

**Welcome to the USAG Wiesbaden Vehicle Registration Office. Please ensure all mandatory documents listed below are present in hard copy form when conducting your transaction.**

**Register a Brand New Vehicle - U.S. Spec:**

- ❖ Valid DOD ID Card (CAC or Privilege Card)
- ❖ Valid U.S. Forces Certificate of License or Temporary U.S. Forces Certificate of License (AE Form 190-1G)
- ❖ Completed application for Motor Vehicle Registration (AE Form 190-1AA)
- ❖ Active Duty Members -copy of hard orders with assignment to Wiesbaden Germany  
DOD Civilians - copy of hard orders with assignment to Wiesbaden Germany or memorandum from human resources verifying logistical support
- ❖ Contractors - Must have physical SOFA Identification card (AE Form 190-1F) and passport for all transactions to verify status/support
- ❖ Proof of Insurance Confirmation Card (ICC) - (See **Acquiring Insurance**)
- ❖ Purchase order or Bill of Sale with year, make, model, color and chassis (VIN) number listed on the document
- ❖ Customs Clearance Form (AE Form 550-175A) or Abwicklungsschein / VAT Form
- ❖ POV limit waiver (AE Form 190-1AG) approved by your Unit Commander and Garrison Commander, if you are over your allowed POV limit (**If required**)
- ❖ \$ 45 Registration Fee per year (Credit/Debit Card, Check or Money order)

**Notes:**

- ❖ **The sponsor must be present for the initial registration of a POV, regardless of who legally owns the vehicle. If the sponsor is not present, a spouse can register a vehicle if they have a General Power of Attorney or Special Power of Attorney from the legal office, authorizing the registering of a vehicle. Power of Attorneys (POA) are accepted from a SPOUSE ONLY.**
- ❖ **Vehicles are consider new if the vehicle has not been registered in any system or State for more than 3 months. If requirements are met, you will be eligible for a max 3 year registration.**

**Schedule an appointment Online at  
<http://usagwiseduler.timetap.com/>**