



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON WIESBADEN
UNIT 29623
APO AE 09005-9623

IMWB-ZA

17 July 2020

MEMORANDUM FOR All Members of the United States Army Garrison (USAG)
Wiesbaden Community

SUBJECT: USAG Wiesbaden Command Policy Letter #11, Designated and General
Parking

1. References:

- a. Army Regulation (AR) 190-5, Motor Vehicle Traffic Supervision.
- b. Army in Europe (AE) Regulation 190-1, Driver and Vehicle Requirements and the Installation Traffic Code for the U.S. Forces in Germany.
- c. AE PAM 550-19 App E, The German Road Traffic Ordinance.

2. Purpose:

- a. Establish the designated and general parking policy for U.S. controlled facilities within the USAG Wiesbaden area of responsibility.
- b. Standardize parking signage throughout USAG Wiesbaden Community.

3. Applicability: This policy applies to all Soldiers, Civilians, Family members, contractors, and tenant units/agencies within the USAG Wiesbaden Community.

4. Policy:

a. Situation: This policy implements measures to make the most effective use of parking available for mission accomplishment and customer service. Designed parking will be minimized. All tenants and residents should consider alternative means of transportation, including carpooling, riding the bus, bicycling, and walking.

b. Responsibilities:

(1) The USAG Wiesbaden Commander is the approving authority for designated parking requests and policy.

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(2) The Directorate of Public Works (DPW) will be responsible for assigning the designated parking spaces. Requests for designated parking will be reviewed and validated by DPW prior to submitting requests to the commander.

(3) The Directorate of Emergency Services (DES) will report and ticket parking violations in accordance with signage emplaced by the DPW.

c. Designated Parking.

(1) Official Use Vehicle. Official use vehicles include military and commercial vehicles used for purpose of official and military business. Official use vehicles can also include privately owned and operated vehicles if the unit or activity commander has authorized government mileage reimbursement in the conduct of official duties. Mileage reimbursement must be officially recorded and executed in the Defense Transportation System (DTS).

(2) Handicap Parking. Parking spaces for individuals with disabilities are required by the Uniformed Federal Accessibility Standards, Architectural Barriers Act, DoD guidelines, and the Americans with Disabilities Act. Individuals authorized to park in disabled parking will obtain and display proper United States Army Europe issued handicap placards IAW AE Reg 190-1.

(3) Customer-Timed Parking. Parking spaces for customers requiring short business visits to an activity. The parking control time may be restricted to certain hours or days. Parking time monitoring devices must be clearly displayed during the authorized time indicated by the sign. The device indicator of the disk must point to the line marking that half hour which follows the time the car was stopped.

(4) General Officer Parking. Parking for General Officers is limited to General/Flag Officers, civilian equivalents, and their nominative selected Command Sergeants Major (CSM).

(5) Expectant Mothers Parking. Expectant mother parking is limited to front-door customer service locations. Spaces will be clearly designed with signs posted by DPW. Expectant mothers must obtain placards at the Wiesbaden Health Clinic and display placards in their vehicles while parked in expectant mothers' parking spaces.

(6) Gold Star. Gold Star Family parking is authorized and limited to Army Community Service and front-door customer service locations. Spaces will be clearly designated with signs posted by DPW. Families of The Fallen must obtain placards from the USAG Wiesbaden Survivor Outreach Services and display placards in their vehicles while parked in Gold Star parking spaces.

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(7) Family Homes and Apartments. One parking space is designated for each family housing unit or apartment. This applies only to access controlled and perimeter enclosed family housing areas.

d. Non-Operational Vehicles. Vehicles in non-operational status will not park in housing areas or in general parking zones. Violators will be towed at the owners' expense. Non-operational vehicles will only be parked in the following areas:

(1) Directorate of Family Morale, Welfare and Recreation (DFMWR) Auto Skills Center is the designated non-operational vehicle parking area. All privately owned vehicles (POVs) parked in this area will be registered with the Auto Skills Center. There will be a parking fee associated with keeping vehicles in this area. Those automobiles that are not registered will be in violation of this policy and towed to the impound lot at the owners' expense. Individuals utilizing the services of the Auto Skills Center will make every effort to return the vehicle to an operational status as soon as possible.

(2) Unit motor pool, with the approval of the unit commander and non-operational placard in the window.

e. Requests for exception to policy due to mission requirements will be submitted through DPW to the commander for consideration.

f. Unauthorized Parking.

(1) Unauthorized parking in designated handicap spaces and fire lanes or by fire hydrants will result in the driver being ticketed and the vehicle being towed at the owners' expense.

(2) Vehicles will not park or stop on grass, lawns, on curbs, or in front of a lowered curb known as a "Half Curb".

(3) Parked in front of and/or behind road intersections within five (5) meters or less from an intersection or crosswalk which clearly interferes with ongoing operations or movement of traffic that threatens public safety or convenience, unless specifically authorized by posted signs.

(4) Long-term parking/storage of vehicles or trailers is authorized only on the top deck of the large Clay Kaserne parking structure located adjacent to building 1652. Long-term parking/storage is considered to be a vehicle or trailer which remains in the same parking space for more than seven (7) consecutive days without moving.

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(5) POVs on display for sale will not be parked in general parking zones. The exception to this rule is if the vehicle is properly registered to park in the Wiesbaden re-sale lot located in the Wiesbaden Entertainment Center (WEC) parking lot.

(a) Owners wishing to sell their POV on the installation will register their vehicles for the POV sale lot at the WEC prior to parking them in the designated parking location.

(b) Owners must maintain a valid registration.

g. Penalties for parking policy violations are:

(1) DD Form 1408 (Armed Forces Traffic Ticket) for first-time offenders.

(2) Warning letter from the USAG Wiesbaden Garrison Commander for serious and repeat offenders.

(3) Suspension of on-post driving privileges for serious and repeated offenses.

(4) Persons committing multiple parking violations within a 12-month period are subject to further penalties IAW the UCMJ and AE Reg 27-9, Misconduct by Civilians.

5. Point of contact for this memorandum is the Deputy to the Garrison Commander, DSN: 548-0002 or COM: 0611-143-548-0002.


MARIO A. WASHINGTON
COL, AG
Commanding