



**DEPARTMENT OF THE ARMY**  
**UNITED STATES ARMY GARRISON, STUTTGART**  
**UNIT 30483**  
**APO AE 09154-0438**

AMIM-SGP-H

MEMORANDUM FOR All Accompanied Personnel Assigned to USAG Stuttgart

SUBJECT: USAG Stuttgart Command Policy Memorandum #25-028, Intra-post Move Requests

1. References:

- a. AR 420-1 (Army Facilities Management)
- b. DA Pam 420-1-1 (Housing Management)
- c. AE Supplement 1 to AR 420-1 (Army Facilities Management)
- d. HQ USAEUR, AECG, memorandum (Military Family Housing Assignment Policy for the Army in Europe (AE Cmd Memo 2018-032)), 20 June 2018

2. Revocation/Supersession. This policy supersedes all prior USAG Stuttgart Government Controlled Army Family Housing (AFH) Assignment policies in reference to Intra-post Moves.

3. Purpose. This policy aims to provide guidance to current Army Family Housing residents that are considering an intra-post move due to change in family size or personal preference while balancing mission requirements.

4. Applicability. This policy applies to all Service Members assigned to USAG Stuttgart with command sponsored Family Members.

5. Conditions:

a. Referenced AE Cmd Memo 2018-032 dictates that Service Members must have at least six months remaining in their current assignment to be eligible for Army Family Housing (AFH). This includes requests for intra-post AFH moves (from one AFH to another) due to change in family size or for personal requests.

b. Between Occupancy Maintenance (BOM), on average, takes 30-45 days depending on work to be performed and contractor capabilities. Allowing intra-post moves with as little as six months remaining on a Service Member's assignment adds additional strain to the BOM process and limits available inventory for incoming personnel. It also increases costs for the government.

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6. This policy increases the remaining time requirement from six months to one year remaining at USAG Stuttgart for personnel to be eligible for an intra-post move.

7. This does not apply to Service Members who must depart AFH due to a change in family circumstance, early return of dependents, a life/health/safety issue, or a directed move due to qualifying for designated housing.

8. Exceptions may be granted for extenuating circumstances and personnel that become "Key and Essential," per the garrison Key and Essential list. Any exceptions to this policy must be staffed to the USAG Stuttgart Housing Office for consideration

9. The POC for this policy is Madeleine Bates, JD, Chief, USAG Stuttgart Housing Division, at e-mail [madeleine.bates.civ@army.mil](mailto:madeleine.bates.civ@army.mil), or telephone DSN 314-596-3652, or commercial 09641-70596-3652.

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