



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
UNIT 29623
APO AE 09005-9623

IMWB-ZA

07 OCT 2019

MEMORANDUM FOR All Members of the United States Army Garrison Wiesbaden Community

SUBJECT: United States Army Garrison (USAG) Wiesbaden Command Policy Letter #13, Implementation of United States Army Europe (USAREUR) Housing Assignments Policy

1. References:

- a. Army Regulation 420-1, Army Facilities Management, 24 August 2012.
- b. Army in Europe Supplement to Army Regulation 420-1, Housing Management, 20 November 2008.
- c. Department of Army Pamphlet 420-1-1, Facilities Engineering, Housing Management, 2 April 2009.
- d. Memorandum, Installation Management Command (IMCOM), Headquarters, 10 June 2015, Revision to the Designation of Housing for Pay Grades Chief Warrant Officer Five (CW5) and Chief Warrant Officer Three (CW3).
- e. Memorandum, USAREUR, AECG, 20 June 2018, subject: Military Family Housing Assignment Policy for the Army in Europe.
- f. Memorandum, USAREUR, AECS, 26 September 2019, subject: Key and Essential Personnel Roster for HQ USAREUR.

2. Purpose: To apply the Army in Europe Military Family Housing Assignment Policy, references 1e and 1f, to specific USAG Wiesbaden conditions.

3. Applicability: This policy applies to all military and civilian personnel, including Family members residing in the USAG Wiesbaden community.

4. Policy: Accompanied Servicemembers (SM's) of all grades shall be mandatorily assigned to Military Family Housing (MFH), when housing is available. USAG Wiesbaden's goal is to house SM's as quickly as possible, appropriate to their grade and bedroom requirement as stipulated in 1a.

- a. Key and Essential (K&E) personnel will be assigned to MFH in accordance with the USAREUR policy and the USAG Wiesbaden K&E designated housing list.

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USAREUR K&E personnel who request an exception to reside off Clay/Newman need to be approved by the USAREUR Command General or his designee.

b. Clay Kaserne and Newman Village Housing areas will be used to house K&E Commanders/CSMs and their staff officers (Staff officers: are the immediate personal staff aides to senior Key and Essential personnel housed on Clay/Newman, such as aide-de-camps, enlisted aides, drivers, and personal communications team members. It is not intended for all types of staff officers). The following priority of assignment applies:

(1) General/Flag officer and Senior Executive Service (SES) positions, Brigade level, Centralized Selection List (CSL) commanders and their CSMs.

(2) Assigned nominative Sergeants Major.

(3) Senior Officers assigned K&E staff positions.

(4) When additional housing is available outside the projected K&E requirement, accompanied non-K&E SM's may be offered housing in accordance with 1a.

c. All other housing areas will be used to house non-K&E personnel including Senior Officers (O6, CW5), Field Grade officers (O4-O5, CW3-CW4), and Senior Enlisted (E7-E9).

d. Army Family Housing throughout USAG Wiesbaden have been reallocated. No families are being moved to expedite the reallocation. The reallocation of townhouses, duplexes and apartment buildings is occurring through attrition. During this time, it is possible for, a Field Grade officer to be assigned housing next door to a Junior or Senior Enlisted SM's or Company Grade officer. This is true for all other grades, i.e., that is for them to be housed next to different grade SMs.

(1) Hainerberg housing area has been reallocated to be Junior Enlisted, E1-E6 housing.

(2) Newman Village and Aukamm housing areas have been reallocated to Senior Enlisted E7-E9, and Officer housing (O1-O9, WO1-CW5).

(3) Crestview housing area has been reallocated to Enlisted and Company Grade Officer housing (O1-O3, WO1-CW2).

(4) Clay housing area apartment buildings have been reallocated to Junior Enlisted and Company Grade Officer housing (O1-O3, WO1-CW2). Clay duplexes are reallocated to Senior Officer (O6).

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e. Due to the reallocation declining/rejecting housing because your neighbor(s) is/are not same grade group or even the same grade e.g., an O5, E9, etc., is not an acceptable reason to decline/reject housing. Personnel rejecting/declining housing for this reason may be removed from the waiting list for a minimum of 30-days, all Temporary Lodging Allowances (TLA) stopped the day when the house is available for assignment. All expenses incurred when TLA is stopped is responsibility of the SM. Upon reapplying for housing the date of reapplication will be the eligibility date, not the date departed your last duty station, nor will it include any additional time for completing an unaccompanied tour.

f. Personnel on the waiting list will be offered housing in accordance with their position on the waiting list. Personnel who are COT/ ITT will be placed on the waiting list up to 60 days prior to their report date. They may be offered housing while still at their current duty station to enable a door-to-door move. They will only be assigned to housing at USAG Wiesbaden after they have signed into their unit here and not before.

g. Personnel who arrive on deferred orders, or those on accompanied orders but chose to have their command sponsored (CS) family join them at a later date, will be placed on the appropriate waiting list for their grade and bedroom requirement.

(1) Personnel with deferred travel will be offered housing when it becomes available.

(2) Accompanied personnel will be bypassed until they inform housing of the intended arrival of their CS family at which time they may be offered housing, if available; however, they will only be assigned housing no more than a week before the arrival of their family. The delay in assignment is to prevent the stoppage of their BAH where their family is residing.

g. Exception to policy (ETP).

(1) Servicemember's O5 or O6 level Commander shall sign and recommend concur/non-concur of all ETP requests.

(2) Submit requests to the Housing Office for processing.

5. The point of contact for this policy is Chief, DPW Housing Division; email: mary.e.schmitt4.civ@mail.mil, DSN: 548-4402 or Comm: 0611-143-548-4402.

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Policy

A handwritten signature in blue ink, appearing to read "Noah C. Cloud". The signature is stylized and cursive.

NOAH C. CLOUD
COL, FI
Commanding