



**DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON, ALASKA
1046 MARKS ROAD #6000
FORT WAINWRIGHT, ALASKA 99703**

AMIM-AKL

AUG 31 2023

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Use of Fire Pits/Open Flame (USAG Fort Wainwright Policy #25)

1. References.

- a. Army Regulation 420-1, Army Facilities Management, 12 Feb 08.
- b. USAG FWA Regulation 420-1, Fire and Emergency Services, 15 Jun 11.
- c. National Fire Protection Association 1, Fire Code, 3 Sep 14.

2. Purpose. To establish a policy on Fort Wainwright for the safe recreational use of fire pits/open flame.

3. Applicability. This policy applies to all units, military personnel, military dependents, contractors, and civilian personnel who are assigned to, attached to, stationed at, or residing on US Army Garrison Alaska property.

4. Responsibilities.

- a. Directorate of Emergency Services (DES), Fire & Emergency Services will:
 - (1) Have overall responsibility for the enforcement of this policy.
 - (2) Issue and track all fire pit/open flame permits.
 - (3) Conduct periodic inspections in residential/housing areas and report violations to North Haven Communities (NHC) Safety Office.
 - (4) Conduct periodic inspections in barracks areas and report violations to Unaccompanied Personnel Housing (UPH).
- b. NHC will:
 - (1) Conduct periodic inspections in residential/housing areas and report violations to NHC Safety Office.
 - (2) Assess the severity of observed violations.

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(3) Violations of the burn policy that amount to a violation of the tenant's lease with NHC will be handled in accordance with the terms of the lease. In addition, NHC will make a recommendation to DES on the severity of the violation and request revocation of the burn permit if warranted. Violations of this policy may result in additional adverse administrative action, including barment, if deemed necessary by the Garrison Commander (GC).

c. UPH will:

(1) Conduct periodic inspections of the areas surrounding unaccompanied housing and report violations of the burn policy to DES, Fire and Emergency Services.

(2) Assess the severity of observed violations.

(3) Violations of the burn policy will be referred to the chain of command for resolution. In addition, UPH will make a recommendation to DES on the severity of the violation and request revocation of the burn permit if warranted. Violations of this policy may result in additional adverse administrative action, including barment, if deemed necessary by the GC.

5. Obtaining a Fire Pit/Open Flame Permit.

a. The requester may visit the Fire Prevention office at building 1049, Apt 9/10, (907) 353-9164/9166, to receive a safety briefing and the fire pit/open flame permit.

b. Permits are issued Monday-Friday from 0800-1600.

c. Fire pit/open flame permits will be issued and valid for one (1) calendar year (January-December).

(1) April-October: Prior to using the permit, the permit owner must call the Fort Wainwright Fire Dispatch Center at (907) 353-9170 to activate/deactivate the permit.

(2) November-March: The permit may be used without activating.

(3) Approval/disapproval for activation will be based upon the Fire Weather Index published by Alaska Interagency Coordination Center and Alaska Fire Service.

(4) Permits will not be approved for activation when weather conditions are HIGH, VERY HIGH, EXTREME or RED FLAG.

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d. Once issued, the permit, when in use, shall be conspicuously posted on the front or street side of the residence so it is clearly visible.

e. The requestor or designated representative must be present and physically at the fire pit/open flame at all times. Children at the fire pit/open flame are required to be supervised at all times.

f. For barracks buildings, only the Company Commander, Company 1SG, or designated representative will be issued a fire pit/open flame permit.

6. Fire Pit/Open Flame Use.

a. Adequate extinguishing agent(s) must be present and immediately accessible. Examples are bucket(s) of water, loose sand/dirt, or a serviceable 10 lb. ABC fire extinguisher.

b. Highly flammable/combustible liquids will not be used to start the fire.

c. Area within fifteen (15) feet from fire pit/open flame must be clear of all leaves, tree branches, wood or other combustibles.

d. The requestor or designated representative is responsible to ensure that the fire pit/open flame is completely out. Do not place hot ashes inside combustible boxes, bags or a dumpster.

e. The burning of trash in the fire pit/open flame is strictly prohibited.

f. The fire pit/open flame will not be on any deck or balcony.


7. Dial 9-1-1 for any emergencies or Fire Dispatch at (907) 353-9170 for non-emergencies.

8. This policy supersedes USAG Fort Wainwright Policy #25, Use of Fire Pits/Open Flame, dated 18 Jan 22.

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9. Point of contact for this policy is Directorate of Emergency Services, Fire Prevention Office (907) 353-9164/9166.


JASON A. COLE
COL, LG
Commanding

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