

Credentialing Assistance

Recoupment

Soldiers must successfully complete a credentialing class and achieve a passing score on an exam to continue the use of CA. Failing a class or exam, or dropping a class which has been paid for by the use of Credentialing Assistance, will result in CA funds being recouped 100% up front. Soldiers may resume CA usage once they have reimbursed the Army the entire amount of CA received.

Examples of valid recoupment waiver reasons include emergency leave, illness, hospitalization, unanticipated military mission, and natural or manmade disasters. If you fall into a valid recoupment waiver, contact 907-361-7456 or email

usarmy.wainwright.id-pacific.mbx.ed-ctr-counselors@mail.mil.

Installation Access Exception to Policy (IAETP) template