

# **COVID-19 Event Mitigation Plan: Private & Non-Private**

## **COVID-19 Mitigation Plan Purpose & Requirements**

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1. The Purpose is to enable the planning, execution and COVID mitigation for private and non-private events. These COVID-19 mitigation measures minimize potential transmission and, if needed, expeditiously conduct contact tracing if necessary, and share with Host Nation leadership if appropriate.
2. Terms of Reference: Private Event: a gathering of individuals from separate households hosted in an indoor or outdoor rented facility. Non-Private Event: a gathering of individuals participating in an official organizational function or ceremony.
3. Event hosts, private or non-private, are required to complete, and retain for 30 days, a COVID-19 Event Mitigation Plan. Private event hosts must complete slide #3 (COVID-19 Event Mitigation Plan Overview) and slide #4 (List of Attendees) contained within this slide deck. Non-Private event hosts must complete slide #3 (COVID-19 Event Mitigation Plan Overview), and slide #5 (Seating Chart). For non-private events, hosts may use a combination of slides #4/#5 in order to portray attendee seating location based on number of participants.
4. Organizations and event hosts are encouraged to remain aware of current German COVID-19 restrictions via the garrison webpage, garrison APP, or an official local source.

# COVID-19 Event Mitigation Plan Overview

DATE:

HOST ORGANIZATION:

POC (Name/Phone):

LOCATION (identify inside vs. outside):

NUMBER OF PARTICIPANTS:

TIMELINE:

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**Place event diagram here, see example provided. Graphic amplifies understanding of COVID-19 mitigation measures**

**(U) COVID-19 MITIGATION MEASURES** (*Hygiene/sanitizing, social distancing, face coverings if unable to maintain 1.5m separation, ventilation plan if not outdoors*):

• BEFORE

• DURING

• AFTER

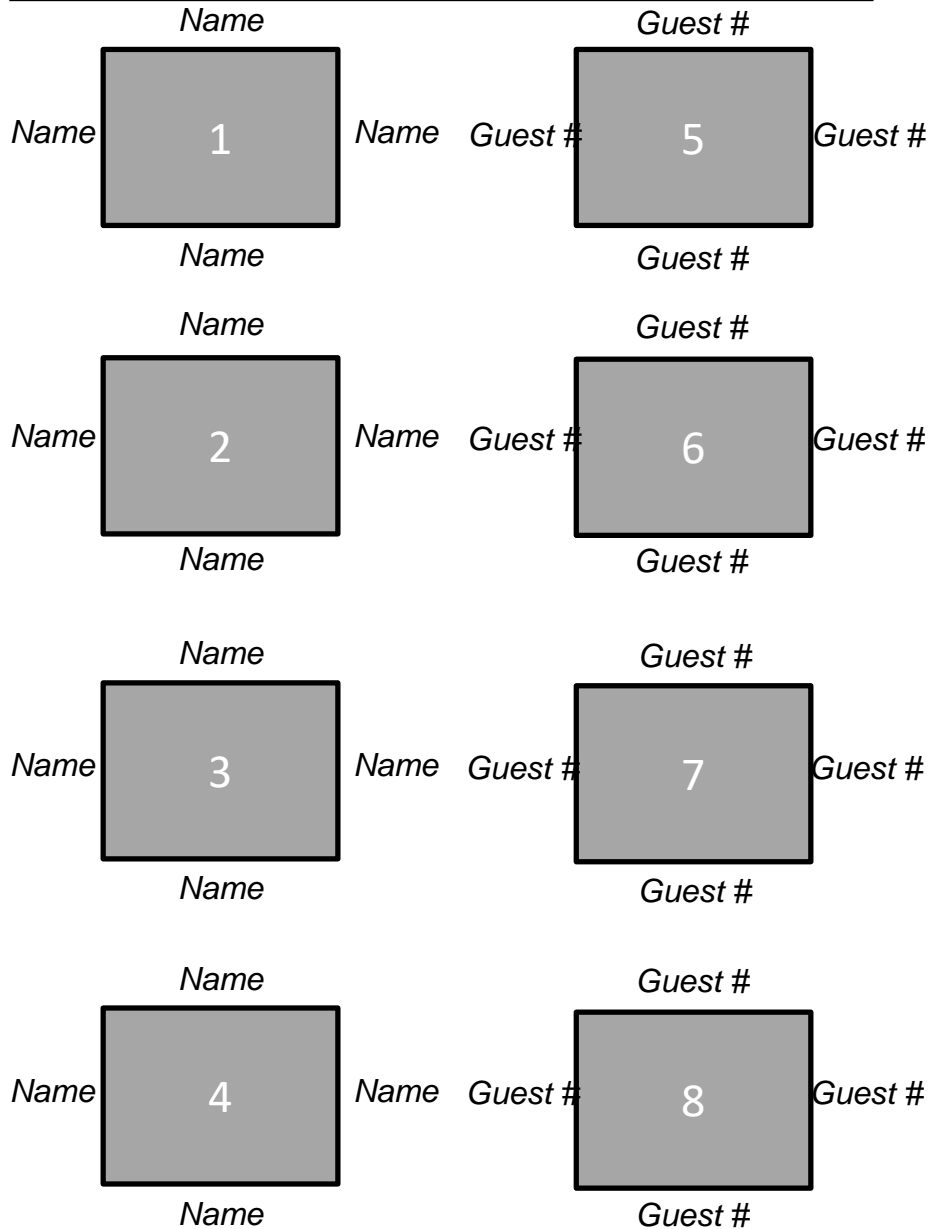
## List of Attendees

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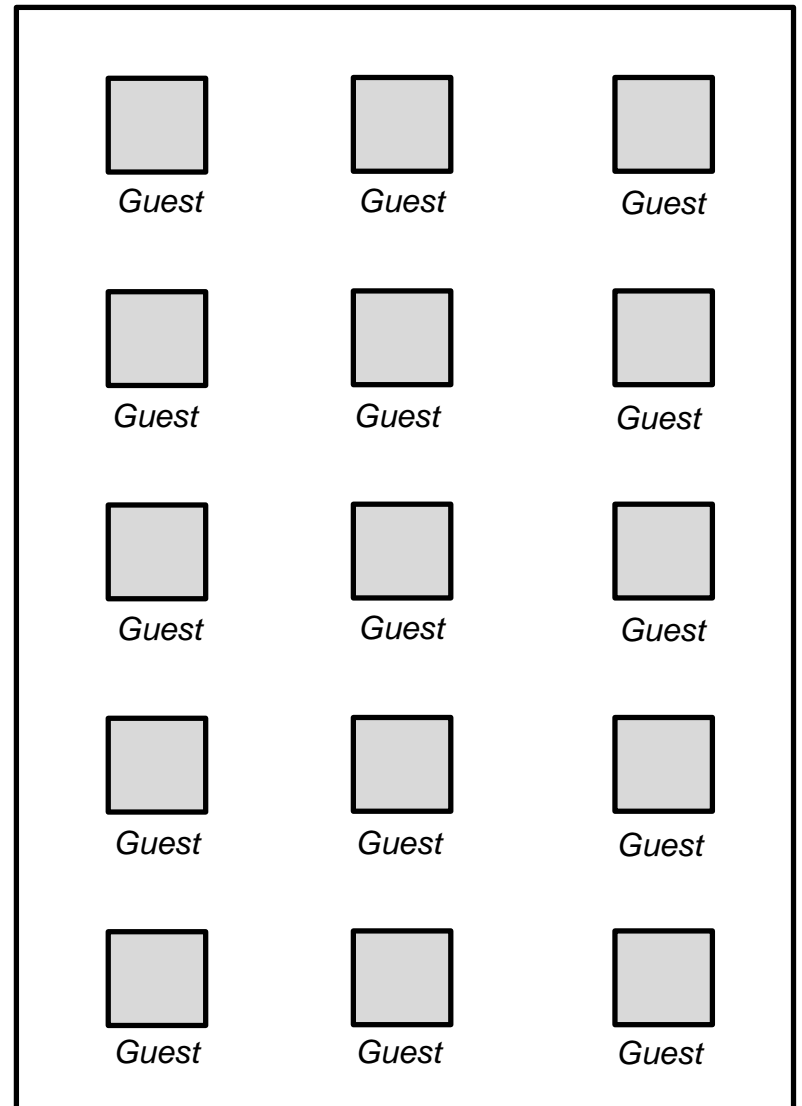
1. Name, organization	36.	71.
2.	37.	72.
3.	38.	73.
4.	39.	74.
5.	40.	75.
6.	41.	76.
7.	42.	77.
8.	43.	78.
9.	44.	79.
10.-----	45.	80.
11. Current B-W ordinance limits private	46.	81.
12. indoor events to 10 participants. Subject	47.	82.
13. to change. List mandatory for contact	48.	83.
14. tracing if necessary.	49.	84.
15.	50.	85.
16.	51.	86.
17.	52.	87.
18.	53.	88.
19.	54.	89.
20.-----	55.	90.
21. Current B-W ordinance limits private	56.	91.
22. outdoor event to 20 participants. Subject	57.	92.
23. to change. List mandatory for contact	58.	93.
24. tracing if necessary.	59.	94.
25.	60.	95.
26.	61.	96.
27.	62.	97.
28.	63.	98.
29.	64.	99.
30.	65.	100.-----
31.	66.	Current B-W ordinance limits non-private
32.	67.	event to 100 participants. Subject to
33.	68.	change. List and seating arrangements
34.	69.	mandatory for contact tracing if
35.	70.	necessary.

# Seating Chart

## Guest name or number (#) based on attendee list



## Ceremony Canopy Example



Selected method must depict guest location

# Example Event Diagram Graphic

STUTT GART RSO

UNCLASSIFIED//FOUO

As of 18 MAY 2020



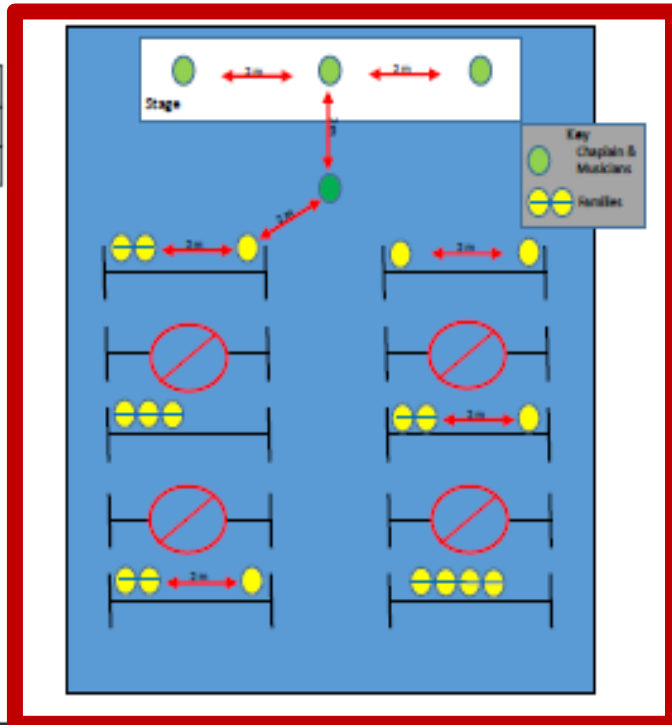
## Indoor Chapel Next Worship Concept of Operation

UNCLASSIFIED

RISK

INITIAL RESIDUAL

L	M	H	L	M	H
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**Mission:** RSO conducts a Protestant indoor worship service

**Purpose:** To provide direct religious support to Protestant members of Stuttgart military community.

**Key Tasks:**

- (1) Chapel preparation and set-up.
- (2) Execute event
- (3) Sanitize Chapel facility

**Endstate:** Successfully provide a Title 10 worship for the Protestant members of the military community inside a military chapel.

**Sustainment:**

Clorox wipes or bleach solution will be used to sanitize chapel after event.

Attendees will wear masks as they enter and depart the chapel but may remove it once they are in their seats and at least 1.5 meters away from non-family members.

No more than 50 personnel will be in attendance.

**Mission Command:** OIC CH (LTC) Dan Rice; NCOIC – SSG Aursby

**Signal:** P: DSN 314-596-3073 A: 01621016436 C: Courier E: N/A

**Timeline:**

Sunday

0930 – Set up; AV check

1015 – Arrival of parishioners to chapel

1030 – Worship service begins.

1130 – Worship ends/Sanitizing begins

1230 – Chapel completely sanitized and closed

**Concept of Operation:** This operation will consist of 3 phases beginning with Phase I (Planning and Preparation), Phase II (Execution of worship service), and ending with Phase III (Sanitize).

### Scheme of Movement

**Phase I: (Planning and Preparation)** 60 minutes prior to execution, Chaplain/worship leader, 58M and ushers assemble to set up music/sound/digital recording for execution. Families arrive to chapel keeping 1.5+ meters distance from each other; pews will be utilized every 1/3 row.

**Phase II: (Execution)** Chaplain/worship leader conducts service with music, prayer, scripture reading and a message/sermon.

**Phase III: (Sanitize)** Upon cessation of the service, families disperse from chapel maintaining appropriate social distancing of 1.5M+. 58M assists Chaplain/worship leader in recovery of musical equipment and sanitize chapel.

Highlighted portion in red provided as an example of required graphic for the COVID-19 Event Mitigation Plan diagram. Intent to provide a visual understanding of COVID-19 mitigation measures.