



DEPARTMENT OF THE ARMY
U.S ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON WEST POINT
681 ROGERS PLACE
WEST POINT NEW YORK 10996

AMIM-MLG-ZA

28 April 2026

U.S. ARMY GARRISON WEST POINT POLICY # 31

SUBJECT: Suspension or Restriction of On-Post Driving Privileges

1. REFERENCES.

- a. AR 190-5, Motor Vehicle Traffic Supervision, 22 May 2006.
- b. DoDI 6055.04, DoD Motor Vehicle and Traffic Safety, 27 August 2021.
- c. Title 32 CFR §634.9, Suspension or revocation of driving or privately owned vehicle registration privileges, 12 November 2024.
- d. United States Military Academy and West Point Policy Letter #8 – Delegation of Authority, 4 March 2024

2. PURPOSE. To set forth the U.S. Army Garrison West Point (USAG WP) guidance for suspension or restriction of on-post driving privileges.

3. APPLICABILITY. This policy applies to all motor vehicle operators on the West Point Military Reservation.

4. BACKGROUND. The Garrison Commander or designee may for cause, or any lawful reason, administratively suspend or revoke driving privileges on the installation.

5. DEFINITIONS.

a. Suspension of driving privileges: The temporary withdrawal by an installation commander of a person's privilege to operate a motor vehicle on a military installation for up to 6 months. Privileges are normally automatically restored on the day after the date the suspension ends.

b. Revocation of driving privileges: Action taken by an installation commander to terminate a privilege to operate a motor vehicle on a military installation. Revocation will occur for a period of no less than 6 months and not be under 1 year for alcohol related incidents.

6. GENERAL.

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a. Installation driving privileges will be immediately suspended based on credible evidence involving intoxicated driving, meaning a blood alcohol content (BAC) of .08% or higher, refusal to take or complete a chemical test to determine BAC or other drugs, or upon arrest for intoxicated driving. Installation driving privileges will be suspended until the resolution of the intoxicated driving incident.

b. Installation driving privileges will be revoked for refusing to submit to or complete a test to measure impairment; conviction, nonjudicial action, or other civilian administrative action resulting in suspension or revocation of driver's license for intoxicated driving. Driving privileges will be suspended for one year for the first offense, two years for the second offense, and may be suspended for five years for the third offense.

c. When immediate suspensions are followed by revocations, the period of revocation is computed beginning from the date the original suspension was imposed, exclusive of any period during which full driving privileges may have been restored pending resolution of charges.

d. For offenses that do not trigger immediate suspension, installation driving privileges will be suspended 14 calendar days after written notification is received for offenses, including but not limited to open containers of alcohol, more than two violations of driving while operating a cell phone within six months, more than two violations of speeding within six months, or receipt of four parking tickets within a 12-month period. The suspension of installation driving privileges for such offenses will not become effective until the Garrison Commander or designee notifies the affected person and offers that person an administrative hearing. The suspension of driving privileges for such offenses will take effect 14 calendar days after written notification is received, unless the individual requests an administrative hearing within that period.

e. Driving privileges for offenses that do not trigger immediate suspension will be suspended for a period of three months for the first offense; six months for the second offense; and the revocation of driving privileges for one year if a third offense occurs within two years of the offense. Suspension or revocation will take place 14 calendar days after written notice, via certified mail, is received unless the affected person makes an application for a hearing within that period.

7. REQUESTS FOR HEARING.

a. The requester has 14 days to request an administrative hearing from the Provost Marshal's Office at **usarmy.westpoint.id-training.list.west-point-des-admin@army.mil**.

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b. If, due to action by the government, a hearing is not held within 14 calendar days, the suspension will not take place until such time as the person is granted a hearing and is notified of the action of the installation commander or designee. However, if the affected person requests that the hearing be continued to a date beyond the 14-day period, the suspension or revocation will become effective immediately on receipt of notice that the request for continuance has been granted and remain in force pending a hearing at a scheduled hearing date.

c. If it is determined as a result of a hearing to suspend or revoke the affected person's driving privileges, the suspension or revocation will become effective when the person receives the written determination of the hearing. If written notification of the result cannot be verified either through a return receipt for mail or delivery through command channels, the hearing authority will determine the effective date on a case-by-case basis.

d. If the revocation or suspension is imposed after such hearing, the person whose driving privilege has been suspended or revoked will have the right to appeal or request reconsideration. Such requests must be forwarded to the next higher authority for approval (Senior Commander of West Point for all violations) within 14 calendar days from the date the individual is notified of the suspension or revocation resulting from the administrative hearing.

8. SUPPORTING DOCUMENTS FOR REQUESTS AND HEARINGS. Service Members and civilians requesting reinstatement or restricted driving privileges via a written request or hearing shall provide the following supporting documents. Failure to provide the required supporting documents will result in disapproval of pending requests.

a. Proof that license is currently valid and not suspended by a state, federal, or host nation licensing authority;

b. Proof of ownership or state registration;

c. Copy of valid drivers license;

d. Valid registration and record of motor vehicle safety inspection;

e. Proof of insurance.

9. WRITTEN REQUESTS.

a. Written requests for reinstatement or restricted driving privileges for offenses or violations involving intoxicated driving will be reviewed and approved by the Installation

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Commander of West Point or designee. Driving privileges will not be reinstated for intoxication related offenses for a period of not less than 1 year. Written requests for reinstatement or restricted driving privileges for all other offenses and violations will be reviewed and approved by the Installation Commander.

(1) Individuals who refuse a breathalyzer test and whose state or federal license is suspended are ineligible for restricted driving privileges until reinstated. If restricted privileges are granted before a licensing authority's suspension, they will be revoked effective the date of that suspension.

(2) Requesters may submit mitigating evidence, including severe family hardship, mission impact, or other relevant factors. Service Member and Civilian requests must include chain of command recommendations; contractor requests must include program manager recommendations with Contracting Officer's Representative acknowledgment.

b. The request, with supporting documents, will be submitted to the approval authority through Provost Marshal's Office. The approval authority will approve, disapprove, or request additional information regarding the request. The approval authority may grant limited reinstatement of driving privileges or restrictions to accommodate:

(1) Mission requirements.

(2) Unusual personal or family hardships.

(3) Delays exceeding 90 days, not attributed to the person concerned, in the formal disposition of an apprehension or charges that are the basis for the specified suspension.

(4) When there is no reasonably available alternate means of transportation to officially assigned duties. In this instance, a limited exception can be granted for the sole purpose of driving directly to and from the place of duty.

c. Restricted driving privileges will not be granted to any person whose driver's license or right to operate motor vehicles is under suspension or revocation by a state or federal licensing authority. Prior to application for probation or restricted driving privileges, a state or federal driver's license or right to operate motor vehicles must be reinstated. The burden of proof for reinstatement of driving privileges lies with the person applying for probation or restricted driving privileges.

d. The terms and limitations on a restricted driving privilege (for example, authorization to drive to and from place of employment or duty, or selected installation

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facilities such as hospital, commissary, and/ or other facilities) will be specified in writing and provided to the individual concerned.

e. The conditions and terms of probation will be specified in writing and provided to the individual concerned. The original suspension or revocation term in its entirety may be activated to commence from the date of the violation of probation. In addition, separate action may be initiated based on the commission of any traffic, criminal, or military offense that constitutes a probation violation.

10. PROCEDURES FOR INDIVIDUALS DRIVING WHILE POST PRIVILEGES ARE SUSPENDED/RESTRICTED.

a. All military and civilian personnel with or without affiliation to the West Point Military Reservation will be cited on a DA Form 1408 or District Court Violation Notice (DCVN) for Driving While Post Privileges are Suspended/Restricted which will be sent to the unit commander for appropriate disposition or the Special Assistant U.S. Attorney within the OSJA. Driving while post privileges are suspended as a Civilian not affiliated with the West Point Military Reservation will initiate consideration for Barring the suspended individual from the installation based on determination of facts by the Garrison Commander of West Point. For all other personnel affiliated with the West Point Military Reservation, a **5-year** revocation is mandatory on determination of facts by the Garrison Commander of West Point.

b. A Blotter entry will be made citing the subject for Driving While Post Privileges are Suspended/Restricted if they already have their driving privileges suspended/restricted.

c. Individuals charged with Driving While Post Driving Privileges are Suspended/Restricted will not be permitted to drive on-post. Upon issuance of a citation, the vehicle will be released under the direction of a Military Police Patrol. As the suspended individual is not authorized to drive, another driver with the permission of the vehicle owner may move the vehicle off-post or to the suspended driver's residence. If another driver is unavailable the vehicle will be towed at owner's expense.

11. REINSTATEMENT. Reinstatement of driving privileges shall be automatic, provided all revocations applicable have expired, proper proof of completion of remedial driving course and/or substance abuse counseling has been provided (for all Intoxicated or Impaired Driving Violations), and reinstatement requirements of individual's home state, and/or state the individual may have been suspended in, have been met.

12. PROPONENT. Directorate of Emergency Services, USAG West Point.

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13. EXPIRATION. This policy memorandum remains in effect until rescinded or superseded.

DANIEL R. STUEWE
COL, IN
Commanding

Appendix A: Suspension Effective Chart

Type of Offense / Action	Condition	When Suspension Becomes Effective	Notes
Non-intoxicated driving offenses	Installation Commander (or designee) notifies person and offers administrative hearing	14 calendar days after written notice is received , unless the person requests a hearing	Requesting a hearing stays the suspension for 14 days
Non-intoxicated driving offenses	Government fails to hold hearing within 14 days	Suspension does not take effect until hearing is held and decision is issued	If delay caused by the Government
Non-intoxicated driving offenses	Person requests to continue (delay) hearing beyond 14 days	Suspension or revocation becomes effective immediately upon granting of continuance	Suspension remains in force until hearing held
Non-intoxicated driving offenses	Suspension or revocation imposed after hearing	Effective upon written notification of decision	If written notification cannot be verified, the hearing authority determines effective date
Non-intoxicated driving offenses	Appeal or reconsideration requested	Suspension or revocation remains in effect pending final ruling	Appeal must be submitted within 14 calendar days of notification
Temporary restoration (e.g., hardship)	Privileges temporarily restored during appeal or review	Period of restoration does not count toward 12-month revocation	Revocation period adjusted accordingly

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**Intoxicated
driving
offenses**

Reliable evidence
available and reviewed
by designated officer

**Immediate
suspension** upon
authorization

Evidence includes
police report, test
results, or refusal

**Reviewer
unavailable**

Installation law
enforcement officer
deems immediate action
warranted

**Immediate
suspension** may be
authorized pending
later review

Review by
designated officer
follows as soon as
practical