



SMOOTH MOVE



From Alaska... Back to the Lower 48 States

Relocation Readiness Program

COM: (907) 353-7908

DSN: (317) 353-7908

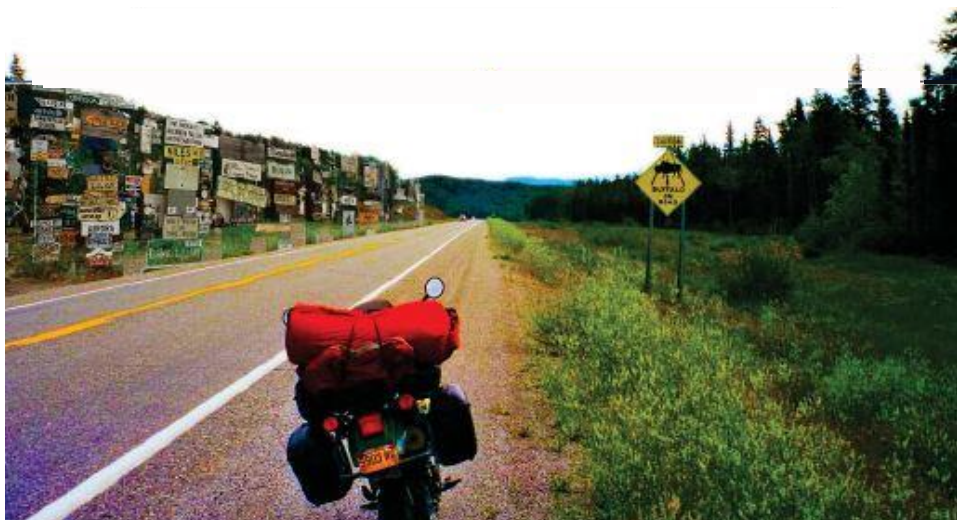


Table of Contents

Driving the Alcan.....	3
Driving Routes.....	5
Winter Car Safety Reminders.....	6
If Stranded in Your Car During Winter.....	7
Must Know Information for Pet Owners.....	8
Transporting Firearms Per Alaska Airlines.....	10
Canada’s Firearms Law for Non-Resident Visitors	12
Finance Briefing Fact Sheet.....	14
Table U5G-1 (DLA Rates)	17
North Haven.....	19
Housing Services Office (HSO).....	20
Transportation.....	21
School Liaison Officer (SLO).....	26
Exceptional Family Members Program (EFMP).....	28
Employment Readiness Program (ERP).....	29
Military Personnel Division (MPD).....	30
TriCare Fact Sheet.....	35
Financial Readiness Helpful Tips & Hints for a Successful Move.....	36
Helpful Websites for Your Relocation.....	39
Quartermasters Laundry, TA-50 Items NOT Cleaned.....	41
Point of Contact Numbers.....	42

Driving the Alcan

Frequently Asked Questions

What are the road conditions like?

Most of the highways are paved or chip sealed and a lot of the rough areas are marked - but not all, so stay alert. Keep to the right on corners and when going uphill. Most highways are all-weather roads that are maintained year-round and grades are moderate except for those in the highest mountain passes. Drive with your headlights on at all times.

When should I make my trip?

Early **May** to late **September** are the best time for a pleasure trip. At other times, extreme winter cold or spring thaws can make traveling difficult. Even so, once the highway is snow-packed and temperatures stay cold, the road surface is like pavement. As a result, many veteran Alaska Highway travelers prefer travel during the coldest months. If you plan a winter trip, have plenty of warm, winter clothing, down-filled sleeping bags, and an engine block heater that you can plug in at overnight stops, and remember to run only on the top half of your gas tank. Many of the lodges and service stations are closed during the winter. If the weather is extreme, it is best to call ahead to make sure your next planned stop is open.

What about my car or camper?

Your vehicle should be in top mechanical condition. Plastic, bubble-type headlamp protectors are also a good idea and can be found easily in most northern communities. Automotive services are found about every 30 or 40 miles along the route (except in winter), and most sizes of tires are stocked by roadside services. You can get tires repaired at most lodges and highway services. Be sure to periodically check the wheel nuts on campers and motor homes (particularly the vehicles with dual rear wheels). Maintaining proper tire pressure will cut down on problems.

What if my vehicle breaks down?

Towing services are available at frequent intervals. Since these services are reluctant to respond to second-hand reports, it's best if someone from your party goes in person to get help. Towing charges vary depending on the location, but normally start around \$2.00/mile for a passenger type vehicle but more if it is a motor home. Unless it is an emergency or hazardous situation, the law prohibits highway maintenance crews from towing you. Consider adding a towing and rental car package to your current insurance policy to reduce any unexpected expenses. You may contact the **American Red Cross at 1-877-272-7337** for any financial emergency when you are more than 50 miles from a U.S. military installation (in Canada or U.S.).

How fast can I travel?

It is easy to get fooled into traveling too fast as some of the highways are wide and smooth with very little traffic. One thing to look for on the paved roads is the black tire marks that can be found in front of dips in the road. These marks are caused when the frame of the tag axle on big trucks flexes as they hit the dip. If you get used to watching for these they are a great help in locating potential trouble spots. Blowout danger on gravel increases, as your tires get hotter. Do not exceed posted speed limits.

Are there many campgrounds/waysides along the highway?

In the Yukon Territory, British Columbia and Alaska, government-operated camp- grounds and picnic sites have been established at frequent intervals along the route. There are many privately operated campgrounds, and most lodges have space for campers.

The MILEPOST travel book

The Milepost gives you nearly 800 pages of detailed information on everything from the famous Alaska Highway, Alberta, British Columbia the Yukon to cruising Alaska's Inside Passage.

Will I have any problems crossing the border?

See Military Personnel Division for documentation required for entry to Canada and re-entry to U.S.

If you are traveling with your children without their second parent, you may need a notarized letter authorizing you to take the children through Canada. **Canada has very strict requirements in this regard.**

Will my credit cards be honored in Canada?

Yes, and you will be charged whatever the current rate of exchange is. You will need to contact your credit card company to let them know your travel dates so they don't shut off your card during travel. Keep receipts and a log of usage in case fraud occurs.

Exchange your US dollars for Canadian dollars at the bank, where you will get the current rate of exchange. This may save you time and aggravation as many small operators only bank once a week so they will not pay a full rate of exchange. Remember when they exchange currency that it is only a courtesy, they are not required to pay any premium on foreign currency.

How can I tell where I am on the Alaska Highway, determine mileage, etc.?

All of the boldface numbers in The Alaska Travel Guide refer to the markers that are in place along the highways. The ones in Canada are in kilometers and miles (km/miles). The ones in the USA are in miles/km. On the Canadian portion of the Alaska Highway you will find some numbers in (HM). These are the historical mileages from Dawson Creek when the highway was first built, and still are used as a mailing address. All other highways are marked according to the mileage markers in place. Simply determine your destination and subtract the mileage you are at to see how far you will have to travel.

Driving Routes

As a general rule, Canada does not allow persons with DUI's to enter their country via POV! Make it easy....Plan to fly!

Ferry

You will have to travel through **Canada** to get to Haines. (POC for the ferry is SATO)

Approximately 640 miles 12 – 14 hours driving

Fairbanks

Destruction Bay Haines

CUSTOMS CONTACTS AND HOURS USA

Haines Highway at Pleasant Camp

U.S. Customs on US border Haines, AK: 907.767.5511

Canada Customs: 907.767.5540

Hours: 7:00 a.m. -- 11:00 p.m. Alaska Time

Through traffic is prohibited when the border is closed.

CUSTOMS CONTACTS AND HOURS Canada

General Information 1 204. 983-3500

Beaver Creek 1 867.862-7230

Hours: 8:00 a.m. -- 4:00 p.m. Alaska Time

Driving through Canada to Mid-US (Alberta)

Approximately 2300 miles 40 hours driving

Fairbanks

Whitehorse

Fort Nelson

Edmonton

Great Falls, MT

Driving through Canada to West Coast (British Columbia)

Approximately 2200 miles 40 hours driving

Fairbanks

Whitehorse

Fort Nelson

Prince George

Bellingham, WA

Winter Car Safety Reminders

- Make sure your vehicle's engine has had a recent tune-up including belts, spark plugs and other adjustments.
- Replace old car batteries. A new battery supplies only 40% of max power at 0 degrees.
- Heater/defrosters. Make sure they work and always use fresh air vents when using the heater.
- Brakes. Test your vehicle's brakes on a deserted parking lot for even brake application and test the anti-lock system.
- Exhaust system. Have a professional inspect and replace at first sign of leakage.
- Window washing fluid. Ensure you have plenty available in the reservoir and that it's rated for freezing temperatures. Never use plain water as it will freeze.
- Wiper blades. Replace worn and streaking blades.
- Tires. Ensure proper tread and pressure. Tire pressure decreases one pound for every 10 degree temperature drop. Check your tire pressure as temperatures drop or fluctuate.
- Fuel tank. Never let your fuel tank get below half full. Not only does this help prevent fuel line freeze-up but will ensure you always have enough fuel for emergency situations.
- Always dress so you will be seen outside your car, such as when you clean off your vehicle.
- Slow down and allow more distance between vehicles. Allow 8 - 10 second intervals on slick roads.
- When skidding, do not apply brakes, steer into the skid and recover as the skid allows.
- When stuck in snow, do not spin your tires. Remove as much snow as possible around tires and try to drive out in a straight line. Spread sand or kitty litter in front of tires.

If Stranded in Your Car During Winter

- Do not leave your automobile as it provides shelter and makes it easier for rescuers to find you.
- Don't overexert yourself.
- Tie a brightly colored cloth to your radio antenna or place at top of rolled up window.
- Keep the dome light on during darkness as it uses little electrical energy and allows rescuers to see you.
- For air, open a window slightly on the side away from the wind.
- Use whatever is available to insulate your body.
- If possible, run the engine and heater periodically for warmth.
- If in deep snow, ensure that exhaust pipe is clear when running engine.

WHEN STUCK IN SNOW, REMEMBER....

- First, clear as much snow as possible from around tires, under vehicle and along intended path of travel.
- If available, place sand or a floor mat in front of tires and along path of travel.
- Place the vehicle in low gear (automatic transmissions) or second gear (manual transmission) and apply pressure to the accelerator. Stop if tires begin to spin.
- Try rocking the vehicle for short periods using reverse and forward gears. Doing this continually can cause serious damage to the transmission.
- When using people to help push the vehicle, ensure people are clear of the rotational path of the tire due to thrown snow, ice, or other debris.
- Ensure people are never in a path where the vehicle may slide and pinch them between an obstruction.
- Never spin tires at speed if a tire is suspended above ground and allowed to rotate freely. Tires can explode from centrifugal force if not in contact with the ground.

Must Know Information for Pet Owners

AIR TRAVEL

You should be aware that many airlines restrict pet shipment due to extreme temperatures. Most will not fly pets if it is more than 85 degrees or less than 20 degrees Fahrenheit. This covers a great deal of the year in Fairbanks, so be sure to call in advance to ensure that your pets will be able to accompany you at the time you are traveling. Also, be advised that airlines require that all animals have current shots and a vet issued health certificate. Health certificates for the airlines are generally good for 30 days, however some airlines will only accept certificates that are less than 10 days old; check with your carrier. The cost will vary from one airline to another so do your homework and get cost estimates.

POV TRAVEL

If you are planning to drive from Alaska with a pet be aware that you will be required to present shot records and health certificates (not more than 30 days old) at the Canadian Border. You may also want to call ahead to ensure that you can get lodging along the way that will permit pets. Most places charge an additional security deposit and a higher rate for pets. Due to extreme temperatures and carbon monoxide poisoning it may not be safe to leave pets in vehicles.

FERRY TRAVEL

The Alaska Marine Highway System permits pets on board, however there are restrictions. You must have a health certificate within 30 days of travel. There is a \$25 fee charged per animal. Animals must be cared for by their owners and must remain on the car deck inside the car or in a kennel. Owners may visit animals only when the vessel is in port as passengers are not permitted on the car deck once underway.

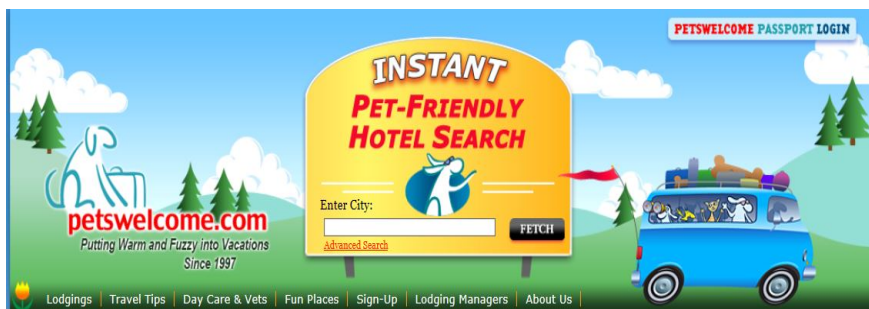
POST-VETERINARY SERVICES

Fort Wainwright has veterinary facilities available for routine care. They are located in Building 3597 on Oak Avenue and can be reached at 907-361-3013. All other care must be received off post at a civilian facility. There are many local Veterinarians.

- ⇒ There are strict limitations on the importation/deportation and keeping of wild or exotic animals. Contact the State Department of Agriculture with specific questions about this and also if you intend to move parrots or other birds into or through Canada.

Some lodging facilities will allow you to keep your pet in your room but you should be prepared to pay additional fees and security deposits.

Since the Army does not reimburse you the cost of transporting, boarding pets or the additional cost of keeping them in your room. If you don't have funds available, you may want to consider leaving your pet(s) with friends or family until you are settled in and can save to send for them.



If you take the time to plan in advance for the care of your pets and the additional expense that you will incur as a result, your move will be much easier for the whole family especially the furry ones!

Find pet-friendly lodging, pet sitting, and other related pet travel services and information on <https://www.petswelcome.com/>

Transporting Firearms per Alaska Airlines

<https://www.alaskaair.com/content/travel-info/baggage/special-baggage/transporting-firearms>

A "firearm" is any weapon that will, or is designed to, or may be readily converted to expel a projectile by the action of an explosive, or the frame or receiver of any such weapon. This includes:

- Sporting rifles, shotguns, and handguns
- Handguns of authorized law enforcement officers while traveling on official duty
- Starter pistols, compressed air or BB guns, and flare pistols
- Antique firearms
- Silencers/Suppressors

All firearms must be unloaded and carried in a locked, hard-sided container where only the customer retains the key or combination.

The hard-sided case must be secured in such a way that it does not allow for accidental or unauthorized opening. Multiple locks may be required on some cases to ensure the case cannot be opened. Customers are not required to place locks in every available area on the case, as long as the case is secure.

We do not allow customers under age 18 to carry on or check a firearm.

If you are connecting to another carrier with an international destination you will need to claim your firearm(s) and ammunition at the final Alaska Airlines destination and then check it directly with the receiving carrier.

If you are connecting to another carrier with a domestic destination you may need to claim your firearm(s) and ammunition at the final Alaska Airlines destination and then check it directly with the connecting carrier.

Firearms / Shooting Equipment

The following items may be included in your normal baggage allowance. Excess charges will apply for additional pieces of baggage. All items must be suitably packaged for transport.

- Shooting Equipment
- One rifle case with rifles, scopes, one shooting mat, noise suppressors and small tools, or one shotgun case with shotguns, or one pistol case with pistols, noise suppressors, one pistol telescope and small pistol tools

Ammunition

**Please visit Alaska Airlines to receive the most current up-to-date
information**

**[https://www.alaskaair.com/content/travel-info/baggage/baggage-
firearms.aspx](https://www.alaskaair.com/content/travel-info/baggage/baggage-firearms.aspx)**

Canada's Firearms Law for Non-Resident Visitors to Canada

Here is some basic information about bringing a firearm, or other items regulated by the Firearms Act, into Canada:

If carrying a handgun through Canada call **1-800-731-4000** to request a **short term authorization to transport a restricted firearm**.

The Firearms Act is a federal law and therefore applies across the country. Provinces and territories may have additional requirements, especially with respect to hunting.

An individual must be at least 18 years old to bring a firearm into Canada. Those younger than 18 may use a firearm in certain circumstances, but an adult must remain present and responsible for the firearm.

When crossing the border into Canada, hunters must declare all firearms in their possession. Declared rifles and shotguns may be carried through Canada while in transit to Alaska. Certain types of handguns are not permitted in Canada under any circumstances. Other handguns may be carried into Canada under certain circumstances.

Declaring firearms involves filing out some paperwork, specifically Form 5589, the No-Resident Firearm Declaration form. There is a **\$25.00 fee**, payable in Canadian funds or with a credit card. The form is available at the border, or can be downloaded in advance from the Canadian Firearms Centre website (more details on that are offered at the end of the article). The form must be presented in triplicate and signed in front of a CBSA officer at the border (it is not possible to make photocopies at the border, so it will save time and effort to do some of the work in advance. Just be sure to wait until the border to sign in front of a customs officer).

According to the Canadian Firearms Centre, completing the paperwork also allows you to bring in ammunition for that firearm for personal use. Regarding ammunition, there have been many cases worldwide where American travelers arrive at a foreign destination with a single bullet somewhere in their luggage that they didn't realize was there, and they get into trouble. Don't use the same luggage for hunting as you do for other international travel.

Canadian Law requires that officials confiscate any firearms, ammunition, and other weapons from persons crossing the border who deny having the items in their possession. Confiscated firearms, ammunition, and weapons are not returned. Possession of an undeclared firearm may result in arrest and imprisonment. Travelers are strongly advised to inspect all belongings thoroughly prior to travel in Canada to avoid the accidental import of firearms or ammunition.

Classes of Firearms and Devices

- **Non-restricted firearms** include most ordinary hunting rifles and shotguns. These may be brought temporarily into Canada for sporting or hunting use during hunting season, use in competitions, in-transit movement through Canada, or personal protection against wildlife in remote areas of Canada. Anyone wishing to bring hunting rifles into Canada must be at least 18 years old; properly store the firearms for transport; and follow the declaration requirements.
- **Restricted firearms** are primarily handguns. While they are not firearms, pepper spray, mace, and some knives also are included in this category. A restricted firearms may be brought into Canada, but an Authorization to Transport permit must be obtained in advance from a Provincial or Territorial Chief Firearms Officer. The permit allows a handgun to be in transit, for example, to Alaska, but a permit wouldn't be issued to someone simply vacationing in Canada.
- **Prohibited firearms** includes fully automatic, converted automatic and certain military style weapons, including weapons designed for civilian use. A full list of prohibited weapons is available on the Canadian Firearms Centre website. Prohibited firearms are not allowed into Canada. Handguns with a barrel length of less than 105 mm, about 4 1/8 inches, are completely prohibited, and .25 and .32 caliber handguns are prohibited.

The Non-Resident Firearm Declaration (form RCMP 5589)

The best source for more information on carrying firearms into or through Canada is the Royal Canadian Mounted Police Website, or call to the Canada Firearms Centre at 1-800-731-4000; request Extension #9026 if you will be entering Canada at the Alberta border and Extension #9530 If entering from British U.S. citizens may find it helpful to register firearms with U.S. Customs before traveling through Canada in order to prove ownership: https://help.cbp.gov/app/answers/detail/a_id/737/~/.u.s.-residents-or-citizens-moving-or-transporting-personal-belongings-through.

If traveling through British Columbia **Call 1-800-731-4000 EXT 9530. Bellingham, Washington**

If traveling through Alberta **Call 1-800-731-4000 EXT 9026. Great Falls, Montana**



FINANCE LEVY BRIEFING FACT SHEET

CUSTOMER SERVICE - 907-353-1307

Monday – Friday 09:00 – 16:00

THINGS TO REMEMBER:

- Finance is the last stop to clear before the final out processing with MPD
- Submit any type of travel advance requests at least 10 business days prior to leave date
- You will need 1 copy of orders, amendments and leave form
- If dependency status has changed, submit marriage certificate, divorce decree, child custody paperwork, etc. to your S1. Be sure to get a UTL number for your documents upon submitting them for tracking purposes
- BAH will start/continue with the current rate until in-processing at new permanent duty station
- You are authorized travel according to your orders
- ALL payments are made by Electronic Funds Transfer (EFT) Direct Deposit

SOLDIER TRAVEL ALLOWANCES (ENTITLEMENTS) IF TRAVELING BY POV:

- Per Diem and mileage will be paid based on actual travel performed, not to exceed the authorized travel based on your location
- Soldier Per Diem: **\$155.00** / day, based on 350 miles/day
- Vehicle mileage: **0.18**/mile
- Dependent per diem: 12 yrs. and above **\$116.25**; under 12 yrs. **\$77.50**
- Dislocation allowance (DLA) is authorized for Soldiers who are relocating dependents at the with dependent rate or for single soldiers E-6 and above at the without dependent rate

SOLDIER TRAVEL ALLOWANCES (ENTITLEMENTS) IF TRAVELING BY COMMERCIAL AIR:

- Soldier: \$38.25/day
- Dependents 12 and over: \$26.69/day
- Dependents under 12: \$19.12/day
- REMEMBER OFFICAL TRAVEL TIME IS DETERMINED BASED ON THE MODE OF TRANSPORTATION UTILIZED
- TRAVEL BY COMMERCIAL AIR = 1 DAY TRAVEL ANYWHERE IN THE CONUS
- TRAVEL BY BUS OR TRAIN = 1 DAY TRAVEL PER EVERY 720 MILES
- TRAVEL BY PRIVATE AUTO = 1 DAY TRAVEL FOR EVERY 350 MILES

NOTE: DLA ADVANCES ARE PAID AT 100%. MILEAGE AND PER DIEM ADVANCES ARE PAID AT 80%, WITH THE REMAINING 20% PAID AT THE NEW DUTY STATION AFTER COMPLETION OF TRAVEL SETTLEMENT UPON IN-PROCESSING. IF THE ORDERS STATE “IBA” ADVANCE IS AUTHORIZED FOR DLA ONLY.

ADVANCE PAY REQUEST:

- You **must** complete an Advance Pay Request (DD Form 2560) and attach 1 copy of orders, amendments, and leave form. Service members E-4 and below will require their commander fill out blocks 18 through 22
- Advance pay can be taken up to two times in conjunction with a PCS move: 1st at losing station up to 30 days prior to PCS departure; 2nd at gaining station however, they **must** be requested within 180 days of arrival
- Advance pay is paid back over a 12 month period. If two pay advances are taken out, they will be paid back concurrently
- **ALL SOLDIERS WHO ARE ISSUED A GOVERNMENT TRAVEL CARD (GTCC) ARE NO LONGER AUTHORIZED AN ADVANCE ON THEIR TRAVEL ENTITLEMENTS, TO INCLUDE DLA. HOWEVER, THESE SOLDIERS MAY APPLY FOR A 1 MONTH PAY ADVANCE.**

TEMPORARY LODGING ALLOWANCE (TLA):

- Contact housing for TLA authorization. They will submit the packet to finance for reimbursement. Please be aware of the following rates
- | SEASONAL DATES | MAX LODGING RATE | MEAL PER DIEM |
|------------------------|------------------|---------------|
| • 05/16-09/30 (SUMMER) | \$154.00 | \$80.00 |
| • 10/01-05/15 (WINTER) | \$79.00 | \$80.00 |
- In order to receive full reimbursement for your lodging; the cost of lodging, including any taxes must be under the max lodging rate. Any tax or lodging cost over the max lodging rate will not be reimbursed. **Pet fees are not covered under TLA.** Meal per diem will be cut in half (divided by 2) if cooking facilities are provided.
- One person staying in lodging will receive 65% of the meal per diem rate and be covered for lodging up to the max lodging rate.
- Two people staying in lodging will receive 100% of the meal per diem rate and be covered for lodging up to the max rate. Then any remaining dependents are covered based on the age of the dependent. Each dependent 12 and over will receive 35% of the meal per diem rate. Each dependent under 12 will receive 25% of the meal per diem rate.

TEMPORARY LODGING EXPENSES: TLE is paid to offset the cost acquiring temporary lodging while in and out processing post.

- Soldiers PCSing to CONUS may receive up to 10 days TLE
- To claim payment for TLE a copy of PCS orders, original itemized hotel receipts with a zero balance and Statement of Non-Availability (if applicable) will be needed. TLE will be filed at gaining duty station.
- Must be traveling with dependents or single E6 and above to claim TLE.

REQUEST AN ADVANCE TRAVEL: Go to www.dfas.mil then click on the following links: Military Members; Travel Pay; Smartvoucher; Access Smartvoucher; Agree to the terms (twice); Login with CAC (or Password); Create Travel Advance

EFFECTS ON PAY: (ALL ENLISTED PERSONNEL WILL RECEIVE SEPARATE RATIONS (BAS) WHILE ON PCS LEAVE

- Meal deductions will be stopped the day before Soldier departs duty station
- If Soldier is receiving BAQ DIFF BAH transit will be started during PCS
- Single Barracks Soldiers are authorized in transit BAH. This will be started during PCS
- If PCSing overseas on a restricted tour and will be involuntarily separated from your dependents, Soldiers are entitled to FSA which is paid at a rate of \$250.00 per month (FSA will be started at next duty station)
- If PCSing overseas on a restricted tour and leaving your dependents stateside, bring a copy of your mortgage or lease agreement, because BAH will be paid based on where the dependents reside. If dependents are staying in AK, COLA will continue for them

ENTITLEMENTS THAT WILL STOP THE DAY PRIOR TO DEPARTURE:

- Assignment incentive pay
- Save pay
- Parachute pay
- Demolition pay
- Family Separation pay
- Cost of living allowance (COLA)
- Special duty assignment pay
- Enlisted Flight pay

RECERTIFICATION OF BAH, DA Form 5960- Soldiers must report changes that may affect the entitlement to ensure proper payment (not all inclusive)

- Married, divorced or birth of child
- Legal separation or court ordered child support
- Spouse enlisted or discharged from military
- Command sponsorship changes
- Any time dependency status has changed (Changes in BAH now require Commander certification)

IF THE SOLDIER IS REQUESTING PERMISSIVE TDY, THE DA FORM 31 MUST:

- Be signed by a Lieutenant Colonel (LTC)
- PTDY dates must be annotated in the remarks section
- Be annotated in block #17 by Reception or gaining unit "Soldier arrived at the new PDS on *date* to start PTDY"
- Will be taken at the next duty station

MYPAY ALLOWS YOU:

- View and/or print your LES
- Start, stop, or change ALLOTMENTS
- Change bank accounts
- View travel settlements from DFAS for those paid in the last 6 months
- View and/or print your W-2

Effective 1 January, 2022

Grade	Without-Dependent Rate	With-Dependent Rate
O-10	\$4,345.94	\$5,349.82
O-9	\$4,345.94	\$5,349.82
O-8	\$4,345.94	\$5,349.82
O-7	\$4,345.94	\$5,349.82
O-6	\$3,987.05	\$4,817.02
O-5	\$3,840.05	\$4,643.12
O-4	\$3,558.63	\$4,092.99
O-3	\$2,851.96	\$3,386.27
O-2	\$2,262.31	\$2,891.47
O-1	\$1,905.00	\$2,584.80
O-3E	\$3,079.60	\$3,639.23
O-2E	\$2,549.17	\$3,197.23
O-1E	\$2,251.23	\$3,033.76
W-5	\$3,615.52	\$3,950.70
W-4	\$3,210.82	\$3,621.89
W-3	\$2,698.61	\$3,318.33
W-2	\$2,396.68	\$3,052.73
W-1	\$2,006.15	\$2,640.16
E-9	\$2,637.00	\$3,476.44
E-8	\$2,420.37	\$3,204.52
E-7	\$2,067.85	\$2,975.28
E-6	\$1,871.77	\$2,749.19
E-5	\$1,726.35	\$2,472.52
E-4	\$1,501.85	\$2,472.52
E-3	\$1,473.41	\$2,472.52
E-2	\$1,196.76	\$2,472.52
E-1	\$1,067.17	\$2,472.52

**Travel Day
Computation**

FT WAINWRIGHT		DRIVING		SEATTLE		FERRY	
Military Installation	ZIP CODE	DAYS	MILES	DAYS	MILES	DAYS	MILES
ABERDEEN PROVING GROUND, MD	21005	13	4262.7	9	2805.6	14	3533.6
FT BELVOIR, VA	22060	12	4236.9	9	2778.9	14	3506.9
FT BENNING, GA	31905	13	4351.2	9	2780.74	14	3508.7
FT BLISS, TX	79916	11	3780.6	6	1730.8	11	2458.8
FT BRAGG, NC	28310	13	4337.2	10	2879.2	15	3607.2
FT CAMPBELL, KY	42223	12	3943.8	8	2374.7	13	3102.7
FT CARSON, CO	80913	9	3183.3	5	1409.6	10	2137.6
FT DRUM, NY	13602	13	4255.6	9	2803.7	14	3531.7
FT EUSTIS, VA	23604	13	4393.5	10	2932.1	15	3660.1
FT GORDON, GA	30905	13	4383.4	9	2812.9	14	3540.9
FT HOOD, TX	76544	12	4110	8	2344.2	13	3072.2
FT HUACHUCA, AZ	85613	11	3739.5	6	1692.5	11	2420.5
FT IRWIN, CA	92310	10	3433.2	5	1190.3	10	1918.3
FT JACKSON, SC	29207	13	4334.9	10	2879.1	15	3607.1
FT KNOX, KY	40121	11	3850.5	8	2392.3	13	3120.3
FT LEAVENWORTH, KS	66027	10	3463.3	7	1856.3	12	2584.3
FT LEE, VA	23801	13	4359.4	10	2894.5	15	3622.5
FT LEONARD WOOD, MO	65473	11	3684.7	7	2077.4	12	2805.4
FT LEWIS, WA	98433	7	2285.5	1	50.3	7	778.3
FT MCCOY, WI	54656	10	3223			8	1819
FT MCPHERSON, GA	30330	12	4250	9	2769.9	14	3407.9
FT MEADE, MD	20755	14	4724	9	2773.7	14	3501.7
FT POLK, LA	71459	12	4231.2	9	2504.4	14	3232.4
FT RICHARDSON, AK	99505	1	356	N/A	N/A	N/A	N/A
FT RILEY, KS	66442	11	3565.2	7	1801.4	12	2529.4
FT RUCKER, AL	36362	13	4368	9	2799.3	14	3527.3
FT SAM HOUSTON, TX	78234	12	4026.1	8	2281	13	3009
FT SILL, OK	73503	11	3747.7	7	1982.1	12	2710.1
FT STEWART, GA	31314	13	4514.1	10	2947.5	15	3675.5
FT STORY, VA	23459	13	4350				
HUNTER ARMY AIRFIELD, GA	31409	13	4492	10	2926.3	15	3654.3
MCDILL AFB, FL	33621		4638				
REDSTONE ARSENAL, AL	35898	12	4106.7	9	2535.7	14	3263.7
WALTER REED	20910	12	4139				
WEST POINT, NY	10996	13	4332.4	10	2873.9	15	3601.9



Move Out Process

- Ensure household goods are scheduled **before** providing the required 30-day notice to vacate to North Haven Communities
- Provide a written 30-Day Notice to Vacate, please have forwarding address available
- Provide a copy of your orders
- North Haven staff will work with you to schedule a move out date
- Pre-Inspection (when applicable)
- Final Inspection

30-Day Notice to Vacate

Service Members must provide at least 30 days written notice by submitting a Notice to Vacate form, available on our website <https://www.nhcalaska.com/> or at the Community Office. Service Members are encouraged to schedule transportation first, then come into the office to complete a 30-Day Notice to Vacate form. If a Service Member is unable to submit the Notice to Vacate, the spouse may do so if he or she can provide a Special Power of Attorney.

Move Out Information

When submitting a written Notice to Vacate form, North Haven staff will assist in determining a move out date, Pre-Inspection (**if needed**), and a Final Inspection appointments. North Haven staff will also review the Move Out Guide with you. A copy of the guide may also be found on our website www.nhcalaska.com. Please note, that the move out date is a **definite date**. A request for cancellation or extension of the Notice to Vacate must be made in writing for consideration. If the home is leased to another resident, it may not be possible to move the Final Inspection appointment.

Final Inspection

We have designed a simple move out process for our military families that eliminates the need for stressful “white glove” inspections. Please review the Move Out Guide for details on cleaning requirements. Any damage, cleaning charges or other fees will be assessed and are due in full at the time of your Final Inspection. A rent refund, if applicable, will be returned by check, mailed to the forwarding address provided, in the first week of the month following the move out.

If a Service Member is moving due to **ETS** or Retirement, and their separation date occurs in the same month as their move out date, the **final month’s rental payment will NOT be received by North Haven** via the standard allotment process. Under these circumstances, we will require **FULL PAYMENT** of the final month’s rent, any delinquent balance, and any charges assessed at the Final Inspection.

Please contact the Community Office at 907-356-7000



Housing Services Office (HSO) OUT PROCESSING PROCEDURES

To out process housing bring a copy of PCS orders and the termination letter from NHC if residing on post. Off post personnel only need a copy of orders. Barracks personnel bring barracks termination memo and copy of orders.

Service members who have received PCS orders may check in with HSO to receive departure Temporary Lodging Allowance (TLA) information. Rates (per diem) and other information can be found online at <https://www.defensetravel.dod.mil/site/tla.cfm>

OUTBOUND TLA

Outbound TLA only applies to family housing, barracks personnel must remain in their barracks room until departure.

The Financial Management Regulation (FMR), Volume 7A, Chapter 68, authorizes a maximum of 10 days TLA for outbound personnel. **Service members must bring the following documents to HSO to start the TLA packet:**

1. Copy of PCS Orders (be sure to have dependents listed and concurrent travel) Dual Military Families require both sets of orders
 2. Signed DA Form 31(with control number) – leave form (SMs cannot be on leave and receive TLA)
 3. DD Form 1299 or Bill of Lading – from transportation or move.mil
- HHGs must be shipped/packed to be eligible for TLA
 - Service members completing a Personally Procured Move (PPM) or DITY will need a copy of your rental contract, or another pre approved (by the housing office) document to show shipment dates

RULES OF TLA

Departure TLA is authorized at a MAXIMUM of 10 days prior to the departure date authorized on SM's DA-31 and cannot start earlier than the date of HHG pack out/pickup. TLA eligibility dates will be established by HSO. All receipts for outbound lodging must be itemized for each day, paid in full with a zero balance.

- TLA must be claimed PRIOR to your departure from Fort Wainwright, not at the next duty station
- Calculate your TLA amount here: https://www.defensetravel.dod.mil/Docs/TLA_Percentages.pdf
- TLA is intended to partially pay a Service member for higher than normal expenses incurred by a Service member while occupying temporary lodging OCONUS. Personal inconvenience to a Service member is NEVER a determining factor for TLA

TLA is not intended, and must not be used, for the personal enrichment of a Service member, including authorization or approval of TLA Special.

VACATE NOTICES

Service members are REQUIRED to give a 30-day written notice prior to vacating their rental unit (on or off-post). The HSO can assist if you have questions or problems. Failure to give proper notice may result in forfeiture of deposits and/or additional debts to landlord.

If you have questions, please contact the HSO at (907) 353-1190 or 353-1696.

Location: Welcome Center, Building 3401, Rm. 120

Hours: Mon, Tues, Thurs, Fri 0800 – 1600 / Wed 1000 – 1600

Last customer seen at 1530

Closed Weekends and Federal Holidays

Phone Numbers: 907-353-1155/1132/3560/1745 (**Counselors**)

907-353-1150/1123 (**Supervisors**) | 907-353-4026 (**Front Desk**)

ENTITLEMENTS

You must have orders to book your shipment, as we cannot process your paperwork with a memorandum. If you are shipping firearms, please provide a list of the make, model, year, caliber and serial number information for each weapon you own. If you wish to ship motorcycles, please provide VIN numbers, engine sizes, makes and models for all street legal vehicles. If you have questions about shipping alcohol please call 907-353-4026.

Once you have orders in hand please come to the transportation office to obtain move.mil instructions and additional paperwork required.

Household Goods (HHG): You are authorized to ship Household Goods from your current duty station to your next assignment or location specified on your orders. Shipments to or from any other location may incur excess costs. Everything in your household that you do not personally wish to take with you may be shipped except items such as liquids during winter months, propane tanks and batteries.

Please contact the Transportation Office for a complete list of items that may not be shipped. HHG shipments do not include your POV.

Non-Temporary Storage (NTS): NTS may be authorized for service members going OCONUS, TDY en-route (for 21 weeks or more), separating or retiring who are unsure of their final destination. Note: NTS cannot be released without a physical delivery address.

Unaccompanied Baggage (UB): If you are traveling OCONUS, you may be authorized to ship a small amount of your belongings prior to your HHG shipment. Unaccompanied Baggage shipments will normally arrive sooner than your Household Goods provided they are shipped in advance of your other household items. UB shipments usually consist of 1,000 lbs or less of essential items like bedding, clothes and kitchen equipment. These shipments do not allow furniture or TV's over 32".

Personally Owned Vehicle (POV): Only one POV may be shipped at government expense. Your vehicle may be shipped at any time after you received orders. Vehicles will be shipped to the nearest port to your PCS location. Please contact the Transportation Office for more information or refer to: www.PCSmyPOV.com or call 907-891-8499. Germany VPC 0800227-747

PERSONALLY PROCURED MOVE (PPM): Should you choose to ship all or part of your Household Goods personally you may request a PPM, formally known as a DITY. PPM's can be made in conjunction with your UB, HHG and NTS shipments. You will only be paid up to your weight entitlement which is all shipments combined when used in conjunction with a UB, HHG or NTS shipment. If you are PCS'ing, choose to rent a U-Haul (**TRUCK ONLY**) and do not have a government credit card you can request a 60% advance of your incentive. Note: You will need to present a U-Haul reservation at the time of request. You are not authorized an advance if you are separating from the Army. Retirees are authorized advance pay provided you have not exceeded the retirement date. Your U-Haul is **NOT REIMBURSED** by the Military however you are able to use the cost as a tax deduction.

TRAVEL

Welcome Center, Rm 72, 07:30am-4:00pm M-F

Travel Specialist 353-1122

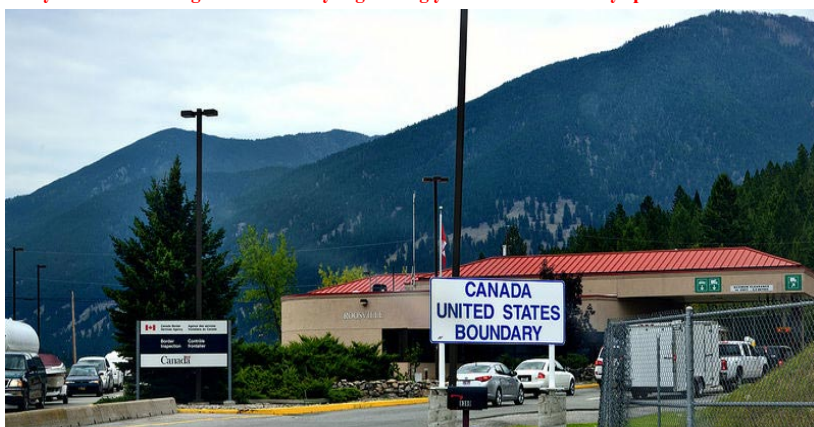
Please make any flight or ferry arrangements with SATO as soon as possible!

- Air Travel: You and/or your family members are authorized to fly from origin to your next duty location. Please make reservations for flight tickets as soon as possible with SATO, located in BLDG 3401 room 72
- Ferry: You are authorized to travel via ferry from Haines, Alaska to Bellingham, Washington.

Please make any reservations with SATO as soon as possible as the ferry only travels on certain days of the week.

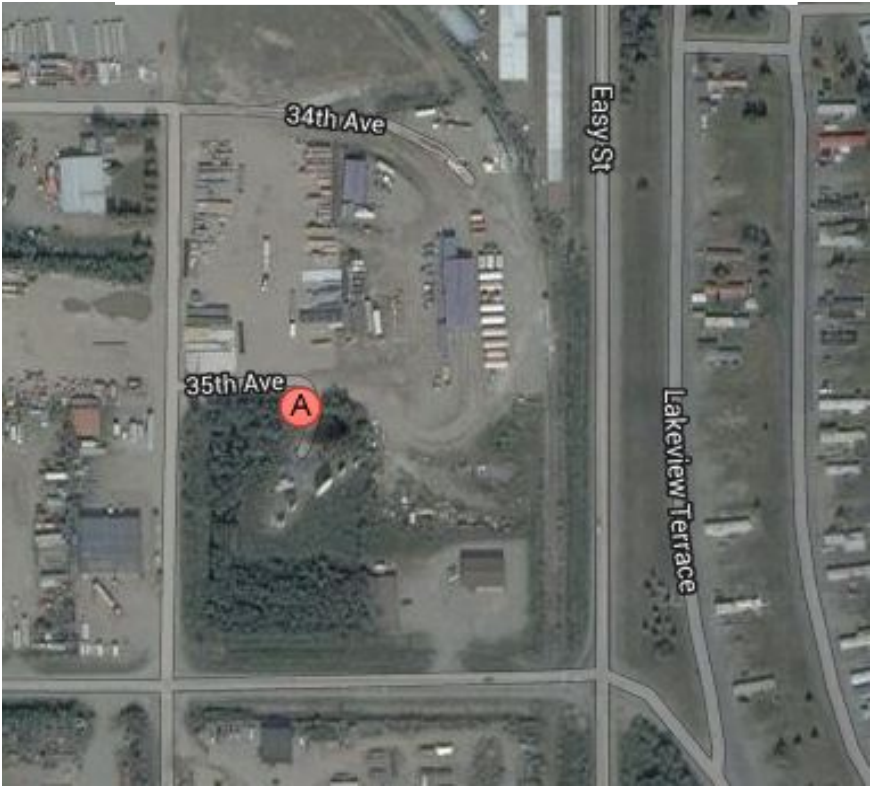
*People driving out of Alaska will not be permitted to enter Canada if you have any past criminal charges such as a DUI, felony, or equivalent. Service members will need a copy of orders, Military ID and proof of US citizenship. Either a passport or birth certificate can be used as proof of citizenship. All dependents over the age of 15 will require a passport.

Ease your travel through the border by registering your FAMILY 30 days prior to travel



Prepare register and submit the clearance request for Canada using APACS at

<https://apacs.milcloud.mil/apacs/login.jsp>



Contact the transportation office for an updated list of local certified scales

World Wide Movers Inc

934 Elizabeth Street
Fairbanks, AK
907-452-1863
8:00am-5:00pm

FS&G Aggregate Inc

Military Free
381 Wiese Ct,
Fairbanks, AK
907-452-3834
7:00am-5:00pm
Closed Saturday and Sunday

Please visit
WWW.PCSMyPov.com

Vehicle Processing Center International
Auto Logistics
5250 Airport Industrial Rd, Fairbanks
907-891-8499

To schedule an appointment

The VPC will need:

- 1 Copy of your orders and amendments
- A valid State or Government issued ID
- 1 legible copy (front/back) of title and/or registration
- If vehicle has lien, lien holder authorization letter leaseholder
- If being shipped by someone other than service member, a signed and witnessed power of attorney

Before Shipping Vehicle

- Wash and clean out your vehicle
- Remove all personal items from vehicle
- Remove all accessories not permanently installed
- You may leave the following items in vehicle
 - Hand tools: cannot exceed \$200.00 in value
 - Jacks, tire irons, fire extinguisher and jumper cables
 - One spare tire or two snow tires
 - Baby/Child car seats
- If shampooing interior, please do so 14 days prior to shipping to ensure vehicle is completely dry
- Fuel must be at ¼ tank or less
- A complete set of keys include ignition, doors, trunk, gas cap and wheel lock.
- Vehicle must be in safe operating condition
- Parking brake must function
- Vehicle should have NO leaks
- Windshield must not have any major cracks

PCS TIPS

_____ Keep a log of all moving expense incurred. This will be helpful for completing your travel claim and your tax return. Keep all receipts. If not needed. Discard later. If you and your family are traveling separately, keep two logs.

_____ If you have any emergencies during the transit, stop at the nearest military installation or American Red Cross. They can contact Army Emergency Relief or your next post.

_____ Take time to enjoy the trip. Moving can be a positive, rewarding experience. Make the most of it!



Other resources available from your
Relocation Readiness team:

- Individual consultation to help you plan your smooth move
- Militaryhomefront Packets on military installations around the world
- Relocation pamphlets, maps and tips
- Foreign language tapes for loan
- Videos for overseas post for loan
- Free auto maps with driving directions
- Activity travel kits for children

School Support Services

Army-Wide School Support Initiatives

Provides direction for educational support, assistance, and transitions.

School Liaison Officers (SLOs) assist with transitions associated with military life and facilitate communication among schools, parents and installation leaders

Facilitates understanding of the **Interstate Compact on Educational Opportunity for Military Children** and liaisons between the parent and the school as needed to ensure compliance and develop solutions

Provides information about **post-secondary opportunities** from college and vocation school applications to scholarships and career choice

Provides **parent and educator workshops** on a variety of transition issues

Youth Sponsorship facilitates transition from installation to installation and school to school by providing information, a sense of belonging and the opportunity to make friends in both youth centers and schools

Delivers the **Army Ready and Resilient** program for teens is aligned, through experiential and outreach activities, with the training Soldiers and Army Spouses receive creating a common language around resilience between parents, youth and educators

Facilitates the **Adopt-A-School** program fostering relationships between units and local schools and encouraging parent involvement

In/Out Processing Protocol provides Soldiers with children an overview of available CYS options and educational support

Army High School Senior Stabilization supports college and career readiness by allowing Soldiers to delay PCS so students can complete their senior year of high school

Tutor.com, through the military, provides **no cost online 24/7 tutoring**

Contact your Local School Liaison Officer at: 907-353-1043

10 THINGS PARENTS SHOULD KNOW ABOUT TUTOR.COM FOR U.S. MILITARY FAMILIES

tutor.com/military

tutor.com

Tutor.com is a U.S. Military Benefit provided by the Department of Defense Military Community and Family Support (MCFSP) program and the Global Student Military Assistance (GSMA) program. May require approval by U.S. Department of Defense (DoD) before use. Not available in all states and may be subject to change without notice.

- ### 1 Safe, Anonymous Learning Environment

Every tutoring session is anonymous and takes place in a secure online classroom. No personal information is ever shared between the tutor and the student.

2 Personalized On-Demand Student Support

Every Tutor.com session is one-to-one between the tutor and student. Your students get help with their own specific questions or assignments—right when they need it.

3 Students Love It

We get thousands of comments every day from students who tell us they “absolutely love Tutor.com” and the boost it gives their grades, confidence and interest in schoolwork.

4 Accessible From Anywhere

Wherever your students have online access—at home, at school and anywhere in between—they can connect to a tutor using any internet-enabled computer or mobile device.

5 All Subjects, All Skill Levels

Students can get help in 40+ math, science, social studies, English and world language subjects, including algebra, statistics, biology, essay writing, Spanish, German and French. Tutors can also help students prepare for the SAT, ACT or other standardized tests.

6 Expert Tutors You Can Trust

All of our tutors—almost 3,000 of them—complete a rigorous application and qualification process that includes an extensive third-party background check.

7 Builds Confident Learners

Students of all skill levels—from elementary to honors—can get help from a tutor. In fact, 86% of students are more likely to take an AP course if they have on-demand access to Tutor.com.

8 Extends The Learning Day

When students are struggling with homework after school, on the weekends and at midnight, our tutors are available to help any time, any day.

9 Help Is Free For Eligible Military Families

The Department of Defense funds access to Tutor.com at no cost for eligible military families worldwide. (Approx. \$40/hr. civilian cost.)

10 It's Quick And Easy To Get Help

Students in military families create an account at tutor.com/military. After logging in, a student selects a subject and asks a question to start working with an expert tutor in just a couple of minutes.
- "I love tutor.com! It's a great way to learn, especially if you have challenging classes! My dad is often deployed and doesn't have time to help me out with my calculus, but tutor.com always helps me! It improves grades and helps students to think logically!"*
- 12th Grade Army Student

"I love this website. It really helps me with my work and I feel better knowing that if I'm having problems I can come here - no matter what time - and get the help I need. Thank you!"
- 11th Grade Air Force Student

© 2014 Tutor.com, Inc. All rights reserved.

Parent Checklist for School Age Children (grades kindergarten- 12)

Use this checklist to ensure a smoother educational transition as your family leaves the Fairbanks North Star Borough.

1. Notify current school as soon as you have received an estimated departure date.
2. Visit school prior to departure to officially withdraw.
3. Return all books (library and textbooks) and clear all charges or fines.
4. Obtain a copy of the following to hand carry to your next school:
 - Contact information for current school, so new school can request an official transcript
 - Current class schedule (if during academic year)
 - Final withdrawal grades with grading system; report cards
 - Individual Education Plan/ IEP for students with special needs
 - Extended Learning Program/ Gifted and Talented program description
 - Course Descriptions and/ or copy of textbook covers (high school)
 - English for Second Language records, if applicable
 - Activity records (extracurricular sports, clubs, organizations, etc)
 - Letters of Recommendations from teachers, counselors, principals, coaches, etc
5. Be sure to also have the following records or information on hand:
 - Birth certificate
 - Immunization records
 - Social security number
 - Child's military identification card
6. Withdraw from Child & Youth Services at 3414 Rhineland Road and 353-7713
7. Research school options where you're moving at:
 - <https://schoolquest.militarychild.org/>

Contact your School Liaison Officer before and after your move to ensure a smoother educational transition at:

SCHOOL SUPPORT SERVICES

Murphy Hall Building 1045 Gaffney Road,
Room 212
Phone: 907-353-1043





EFMP

Exceptional Family Member Program

The Exceptional Family Member Program is a program designed to ensure that assignment consideration and support services are available to Soldiers who have Family Members with special medical and/or educational needs.

EFMP Enrollment: EFMP enrollment is required to be updated every three years or as conditions change. If you will be traveling to any location outside of the continental United States all family members must have an EFMP screening completed. To update your enrollment or to schedule an EFMP screening contact your family member's PCM. **For questions related to EFMP enrollment and screenings please contact EFMP Medical at (907)361-5825 or (907)361-5959.**

EFMP Support Services: Please contact your ACS EFMP staff prior to your departure from Fort Wainwright so that we can address any housing, education and community support needs you may have prior to your PCS. ACS EFMP staff will connect with the EFMP staff at your gaining installation to ensure you and your family have a smooth transition. **For any questions related to support services and transitioning please contact the EFMP Program Manager at (907) 353-4335 or the EFMP Systems Navigator at (907) 353-4460.**

**** ACS staff at the Welcome Center (Bldg 3401) will clear all Soldiers prior to PCSing. You will be asked to complete DA Form 7415 as you out process with MPD. We will email your new EFMP Systems Navigator letting them know you are coming. ****

DON'T FORGET

Hand carry a current copy of your Family Member's education records (IEP, 504plan, current year's transcripts, etc).	Hand carry a current copy of your Family Member's pertinent medical records and a copy of all their current prescriptions.
Bring information about any adaptive equipment your dependent/s need and request a letter from your PCM stating their needs.	Travel with extra medication to last a couple of weeks beyond your travel dates and bring extra batteries for adaptive equipment.

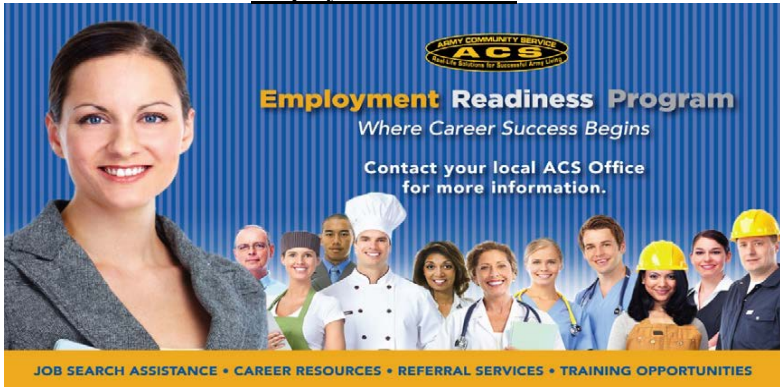
Check out these websites to find out more information about EFMP and PCSing

For more information about the EFMP program visit:
http://dodea.edu/instruction/curriculum/special_ed/index.htm

<https://www.militaryonesource.mil/products/efmp-preparing-for-your-move-fact-sheet-923/>

For information about PCSing with a dependent that has special needs visit:
<https://www.militaryonesource.mil/family-relationships/special-needs/special-needs-resources>

Employment Readiness



Get help with your job search or exploring careers

Resume Assistance (Federal & Private Sector) Job
Search
Interview Skills
Networking
Individual and group counseling

Prepare in advance for employment transitions. Ask your Employment Readiness Program Manager about how you can:

Update Resumes
Research Job Market Trends
Educational & Volunteer
Opportunities Network
Priority Placement Program
Military Spouse Preference Program

Business Info:

www.chamberofcommerce.com

Salary:

www.bls.gov

USA Jobs:

www.usajobs.gov

Indeed:

www.indeed.com

Military Spouse Employment Partnership (Partners Fortune 500 Plus companies):

<https://msejobs.militaryonesource.mil/msep/>

Military Personnel Division

Welcome Center – Bldg. 3401

MPD Chief – Joan Wilson

Chief, Personnel Management Branch

Susan Hart

RM: 129

Phone: 353-2130

Reassignments Team

RM: 124

Phone: 353-1222/2364/2387

PCS Orders Process

1. Soldiers are required to attend a PRE-MOVE Brief within 30 calendar days of being placed on assignment (AR 600-8-11).
2. Every Tuesday HRC sends out the CAP cycle for Enlisted Soldiers and RFOs are generated daily for Officers.
3. Reassignments team sends out the Soldiers DA Form 5118 and CAP Cycle notice to the S-1.
4. Command notifies Soldier of assignment and sends the Soldier to pick up LEVY documents from unit S-1.
5. S-1 is required to assist Soldier with LEVY packet instructions for completion/processing.
6. Soldier submits completed LEVY packet to the S-1.
7. S-1 sends LEVY packet to the Reassignments office for orders processing.
usarmy.wainwright.imcom.list.fwa-mpd-reassignments@army.mil
8. Orders will be sent to S-1 and company level Commander and ISG normally within 72 hours after complete LEVY packet is received.

Clearing Papers

10 WORKING DAYS prior to leave date (AVAIL DATE on orders) report to MPD Out-processing in ROOM 136 to pick up Installation clearing packet:

MUST BRING WITH YOU:

- ORDERS
- APPROVED LEAVE FORM DA Form 31 with control number
- PROOF OF SPONSOR (Unless being assigned to a school) DA Form 5434 out of ACT
- UNIT CLEARING PAPERS (Do not have to be complete)

Service Remaining Requirement (SRR) Career Counselor = Extend/Reenlist

ENLISTED (AR 601-280 / AR 614-30 / AR 614-200)

SRR must be met 30-45 days of being placed on assignment by HRC

- CONUS (Lower 48) – 12 months from report date to ETS date
- OCONUS – Overseas with or without dependent tour

<https://www.defensetravel.dod.mil/Docs/AP-TL-01.pdf>

- Special Assignments: Drill Sergeant/Recruiting/Reclass/Airborne

*****IF SRR is NOT MET*****

- Initial Term Statement – If never reenlisted or on first enlistment
- MID/Career Soldiers – Process DA Form 4991 DCSS (Declaration of Continued Service Statement)

If ineligible to meet SRR then appropriate action through the S-1 will be taken to delete/defer Soldiers assignment

OFFICERS - May incur an ADSO (AR 614-100)

- Generally located on RFO / Inquiries made to Officers Branch Manager

DEROS- Date Eligible to Return from Over Seas

The DEROS is important to the Army's strength management systems and is the key element in replacement forecasting, requisitioning, identification, and selection processes.

Eligible reasons:

- For unusual/critical situations that cannot be resolved within 120 days of report date
- For Soldiers not eligible to PCS due to nontransferable Flags
- Soldiers who reenlisted for assignment must have **DEFERMENT/DELETION** requests processed

through their servicing Career Counselor as the assignment is a reenlistment requisition and will only be processed through the retention branch not the Soldiers MOS branch.

DA Form 4187 Change DEROS or DEROS and Report Date (Closer or Further out)

IFSTE - Involuntary Service Tour Extension	(Extension of DEROS)
FSTE - Foreign Service Tour Extension	(Extension of DEROS)
FSTC - Foreign Service Tour Curtailment	(Curtailement of DEROS)

Deferment/Deletion requests

- 1/25th SBCT BDE CMD / USARAK G-1
- Other non-brigade Units BN S1 /USARAK G-1
- Soldiers that signed/processed an Initial Term Statement will have their assignment deletions/DEROS

adjusted 2 days prior to ETS through the Reassignments Office.

- **S-1/Career Counselor** sends Initial Term Statement to the Reassignment office for processing

DEROS / Leave Form

- Normally leave forms starts on DEROS. If leaving before DEROS, it must be approved by USARAK G1. **If your DEROS has been CURTAILED you are not authorized to leave before your CURTAILED DEROS date.** You cannot curtail a curtailment with this option.
- Soldiers are missioned to commands until original DEROS date.
- **LTC/O5 or above must sign** as the Approval Authority on the PCS Leave Form. **(Cannot be delegated)**

PCS LEAVE AR 600-8-10, sec II, para 7-3, Granting Permanent Change of Station (PCS) Leave

- Commanders must ensure and "Care must be taken to prevent a period of absence prior to the report date that would exceed leave, travel, or TDY." Leave Forms should start at the Soldier's DEROS and are required to end at the Soldier's report date
 - AR 600-8-10 does not authorize a Soldier's "intended early report date".
 - Meaning if a Soldier is authorized 30-60 days early report a Soldier cannot end their leave form earlier

because of an "intended" early report. Early report of 30-60 days may be allowed but does not authorize the change of an official report date. If a Soldier's intent is to sign in early to a unit their leave will not be charged from the date they sign in to the gaining unit to the authorized leave end date on leave form.

- If a Commander keeps a Soldier beyond a DEROS because of insufficient leave accrued, then the

Command is responsible for reporting to higher with either a Formal FSTE or notification to higher that a Soldier is remaining with the unit past DEROS report date.

PTDY Permissive TDY AR 600-8-10, CH 5-12

- May be authorized from the Losing CMD (10 days).
- Must be approved by the first LTC/O5 in Chain of Command

Married Army Couples Program (MACP)

Couple (Both Soldiers) must be enrolled in the MACP for consideration.

- Consideration for married Army couples assignments must meet valid Army requirements
- Both members will be automatically considered for assignment to the same location or area
- Assignment instructions for each member will indicate whether or not a joint assignment is approved
- Enlisted: AR 614-200 para 5-20
- Officers: AR 614-100 para 5-3

Official/No Fee Passport Requirements

6-8 WEEKS TO PROCESS (Must be on assignment but you do not need paper orders)

Passport Agents: Ms. Lourdes Mendoza or Mr. Steve Schack

MPD BLDG 3401 RM – 121 Phone – (907) 353-2303

Passports will be required for:

Traveling through Canada: -Family Members age 16 and over require a passport (Soldier and children under 15 do not require one; however, children must be listed on the orders and have a birth certificate)

•OCONUS: All Family Members (Soldier does not require one).

•Special Assignments - Soldiers with specific assignment instruction requiring Official Passports

****Soldiers PCSing to a Foreign OCONUS need to verify with the Passport agent all Passport and visa requirements for themselves and Family members.**

ONLY IN AN EMERGENCY

Canada Only When refused entry at the border with valid DoD orders, Military ID Card, and Birth Certificate, contact U.S. Embassy Ottawa Post One at (613) 688-5249 and ask for the DOA Duty Officer. Ease your travel through the border by registering your Family 30 days prior to travel:

Prepare and submit the clearance request for Canada using APACS at <https://apacs.milcloud.mil/apacs/login.jsp>

SPONSORSHIP

To request a sponsor at your gaining PCS location: Contact your unit Sponsor representative or visit

<https://actnow.army.mil/>

Soldiers who do not have proof of sponsorship will not be issued installation clearing papers without a DA Form 4187 signed by the Brigade Commander/O6 waving sponsorship.

LEVY PACKETS The Following Forms are required for **ALL PCS moves**

DA Form 5118 - Reassignment Status and Election Statement

DA Form 31 - Leave Form

DA Form 4787 - Reassignment Processing (Only required to fill out blocks #3, #5, #13, #15, #17A)

(MPD uses this form to verify Dependents for orders processing. Only to be filled

out by Soldiers who have authorized dependents in DEERS)

OCONUS

CONSECUTIVE OVERSEAS TOUR (COT)

- Eligible Soldiers are entitled to Government travel and transportation allowances in accordance with the JTR and AR 55-46

- Entitlements are for Soldiers and their command-sponsored Family members who are authorized to and who accompany Soldiers on PCS to their next COT duty station

- Leave taken in conjunction with a COT and/or IPCOT is chargeable and must be authorized in accordance with AR 600-8-10. Leave normally occurs between the OCONUS tours in conjunction with PCS travel, if any, unless deferred in accordance with AR 600-8-10 par. 4-8

- Anti-Terrorism Briefing- Mandatory

- Contact your Security Manager/S-2 upon notification of assignment instructions sending you OCONUS or go to <http://www.usfk.mil/usfk/training> and AT LVL I training at <http://ikodirect.iten.mil> (search for "antiterrorism" to access training).

- Complete briefing, print certificate, have your Security Manager/S-2 sign.

- Take with you to your next duty station for in-processing.

LEVY PACKET OCONUS

DA Form 5118 - Reassignment Status and Election Statement (5 Pages) DA

Form 31 - Leave Form

DA Form 5121 - Overseas Tour Election Statement

DA Form 4036 - Medical and Dental Screening

Tour Election/Travel Entitlement without Dependent(s)

<https://www.defensetravel.dod.mil/Docs/AP-TL-01.pdf>

SHORT / UNACCOMPANIED TOURS / Dependent Restricted Tours

- 12 month tours where Soldier elects to serve tour without Dependent(s)
- Korea (Single/Unaccompanied Soldiers are not authorized to Ship a POV)
- 12 month tour where Dependent(s) are not authorized to accompany

Note: If you are leaving your Family Members at Fort Wainwright while you are on one of these tours, you will need to request a COLA /BAH Waiver IAW ALARACT 097/2016-See the Reassignments team for processing details

HIV Testing For OCONUS Assignments

- Must have a current HIV test (no older than 6 months) in your medical records.
- Soldiers testing positive for HIV will be permanently limited to duty within the United States (including Alaska, Hawaii, and Puerto Rico).

LEVY PACKET OCONUS Family Travel Requests (FTR)

DA Form 5118 - Reassignment Status and Election Statement (5 Pages)

DA Form 31 - Leave Form – must end on your report date to next duty station

DA Form 5121 - Overseas Tour Election Statement

DA Form 4036 - Medical and Dental Screening (of Soldier)

DA Form 4787 - Reassignment Processing – Only required to fill out blocks #3, #5, #13, #15, #17A. Only to be filled out by Soldiers who have authorized dependents in DEERS. MPD uses this form to verify Dependents for orders processing.

DA Form 5888 - Family Member Deployment Screening Sheet (EFMP Screening Signed and Stamped by an EFMP rep.)

DA Form 2792 - Family Member Medical Summary (only required if the family on the DA 5888 is listed as “Consideration Warranted”)

DA Form 2792-1 - Special Education Intervention Summary & Individualized Education Program (IEP)

Soldier Declaration/- AR614-30 Para 3-5a(5), The Family member(s) for whom I am requesting command sponsorship does not have any qualifying convictions for offenses listed under 42 USC 16911, or Army Regulation 27-10. NOT required for PCS to Hawaii or Alaska.

Sex Offender Memo

Family Travel Requests (FTR) ensures:

- Adequate Housing is available.
- Medical Care is available.
- Educational facilities are available.

Soldier must submit FTR request (for an accompanied Tour) immediately after notification of OCONUS assignment but not earlier than 6 months prior to report date

Tour Election/Travel Entitlement with Dependent(s)

With Dependent(s) Travel Decisions based on availability of Housing, Medical and Educational Needs

- Concurrent Travel – Family IS Authorized to Travel with Soldier
 - Housing is projected to be available within 60 days of Soldier’s arrival in overseas area
- Deferred Travel – Family IS NOT Authorized to Travel at the same time as the Soldier
 - Housing is projected to be available between 61 to 141 days after Soldier’s arrival in overseas area.
- Disapproved Travel – Family IS NOT Authorized to Travel to the Soldier’s PCS location (Housing is not projected to be available within 141 days after Soldiers arrival in overseas area)

(However once housing is available, the Soldier’s Family may be authorized to move at government expense. Family can also be disapproved travel due to specialized medical and/or educational services are not available. If travel is denied for this reason, the disapproval is also sent to HRC for consideration.

Declaration Statement

Military sexual offenders:

The Soldiers identified as military sexual offenders are permanently non-deployable on a TDY or TCS to duty stations OCONUS except for locations in Hawaii, Alaska, Puerto Rico, or territories or possessions of the United States. Soldiers who are deployed to a non-permitted OCONUS location in a TDY or TCS status will immediately be returned to their parent organization.

If a dependent Family member is convicted of an offense: covered by 42 USC 16911 or AR 27-10 then Soldier is ineligible for an accompanied overseas assignment except to Alaska, Hawaii, Puerto Rico, or territories or possessions of the United States.

TDY

TDY / Airborne School Prior to PCS

Married Soldiers are TDY and return / single Soldiers are TDY enroute for Airborne Training ALARACT (045/2014), DTG: 212244Z FEB 14, Subject: Preparation And Approval Of Institutional Training Travel Orders effective immediately, Active Component Enlisted Soldiers selected to attend Airborne training. TDY enroute in conjunction with a Permanent Change of Station (PCS) are no longer authorized to move Family members, household goods, or execute any portion of their PCS entitlements prior to graduating from Airborne Training. This does not prevent Soldiers from scheduling out processing appointments as long as the appointments are after the anticipated graduation date from Airborne school.

AR 600-8-11 CH 4 Family Travel Assistance

4-2. Headquarters, Department of the Army-directed temporary duty for schooling in conjunction with permanent change of station

Soldiers who are authorized movement of Family members at Government expense and are directed to TDY schooling with PCS assignment will have the following options for locating their Family members while they perform their TDY:

DRILL SERGEANT DUTY or RECRUITING DUTY

a. Chapter 4-2, para b - Elect to move dependent(s) from present CONUS and/or overseas station to new CONUS duty station prior to reporting to the TDY station. The gaining commander may authorize up to 10 duty days to settle Soldier's dependent(s), in Government quarters, if available, or on the local economy. Soldier will sign into the new CONUS duty station, then proceed TDY for schooling. Soldier will be authorized Government transportation to and from TDY station (applies to CONUS to CONUS, and overseas to CONUS PCS movements).

NON MOS Producing schools - Family members (not Soldier) "**may be**" authorized to report to gaining installation prior to Soldier going to TDY location – Contact gaining housing/installation for further authorization/information.

Soldiers going to a **TDY reclassification course ARE NOT authorized** to send their Family members to gaining installation. Gaining installation is dependent on Soldier's successful graduation from training.

b. Chapter 4-2, para d - *Elect to clear current permanent station prior to departure for TDY station; and have dependent(s), at Soldier's personal expense, accompany Soldier to TDY station or travel to some other location.* Soldier may not be given a certificate of non-availability of Government quarters at the TDY station if adequate Government housing is available.

Soldier's entitlement for dependent transportation will be based on the most direct routing between the old permanent station and the new permanent station (applies CONUS to CONUS, CONUS to overseas, and **overseas to CONUS PCS movements**). Soldiers who are being reassigned overseas must be medically and dentally qualified for assignment.

Note: *If you are leaving your Family Members at Fort Wainwright while you are on one of these tours, you will need to request a COLA /BAH Waiver IAW ALARACT 097/2016 - See the Reassignments team for processing details.*

The PCS order is only paying to move you and your Family to your next duty station!!!!

DD Form 1610's are for TDY movement – TDY Travel is processed with the USARAK G-3 schools office at BLDG 1555, RM 118, phone: (907) 353-7637.

■ **Red Cross Universal 24 hour toll free telephone number 1-877-272-7337**

TRICARE PCS Procedures

In-Transit Medical Care

While in -Transit, if you or your family has an emergency, call 911 or go to the nearest emergency room for treatment. The beneficiary or family member must contact United Healthcare Military & Veteran at **1-877-988-west (9378) withing 24 hours of being seen.** This ensures that ongoing inpatient care can be coordinated and authorized. Make sure to provide facility with billing information so they can submit to TRICARE. Obtain a copy of all medical care received and provide to your next duty station to assure your medical record will be up to date.

EMERGENCY: TRICARE defines an emergency as a medical condition that creates a threat for loss of life, limb and eyesight. Some examples of emergency situations are severe bleeding, chest pains, no pulse, severe difficulty or inability to breath, severe back injury, severe eye injuries, broken bones, etc. No referral needed for emergency care.

Acute/Urgent care: An urgent healthcare condition is an illness or injury that won't cause disability or death if not treated within 24 hours, but does require professional intervention to prevent it from worsening. Some examples of urgent care situations are minor lacerations, urinary tract infections, migraine headaches, sprains, rising fever, possible ear infections, etc. To avoid out of pocket costs you **MUST** have a referral from your current PCM (primary care manager) so call back to your last duty station before seeking care with a civilian provider. If a MTF (Military Treatment Facility) is nearby, you may call there first to seek medical care. Explain you are en-route to your next duty station and really need to be seen. If you are seen on at a MTF, you will not be required to have a referral from your PCM.

TRICARE is not accepted in Canada and you will be asked to pay in full at time of service. Make sure to obtain all pertinent information such as an itemized statement, name/address/phone number of facility. You will have to submit the claim yourself once you get to your next duty station. You will be able to call United Healthcare Military & Veterans at **1-877-988-WEST (9378)** for assistance or go to the website.

If you PCS to a location which does not have on a MTF on station, call the regional contractor for assistance to get enrolled in the appropriate TRICARE plan in that area.

If at any time you have questions or need assistance, do not hesitate to call Healthcare Military & Veterans at 1-877-988-WEST (9378) to make an informed decision.

Army Community Service Financial Readiness Tips & Hints for a Successful Move

MAKE A PLAN! Start now to see if you can meet required expenses on adjusted income. See Financial Readiness for PCS budget/projection counseling if needed.

Get a big manila envelope: Keep all receipts. You can plan even better for your next move if you know the costs for this one. Also, helps track & justify valid vs. fraudulent charges to your bank account or charge account.

Hotels: Along AK Highway or Haines: Make **reservations** in advance to help plan how much you are going to spend on lodging. May be extra for pets.

Save on meals: Buy food/drinks/snacks at the commissary before you leave and then use grocery stores once on the road to reduce paying premium prices at gas stations or convenience stores. Another way to save on meals is by choosing hotels with free continental breakfast, eat lunch out and prepare sandwiches and snacks for dinner, etc.

Vacation: Don't forget to **save and plan** for expenses such as sight-seeing, shopping, visiting family, etc. Remember, this part of your journey is not included in your travel entitlements and too much fun can lead to debt!

Mileage: Try GasBuddy.com to help plan on the cost of gas. You can plug in your vehicle and it will help you **calculate your gas expenses**. Keep in mind it's the shortest distance so if you have vacation stops planned this is an added expense.

Shipping a vehicle: Budget for cost to ship **second POV** if you are not going to drive one. Remember to budget for **vehicle repairs/maintenance** – oil changes, tires, repair cracked windshields, fluids, and other maintenance items before you travel.

POV insurance: Make sure you contact your **vehicle insurance company** and let them know you will be traveling through Canada and see if there is anything you need to do to be covered in transit.

Towing: Ensure your **vehicle is rated** to pull the trailer you want to use. Avoid last minute changes in your plan! This can be costly if you decide to rent a moving truck.

Driving thru Canada: If you have **one parent traveling without the other parent**, be sure to get a **notarized letter of permission** from the non-traveling parent.

Personally procured move (previously DITY) Rates: have been reduced over the last few years. Consider whether it is cost-effective. Remember that income received for your PPM is **taxable income**. **28% total** entitlement may be held for Federal taxes when you complete the travel settlement. **Only leaves 12% possible additional payment after advance....under-estimate weight, plan to not spend more than 60% to avoid over payment/recoupment.**

Try to **avoid** taking an **advance pay**. This is a **LOAN** to yourself that must be **repaid**, and further **reduces your reduced** monthly **pay** at **next duty station**.

BUT: Interest-free. Better than not paying off credit card or other expensive options if expenses are more than planned.

Keep in mind that travel advances are an **estimate** based on **information provided by you** to the finance travel office. If estimate is over, you may incur a travel debt and they will deduct this from your pay. If possible start saving now so you don't need an advance pay.

Moving out of your housing here: Consider what the costs will be.

Temporary Lodging Allowance - TLA – IF authorized– see Housing. **Upfront Cost due to privatization of lodging facilities.** \$100 day x 10 days = \$1,000 or \$200 day x 10 days = \$2,000 etc. May use Government Travel Card (GTC) but when you get reimbursed, need to pay off GTC in full.

Damages to quarters or rental – Try to work on these now. **Do not pack your move in checklist in your HHG shipment – you will need this.**

Replace fuel in fuel tank - \$3.00 per gallon x 100 gallons = \$300.00 or
\$3.00 per gallon x 500 gallon tank = \$1,500 or 1,000 gallon tank = \$3,000

Go through HHG to see what weight you can **shed to avoid overage** in **weight and storage** fees of shipped HHG's. Take items to **ASYMCA Thrift Store on post** at 102nd and Chestnut – they have Operation Giveaway to help incoming families to Ft. Wainwright. Do you need that 25 below zero winter coat, snow pants, etc.

Financial tips for planning:

You'll want to consider having **\$3,000 to \$6,000 depending** on your size family for the upfront costs of the move. If you are doing a PPM, you may want to have more. Build this back up when you get reimbursed from this PCS once you get settled at your next duty station.

Contact credit card companies and banks in advance of travel with dates and stops along the way. You don't want to risk your cards being **turned off** due to a **fraud alert**. Remember there may be foreign transaction fees for using your card outside the U.S.

Update contact information with your bank and creditors so you don't miss a payment. Also, you don't want personally identifiable information going to old addresses.

Use a transaction register/log to record debit card and point of sale transactions to help you avoid overdraft fees, negative bank account balances, missed payments and stay within your spending plan.

Consider paying your bills a month or two in advance. Ask the lender to post it as an advance payment not a principal only payment. Helps avoid late payments – on time monthly payments is 35% of your credit score.

Don't forget to factor in **final payments** for phone, cable, internet – you may even be able to cancel these a month or two in advance so you receive your final bills before you leave the state.

Check your credit report: Go to www.annualcreditreport.com or the federal trade commission's website ftc.gov to get the link for your free annual credit report from the three major credit reporting agencies. You will want to check your credit report to make sure you do not have any delinquent utility type bills to include cell phones, water, fuel, electric and/or rent which may result in you not being able to rent a place at your next duty station or have to pay large deposits to turn on utilities.

Rental Insurance: Personal property - Check to see that it is up to date. If you have higher dollar items for guns, computers, gaming systems, musical equipment, etc. you may want a separate rider.

"30 Day Written Notice to Vacate" may need to be provided the date the rent is due or the date you pay the rent. (if rent is paid early) Under the Service Members Civil Relief Act (SCRA) you can cancel lease agreements with PCS/Deployment orders.

Moving in Expenses: Privatized housing on post or renting on the economy – prorated rent, possibly First and Last month's rent, plus security and pet deposit due upon move in. Possibly a utility deposit if not granted a military exemption due to bad credit score. Save for replacing items that were not authorized to ship with household goods, food and pantry items and getting appropriate curtains, etcetera for new housing. Consider getting new BAH rate at new duty location <https://defensetravel.dod.mil> BAH query and save at least two months for move in costs.

We want you to have a smooth transition to your next duty assignment. If you would like help with a transition plan, please call ACS Financial Readiness and we will schedule a time to help you make a solid financial plan.

**Army Community Service
Financial Readiness Program
907-353-7453**

Helpful Websites for your Relocation

All about Alaska

State of Alaska Homepage – www.state.ak.us

By using the simple search feature on this site, you can link to the Dept. of Transportation to gain information on road conditions traveling throughout the state.

Traveling by Ferry? – www.akferry.com

Schedules, vessel specs and maps. (Contact SATO for more information)

Traveling by car? – www.themilepost.com

Milepost is available in book form at most major bookstores. It provides mile-by-mile information (services, attractions, exits) for roads along the Alaska Highway and Canada.

More road conditions

The State of Alaska Dept. of Transportation also provides a 24 hr. roadwork hotline for travelers.

Anchorage: 907-273-6037 or 1-800-478-7675

If traveling to Fairbanks, Tok or Valdez: 907-456-7623

Steese Highway Conditions: 907-451-5204

Road Condition Updates: <http://www.511yukon.ca/en/> website is updated daily

Traveling through Canada

Oh Canada! - <https://www.canada.ca/en.html>

This is the official website for the Canadian government. Here you will find accurate links to road conditions on the Alcan and information on crossing the border.

Traveling with weapons through Canada? – www.cbsa.gc.ca

There are strict guidelines as to what weapons are allowed in Canada. Declaration forms are available for download at this site in order to save you time at the border

Foreign Currency Exchange Rates - www.x-rates.com

Find out the exchange rate between US dollars and Canadian dollars.

Gas prices in Canada – www.gasbuddy.com, www.gasticker.com , https://www.globalpetrolprices.com/Canada/gasoline_prices/

The price of gas can escalate to over \$6.00 per gallon in certain provinces so be sure to check the prices to make adequate room in your budget.

Liters to U.S. Gallon Conversion Chart / Table:

1 L = 0.264 gal	20 L = 5.283 gal
2 = 0.528	30 = 7.925
3 = 0.793	40 = 10.567
4 = 1.057	50 = 13.209
5 = 1.321	60 = 15.85
6 = 1.585	70 = 18.492
7 = 1.849	80 = 21.134
8 = 2.113	90 = 23.775
9 = 2.378	100 = 26.417
10 = 2.642	1000 = 264.172

U.S. Gallon to Liters Conversion Chart / Table:

1 gal = 3.785 L	20 gal = 75.708 L
2 = 7.571	30 = 113.562
3 = 11.356	40 = 151.416
4 = 15.142	50 = 189.271
5 = 18.927	60 = 227.125
6 = 22.712	70 = 264.979
7 = 26.498	80 = 302.833
8 = 30.283	90 = 340.687
9 = 34.069	100 = 378.541
10 = 37.8541	1000 = 3785.412

Transporting Wildlife Products between Alaska & the "Lower 48"

<https://www.fws.gov/le/interstate-wildlife-and-parts-transport.html>

If you take wildlife or wildlife products (products, parts, and derivatives) with you when you travel by land between Alaska and the "lower 48" contiguous States, you need to be aware of U.S. and Canadian laws and regulations that govern the import and export of wildlife.

These laws and regulations apply to you if you travel by car or bus and cross into and out of Canada on your trip. They may affect your ability to take certain belongings with you (for example, a pet bird) or to bring home wildlife products (such as hunting trophies or tourist souvenirs) that you acquire while traveling.

Moving- www.move.mil Have you ever heard the old saying "It's Your Move?" With the Defense Personal Property System (DPS), it really is Your Move. Where you can check your shipment status, start and complete your claims, request your delivery.

Post and Community Information

Need a welcome packet? Visit <http://www.militaryonesource.mil> and download one. This valuable website contains information on **military installations** and is available for download.

Plan My Move: Whether this is your 1st or 6th Permanent Change of Station (PCS) visit **Plan My Move** at <http://www.militaryonesource.mil> to assist with the backwards planning process.

Need a Sponsor? Submit a DA Form 5434 through your current Battalion S-1 or visit the eSponsorship website at <http://www.militaryonesource.mil> and request a sponsor to ease the transition process.

Military Information

Pay and Entitlements - www.dfas.mil

These websites have informative links on Per Diem, COLA, BAH and DLA. Also current pay charts and basic allowance for housing (BAH) tables.

Military Assistance Program – <http://www.defense.gov/>

Another great site full of information, including tips on how to organize your move and complete budget planning, can be found at. Helpful links on this site include The Relocation Station, Military Family Resource Center (MFRS), and Military Teens on the Move (MTOM).

Army Housing Online User Services (AHOUS) – <https://www.housing.army.mil/> AHOUS is the Army's gateway to finding information regarding Family and Unaccompanied housing, both on post and in the local community worldwide.

Special Interests

Traveling with Pets? - www.petswelcome.com

Pick the state, choose a city and it will give you a list of accommodations that accept pets, including Canada and Alaska.

CIF

CIF Hours of Operation

Bldg 3030, Neely Road

Monday/Tuesday/Thursday: 0800-1130, 1200-1530

Wednesday: CLOSED

Friday - 0800-1130, 1200-1500

Closed all Federal Holidays and Training Holidays

COMM: (907) 361-6564

All Soldiers must be in military uniform when making an appointment and clearing.

Make turn-in appointment as soon as you get your orders or provide a clear without orders memo signed by the Company Commander.

Do not ship turn-in items with household goods.

LEVY Briefing POC Numbers

Relocation Readiness Program

COM: (907) 353-7908

TriCare

COM: (907) 361-5602

Financial Readiness Program

COM: (907) 353-7453

Exceptional Family Members Program (EFMP)

COM: (907) 353-4335 (Family Programs)

907-361-5828/5959 (Medical)

Employment Readiness Program (ERP)

COM: (907) 353-4337

Military Personnel Division (MPD)

COM: (907) 353-1222/2387/2364

Finance Customer Service Office

COM: (907) 353-1307

Housing Service Office (HSO)

COM: (907) 353-1190 / 1696

North Haven Communities

COM: (907) 356-7103

Fort Wainwright Transportation

COM: (907) 353-1155 / 1132 / 3560 / 1745

Fort Wainwright Transportation HHG Brief ONLY

COM: (907) 353-4026

Fort Wainwright Travel

COM: (907) 353-1122

Central Issuing Facility (CIF)

COM: (907) 361-6564

School Liaison Officer (SLO)

COM: (907) 353-1043

Government Travel Charge Card

COM (907) 353-7651

American Red Cross:
1-877-272-7337

[illegible]

Alaska-Canadian Highway (ALCAN)

