



**DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, U.S. ARMY GARRISON ALASKA  
1046 MARKS ROAD #6000  
FORT WAINWRIGHT, ALASKA 99703-6000**

AMIM-AKG-ZB

**AUG 21 2023**

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fundraisers (USAG Fort Wainwright Policy #9)

1. References:

- a. Joint Ethics Regulation, DoD 5500.7-R, including Changes 1-7.
- b. AR 1-10, Fund-Raising Within the Department of the Army, 16 Dec 22.
- c. Army Directive 2019-17 (Changes to the Soldier and Family Readiness Group Program), Secretary of the Army, 01 Apr 19.

2. SFRG and other official fundraising by organizations composed primarily of DoD or DA employees or their Family members when fundraising among their own members or Family members for the benefit of their own welfare funds may be authorized at the battalion level (or equivalent) after consultation with the local ethics counselor.

3. All fundraising events conducted on Fort Wainwright outside the associated unit's/tenant's footprint are required to obtain prior approval or concurrence from the Garrison Commander or the Deputy to the Garrison Commander. Fundraisers include, but are not limited to, bake sales, car washes, food sales (e.g., a unit informal fund holding a chili sale at lunchtime), and auctions. Door-to-door solicitation is not authorized. The Garrison Commander or the Deputy to the Garrison Commander may disapprove unit fundraisers taking place in garrison community spaces if the event will impede garrison operations, conflict with another event, or present a health or safety concern.

4. Any fundraiser that involves the sale/handling of food requires approval from the USA MEDDAC Preventative Medicine Office.

5. Fundraiser requests and approvals will be submitted a minimum of four weeks in advance of the requested date to the Garrison Executive Assistant, Bldg 1555, Rm 108, 353-7660, tina.m.matthews.civ@army.mil. At a minimum, the following information must include:

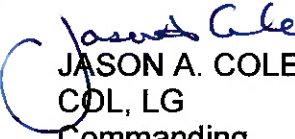
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- a. Name of organization sponsoring the fundraiser.
- b. POC name and phone number.
- c. Date and time of desired fundraiser.
- d. Location of desired fundraiser.
- e. Who will be participating in the fundraiser.
- f. Purposes for which funds are being raised.

6. This policy supersedes USAG Fort Wainwright Policy #9, subject: Fundraisers, dated 12 Jan 23.

7. POC for the memorandum is the Garrison Executive Assistant, Ms. Tina Matthews at 353-7660 or [tina.m.matthews.civ@army.mil](mailto:tina.m.matthews.civ@army.mil).

  
JASON A. COLE  
COL, LG  
Commanding

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