

Fort Wainwright Levy Brief Central Issue Facility (CIF) Brief



Central Issue Facility (CIF) Tony Richey <u>Anthony.E.Richey.civ@mail.mil</u> 907-361-6564





## **Central Issuing Facility**

#### Making appointments:

Hours to make an appointment are from 0800-1530 in person located in Building 3030
 Closed on Wednesdays and Federal Holidays

- All Personnel must be in military uniform when making an appointment and clearing
- Do not wait to make an appointment, since appointments fill up quickly
- Do not pack any required turn in items in household goods. You will be required to do a Statement of Charges or FLIPL in order to clear
- Inventory your OCIE prior to your turn in so you can know in advance what items you are missing (Statement of Chargers or FLIPL)
- If you have to submit a FLIPL, please know that it takes time to process and we cannot clear you until then
- Make your CIF appointment before your HHGS are picked up





## **Central Issuing Facility**

If you need to change your appointment you may call....But CIF will not accept calls if you are trying to make an appointment – all initial appointments are to be done in person

# Maintenance and usage of Quartermaster Laundry Quartermaster is FREE

There is a 5 day turn around

You must remove all tags and staples

Reassembly of all equipment is required

#### **FLIPL & Statement of Charges Questions**

Location: BLDG 3030

POC (907)361-6564









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