

School Records/Portfolio

A little preparation can save you lots of time and energy during a PCS.

Having a child's education records all in one place makes school enrollment easier for you, your child, and the school.

Your educational binder should include:

- School reports cards
- Standardized test scores
- Transcripts highlighting different curricula at different schools
- IEP/504 Plans (if applicable)
- Education Assessments
- School Contact Information

A portfolio takes the educational binder a step further and creates a living record of your child's educational progress.

An educational portfolio can also include:

- Student biographical information
- School contact information for all schools attended
- Course information, including course descriptions
- Community service information
- Extracurricular activities, including names of organizations, dates, leadership roles, and awards
- IEP/504 Plan history and special education documents (if applicable)
- Personal references
- Academic work samples from different subjects and different grades, including
 - o Writing Samples
 - o Research Papers
 - o Math Assignments/Tests
 - o Projects
 - o Speeches/Presentations