



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 3D INFANTRY DIVISION AND FORT STEWART  
942 DR BEN HALL PLACE, BUILDING HQ001  
FORT STEWART, GA 31314-5000

AUG 28 2023

AFZP-CG

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commanding General (CG) Policy Letter #26: Transition Assistance Program (TAP)

1. References.

a. Public Law 112-56, Veterans Opportunity to Work Hire Heroes Act (VOW Act), dated 21 November 2011.

b. Army Regulation (AR) 600-81 (Soldier for Life - Transition Assistance Program (SFL-TAP)), 17 May 2016.

c. John S. McCain National Defense Authorization Act (NDAA) for Fiscal Year 2019, Public law 115-232, Section 552, Statute 1769-1772, 13 August 2018.

d. Department of Defense Instruction (DoDI) 1332.35 (Transition Assistance Program (TAP) for Military Personnel), 26 September 2019.

2. This policy is applicable to all personnel assigned to organizations on Fort Stewart, Georgia (FSGA) and Hunter Army Airfield, Georgia (HAAF).

3. I am fully committed to the Army Transition Assistance Program (TAP) outlined in the references mentioned in this policy.


4. TAP is a fundamental tenant of our command culture. Adherence to the program directives and regulations allows us to play a vital role in complimenting, not competing with, the Army's retention efforts while significantly reducing the Army's potential unemployment compensation costs.

5. The TAP is designated to promote retention of our Soldiers as well as promote post-career employment, education, and entrepreneur opportunities. Leaders at every level will support TAP as it helps the Army conserve fiscal resources, recruit and retain the force, and take care of our National Treasures our Soldiers. Early and managed TAP participation minimizes the impact on unit mission readiness and improves the likelihood of Veterans acting as ambassadors to promote our Army.

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6. Leaders will effectively communicate the requirements of the program. Command leadership will develop accountability processes to ensure timely compliance of TAP requirements. My intent is to monitor our compliance within governing Army regulations and this policy through the quarterly Installation Transition Services Council chaired quarterly by the Garrison Commander and Garrison Command Sergeant Major.
7. Leaders at all levels will adhere to the procedures outlined in the National Defense Authorization Act of 2019. No Later Than (NLT) the 13th month prior to separation date, Soldiers will conduct a self-assessment and receive in-person counseling to determine their most appropriate transition support pathway. Lack of compliance with TAP will not be tolerated in this command. Leaders will adhere to these procedures immediately and ensure our Soldiers are compliant with TAP guidelines.
8. TAP is a mandatory performance standard for all leaders and responsible for ensuring all Soldiers complete the mandatory TAP requirements. I expect leaders at all levels to share my commitment to fostering a transition environment free of undue hardships that prevent compliance. I am personally committed to making this command a model for the Army to emulate.
9. Expiration Date. This policy is effective immediately and will remain in effect until suspended, revoked, or superseded. This policy memorandum will be permanently posted on all official bulletin boards.
10. The point of contact for this policy memorandum is Mr. Patrick Bean, Transition Service Manager, at [patrick.w.bean.civ@army.mil](mailto:patrick.w.bean.civ@army.mil) or 912-767-2381.

  
CHRISTOPHER R. NORRIE  
Major General, USA  
Commanding

DISTRIBUTION:

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All tenant units and organizations on Fort Stewart  
All tenant units and organizations on Hunter Army Airfield