



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON WEST POINT
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WEST POINT, NEW YORK 10996-1514

AMIM-MLG-ZA

4 June 2024

U.S. ARMY GARRISON WEST POINT POLICY MEMORANDUM #8

SUBJECT: Supervision and Curfew for Minor Children at West Point

1. **PURPOSE:** To provide guidelines for supervision of minor children and establish a curfew at West Point, NY.

2. **REFERENCES:**

a. Department of Defense Instruction (DODI) 6060.02, Child Development Programs, dated 5 August 2014

b. Memorandum, HQ CFSC-CYS, July 2000, Subject: Out of School Child Supervision Requirements for Elementary and Middle School Children and Youth During Parental Duty Hours.

c. Army Regulation (AR) 608-18, Family Advocacy Program, dated 30 October 2007, Rapid Action Revision (RAR), dated 13 September 2011.

d. AR 608-75, Exceptional Family Member Program (EFMP), 27 January 2017.

e. New York Family Court Act, Articles 3, 7 and 10.

3. **Supersession:** This policy supersedes and replaces Garrison Policy Memorandum #8, 15 November 2023.

4. **APPLICABILITY:** This policy applies to all Service members, Family members and Civilian personnel on or assigned to the United States Military Reservation at West Point.

5. **POLICY:**

a. Violation of this policy may subject service members to disciplinary action under the Uniform Code of Military Justice, or result in adverse administrative action, proceedings before the New York State Family Court and/or termination of housing privileges by West Point Family Homes.

b. Service members are responsible for the health, welfare, and safety of their minor Family member. Service members will ensure Family members comply with the provisions of this policy. The service member's chain of command will ensure that the Service member understands his/her responsibilities under this policy.

c. In all cases, interpretation of this policy will be made in favor of the child's safety and protection.

d. No child will be left unattended under circumstances involving potential or actual risk to the child's health and safety.

e. Child supervision (no longer than 6 hours) may be provided by any person 12-15 years of age who has been designated by the parent or guardian and capable of ensuring the child's welfare and safety. Supervision (longer than 6 hours, to include overnight) may be provided by any person 16 years of age or older who has been designated by the parent or guardian and is capable of ensuring the child's welfare and safety. Other child supervisory guidelines are contained in the Age Matrix (enclosure 1).

f. Service members, Family members and Civilians will ensure their children do not fire air rifles, pellet guns, BB guns, shoot arrows, or operate motor driven planes in areas not designated for their use. Use of any type of fireworks is forbidden.

g. All children left alone in quarters, regardless of age, will have access to an adult (18 years or older), designated by their parent, who is available in the event of emergencies. All children will have the adult's work, home and emergency phone numbers and the designated adult must be within the local area. The local area is defined as a location that is no more than one hour away from the child's location by car. Children who are not under the direct supervision of an adult should know what to do in case of an emergency (i.e., injury, fire, assault, parent not returning as expected, etc.).

h. Parents whose children require special supervision (i.e., exceptional family member program) must take appropriate steps to ensure that their children are properly supervised. In this case the Age Matrix (enclosure 1) does not apply.

g. Table 2 provides conversion of age and grade for home schooled children.

6. A person is guilty of endangering the welfare of a child when:

a. A person that knowingly acts in a manner likely to cause injury, physical or mental harm to a child less than 17 years old or condones behavior involving a substantial risk of danger.

b. Being a parent, guardian, or other person legally charged with the care or custody of a child less than 18 years old, he or she fails or refuses to exercise reasonable

diligence in the control of such child to prevent him or her from becoming an “abused child”, a “neglected child”, a “juvenile delinquent”, or a “person in need of supervision”, as those terms are defined Articles 3, 7 and 10 of the New York State Family Court Act.

7. CURFEW:

a. All Family members and/or sponsored guests under the 18 years of age are required to obey the curfew. All Family members/guests under the age of 18 years old are required to be in quarters between 2230 and 0500 Sundays through Thursdays and 2330 and 0500 on Fridays, Saturdays, Holidays, and non-school nights unless accompanied by a parent or guardian.

b. All dependent children and/or Family Members ages 10-17 years of age must have their military issued dependent ID card in their possession at all times unless they are under the supervision of a parent, guardian, or Family member 18 years of age or older.

c. Exceptions for Family members/sponsored guests under the age of 18 are:

(1) When the individual has prior permission of the parent(s) or guardian(s) to attend an official school, recreational, religious, or other organized activity supervised by responsible adults and sponsored by a school, recreation/youth services event, worship, or other organization on or off the Installation.

(2) When the individual is returning home from a job or volunteer activity on or off the Installation. It is highly recommended that the individual has proof of employment or verification of volunteer activity if returning home during curfew hours.

d. Family members and sponsored guests under the age of 18 found in violation of the curfew will be taken to their quarters by the Military Police (MP) and turned over to their sponsor. If the sponsor declines to accept responsibility for the guest, the guest will be transported to the MP Station and their parent or guardian will be called to pick them up.

e. First time curfew offenders will be issued a Juvenile Misconduct Letter (JML), an MP report will be generated, and the sponsor will be issued a written warning citation. Second time offenders will be taken to the MP Station where a second JML will be issued, and the sponsor will be issued a citation. The sponsor will be notified and required to pick and escort the Family member or sponsored guest back to their quarters. Subsequent curfew violations will result in the individual being referred to the Installation Juvenile Offender Court in accordance with Garrison Policy Letter #15. Service members who violate this policy could be subject to adverse administrative action, non-judicial punishment or punishment under Article 92, Uniform Code of Military Justice (UCMJ). The Garrison Commander (GC) may bar repeat offenders from entering the Installation which would affect eligibility to reside in on-post quarters.

f. The Deputy to the Garrison Commander will serve as the Installation Juvenile Offender Court Authority.

8. RESPONSIBILITIES:

a. Military and DoD sponsors are responsible at all times for the supervision, health, safety and welfare of their Family members and guests on the Installation. Deliberate failure to provide for adequate and reasonable care of minor children may result in adverse consequences for the sponsor. These consequences may include though are not limited to criminal prosecution, civil liability and/or termination of housing privileges on the Installation.

b. This Policy Memorandum does not purport to limit or define the wide variety of circumstances that Families experience.

c. Child & Youth Services (CYS) maintains a list of registered babysitters who are 13 years old and older who have completed a babysitting course.

d. Information on the babysitting course is available through CYS.

e. Every member of the West Point community is responsible for maintain the highest possible safety standards along with good order and discipline. Every person should report information regarding known or suspected child abuse or child neglect to the West Point Reporting Point of Contact (RPOC), the MP Desk, at (845) 938-3333 and the New York State Child Abuse Hotline, at 1-800-342-3720.

9. PROPONENT: Army Community Service is the proponent for this policy.

TRAVIS E. ROBISON
COL, FA
Commanding

1. Parents are responsible for the welfare and safety of children in the military community.

2. Each child is unique. Personality, environment, developmental progress, and maturity level are factors used to determine when children are ready to accomplish activities with little or no supervision. The following are minimum community standards; under no circumstances will these guidelines be reduced. Parents are still required to assess their child and, if necessary, raise the age limits.

Age of Child	Left without sitter in quarters	Left alone overnight	Play outside unattended	Left in car unattended	Child sit (siblings)	Child sit (Others)
Newborn through 3 years of age	NO	NO	NO	NO	NO	NO
4-6 years	NO	NO	YES- with immediate access (visual sight or hearing distance) to adult supervision	NO	NO	NO
7-9 years	NO	NO	YES- with access to emergency supervision and sponsor knows location of child	NO	NO	NO
10-11 years	YES- with ready access to adult supervision; limit – 3 hours	NO	Yes- with access to adult supervision	YES	NO	NO
12-14 years	Yes- with access to adult supervision; limit – 6 hours	NO	YES- with access to adult supervision	YES	YES: Note 1. See below	YES: Note 1. See below May <u>not</u> sit overnight
15-18 years	YES	YES- with sponsor in local area and access to adult supervision	YES- with access to adult supervision	YES	YES: Note 1. See below May sit overnight	YES: Note 1. See below May sit overnight

Note 1: Indirect supervision plans include checking in with a neighbor, emergency phone numbers of parents and emergency medical power of attorney (if necessary).

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Table 2 - Conversion from Age to Grade for Home Schooled Children

AGE	5	6	7	8	9	10	11	12	13	14	15	16	17/18
GRADE	Kindergarten	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th