008.
- c. Army in Europe and Africa Regulation (AEA) 27-9, Misconduct by Civilians, 18 August 2021.
- d. AEA 190-1, Driver and Vehicle Requirements and the Installation Traffic Code for the U.S. Forces in Germany, 1 October 2024.
- e. AE PAM 550-19, Compilation of Selected German Laws, 15 July 2013.

2. Purpose: The purpose of this command policy is to:

- a. Establish the designated, reserved, and general parking policy for U.S.-controlled facilities within the USAG Wiesbaden area of responsibility.
- b. Standardize parking signage throughout the USAG Wiesbaden Community.
- c. Create a comprehensive document that captures existing parking laws from AEA 190-1, AEA PAM 550-19, and add installation-specific restrictions to be enforced by the Military Police and unit commanders.

3. Applicability: This policy applies to Soldiers, Civilians, Family Members, Contractors, Local Nationals, Visitors, and tenant organizations in the USAG Wiesbaden Community.

4. Punitive Statement: Per AEA 190-1, violations of these provisions of this policy may subject personnel to adverse administrative action.

5. General:

a. Illegally parked vehicles impact the customer service experience and the daily lives of personnel throughout USAG-Wiesbaden. Not all areas require parking or no-parking signs. Vehicle operators are responsible for understanding the rules for parking in accordance with AEA 190-1 and applying those rules regardless of signage.

b. Vehicles are considered parked when they stay in the same space or remain stopped without moving for three (3) minutes, regardless of what the operator is doing or intends to do.

6. Responsibilities:

a. The USAG Wiesbaden Garrison Commander is the sole approving authority for all designated and reserved parking requests. Additionally, he/she serves as the adjudication authority for all administrative on-post driving privilege suspensions.

b. The Director of Emergency Services (DES) is responsible for enforcing this policy.

c. The Directorate of Public Works (DPW) provides and installs all Host Nation approved signs, to include designated and reserved parking area signs, no parking signs, and fire lane signs. DPW is responsible for removing all unauthorized signage and markings within the USAG Wiesbaden community, including privately made and unit-created parking signs.

d. The Civilian Misconduct Action Authority (CMAA) prepares letters of warning, issues on-installation driving privilege suspensions, and assists in scheduling administrative inquiries between violators and the Garrison Command Group.

e. Commanders, Directors, Civilian Supervisors, and other licensing authorities of assigned tenant units/agencies will request reserved parking through the DPW. Requests will be submitted in memorandum format and include a map indicating the exact location of the required space. Additionally, they are responsible for ensuring workforce understanding and compliance with this policy and adjudicate DD Form 1408 (Armed Forces Traffic Ticket) within 60 days of receipt.

7. Authorized, Designated, and Reserved Parking:

a. Vehicle operators will maximize the use of parking garages. Vehicle operators will only park in clearly-marked parking stalls and areas where signage does not prohibit parking.

b. All timed parking areas serve as customer service parking, these are marked with maximum time limits. Operators are responsible for displaying a parking disc on the

driver's side dashboard and parking disc time must be rounded up to the next half-hour after parking. Electronic parking discs are authorized. Returning to a vehicle and advancing more time on the parking disc is not authorized. An operator is only permitted to remain in the same space for the maximum allowable duration per the signed area.

c. Official Use Only spaces are designated for government vehicles.

d. Handicap Parking spaces are for individuals with disabilities as required by the Uniformed Federal Accessibility Standards, DOD guidelines, and the Americans with Disabilities Act. Individuals must display a USAREUR-AF RMV Handicap Parking Card from the rearview mirror or on the driver side dashboard. U.S. State-issued Handicap Parking Cards are not authorized in Europe per AEA190-1. The USAREUR-AF RMV Handicap Parking Card does not replace the requirement to observe timed parking limits. Operators must display both USAREUR-AF RMV Handicap Parking Card and Time Parking Disc in all marked timed parking areas.

e. Individually assigned privately owned vehicle (POV) parking spaces at places of work are reserved for General/Flag Officers, members of the Senior Executive Service (SES), Battalion and Brigade-level commanders, and their Command Sergeants Major. Company Command teams are not authorized assigned POV parking spaces at places of work or headquarters buildings.

f. Volunteer of the Month parking is limited and marked by DPW-installed signs. Placards issued by the Wiesbaden Family and MWR Volunteer Coordinator must be displayed on the driver side dashboard of vehicles while utilizing these spaces.

g. Expectant Mother parking is limited and marked by DPW-installed signs. Personnel must request a memorandum signed by a provider that will include the expiration date from the Wiesbaden Health Clinic. Personnel will bring the memorandum to the Military Police Station to receive a placard. The placards must be displayed on the driver side dashboard of vehicles while utilizing these spaces.

h. Gold Star family parking is limited and marked by DPW installed signs. Personnel must request parking placards from Survivor Outreach Services, and placards must be displayed on the driver side dashboard of vehicles while utilizing these spaces.

i. Accompanied housing units located on access controlled and perimeter closed family housing areas are designated one parking space for each family housing unit or apartment. Residents may not park in a manner that impedes pedestrian movement on sidewalks.

j. Privately owned vehicles (POV) marked for sale will not park overnight on any USAG Wiesbaden installation except for the owner's residence or the Wiesbaden Family and MWR Resale Lot adjacent the Wiesbaden Lodge. Vehicles parked in the

Wiesbaden Family and MWR Resale Lot require a placard provided by the Wiesbaden Entertainment Center.

k. Long term parking is when a vehicle will remains in the same parking space for more than four consecutive days without moving. Long term parking is only allowed on level 10 of the large parking structure with a memorandum from the DES placed on the driver side dashboard of the vehicle indicating the authorized dates of long term parking. Long term parking is approved based on an operational need (e.g. TDY/TCS orders). Non-recreational wheeled vehicles (cars and motorcycles only) parked in uncovered portions of the large parking structure are exempt from this policy.

l. Barracks Resident Only parking is limited and marked by DPW installed signs. Personnel will receive parking placards from their unit leadership, and placards must be displayed on the driver side dashboard of vehicles while utilizing these spaces.

m. Blocked parking for special events and construction projects. The DES will block off parking areas for special events and construction projects. These areas often blocked with barriers, cones, and police tape are blocked in coordination with tenant units/activities in the community and DPW. Once these areas have been blocked, anyone found to be in these areas will be cited for being parked illegally.

n. Vehicles in non-operational status must be registered with USAG Wiesbaden Vehicle Registration Office as non-operational and will not remain parked in housing areas or in "general/public" parking zones. Owners must display non-operational registrations on the driver side dashboard of the vehicle. Non-operational vehicles/motorcycles are authorized to park in the following three locations:

(1) The Clay Kaserne Auto Craft Center and associated overflow lot is the designated non-operational vehicle parking area. All POVs parked in this area will be registered with the Auto Craft Center. There will be a parking fee associated with keeping vehicles in this area. Vehicles not registered with the Vehicle Registration Office and the Clay Kaserne Auto Craft Center are in violation of this policy and will be towed to the impound lot at the owners' expense. Individuals utilizing the services of the Auto Craft Center will make every effort to return the vehicle to fully operational status as soon as possible.

(2) Unit motor pool, with the approval of the unit commander.

(3) Motorcycles registered as non-operational are authorized to be stored on the 10th floor of the large parking garage on Clay Kaserne. Two motorcycles must be parked two per stall.

8. All vehicles parked in violation of this policy are subject to immediate towing at the owner's expense with the approval of the Garrison Commander, or the Garrison Commander's delegated representative.

9. Parking is not authorized:

- a. In a fire lane.
- b. In a handicap parking space without a USAREUR-AF RMV Handicap Parking Card.
- c. In a roadway, in any manner, that obstructs the flow of traffic.

(1) If the parked vehicle causes other vehicles to yield or alter the typical path of travel, it is obstructing.

(2) If the parked vehicle creates a hazard for other vehicles to back out of a lawful parking space, it is considered obstructing.

(3) If the parked vehicle completely blocks the path of another vehicle to move, it is considered obstructing.

- d. On a sidewalk, curb, or half-curb.
- e. On any unimproved surfaces to include old railroad tracks, grass, rocks, gravel, dirt, and mud.
- f. Within 5 meters (16.4 feet) of any intersection, crosswalk, train tracks or bus stop.
- g. Against the flow of traffic.

(1) The flow of traffic is established by signs or the engineered design of the area, for example, the lined angle of parking spaces in a particular area.

(2) Vehicles will be parked facing nose-in with the direction of the intended flow.

- h. In any marked no parking area.

(1) A German traffic sign with a "single slash" indicates a restriction that operators may stop and unload for a period of time not exceeding three (3) minutes.

(2) A German traffic sign with a "double slash" indicates a restriction that operators will not stop for any amount of time and not unload in the marked area.

i. Parking with unnecessary engine idling. German environmental laws prohibit a stationary vehicle's engine to idle for more than three minutes while occupied. Unoccupied vehicles may not have the engine running.

9. Enforcement:

a. The penalties for violating parking ordinances include USAREUR-AF license point assessment and Garrison Commander imposed administrative actions.

b. Penalties for general parking violations include but are not limited to:

(1) The first and second offense within a twelve-month period are issued a DD Form 1408 (Armed Forces Traffic Ticket) with the assessment of one point on the operator's USAREUR-AF license for each offense.

(2) The third offense within a twelve-month period is issued a DD Form 1408 with the assessment of one (1) point on the operator's USAREUR-AF license. The CMAA will issue a letter of warning/ intent on behalf of the Garrison Commander.

(3) The fourth offense within a twelve-month period is issued a DD Form 1408 with the assessment of one (1) point on the operator's USAREUR-AF license. The CMAA will issue an administrative 10-day suspension to on-installation driving privileges throughout USAG Wiesbaden on behalf of the Garrison Commander.

(4) The fifth offense within a twelve-month period is issued a DD Form 1408 with the assessment of one (1) point on the operator's USAREUR-AF license and will result in a 30-day suspension to on-installation driving privileges throughout USAG Wiesbaden. The CMAA will schedule an office call between the violator, their licensing authority, and the DES to administer a 30-day suspension to on-installation driving privileges throughout USAG Wiesbaden on behalf of the Garrison Commander.

c. Parking in Fire Lanes and Handicapped Spots:

(1) The first offense within a twelve-month period is issued a DD Form 1408 with the assessment of two points on the operator's USAREUR-AF license. The CMAA will issue a letter of warning on behalf of the Garrison Commander.

(2) The second offense within a twelve-month period is issued a DD Form 1408 with the assessment of one point on the operator's USAREUR-AF license. The CMAA will issue an administrative 10-day suspension to on-installation driving privileges throughout USAG Wiesbaden on behalf of the Garrison Commander.

(3) The third offense within a twelve-month period is issued a DD Form 1408 with the assessment of one point on the operator's USAREUR-AF license. The CMAA will schedule an office call between the violator, their licensing authority, and the DES to

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administer a thirty 30-day suspension to on-installation driving privileges throughout USAG Wiesbaden on behalf of the Garrison Commander.

d. All violations of Paragraph 7.k (Long Term Parking) are subject to an immediate 10-day suspension to on-installation driving privileges throughout USAG Wiesbaden.

10. The point of contact for this memorandum is the Director of Emergency Services, USAG Wiesbaden.

A handwritten signature in black ink, appearing to read 'T. Danderson', with a long horizontal flourish extending to the right.

TROY G. DANDERSON
COL, MI
Commanding