

Mass Warning & Notification System

Alert! Self-registration Guide

1. Log in: Log-in to self-registration at [HTTPS://ALERT.CSD.DISA.MIL](https://ALERT.CSD.DISA.MIL) and click the 'DoD and All Services' icon. Or look for the icon in your monitor's tray (right bottom corner of your monitor).

2. Add personal information: First and last names are required fields. CACEDIPI will populate automatically from the CAC. Rank is optional.

3. Add contact methods: You must add at least one valid, telephone number (XXX-XXX-XXXX). You may add up to 10 phone numbers and email addresses into the system. **Please do not enter DSN numbers.**

4. Add associations: Add Military Location Service – select Army
Region – select USAREUR-AF
Installation – USAG Wiesbaden - Lucius D. Clay Kaserne

Optional: Add start/stop dates if TDY in Wiesbaden.

Click “Add”.

You may add further associations such as Command Structure, you will need your Unit Identification Code (UIC) , work/home address, and additional attributes such as Crisis Action Team, from a drop-down window.

5. SAVE!!!!!!



MAKE A KIT

When Making a kit prepare for supporting yourself, family & pets for 72 hours.

Some priorities are:

Water & Non-perishable foods / pet food
Medications (for 3 days)
Formula & diapers
Can opener, Flashlight, AM/FM Radio, 1st aid kit
Passports
Local currency
Birth and Marriage certificates
Other situational specific items



Emergency Numbers:

Police: 110

Civ. 0611-143-548-0110

Fire Dept. and Ambulance: 112

Civ. 0611-143-548-0112

SHARP Hotline: CIV: Civ. (0162) 296-6741

Emergency Management: DSN: 548-3028

Antiterrorism: DSN: 548-3028

KEY INFORMATION:

USAG Community:

<https://home.army.mil/wiesbaden/>

Official USAG Facebook: Garrison Wiesbaden

AFN Frequency: 103.7 FM



HELPING OUR
MILITARY COMMUNITY
BE PREPARED.



USAG-Wiesbaden

Emergency Management

DSN: 548-3028

Comm: +49-611-143-548-3028

Emergency Operations Center (EOC)

DSN: 548-3003

RESPONSE TO EMERGENCIES: LOCKDOWN, EVACUATION & SHELTER-IN-PLACE

EMERGENCY PREPERATION AND RESPONSE KNOWLEDGE

Preparation is the key to surviving an emergency incident. Knowledge is the key to preparation. The three main responses to an emergency incident, their definitions, response guidance and essential contact information are discussed in this pamphlet. For more information visit the USAG Wiesbaden Emergency Management (EM) website through the Community webpage. Look for this icon under Useful Links.



LOCKDOWN

Lockdown is the immediate closing and securing of a building's doors by the personnel within that building. Inside the affected area causing a Lockdown, personnel should try to run to a safer non affected area. If they evaluate the situation and decide to hide they should enter a room and secure the door via lock or barricade, turn off their phone ringer and vibrate mode and lastly turn off the lights. They should wait to be evacuated by Law enforcement personnel. Buildings not in the immediately affected area of the incident, should have personnel assigned in the Emergency Action Plan (EAP) to close and secure exterior doors and then secure themselves in their own area. Keep in mind that Lockdown is primarily used for an Active Shooter incident. If this is the case, personnel behind locked doors should be aware of criminals trying to talk their way into a room that is secured. Personnel caught outside during a Lockdown incident should move away from the affected area and attempt to find their way into a building or some other place to avoid any mobile criminals.

What to do:

In affected building:

1. Listen to and follow instructions from radio, leadership, or Mass Warning and Notification systems (MWNS).
2. Evaluate if you can Run from the building, if so run away from the affected area leaving everything behind
3. If you can not run, Hide. Lock or barricade door, turn off lights, and phone. (Vibrate mode can be heard)
4. If confronted by criminal causing incident you may have to Fight. Find anything that can be a weapon, chair, monitor, pencil etc.
5. Wait for Law Enforcement to clear building and escort you to safety.

Not in affected building:

1. Listen to and follow instructions from radio, leadership, or Mass Warning and Notification systems (MWNS).
2. Initiate EAP.
3. Secure your door(s) and windows, then stay away from windows.
4. Wait for All-Clear.

Prepare by:

Watching the "Run. Hide. Fight." video at:

<https://www.youtube.com/watch?v=5VcSwejU2D0>

EVACUATION

If advance warning and other circumstances permit, the preference for nonessential and nonemergency personnel is evacuation using specified routes and transportation methods. Installation Emergency Management organizations have plans and procedures to direct evacuation or direct movement of personnel and family members to safe havens or civilian shelters. Be sure to obtain a copy of your organization's Emergency Action Plan (EAP) and be familiar with your surroundings. When possible, plan to stay with Family or Friends who are nearby, but unaffected by the hazard.

What to do:

1. Listen to and follow instructions from radio, leadership, or Mass Warning and Notification systems (MWNS) and follow your plan.



S-I-P
Shelter - In - Place

SHELTER - IN - PLACE

In some instances, evacuating or moving to a shelter or safe haven is more dangerous than remaining where you are. When there is a short-notice or no-notice emergency such as a hazardous materials event, you may be directed to shelter-in-place (SIP), that is, take temporary protection in a structure or vehicle, typically your workplace or residence. It is important to know for different emergencies which part of a building is safest and how best to keep the air safe to breathe.

What to do:

1. Listen to and follow instructions from radio, leadership, or Mass Warning and Notification systems (MWNS).
2. Turn off heating or air conditioning units that circulate air throughout a building. These can draw contaminated air from outside.
3. Use identified SIP locations (avoid basements) and kits to protect against hazard. Seal any openings like doors, windows, air vents or returns with duct tape and plastic.
4. If a kit is not available use wet towels or rags and other materials to seal openings in room.
5. Wait for all clear or further instructions.

ADPAAS - Army Disaster Personnel Accountability and Assessment System

ADPAAS allows Army Personnel to do the following:

- Report Accounting Status
- Update Contact/Location Information
- Complete Needs Assessment
- View Reference Information

Information: Website: <https://adpaas.army.mil>
Army Hotline: 1-800-833-6622
Customer Support Email: adpaas@spawar.navy.mil