



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON STUTTGART  
UNIT 30401  
APO AE 09154

AMIM-SGG-SO

20 July 2021

MEMORANDUM FOR USAG Stuttgart Directorates, Special Staff, and Tenant Organizations

SUBJECT: USAG Stuttgart Command Policy Letter #20, Risk Management

1. REFERENCES:

- a. Department of Defense Instruction (DoDI) 6055.01; (DoD Safety and Occupational Health (SOH) Program).
- b. Army Regulation (AR) 385-10 (The Army Safety Program).
- c. DA Pamphlet 385-30 (Risk Management).
- d. Army Techniques Publication (ATP) 5-19 (Risk Management).
- e. Installation Management Command (IMCOM) Regulation 385-10 (Safety Program).

2. Risk Management (RM) is the primary tool used to reduce accidental loss of personnel and property. RM allows all community members, particularly leaders, to make informed and deliberate decisions by accepting risk at the appropriate level. RM shall be incorporated into all USAG Stuttgart tasks, events and missions.

3. RISK ACCEPTANCE AUTHORITIES:

a. For all USAG Stuttgart tasks, events and missions, risk acceptance authorities are as follows:

Extremely High:	Region Director (SES)
High:	Garrison Commander/First O-6 or GS-15
Moderate:	First O-5 or GS-14
Low:	First O-4 or GS-13 (Note: O-3 HHC Commander has risk acceptance authority for HHC low risk operations.)

b. Risk decision authority shall rest with the mission partner / tenant unit chain of command for all, other than USAG Stuttgart, operations.

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4. Risk assessments (RAs) for Garrison activities, as well as for public events (i.e. open to all community members, beyond the sponsoring organization) must be reviewed by the USAG Stuttgart Safety Office prior to submission for approval to the risk acceptance authority. The USAG Stuttgart Safety Office may, upon request, review RAs for tenant organizations' internal events on a courtesy basis and as resources permit.


5. Public events sponsored within the USAG Stuttgart area of responsibility must be risk-assessed. These events include: sports/athletic events, holiday festivities, fundraisers, etc. Public events must have a designated person in charge (PIC).

The PIC will:

a. Complete a Risk Assessment Worksheet (DD Form 2977/Deliberate Risk Assessment worksheet, or equivalent) with enforceable controls for each hazard. E-mail the worksheet to the Garrison Safety Office for review<sup>1</sup> at least four (4) weeks prior to the scheduled event and include all potential hazards to personnel, property, and/or equipment. Examples of potential hazards include vehicle movements, weather, electricity, equipment moving parts, fuels, compressed gasses, flammable substances, chemicals, poisons, pesticides, water, sanitation, slips/trips/falls, entanglements, fire, etc.

b. The GC, DGC, Directors or designee, must concur with community event DRAW before the event is conducted. In case of non-concurrence, the PIC must resolve by modifying the plan, introducing safety measures or adding additional controls.

6. POC for this memorandum is the USAG Stuttgart Safety Office at DSN 596-3832, [usarmy.stuttgart.id-europe.list.usag-stuttgart-safety-center@mail.mil](mailto:usarmy.stuttgart.id-europe.list.usag-stuttgart-safety-center@mail.mil)



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<sup>1</sup> The Safety Office provides review and guidance for risk assessments, but is not the approving authority.