

Welcome to the USAG Wiesbaden Vehicle Registration Office. Please ensure all mandatory documents listed below are present in hard copy form when conducting your transaction.

**Registering a vehicle from another community within Germany:**

- ❖ Valid DOD ID Card (CAC or Privilege Card)
- ❖ Valid U.S. Forces Certificate of License or Temporary U.S. Forces Certificate of License (AE Form 190-1G)
- ❖ Completed Application for Motor Vehicle Registration (AE Form 190-1AA)
- ❖ Active Duty Members -copy of hard orders with assignment to Wiesbaden Germany. DOD Civilians - copy of hard orders with assignment to Wiesbaden Germany or memorandum from human resources verifying logistical support.
- ❖ Contractors - Must have physical SOFA Identification card (AE Form 190-1F) and passport for all transactions to verify status/support
- ❖ Proof of Insurance Confirmation Card (ICC) - (See **Acquiring Insurance**)
- ❖ Current USAREUR registration
- ❖ If the expiration date on the registration is less than 60 days, a safety inspection will be required.
- ❖ \$45 Registration Fee (Credit/Debit Card, Check or Money order)

**Notes:**

- ❖ **The sponsor must be present for the initial registration of a POV, regardless of who legally owns the vehicle. If the sponsor is not present, a spouse can register a vehicle if they have a General Power of Attorney or Special Power of Attorney from the legal office, authorizing the registering of a vehicle. Power of Attorneys (POA) are accepted from a SPOUSE ONLY.**
- ❖ **If current registration is valid for more than 1 year, the new license plates and registration are issued with no additional fees.**
- ❖ **If registration is valid for less than a year, the applicant may do either one of the following:**
  - Pay the current registration fee, register with the original expiration date and obtain new license plates.
  - Bring a "Passed" Safety Inspection sheet, obtain new license plates, and register for 1 or 2 years of registration.
- ❖ **USAA, Mirascon, and GEICO provide electronic insurance confirmation cards with the USAREUR Vehicle Registration System. The insurance company will send electronically to Sembach HQ. Hard copy insurance cards from these companies will not be accepted.**
- ❖ **Local insurance companies (ie. Westfaelische/HUK, and Allianz) will issue a hardcopy "blank insurance card" to bring into the vehicle registration office. If the insurance company sends to you via email, it will need to be printed out and brought to the registration office.**

**\*\*Please coordinate with insurance company at least 1-2 days prior to coming in to ensure it is been received into the USAREUR Vehicle Registration System in order to be serviced.\*\***