



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON WEST POINT
681 ROGERS PLACE
WEST POINT, NEW YORK 10996-1514

AMIM-MLG-ZA

21 February 2024

U.S. ARMY GARRISON WEST POINT POLICY #40

SUBJECT: Award of Additional Skill Identifier (ASI) 6Y – Installation Management

1. References:

a. DA PAM 611-21, Military Occupational Classification and Structure dated 22 December 2022.

b. Information Paper, Award of Additional Skill Identifier (ASI) 6Y – Installation Management dated 10 April 2023.

2. Applicability: This memorandum guidance applies to Soldiers assigned in the below positions designated at Base Operations at the US Army Garrison, West Point.

3. Purpose: The purpose of this memorandum is to establish the procedures for routine review of new commissioned officers assigned to the Garrison for award of the 6Y ASI upon completion of 12 months in the position.

4. The following positions are designated as Base Operations and will be awarded the ASI 6Y upon completion of 12 months in the position.

- a. Garrison Commander Office/Garrison Commander, grade O-6, para/line #001/01
- b. Religious Support Office/Garrison Chaplain, grade O-6, para/line #007/01
- c. Religious Support Office/Chaplain, grades O-5-4, para/line #007/02-09
- d. Legal Operations/Attorney, grade O-3, para/line #009/01
- e. Director of Emergency Services/Provost Marshal, grade O-5, para/line #070-01
- f. Operations Branch/Operations Officer, grade O-4, para/line #071D/01
- g. Operations Branch/Operations Officer, grade O-3, para/line #071D/02
- h. HHC/HHD USAG/HHC Commander, grade O-3, para/line 080/01
- i. Military Burial Honors/Platoon Leader, grade O-2, para/line #902/01

5. Once the criteria are met, a memorandum should be submitted to the approving authority, Garrison Commander for signature. Once completed, the soldier will submit a Personnel Action Request (PAR)

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through IPPS-A, Qualifications and Skills to the Military Personnel Division. Ensure that the memo is attached. Once approved, orders will be generated within IPPS-A and assignment of the ASI will occur.

A handwritten signature in black ink, appearing to read 'T.E. Robison', with a stylized flourish at the end.

TRAVIS E. ROBISON
COL, FA
Commanding