



**Routine housekeeping inhibits mold growth, eliminates damage to personal property, and maintains quality of life.**



**DPW Self Help**  
Bldg. 3566 Neely Rd.  
Fort Wainwright, AK 99703  
Phone: (907) 361-7322/6002

**Directorate of Public Works**  
Building 3015 Montgomery Rd.



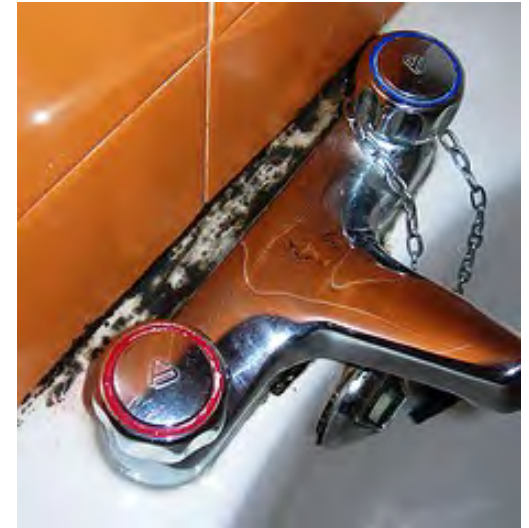
SUBMIT A ROUTINE DMO AT  
[WWW.ARMYMAINTENANCE.COM/ARMA](http://WWW.ARMYMAINTENANCE.COM/ARMA)



For additional information please visit:  
[www.epa.gov/mold](http://www.epa.gov/mold)

# MOLD

## Self-Check List



## Guide for Mold Inspection of Barracks

**Directorate of Public Works**  
**Fort Wainwright , Alaska**  
**Customer Service Phone Number:**  
**(907) 361-7069**

## **LIVING ROOM**

- **Walls and Ceilings**

- ☐ If mold is greater than 10 sq. ft. submit Demand Maintenance Order (DMO).
- ☐ Clean all excess dust, dirt, and grime (routine housekeeping).

- **Furniture**

- ☐ Make sure furniture is not blocking HVAC air flow.
- ☐ Clean all dirt, dust, and grime (routine housekeeping).

- **Windows**

- ☐ Check for cracks or chips in the glass or surrounding frame (submit DMO).
- ☐ Make sure blinds are open (sunlight inhibits mold growth).
- ☐ Check for any water intrusion or condensation on sill or surrounding area (submit DMO).
- ☐ Clean all dirt, dust, and grime (routine housekeeping).
- ☐ Any outside air intrusion (submit DMO).

- **Thermostat and Heating, Ventilation, and Air Conditioning (HVAC) System**

- ☐ A/C should be set per Army requirements.
- ☐ HVAC – should remain on at all times.

## **KITCHEN**

- **Refrigerator and Freezer**

- ☐ Inspect for mold (routine housekeeping).
- ☐ Check for excessive condensation or water leaks (repair or replace seals, contact Facility Manager to have unit replaced.)
- ☐ Clean excess dirt, dust, and grime (routine housekeeping)

- **Sink and Cabinets**

- ☐ Inspect sink and plumbing for leaks (submit DMO).
- ☐ If mold is greater than 10 sq. ft. (submit DMO).

- **Front Door and Entrance Way**

- ☐ Malfunctions: auto-closer that do not work or lock properly (submit DMO).

- ☐ Check for large gaps or weather-stripping damage (submit DMO).

- ☐ If mold is greater than 10 sq. ft. (submit DMO).

- **Common Area**

- ☐ Clean floors, furniture, kitchen cabinetry, and appliances (routine housekeeping).
- ☐ Dispose of trash and food (routine housekeeping).

## **BATHROOM**

- **Walls and Ceiling**

- ☐ If mold is greater than 10 sq. ft. (submit DMO).
- ☐ If visible moisture appears in bathroom. Make sure exhaust vent is working properly, if it is not working (submit DMO).
- ☐ If mold is in tub caulking (submit a DMO to replace caulking).

- **Sink**

- ☐ Inspect sink and plumbing for leaks (submit DMO).
- ☐ If mold is present and greater than 10 sq. ft. (submit DMO).

## **ACTIONS TAKEN/REQUIRED**

- **Mold Growth**

- ☐ **Less than 10 sq. ft. Sign out a “Mold Buster Kit” from your building CQ desk. Kit includes all cleaning agents, personal protective equipment, and instructions for multiple cleanings. Return leftover supplies to your building CQ desk.**
- ☐ If mold is greater than 10 sq. ft. submit a Demand Maintenance Order (DMO) to the Directorate of Public Works (DPW) Help Desk (907) 361-7069.