



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON ALASKA
1046 MARKS ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

AMIM-AKG-ZB

AUG 11 2025

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fundraisers (USAG Alaska, Fort Wainwright Policy #9)

1. References:

- a. Joint Ethics Regulation, 15 May 2024.
- b. DoD Directive 5500.7 "Ethics and Standards of Conduct," 15 May 2024.
- c. AR 1-10, Fundraising Within the Department of the Army, 16 Dec 2022.
- d. Army Directive 2019-17, Changes to the Soldier and Family Readiness Group Program, Secretary of the Army, 01 Apr 2019.

2. The Soldier Family Readiness Group (SFRG) and other official fundraising by organizations composed primarily of DoD or DA employees or their Family members when fundraising among their own members or Family members for the benefit of their own welfare funds may be authorized at the battalion level (or equivalent) after consulting with the local ethics counselor.

3. All fundraising events conducted on Fort Wainwright outside the associated unit's/tenant's footprint require prior approval or concurrence from the Garrison Commander or the Deputy to the Garrison Commander. Fundraisers include, but are not limited to, bake sales, car washes, food sales (for example, a unit informal fund holding a chili sale at lunchtime).

4. Door-to-door solicitation is not authorized.

5. The Garrison Commander or the Deputy to the Garrison Commander may disapprove unit fundraisers that take place in garrison community spaces if the event will impede garrison operations, conflict with another event, or present a health or safety concern.

6. Fundraisers that involve the sale/handling of food requires approval from the USA MEDDAC Preventative Medicine Office.

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7. Requestors must submit fundraiser requests to the Garrison Executive Assistant, Bldg 1555, Rm 108 or via email tina.m.matthews.civ@army.mil, at least four weeks prior to the desired event date. Submissions must include, at a minimum, the following information:

- a. The name of the organization sponsoring the fundraiser.
- b. The point of contact (POC) name and phone number.
- c. Date and time of the fundraiser.
- d. Location of the fundraiser.
- e. Who will participate in the fundraiser.
- f. The specific purpose for the funds raised.

8. This policy supersedes USAG Fort Wainwright Policy #9, Subject: Fundraisers, dated 21 August 2023.

9. The POC for this memorandum is the Garrison Executive Assistant, Tina Matthews, at 353-7660 or tina.m.matthews.civ@army.mil.



JOHN W. CAMPBELL
COL, IN
Commanding

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